

Austwick Parish Council
Meeting 5 2024-2025 – Monday 14th October 2024
Minutes

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mrs Morphet participated at item 5.6.c2: planning application for residential development at Town Head Garage.

5.1 Apologies for absence given in advance of the meeting.

a **Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Mark Robinson, and Kate Smith.

In attendance: Parish Council Clerk Marijke Hill and four members of the public.

b The Council had **received** no apologies for absence given in advance of the meeting

5.2 Code of Conduct and Declaration of Interests.

a. Cllr Dewhirst recorded a Disclosable Pecuniary Interest (DPI) in connection with item 5.6.a.1: planning application received at Wood View.

b. No requests were made for dispensation in connection with items on this agenda.

5.3 North Yorkshire Councillor and North Yorkshire Police reports:

The Council had **received** the written police report which contained 9 incidents in the parish and in the surrounding area during the period between 1 September and 10 October, 2024, all of a minor nature.

There was no report from the North Yorkshire Council Councillor.

5.4 Minutes of Meetings

The Council **resolved** that the Minutes of Meeting 4, held on 2nd September 2024, should be **confirmed** and signed by the Chair, Cllr Goold, as a true and accurate record.

5.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

The Council **noted** that there were no updates on Matters from previous meetings reported.

5.6 Planning

a. Applications

1. C/04/141V Full planning permission for change of use of property from Bed and Breakfast business/residential dwelling to solely residential use at Wood View, The Green, Austwick. The Council **noted** that the deadline to provide comments was on or before 24th September and **ratified** notifying the YDNPA that the Council had no comments to make.

b. Decisions

1. C/04/705 Revised set of plans for full planning permission for conversion of barn to 4-bed dwelling for local occupancy, together with installation of package sewage treatment plant at Fleet Barn, Wharfe Road, Austwick. **Not yet decided**
2. C/04/60G Section 73 application to vary condition 2 (replace Proposed Drawing No1 Rev C with Proposed Drawing No 1 Rev D) of C/04/60F in respect amendments to the approved scheme for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. **Approved – Section 106**
3. C/04/709C Section 73 application to vary Condition 2 of C/49/26F (Full planning permission for erection of extension to form new entrance hall) in respect of amendments to the design at Fechs Sheiling, Feizor, Austwick. **Not yet decided.**
4. Notification under the Town and Country Planning act 1990 for the removal of one Atlantic blue cedar covered by Tree Preservation Order no. 4 (Austwick) 1965 at Austwick Hall,

Austwick. **Given consent.**

The Council **noted** that the above works is on the condition that a replacement tree of native species is planted within the first planting season after felling.

c. Additional and other planning matters

1. **YDNPA: Yorkshire Dales Local Plan Consultation no. 7: Preferred Housing Development Sites until 29th October.**
The Council **noted** that the revised version of the housing development boundary map for the Austwick settlement now excludes four of the six areas, which the Council had asked to be retained outside the boundary, therefore only two such areas remain within the boundary on the revised map. The Council **agreed** to reiterate to the YDNPA the reasons why the two remaining areas should lie outside the development boundary as minuted at 1.6c1 2023-2024 dated 17th April 2023 and request the YDNPA to again review the housing boundary for the Austwick settlement.
2. **Early notification of submission of revised planning application to YDNPA for residential development at Town Head Garage**
The Council **noted** receipt of planning Application C/04/41H Full planning permission for erection of 6 no. dwellings and associated works at L Preston & Sons, M O T Centre, Town Head, Austwick. The Council **agreed** to record its formal objection to the present application, which proposes six open market houses and makes no provision for affordable housing, thereby not complying with the Authority's new build housing policy C1 as set out in the existing Local Plan. The Council also **agreed** to notify the YDNPA of its serious concerns regarding a number of other aspects of this planning application, which the Council intends to raise at the next stage of consultation with the Authority.

5.7 To note reports and updates regarding parish and parish council matters other than maintenance

- a. **BOAT status issue at Thwaite Lane: determination of the Planning Inspectorate's decision**
The Council **noted** the determination of the Planning Inspectorate's decision that Thwaite Lane is to remain a bridleway for its entire length, including the part at the Clapham end before the tunnels, which might otherwise have remained a restricted byway.
- b. **Austwick WWTW overflow follow up meeting**
The Council **noted** it had not received an invitation to a follow up meeting with all interested parties regarding the 2023 statistics of the Austwick Waste Water Pumping Station (WWTW) and **agreed** to forward this item to the agenda of the next Parish Council meeting on 2nd December.
- c. **initiative to bring village shop / post office into local community ownership**
The Council **considered** a proposal from a resident to explore the possibility of bringing the village shop / post office into local community ownership and **resolved** that it is not appropriate for the Council to address this matter. As an organ of local government, not having or qualifying to obtain a General Power of Competence under the Localism Act 2011, the Parish Council is not the appropriate body to take such an initiative. A project to bring the business into community ownership would require the availability of considerable time, resources and skills as it would involve local consultation and fund raising, grant or loan application and management, followed by ongoing organisation and management of the business. The Council **agreed** to reply in these terms to the resident who raised this matter.
- d. **Meeting of Hargraves and Green Educational Foundation held on 24th September 2024**
The Chair, Cllr Goold, **reported** that the Trustees to the Hargraves and Green Educational Foundation had this year received eight applications, six from university and college students and two from A-level students and that each student had received a small grant.
- e. **North Yorkshire Boundary Review initial consultation until 9 December**
The Council **noted** receipt of the North Yorkshire Boundary Review consultation and **agreed**

to not submit any comments on this occasion.

5.8 To note actions regarding parish maintenance matters:

a. Pant Lane drainage issues

The Council **noted** the reply from NYC Highways that Pant Lane remains on a list of similar problematic sites to be investigated as soon as personnel resources are available and several other areas with flooding issues within the Craven district that are deemed a priority are being targeted first. The Council **agreed** to forward this item to the agenda of the Parish Council meeting on 14th April 2025.

b. 'skid surface' signs on Austwick Road

The Council was **informed** that all 'skid surface' signs on the Austwick Road and elsewhere in the village have been removed.

c. other issues relating to NYC Highways

The Council **noted** that no other issues relating to NYC Highways were reported.

d. overgrown verges on bridleway parallel with A65 between Austwick and Clapham

The Council had **received** the contact details for the newly appointed YDNPA Area Ranger covering Austwick Mr William Locke and **agreed** to contact him regarding the strimming of the overgrown verges on the bridleway along the A65 between Austwick and Clapham.

e. other issues relating to YDNPA

The Council **noted** that no other issues relating to YDNPA were reported.

f. lengthsman duties or other parish maintenance matters

The Council **noted** that no lengthsman duties or other parish maintenance matters were reported.

5.9 To consider and approve policy documents and papers

a. The Council **approved** the following four policy documents: Standing Orders, Financial Regulations, Record Management, and Biodiversity

b. The Council **approved** the following two papers: Fixed Assets Register, and the Parish Council meeting dates for 2025.

The Council **noted** that the total valuation of the fixed assets is the same as last year at £22,925.

Regarding the meeting dates for 2025, the Council was **informed** that these will be booked in the Parish Hall diary.

The Council **agreed** to publish the policy documents and papers on its website.

5.10 Finance

a. The Council **noted** the total balance of the HSBC current account on on 30th September 2024 as £16,244.00.

b. The Council **noted** receipt of £7,250 from NYC as the second instalment of the precept.

c. Cllr Smith **verified** the bank reconciliation to 30th September 2024 and **reported** that no issues have been found.

d. The Council **approved** payment of £45.00 to Charlotte Wilkinson for six weeks of bus shelter cleaning.

e. The Council **noted** the lengthsman services report – comparison of budget versus actual costs to 30th September and **noted** the balance to spend for all lengthsman services to 31st March 2025 to be £585.87. The Council **agreed** for Cllrs Goold and Dewhirst to have a meeting with the lengthman to discuss the budget for lengthsman services for the next financial year, suggesting to not increase this budget.

f. The Council **approved** payment to Craven Garden Care of £318.99 for maintenance on village greens; £360.85 for maintenance on village verges; and £403.67 for maintenance on outlying areas, all for September.

g. The Council **ratified** payment to Craven Garden Care of £144 to complete payment of invoice

2703 dated 31 May 2024.

- h. The Council **noted** payment of £409.20 to the clerk as salary for September and **approved** payment of £55.89 to the clerk as expenses for July to September.
- i. The Council **considered** one other financial issue and **approved** payment of £20 to Austwick Parish Hall Council for the hire of the room on 1st July and 2nd September.

5.11 Correspondence received

The Council **noted** it had not received any correspondence.

5.12 To note and respond to items of information

- a. The Council **noted** the NYC 'Let's Talk Active' consultation; and the Standards bulletin September.
- b. The Council **considered** the YDNPA Autumn Parish Forum online meeting on 6th November and **agreed** for Cllr Kate Smith to attend.
- c. The Council **noted** the YLCA White Rose Bulletins 6/09, 13/09, 20/09, 27/09, 4/10, 11/10; Craven Branch meeting 3 October; training sessions October to December; and Law and Governance bulletin September.
- d. The Council **noted** the YDNPA invitation to Active Travel Conference 17 November.

5.13 To determine any Matter not included on this Agenda which the Chair considers must nevertheless be addressed as a matter of urgency

The Council **noted** no other matters of urgency were reported.

5.14 Date and time of the Parish Council

The Council **confirmed** the date of the next Parish Council meeting as Monday 2nd December 2024 to be held at Austwick Parish Hall at 7.30 pm.

There being no further business to discuss the Chairman closed this meeting at 21.16.

Marijke Hill
Clerk to the Council