

**Austwick Parish Council
Meeting 4 2019-2020 – Monday 2nd September 2019
Minutes**

Present: Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Ian Smith and Sarah Wiltshire

In attendance: District Cllr and YDNPA Chairman Carl Lis, Parish Clerk Marijke Hill and one member of the public during the public participation session.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mr Alec Rigby had come to the public participation session to enquire about the outcome of concerns raised by him in January 2019 regarding the dog waste bin at Tommy Bank Barn; the state of some road traffic signs; and to ask if the fire hydrant notice in front of The Game Cock Inn could be removed.

The Chairman, Cllr Goold, reiterated the Council's decision that it would not pursue relocation of the dog waste bin at Tommy Bank Barn with a full size waste bin at the junction of Town Head Lane with Wharfe Road. However, given the damage that had occurred to the existing small red dog waste bin within the last week, the Council agreed that Cllr Dewhirst will contact Mr Gray at CDC and ask for a full size replacement.

Cllr Dewhirst informed Mr Rigby that, as recorded in the minutes of the Council's meeting of 8th April 2019, the Council had reported to NYCC Highways seven road traffic signs in need of repair and replacement, but that NYCC Highways had found that all are in compliance with regulations and no remedial work will be carried out.

The Chairman, Cllr Goold, informed Mr Rigby that the Council will make initial enquiries in respect of maintenance responsibility regarding the fire hydrant notice in front of the Game Cock Inn at a future meeting in the parish with NYCC Highways in due course.

4.1 Apologies for absence: none.

4.2 Code of Conduct and Declaration of Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.
- b. No requests were made for dispensation in connection with items on this Agenda.

4.3 Police, District and County Councillors' and YDNPA Reports:

PCSO Stringer had sent a written police report, containing 11 incidents, for the period between 16th May and the 10th June, notably three reports of damage only road traffic collisions. The Council noted that records are now complete.

PCSO Jayne Grace had sent a written police report for the period between 11 July and 30th August, containing 15 incidents, most notably a burglary at Main Street where two electric bicycles have been stolen and two reports of stolen quad bikes in Lawkland; two reports of suspected drone flying over farms in the area; and one fatal road traffic collision on the A65. There were no reports from the District Councillors, the County Councillor and the YDNPA.

4.4 Minutes of the Parish Council Meeting 3 2019-2020 (15th July 2019)

The Council **resolved** that the minutes of the Parish Council Meeting held on 15th July 2019 should be confirmed and signed by the Chairman, Cllr Goold, as a true and accurate record.

4.5 Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

4.6 Planning

a. Applications

1. CL247 proposal for installation of peat bunds for restoration of the raised bog; installation of viewing platform and boardwalk; and construction of 3 mitigation ponds for great crested newts on Swarth Moor Common: Section 38 of the Commons Act 2006. The Council had considered this application to DEFRA in discussion prior to the meeting and it had **agreed** that it has no comments to make to the Planning Inspectorate on this Common Land planning proposal.
2. C/04/605E householder planning permission for conversion of existing door opening to a window on the north elevation, and insertion of door opening to the south elevation (part retrospective) Lylestone, Hall Close, Austwick. The Council **agreed** to inform YDNPA that it has no comments to make.

b. Decisions

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**
2. C/04/611K and 611L/LB full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump (Section 73 application for variation of Condition 2 of planning permission ref: C/04/611H to allow the addition of solar PV slates to the barn roof), Harden House, Holm Lane, Austwick. **Refused.**
3. C/04/663D and C/04/663E/LB householder planning permission for creation of first floor terrace to rear of property and insertion of french doors, The Old Post Office, Main Street, Austwick. **Refused.**
4. C/04/607Q householder planning permission to convert part of existing garage into hobby room at Laneside Cottage, Townhead Lane, Austwick. **Approved conditionally.**
5. C/04/643H/LB listed building consent for restoration of existing inglenook fireplace at Harden House, Holm Lane, Austwick. **Approved conditionally.**
6. CL339 proposal to erect temporary fencing on The Allotment (West Riding), Austwick: Section 38 of the Commons Act 2006. **not yet decided.**
7. C/04/694 householder planning permission to replace existing timber windows and doors with uPVC and to alter existing openings on south east elevation to create 2 No. patio doors and enlargement of raised patio area, Low Bank, Main Street, Austwick. **Approved conditionally.**
8. Planning Appeal - APP/C9499/W/19/3224518 C/04/643C and Planning Appeal: APP/C9499/Y/19/3224505 - C/04/643D/LB full planning permission and listed building consent for alterations to, and extension of single storey wing, Harden House, Austwick. **Not yet decided**

c. Additional and other planning matters

No additional or other planning matters were received.

4.7 Parish matters other than maintenance

- a. to discuss and decide future action regarding reduction of carbon emissions in the parish
The Parish Council **noted** that Craven District Council has agreed a motion to declare a 'Climate Emergency' and to aim to be carbon neutral by 2030. At the CDC meeting, Cllr Carl Lis had said that: "the Government has set a target of achieving carbon neutrality by 2050 but we recognise that to achieve this everyone needs to act now". The Parish Council **agreed** that it supports the objectives of CDC on this matter and will take account of them in future decisions it is required to make that may have environmental implications.
- b. to discuss and decide future action regarding dog fouling signs
Cllr Dewhirst **informed** the Council that some of the dog fouling areas in the parish would benefit from a '£1000 fine' sign. The Council **agreed** that Cllr Dewhirst should contact the CDC Environmental Health Officer, Mr Wayne Gray, to ask for a number of such metal signs. The Council also **agreed** that a list of persistent dog fouling areas will be considered at a future Parish Council meeting once a supply of the warning signs has been secured.

4.8 Parish maintenance matters

- a. blocked drains between Helwith Bridge and Dry Rigg Quarry
 The Council **noted** the response that NYCC Highways had cleaned some of the drains between Helwith Bridge and Dry Rigg Quarry in June but it had to curtail the works owing to bird nests located in the grass and that the works were postponed until September at the earliest. The Council **agreed** to monitor the situation and put this item on the agenda for the Parish Council meeting in December.
 Cllr Wiltshire **informed** the Council that she has been in contact with the Chairman of Horton-in-Ribblesdale Parish Council, Cllr Martin Hanson, in connection with the ongoing issue of mud on the carriageway and the proposal to write a joint letter to Tarmac for them to take action to contain mud within the quarry compound. The Council **agreed** to invite Cllr Hanson to the next Parish Council meeting on 14th October to discuss a joint approach.
- b. other issues relating to NYCC Highways
 Cllr Dewhirst **informed** the Council that water is, again, running down Clapham Road from the curbed drain outside Springroyd. The Council **agreed** to ask NYCC Highways to investigate the cause of the water overflow on Clapham Road again and propose further remedial works.
- c. Oxenber and Wharfe Woods: outstanding maintenance issues and dog control problem
 The Council **noted** the response from the Area Ranger that, owing to other pressures such as large projects and higher priority works on the PROW network, the Ranger Team will now endeavour to carry out the outstanding maintenance issues, such as the installation of the waymarker posts and removal of the substantial fallen wood at the eastern access gate, on the Dales Volunteer Conservation Day on 28th September.
 The Council **considered** the Area Ranger's position regarding the control of dogs in Open Access Areas. The Council **agreed** that the only available new signage might encourage visitors to roam freely in this SSSI instead of keeping to the waymarked routes and that it will not proceed with any action on this at present but will keep the matter under review.
- d. three maintenance issues on Dales High Way, Wharfe
 The Council had **reported** three maintenance issues to the Area Ranger.
 The Council had **noted** that the fallen branch, which was partly blocking White Stone Lane and had knocked off some coping stones, had been removed and the wall had been repaired. The Council had also **noted** that the missing step on the stile at Wharfe to High Bark had been repaired.
 Regarding the overgrown vegetation on White Stone Lane, the Council **noted** the Area Ranger's response that the Ranger Team will endeavour to carry out work on PROWs on the Dales Volunteer Conservation Day on 28th September.
 The Council **agreed** to also ask the Ranger Team to carry out maintenance work on this day on Wood Lane which it had previously requested in April 2018 and again in December 2018.
- e. broken stile between Wood Lane East and the Helwith Bridge Road and installation of finger post just off Wood Lane East
 Cllr Wiltshire **reported** a broken rung on a stile in a field between Wood Lane East and the Helwith Bridge Road and also the need for an additional fingerpost on the Dales High Way near Wood Lane East, where at the intersection neither the route nor the stiles are obvious. The Council **noted** that the broken stile has now been repaired and **agreed** to ask the Area Ranger if he would consider the installation of the additional fingerpost.
- f. other issues relating to YDNPA.
 There were no other issues relating to YDNPA reported.
- g. Graystonber Lane and Clapham Road conservation verges
 Cllr Dewhirst **informed** the Council that the vegetation on Graystonber Lane verge will be trimmed down and raked off in the coming weeks. The Council **agreed** that Cllr Dewhirst should instruct the lengthsman to carry out this work. Vegetation strimming on areas on

Clapham Road will follow in due course once the Council has reviewed expenditure to date on the budget for the lengthsman services.

- h. grass cutting on village play area
The Council **noted** the response from the Chairman of the Playing Fields Association that the suggested improvements to the play area will include the replacement of both the flooring under the affected item of play equipment and the suspended plank structure.
- i. bus shelter guttering
Cllr Dewhirst **informed** the Council that the wire netting and the gutter at the bus shelter are in a state of disrepair. The Council **endorsed** Cllr Dewhirst's instruction to the lengthsman to commence repairs or replacement to the wire netting and to part of the guttering.
- j. other lengthsman duties or parish maintenance matters
There were no other lengthsman duties or parish maintenance matters reported.

4.9 Finance

- a. The total balance of the HSBC current account on 31 July 2019 as £12,033.85, comprising £10,433.70 parish council monies and £1,600.15 AED funds was **noted**.
- b. Receipt of a grant of £400.00 from YDNPA for work on two conservation verges was **noted**.
- c. Submission to HMRC of VAT reclaim for 2018-2019 of £215.11 was **noted**.
- d. The Council **resolved** to approve payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- e. The Council **resolved** to approve payment of £10.00 to Austwick Parish Hall Council for use of electricity to defibrillator.
- f. The Council **resolved** to approve payment of £74.99 to CDC for the purchase of 3 boxes of dog waste bags.
- g. The Council **resolved** to approve payment to Craven Garden Care of £227.70 for grass cutting on village verges; of £243.00 for grass cutting on village greens; of £24.66 for maintenance on outlying areas and of £131.40 for miscellaneous maintenance, all for July.
- h. The Council **resolved** to approve payment to Craven Garden Care of £312.12 for grass cutting on village verges; of £313.20 for grass cutting on village greens; and of £ 98.28 for maintenance on outlying areas, all for August.
- i. The Council **reviewed** the Lengthsman Services Report – comparison of budget vs actual costs and **noted** that total spending is within budget.
- j. The Council **resolved** to approve payment of £228.90 per month to the clerk for salary for July and August 2019.
- k. Alteration within the Property Damage section of the Aviva policy with an increase of £3,231.00 for the Street Furniture to a new total of £17,761.00 to take into account the new valuation for the bus shelter was **noted**.
- l. The Council **noted** one other financial issue and it **resolved** to approve payment to Craven Garden Care of £153.00 for work on the bus shelter guttering and wire netting.

4.10 Correspondence

The Council had not **received** items of correspondence.

4.11 Items of information

- a. The Council **noted** that the YDNPA Autumn 2019 Southern Parish Forum meeting will be held on 16th October in Grassington and it **agreed** that Cllrs Tibbatts and Wiltshire will attend. The Council also **agreed** to await the agenda for this meeting but to suggest to the YDNPA to include an item regarding climate change and reduction of carbon emissions.
- b. The Council had **responded** to the NYCC consultation regarding the renewal of subsidised local bus services, notably bus service 581 between Settle and Ingleton, an extremely valuable service for the community, and it **noted** that NYCC has acknowledged receipt.
- c. The Council **noted** information received from the YLCA regarding the Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018, which the Council needs to comply with by 23rd September 2020. The Council **agreed** to address this item

- nearer that time.
- d. The Council **noted** the YLCA White Rose Newsletter for July and August 2019.
 - e. The Council **noted** information received regarding an early notification of a proposed half marathon from Giggleswick via Austwick in February 2020.
 - f. The Council **noted** the Healthwatch North Yorkshire August newsletter.

4.12 Date and time of the next meeting

The Council **confirmed** the date of the next Parish Council meeting as Monday 14th October 2019 at 7.30 pm at Austwick Parish Hall.

Marijke Hill
Clerk to the Council