

Austwick Parish Council
Meeting 5 2017-2018 - Monday 16th October 2017
Minutes

Present: Cllrs Peter Goold (Chairman), David Dewhirst, Ian Smith and Barbara Tibbatts.

In attendance: CD Cllr Lis, Marijke Hill (Parish Clerk) and three members of the public.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mrs Jayne Lothian, Treasurer of the Austwick Street Market Committee asked if the Parish Council would consider to support an application to Craven District Council from the Street Market Committee for a temporary road closure and to give permission to the Street Market Committee to use the village greens on 28th May 2018. The clerk was asked to send the letter so that the Street Market Committee can start the formal process.

Mr Graham Cleverly asked to participate at agenda 5.7.h.

Ms Sarah Wiltshire asked to participate at agenda 5.7.d.

5.1 Apologies for absence: Cllr Kate Smith and NYC Cllr Ireton

5.2 Code of Conduct and Declaration of Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.
- b. No requests were made for dispensations in connection with items on this Agenda.

5.3 Police, District and County Councillors' Reports:

District Cllr Lis reported that the CDC has adopted a no nonsense regime in relation to fly tipping. 97 fixed penalty notices have been issued this year.

CDC will stop receiving recycling credits and lose £33,000 annually. This could mean that the charges for the garden waste removal service may increase.

Dog fouling remains a persistent problem in the area and Cllr Lis urged parishioners and parish councils to report any dog fouling.

As YDNPA Chairman, Cllr Lis invited the Parish Council to the first Yorkshire Dales National Park Management Plan Annual Forum. The Forum will provide an opportunity to find out what work is being done in the National Park and to discuss matters relating to the future of the area, in particular that of the farmers.

Cllr Lis assured Councillors that the Parish Forum meetings would definitely continue, albeit, possibly, with a different format.

There was no Police Report. The Parish Council reiterated that it has great concerns for the safety on the A65 at all the junctions into and from Austwick. It was reported that two walls have been knocked down on the A65: one at the Clapham Road junction and one near the Cross Streets. The clerk was asked to contact PCSO Grace and request that a written police report prior to any Parish Council meeting should be given and to further ask if the two RTCs, described at minute 5.6.b have been reported to NYCC Highways to strengthen the Council's case in connection with the safety on the A65.

5.4 Minutes of the Parish Council Meeting 4 2017-2018 (4th September 2017)

The Council **resolved** that the minutes of the Austwick Parish Council Meeting held on 4th September 2017 should be confirmed and signed by the Chairman, Cllr Peter Goold, as a true and accurate record.

5.5 Matters from previous meetings not otherwise included on the Agenda

- a. National Park Management Plan: Annual Forum
The Council had **received** an invitation to participate in the first Yorkshire Dales National Park Management Plan Annual Forum at the Ingleborough Community Centre, Ingleton on 23rd

November. The Council **agreed** that Cllr Goold would attend.

5.6 Village matters other than maintenance

- a. possible donation for new bench for the village
Cllr Dewhirst **reported** that Mrs Margaret Tuckwell would like to donate a bench, with inscription, to the village. The Council **agreed** that Cllr Dewhirst should liaise with Mrs Tuckwell and pursue this on her behalf.
- b. Police report on two RTCs on A65 at 'Cross Streets' junction
The Council had **received** a reply from PCSO Grace to the Council's request to clarify the two RTCs reported at the previous meeting that the first RTC involved two motorbikes that were travelling together on the A65 from Clapham towards Settle and both bikes collided whilst turning onto the B6480 towards Lawkland, sustaining minor injuries.
The second RTC involved three vehicles travelling on A65 when, at the Cross Streets, all vehicles collided with no injury to any driver, although one vehicle had to be recovered by the police.

5.7 Parish maintenance matters

- a. replacement of the interpretation board at Wash Dubs
The Chairman **reported** that the new interpretation panel has been installed by the Ranger team from YDNPA in the location agreed at a site visit made recently. Cllr Goold further **reported** that the Parish Council has been given dispensation from YDNPA to delay payment of the invoice for the interpretation panel until the grant money has been received from the Heritage Lottery Fund, expected before the next Parish Council meeting.
- b. improvements to Graystonber Lane lay-by
There was no further report on this matter.
- c. repairs to bus shelter railings
Cllr Dewhirst **reported** that some sections of the bus shelter railings are so corroded and the metal has expanded in such a way that an alternative may have to be considered. The Council **agreed** that Cllr Dewhirst could obtain a quotation for the joints and report back to the Council as and when he has received this.
- d. Oxenber and Wharfe Woods site meeting of 16th September
The Council was **informed** that a site visit had taken place on 16th September with the main aim to re-engage with the YDNPA Area Ranger Mr Rob Ashford all the issues relating to these SSSI areas. It was **reported** that placement of coppiced material has repaired a lot of the damage as this has encouraged people to stay on the main footpaths. It was also **noted** that the coppice strategy has dried out some of the muddy areas on the footpaths. Laying down some duckboards on the most muddy areas would help further on the most affected footpaths. The interpretation/PROW signage at Feizor Nick is to be re-sited and some missing way-markers are to be re-installed. The Council **agreed** that a hedge placed by the path that leads to Jop Ridding would create a barrier to stop people using it. It was **agreed** that Area Ranger Mr Rob Ashford would liaise with Natural England Officer Ms Caragh Clayton-Chance.
Ms Sarah Wiltshire asked the Council if it would consider an interim measure by putting up a sign to divert people off the path to Jop Ridding. Ms Wiltshire also asked the Council if it would support the monitoring of the health of the floral habitats in the Woods to be used as a baseline. The Council **agreed** that it would discuss this further at a Parish Council meeting with Cllr Kate Smith.
The Council **decided** that it would report on progress on all the issues regarding these Woods at the February meeting and that Cllr Lis should be kept informed.
- e. potholes on the Helwith Bridge Road
Cllr Kate Smith had **provided** a potholes survey on the Helwith Bridge Road which showed a series of three potholes of around 2 cm deep, a pothole 'eating into' tarmac of around 5 cm

deep and two further series of two potholes, 4 cm and 2 cm respectively. The Council **agreed** that these potholes are a danger to traffic and the clerk was asked to request to Highways that they carry out the work of repairing the road soon. Cllr Dewhirst **reported** that Sustrans will also put pressure on Highways to repair these potholes as these pose a serious risk for cyclists on this popular 'Way of the Roses'.

- f. other issues relating to NYCC Highways
- The Chairman **reported** that a site meeting had taken place with the proprietor of the Game Cock Inn with regards to the parked cars blocking access to High Street, a concern raised by Mrs Margaret Barker at the previous Parish Council meeting. The Council **agreed** that a white demarcation line should be considered and **decided** to await the already arranged site meeting with Mr David Cairns of NYCC and Cllr Dewhirst and then review the matter.
 - The Chairman **reported** that the sycamore sapling on the road bridge on Wharfe Road near the junction with White Stone Lane has not been removed despite the fact that the saplings had acquired a dash of white paint, indicating an imminent removal. The Chairman **informed** the Council further that the saplings have grown substantially during the year. The Council **decided** that the clerk should contact NYCC Highways and ask if priority could be given to the removal of these saplings.
 - The Council had **received** correspondence from Mrs Liz Addy of 'Hobarn House' at the junction of Townhead Lane and Wharfe Road who raised a safety concern that this junction is used as a 'roundabout' and a 'turn into and reverse out'. Cars are parked up to and beyond the junction area, impairing the visibility. The Council **agreed** that this is an unsafe junction and it **decided** it would request NYCC Highways to paint a 'keep clear' white line from the junction to 10 metres up Townhead Lane on the east side of the road.
 - Cllr Dewhirst **reported** that a section of Wharfe Road, near Austwick Primary School, is damaged and in need of repair. The tarmac is broken in many places and the surface is very uneven through frequent patching. Mr Graham Cleverly **informed** the Council that B4RN has been given permission to have trenches dug into this section to accommodate broadband cables. The Council **decided** to request NYCC Highways to re-tarmac this section.
- g. issues relating to YDNPA
- It was **reported** that major clearance work on overgrowing trees and branches on Stinky Bank Bridleway had taken place on 12th and 13th October.
The missing fingerpost on Wood Lane (indicating footpath to Feizor) has been replaced.
- h. other lengthsman duties or parish maintenance matters: overhanging vegetation on Townhead Lane
- The Council was **informed** that overhanging vegetation is making the pavement unusable in Townhead Lane near the junction with Wharfe Road. The Council **decided** that Cllr Goold would mention this to the home owner.
Cllr Dewhirst **reported** on the productive site meeting with Mr Mark Hewitt in relation to the Graystonber Lane verges and that he has been successful in obtaining a grant of £400 from YDNPA for the work carried out. Mr Graham Cleverly asked the Council if it would agree to support him to pursue a further site meeting with Mrs Tanya St Pierre from the YDMT with a view to presenting a management plan for the seeding of a selection of wild flowers, to be planted soon. Cllr Tibbatts agreed to provide assistance.
Further lengthsman duties were discussed at agenda 5.8.f.

5.8 Finance

- a. The total balance of the HSBC current account on 30th September 2017 as £11,626.68 comprising £9,956.68 parish council monies and £1,670.00 AED funds was **noted**.
- b. Receipt of £5,000.00 as second instalment of the precept, was **noted**.
- c. The Council **resolved** to approve payment of £24.00 to Bob Evans for 6 weeks of bus shelter cleaning.
- d. The Council **resolved** to approve payment to Craven Garden Care of £198.00 for verges grass cutting and strimming; of £99.00 for Greens grass cutting, both for September 2017.
- e. The bank reconciliation for quarter2 of Finance Year 2017-2018 was **verified** by Cllr Ian

Smith and no issues were found.

- f. The Council **reviewed** expenditure for grass cutting and lengthsman duties and **noted** that, with one more cut to the Greens and verges done, there should be around £500 left in the budget which could be spent on winterwork such as overhanging branches and removal of saplings on Helwith Bridge Road as well as drainage issues to clear; trimming of an ivy opposite Tommy Bank; finishing off of vegetation clearance on Holm Lane; clearing out of Feizor Beck and Graystonber Lane Dyke. Cllr Dewhirst would discuss this work with Mr Ben Shanks.
- g. The Council **resolved** to approve payment to the clerk of £201.98 for salary of September and £65.12 for expenses for July to September 2017.
- h. To consider other financial issues: parish council elections 2018 costs
The Council had **received** correspondence from CDC in relation to the cost of the upcoming Parish Council elections scheduled for 3rd May 2018. If the election is contested the cost is estimated at £640.50 which will be charged to the parish. The Council will consider an allowance for the cost in the 2018/2019 precept. For an uncontested election there will be a standard charge of £125.00.

5.9 To receive and consider policy documents and meeting dates for 2018

- a. Standing Orders Approved
- b. Finance Regulations Approved
- c. Risk Assessment and Management Approved
- d. Fixed Assets Register Approved
- e. Parish Council meeting dates for 2018. The Council **decided** to review the dates and seek advice as to the date at which the Annual Parish Meeting can be held in an election year.

5.10 Planning

a. Applications

The Council had not received any planning applications.

b. Decisions

The Council had **received** a decision from YDNPA on the following planning applications:

1. C/04/682B full planning permission for replacement of existing white uPVC front and rear doors, with white composite doors, 1 Orchard Leigh, Austwick. **Approved conditionally**
2. C/04/682C full planning permission for replacement of existing white uPVC external front and rear doors, with white composite doors, 6, 7 & 8 Orchard Leigh, Austwick. **Approved conditionally**
3. C/04/689 full planning permission for erection of extension to existing agricultural building, Old Hall Farm, Kiln Hill Lane, Feizor. **Approved conditionally**

The Council **noted** that the following applications have **not** yet been **decided**:

4. C/04/685 amended description of development: full planning permission for conversion of barn to form one local occupancy dwelling or holiday let; change of use of agricultural land to form domestic curtilage; works to the vehicular access and provision of a new mini sewage treatment plant, White Sike Barn, Far End Farm, Wharfe.
5. NYCC: Commons Act 2006 - Application to correct the Register (CA10); application reference number: CA 10 006, Oxenber, Austwick (CL84).

c. Additional planning matters

1. NYCC: Common Land Register update under the Commons Act 2006
The Council had received correspondence from NYCC that their records show that the Parish Council is the right holder for common land unit 229 (CL 84) (Oxenber otherwise Austwick Wood) Right Entry 5. This right is held in gross which means it belongs to a named person rather than being attached to a property. If the Parish Council believes that this record is not accurate it can ask to have the register updated. The Council agreed to ask the clerk to

contact NYCC and ask for the common register entry pages electronically.

5.11 Correspondence:

- a. NYCC Highways: parish portal guidance
The Council decided to ask the clerk to set up this portal.
- b. Settle Area Swimming Pool: request to raise the parish precept to support the pool
The Council noted receipt of the letter from Settle Area Swimming Pool and decided it would consider making a donation as in previous years at the end of the financial year.

5.12 Items of information

- a. YDNPA Autumn Parish Forum Meeting: notes from meeting
The Council **noted** the report by Cllr Kate Smith regarding the YDNPA Autumn Parish Forum Meeting. The agenda items discussed were:
 - (1) update on the community initiative at Upper Wharefdale (community bus);
 - (2) National Park Management Plan. The Council **agreed** to continue to engage in the process as described in Cllr Kate Smith' report.
 - (3) the "Dark Skies" initiative. The Council **agreed** to review the draft design guide when it becomes available for comment.
 - (4) the roadside barns new policy. Around 90 applications have been made to date, and 30 approved conditionally. A small number have been refused, and the grounds were generally based on issues of visual impact and accessibility.
- b. Settle Area Freight Quality Partnership Meeting, 27 September, Settle
Cllr Tibbatts **reported** that a Settle Sleep Zone (SSZ) has been established where no HGVs should travel through Settle or Giggleswick between 20.00 and 06.00. There has been little measurable reduction in lorries through Settle as a result of the rail link due to increased output from the re-opening of Arcow quarry after a period of disuse. Figures suggest that around half of HGV movements in Settle involve quarry vehicles. On Tuesdays Hanson redirect their own trucks via Buckhaw Brow to reduce traffic through Settle market place. The drains on Swarf Moor have been cleared by NYCC Highways but they are still flooding. The matter of parked cars on Church Street in Settle from Bridge End is one of urgency for Settle Town Council to resolve.
- c. Data Protection Reform – a quick guide for Parish and Town Councils in the Craven District
The Council **noted** receipt of further information on this subject.
- d. CDC: funding available from Craven Wards Grants Scheme
Cllr Dewhirst **informed** the Council that there is still funding available from the Craven Ward Grants scheme. CD Cll David Ireton has indicated that up to £400 could be applied for under the Ward Grant scheme that would benefit the parish community. CD Cllr Lis agreed that the suggestion by Cllr Dewhirst to apply for a number of 'litter pick packs' and high visibility jackets would serve the community and the Council **decided** to ask Cllr Dewhirst to discuss this item further with Cllr Kate Smith and to then apply for the grant.
- e. Hargraves and Green Educational Foundation trustees meeting held 9th October
Cllr Gould **reported** that the Hargraves and Green Educational Foundation had received one application to financially support a student from Austwick in Further Education. The trustees had decided that they would advertise more widely and grant applications during any academic year.
- f. Settle Community Library open day on 21st October
The Council noted receipt of notice of Settle Community Library open day on 21st October.
- g. The Chairman reported that he had attended, and represented The Council at the Annual Open Meeting of the Austwick Street Market Committee.

5.13 Date and time of the next meeting

RESOLVED: the date of the next Parish Council meeting was **confirmed** as Monday 27th November 2017, 8pm at Austwick Parish Hall.

Marijke Hill

Clerk to the Council