

Austwick Parish Council
Meeting 3 2023-2024 – Monday 3rd July 2023
Minutes

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mr Cleverly participated at item 3.8c: issues relating to YDNPA and item 3.11d: YDNPA Dry Rigg Quarry Natural Environment Fund.

3.1 Present: Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, and Mark Robinson.

In attendance: Parish Council Clerk Marijke Hill and two members of the public.

Apologies for absence: Cllr Kate Smith.

3.2 Code of Conduct and Declaration of Interests.

- a. Councillors did not **record** any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

3.3 Police, District and County Councillors Reports:

The Council had **received** the written police report, which contained 7 incidents in the parish and in the surrounding area during the period between 21st May and 30th June 2023, all of a minor nature.

There was no report from the North Yorkshire Council Councillor.

3.4 Minutes of Meetings

The Council **resolved** that the Minutes of the Annual Council Meeting and Meeting 2, both held on 22nd May 2023, should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

3.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

The Council **noted** that there were no updates on Matters from previous meetings reported.

3.6 Planning

a. Applications

1. C/04/706A amended plans to full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. The Council **agreed** to notify the YDNPA that, whilst not objecting to the proposed changes, the increase of the external floor area and some of the proposed materials to be used may not be appropriate in the context of the Authority's planning policy L3. Furthermore, the proposed alterations adversely affect the immediate and wider landscape setting of the building. The Council asked that these comments are considered by the Planning Authority when deciding their next steps in processing this application.

b. Decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Approved – Section 106.**

2. C/04/704A Full planning permission for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**
3. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. **Not yet decided**
4. C/04/708A Householder planning permission for addition of open sided porch to front door, replacement of existing windows with new aluminium clad windows, enlargement of three windows to form window seats, replacement of one window on the rear elevation with French doors, replacement of sliding white uPVC patio doors on the rear elevation with French windows, relocation of utility room door, substitution of existing SW slate roof with Solar Tile solution, re-roof of NE roofs using existing materials, substitution of large Velux roof window with glass roof within lean-to roof pitch, addition of new Velux roof window, removal of existing oil fired boiler and oil tank and installation of air source heat pump at Scar Close Farm, Kiln Hill Lane, Feizor. **Not yet decided**
5. C/04/643L and C/04/643M/LB Householder planning permission and Listed Building Consent for installation of inset solar pv panels to the south west roof elevation of the single storey wing at Harden House, Holm Lane, Austwick. **Approved conditionally.**
6. C/04/683F Householder planning permission for installation of externally mounted air source heat pump at Stockdale Cottage, Kiln Hill Lane, Feizor. **Approved conditionally.**
7. C/04/118Q Full planning permission for change of use of 4 No. Bedrooms and Bathrooms from Bed & Breakfast use to residential use, with no internal or external alterations (retrospective) at Austwick Hall, Town Head Lane, Austwick. **Approved conditionally.**
8. C/04/60E Section 73 application to vary Condition 2 (design details to retain shippon to form stables including re-roofing; raise roof of outbuilding and extend to the north) & Condition 10 (owl nest box - barn owl nesting box to be provided to main barn) of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) at Newfield Barn, Wharfe, Austwick. **Not yet decided.**

c. Additional and other planning matters

1. Summary of response to the YDNPA Local Plan consultation no. 6 – land for housing developments.

The Council **noted** that the YDNPA has published a summary of the response to the consultation on the Authority's website and that a small Housing Working Group will be appointed to assess the issues raised in the course of this Local Plan consultation, with a view to making recommendations to a meeting of the YDNPA later this year.

3.7 To note reports and updates regarding parish and parish council matters other than maintenance

- a. Settle and District Aid in Sickness Fund Trustees meeting

The Chairman, Cllr Goold, **reported** that the Trustees had awarded one grant in the current financial year. The capital value of the charity stands at £63,000, generating an annual income of around £1,700. The remaining current year income of approximately £1,500 may be gifted to the local hospices if no further applications for grants are received.

- b. benches matters

The Council was **informed** that a relative of Austwick resident the late Ms Elaine Hardy would like to donate a bench, including a memorial plaque, to the Parish Council. The Council **agreed** to replace the bench at the pinfold at the bus shelter, which has sustained serious damage and had to be disposed of, with the new bench and re-locate the spare bench back to the Parish Hall forecourt.

3.8 To note actions regarding parish maintenance matters:

- a. Clapham Road / A65 junction

The Council had **contacted** NYC Highways requesting that the verges on either side of the

A65 at the Clapham Road junction be cleared and it **noted** the reply from the Highways Officer that, after inspection, no issues have been found with the visibility, however, that it is expected that the grass will be cut at this location soon.

- b. other issues relating to NYC Highways
The Council **noted** that no other issues relating to NYC Highways were reported.
- c. issues relating to YDNPA
The Council was **informed** that the damage to the footpath at 'Little Bridges' has not been repaired yet and **reiterated** the response it had received from the YDNPA Area Ranger that they have noted the report of damage and that repairs will be actioned by the Ribblesdale Access Ranger in due course. The Council **agreed** to monitor the situation and report back at the Parish Council meeting on 4th December.
- d. Graystonber Lane and Clapham Road conservation verges
The Chairman, Cllr Goold, **reported** that the YDNPA Wildlife Conservation Team has not yet responded to our invitation to visit and view progress on the two verges. However, it has confirmed that the 'Parish Wildlife Project Fund' has been wound up and that, as the two conservation verges are now seen as being at the maintenance stage of development, they would not qualify for any future grant aid. The Council **agreed** that the maintenance work needed to keep the two verges in order becomes part of the lengthsman duties, which may have cost implications on the budget for the next financial year.
- e. damaged wall at South View car park
The Council was **informed** that the damaged wall has been repaired.
- f. lengthsman duties or parish maintenance matters
The Council **noted** that no lengthsman duties or parish maintenance matters were reported.

3.9 Finance

- a. The Council **noted** the total balance of the HSBC current account on 30th June 2023 as £15,359.72.
- b. Councillor Tibbatts **verified** the bank reconciliation to 30th June 2023 and **reported** that no issues have been found.
- c. The Council **approved** payment of £45.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- d. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 30 June and **noted** that the grant fund on the conservation verges has now been spent. The Council **agreed** that work on the conservation verges will come out of the outlying areas budget.
- e. The Council **approved** payment to Craven Garden Care of £57.50 for maintenance on village greens; £178.20 for maintenance on village verges; £101.75 for maintenance on conservation verges; £214.75 for maintenance on outlying areas; and £72.35 for miscellaneous services, all for June.
- f. The Council **approved** payment to the clerk of £334.80 as salary for June and £97.28 as expenses for the first quarter of the finance year 2023-2024 April to June 2023.
- g. The Council **noted** receipt of £432.75 from HMRC as VAT reclaim from the year 2022-2023.
- h. The Council **noted** one other financial issue and **approved** payment to Mr Ernie Armstrong for the repair of the Village Hall notice board of £88.19.

3.10 Correspondence received

The Council **noted** it had not received any correspondence.

3.11 To note and respond to items of information

- a. The Council **noted** the NYC 'let's talk transport' consultation until 17th July.
- b. The Council **noted** the YDMT new grants programme for community and heritage projects.

- c. The Council **noted** the YLCA White Rose Bulletins 2/6, 16/6, 30/6; and the Craven Branch Annual meeting on 19th June.
- d. The Council **noted** the YDNPA publicity material for the new Dry Rigg Quarry Natural Environment Fund funded by Tarmac. The Council would qualify for grants under this scheme for new projects only. The Council **agreed** that it would consider supporting the initiative of a group or individual in the parish for a new project that qualified for funding the new scheme.

3.12 Date and time of the Parish Council

The Council **confirmed** the date of the next Parish Council meeting as Monday 4th September 2023 to be held at Austwick Parish Hall at 7.30pm.

There being no further business to discuss the Chairman closed this meeting at 20.40.

Marijke Hill
Clerk to the Council