

Agenda: Meeting 4 2018-2019

The Parish Council will meet on **Monday 3rd September 2018 at 8.00pm** in the Parish Hall. The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

4.1 To receive apologies for absence

4.2 Code of Conduct and Declaration of Interests

- a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the code of conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

4.3 To receive reports from the Police, District and County Councillors and YDNPA

4.4 To confirm the Minutes of Meeting 3 2018-2019 (2nd July 2018)

4.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

4.6 Planning

a. To consider applications

1. C/04/612F full planning permission for erection of agricultural building at Silloth House, Austwick. No comments made and **approved conditionally**
- b. To receive decisions
 1. C/04/612E full planning permission for erection of agricultural building, Silloth House, Austwick. **Not yet decided.**
 2. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**
 3. C/04/148L full planning permission for erection of 8 no. dwellings, land adjacent to Well Spring Cottage, Pant Lane, Austwick. **Application withdrawn.**
 4. C/04/643C and D/LB: full planning permission and listed building consent for alterations to, and extension of single storey wing, Harden House, Austwick; and C/04/643E: listed building consent for internal alterations to dwelling; insertion of new window to east elevation and housing of 4 no. ground source heat pump units in basement, Harden House, Austwick. **Not yet decided.**
 5. C/04/611H and J/LB: full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump, Harden House, Austwick. **Not yet decided.**
 6. C/04/117F full planning permission for removal of existing window and double doors on north east of conservatory and replace with new double doors with full length side, glazed window under one structural opening, Starting Haw, Low Street, Austwick. **Approved conditionally.**
 7. C/04/663C/LB listed building consent to replace two doors and replacement of ground floor windows on front elevation with timber "heritage" double glazed units, The Old Post Office, Austwick. **Not yet decided.**
 8. C/04/117G full planning permission for internal alterations to existing garage to create a back hall, cloakroom and store; demolition of existing greenhouse and erection of new potting shed, Starting Haw, Low Street, Austwick. **Approved conditionally.**

9. YDNPA: TPO for the removal of one Rowan located at 7 Hall Close, Austwick. **Consent given.**

c. To receive/consider any additional planning matters

1. Street Naming and Numbering (SNN) application for Tommys Barn, High Street To Wood Lane, Austwick as permitted development YDNPA C/04/66A/C: proposed development name: Bridleway Barn, Austwick

4.7 To receive reports and updates on parish matters other than maintenance

a. North Yorkshire Community Messaging: experience of the service to date

b. 'First Responder' provision in Austwick and CPR/first aid training

c. Settle and District Aid in Sickness Fund: meeting held on 26 July

4.8 To discuss and decide future actions re parish maintenance matters including:

a. overgrown vegetation on junction of Clapham Road and A65

b. potholes on the Helwith Bridge Road

c. parking issues on highway opposite the village shop

d. parking issues on highway at the Austwick Road and Town Head Lane junction

e. other issues relating to NYCC Highways

f. maintenance on Austwick to Clapham bridleway

g. maintenance on bridleway from the 'Cross Roads' to Wood End Farm at Wharfe

h. Oxenber and Wharfe Woods: site visit in connection with the creation of a baseline of the floral habitats

i. Graystonber Lane and Clapham Road Conservation verges: future plans

j. other issues relating to YDNPA

k. overhanging vegetation on the pavement at the junction of Town Head Lane and Wharfe Road

l. other lengthsman duties or parish maintenance matters

4.9 Finance

a. To note the total balance of the HSBC current account on 31 July 2018 as £11,922.47 comprising £10,322.32 parish council monies and £1,600.15 AED funds

b. To verify bank reconciliation for quarter 1 (April to June) of Finance Year 2018-2019

c. To approve payment of £45.00 to Charlotte Wilkinson for 9 weeks of bus shelter cleaning

d. To approve payment of £74.99 to CDC for purchase of three boxes of dog waste bags

e. To approve payment of £15.00 to Austwick Parish Hall for hall hire on 2 July

f. To approve payment to Craven Garden Care of £54.00 for village verges; of £63.00 for village greens; of £20.25 for miscellaneous maintenance work; of £401.52 for outlying verges; £112.50 for Graystonber Lane conservation verge maintenance; and of £118.50 for Clapham Road conservation verge maintenance: all for July

g. To review Lengthsman Services Report – comparison of budget vs actual costs

h. To approve payment of £213.52 per month to the clerk for salary for July and August 2018

i. To consider other financial issues

4.10 To consider and approve policy documents

a. Records Management Policy

b. Standing Orders

c. Financial Regulations

d. Risk Assessment and Management

4.11 To receive and respond to correspondences

4.12 To receive and respond to items of information

a. YDNPA: Autumn Parish Forum for southern parishes, 16 October, Austwick

b. YLCA: White Rose Update August Edition

4.13 To confirm the date and time of the meeting of the Parish Council as Monday 15th October 2018 at 8pm at Austwick Parish Hall.

Marijke Hill Clerk to the Council