

**Austwick Parish Council**  
**Meeting 5 2021-2022 – Monday 18<sup>th</sup> October 2021**  
**Minutes**

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Most members of the public participated at item 5.7c1 representation to the YDNPA Planning Committee regarding the planning application from Ingleborough Estate woodland management. Mrs Vaughan-Williams participated at item 5.8b ownership of land at Flascoe Bridge. Mr Cleverly participated at items 5.8a, The Queen's Green Canopy Initiative, and 5.8b.

- 5.1** The Council **welcomed** Cllrs Robinson and Smith and **received** their completed Declaration of Interests. Cllrs Robinson and Smith **signed** their Declaration of Acceptance of Office forms.
- 5.2** **Present:** Cllrs Peter Gould (Chairman), Barbara Tibbatts, David Dewhirst, Mark Robinson, and Kate Smith.  
**In attendance:** Parish Clerk Marijke Hill and nine members of the public.  
**Apologies for absence:** District Cllr Lis.
- 5.3** **Code of Conduct and Declaration of Interests.**
- a. Councillors did not record any Disclosable Pecuniary Interest (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.
- 5.4** **Police, District and County Councillors and YDNPA Reports:**  
The Council had **received** the written police report, which contained 9 incidents during the period between 3<sup>rd</sup> September and 15<sup>th</sup> October 2021, all minor.  
There were no reports from the District and County Councillors and the YDNPA.
- 5.5** **Minutes of Meeting 4 2021-2022**  
The Council **resolved** that the minutes of Meeting 4 held on 6<sup>th</sup> September 2021, should be **confirmed** and signed by the Chairman, Cllr Gould, as a true and accurate record.
- 5.6** **To receive updates on Matters from previous meetings not otherwise included on the Agenda**  
No matters from previous meetings not otherwise included on the Agenda were reported.
- 5.7** **Planning**
- a. Applications**
1. C/04/32N/LB listed building consent for installation of seven aluminium slide past (balanced vertical sliding) using 6.8mm internal glass, secondary glazing units, five to the existing functioning sash windows on south-west (front) of building and two to the roadside/south-eastern aspect to two non-opening windows, Bridge House, Graystonber Lane, Austwick. The Council **ratified** the decision to notify the YDNPA that the Council had no comments to make.
- b. Decisions**
1. C/04/609B full planning permission and amended notification for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035, Dry Rigg Quarry, Helwith Bridge, Horton-in-Ribblesdale.. **Not yet decided.**
2. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
3. C/44/101G application for the variation under Section 73 of the Town and Country Planning

- Act 1990 (as amended) of conditions 1,2,3,4 and 5 of permission reference C/44/101F for mineral extraction: Condition 1 to enable the continued import of mineral by HGV from Dry Rigg Quarry to Arcow Quarry railhead for its temporary stocking and export by rail until not later than 31 December 2034; Condition 2 to enable the railhead and adjoining land to be restored not later than 31 December 2035; Condition 3 to refer to this Section 73 application submission documents; Condition 4 to remove the 'Prior to the resumption of mineral extraction...' restriction and refer to the proposed revised restoration scheme; Condition 5 to remove the 'Prior to the resumption of mineral extraction...' restriction and require stockpiling to be carried out in accordance with the currently approved scheme, Arcow Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Not yet decided.**
4. C/04/698 full planning permission for siting of three shepherds huts for holiday let accommodation, creation of limestone hardcore track, and installation of package treatment plant (amended description), Crummack Farm, Austwick. **Not yet decided.**
  5. C/18/146E full planning permission for creation of timber wagon turning and timber stacking area; maintenance and improvement of timber extraction route and installation of reinforced concrete crossing over the sheep underpass, Long Lane, Thwaite Lane and Thwaite Wood, Ingleborough Estate, Clapham. **Not yet decided**
  6. C/04/60B full planning permission for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. **Not yet decided**
  7. C/04/611M Section 73 application for variation of Condition 2 of C/04/611H and C/04/611N/LB Section 19 application for variation of Condition 2 of C/04/611J/LB (full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump) in respect of installation of inset solar PV panels to the barn roof at Harden House Barn, Holm Lane, Austwick. **Refused**
  8. C/04/624F Householder planning permission for alterations to the north east elevation of the dwelling and widening of both vehicular access points, Chapel On The Green, Main Street, Austwick. **Approved conditionally**
  9. C/04/15B householder planning permission for reinstatement of vehicular access off Holm Lane and closure of existing access onto Clapham Road with associated works, Lanshaw Lodge, High Street, Austwick. **Not yet decided**
  10. C/04/646A householder planning permission for erection of single storey bedroom extension, Norber, Town Head Lane, Austwick. **Not yet decided**
- c. Additional and other planning matters**
1. The Council **considered** a representation to be made to the YDNPA Planning Committee meeting on 19<sup>th</sup> October regarding planning application C/18/146E: Ingleborough Estate woodland management and **agreed** that Cllrs Goold, Tibbatts and Dewhirst should attend. The presentation emphasised that the planned movement of road stone and felled timber by articulated HGVs through the centre of Austwick would have a serious adverse impact on the community. The Council **agreed** to ask the YDNPA Planning Committee to refuse this application and ask the Applicant to consider alternative routes for extracting timber, or, at the very least, that Planning Committee Members defer the matter and make a site visit to Austwick.  
The Council **agreed** to put the Planning Committee decision notice up on the notice boards in Austwick and the village shop as soon as this decision is known.
  2. The Council **noted** the Temporary Footpath Closure of Footpath No. 20 and Bridleway No. 61 under the Town and Country Planning Act 1990, Section 257 and it **ratified** the decision to ask the YDNPA Solicitor to not make the closure unless and until the S. 106 Agreement has been completed for planning application C/04/609B to which this closure refers. The Council **noted** the Solicitor's reply that the works the Notice refers to are those authorised under the existing planning permission dated 28<sup>th</sup> February 2012 ref: C/49/603D, namely the removal of tip material down to the original ground level as part of the approved restoration scheme at Dry Rigg Quarry.

## 5.8 To note reports and updates on parish and parish council matters other than maintenance

- a. The Queens Platinum Jubilee 2<sup>nd</sup> June 2022 – Beacons and/or Green Canopy Initiative  
Regarding The Queen’s Green Canopy Initiative the Council **decided** that Cllr Dewhirst should make enquiries with Mr Hewitt of the YDNPA during the proposed site visit to Austwick soon, to see if funds could be made available to the Parish Council to replace a number of trees on the verges of Graystonber Lane and Clapham Road. Cllr Dewhirst will report back to the next Parish Council meeting with a tree planting proposition with the assistance of Mr Cleverly.  
The Council **agreed** it would not partake in The Queen’s Platinum Jubilee Beacons Lighting.
- b. Ownership of land at Flascoe Bridge  
The Council was **informed** of the probable ownership of the piece of land at Flascoe Bridge and it **decided** to not pursue any maintenance, but to leave this as a wild area.
- c. Purchase and installation of additional dog fouling warning signs  
Cllr Dewhirst **reported** that some of the existing dog fouling signs in the village are faded and that additional signs are needed in the village and in Feizor. The Council **agreed** that Cllr Dewhirst could purchase a number of new signs, at £1,65 each for the lengthsman to install, and be reimbursed at the next Parish Council meeting.
- d. Austwick Street Market Committee request to support road closure and to use the village greens on 2<sup>nd</sup> June 2022  
The Council had **received** a request by email from the Secretary of the Austwick Street Market Committee, Lindsey Smith, asking if the Council would consider supporting an application to Craven District Council for a temporary road closure order for the centre of Austwick village on 2<sup>nd</sup> June 2022 to enable the street market to take place and to give the Council’s permission for the use of the car parks and village greens on that day. The Council **agreed** that the Clerk should write the appropriate letter to Dr. Smith granting her requests.
- e. Meeting of Hargraves and Green Educational Foundation held on 20<sup>th</sup> September 2021  
The Chairman, Cllr Goold, **reported** that six applicants had come forward to the Hargraves and Green Educational Foundation this year and each had received a small grant.

## 5.9 To note actions regarding parish maintenance matters:

- a. issues relating to NYCC Highways  
Cllr Tibbatts **reported** that all the drains between Helwith Bridge and Dry Rigg Quarry near Swarth Moor have been cleared by NYCC Highways and the Council **agreed** to send a ‘thank you’ letter.
- b. repair or replace footpath fingerpost at Townhead to Crummackdale  
The Council had **received** a representation if it would consider asking the YDNPA Area Ranger to replace the faded and damaged finger post on the PROW which passes through the front garden of ‘The Croft’ and is located near ‘Dear Bought Barn’. The Council **agreed** to also ask the Area Ranger to add a finger post on Townhead Lane, which should point to the one described above.
- c. other issues relating to YDNPA  
The Council **noted** that no other issues relating to YDNPA were reported.
- d. Graystonber Lane and Clapham Road conservation verges  
Cllr Dewhirst **reported** that the lengthsman has strimmed the verges on Graystonber Lane and on Clapham Road and that some of these have been cut as the lengthsman’s contribution to the parish’ grounds for 2021. Councillors **accepted** this generous contribution by the lengthsman with gratitude.

- e. lengthsman duties or parish maintenance matters  
Cllr Robinson **informed** the Council that the Parish Council map on the front wall of the Parish Hall has damp damage and that the wooden frame is worn. The Council **agreed** that Cllr Robinson will make enquiries regarding costs involved for a replacement of map and frame.

#### 5.10 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 30<sup>th</sup> September 2021 as £11,545.61 with £11,431.26 parish council monies and £114.35 AED funds.
- b. The Council **noted** receipt, on 1<sup>st</sup> October, of £6,250.00 from CDC as second instalment of the precept.
- c. The Council **approved** payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- d. The Council **approved** payment to Craven Garden Care of £189.00 for maintenance on village greens; £146.70 for maintenance on verges; £90.00 for miscellaneous maintenance; £180.00 and £63.00 for maintenance on Graystonber Lane and Clapham Road conservation verges respectively, all for September.
- e. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 30 September 2021 and **noted** that the budget leaves sufficient funds to cover the grass cutting and that an amount of £1,700 is left in the budget for this year's maintenance work on outlying areas.
- f. The Council **approved** payment of £15.00 to Austwick Parish Hall Council for hire of the Hall on 6 September.
- g. The Council **approved** payment of £96.01 to Craven District Council for 3 boxes of dog waste bags.
- h. The Council **approved** payment of £244.80 per month to the clerk as salary for September and October 2021 as well as £73.74 as expenses for the 2<sup>nd</sup> quarter of the finance year – July to September 2021.
- i. Cllr Smith **verified** the bank reconciliation for Q2, July to September 2021, of the Financial Year 2021-2022 and **reported** that all is in order.
- j. The Council **decided** to start the process of changing the Parish Council's bank mandate in terms of signatories.

#### 5.11 To consider and approve policy documents and papers

- a. The Council considered and **approved** the following four policy documents: Code of Conduct 2021; Standing Orders; Financial Regulations; and Records Management.
- b. The Council considered and **approved** the following two papers: the Fixed Assets Register and the Parish Council meeting dates for 2022. In regards the Fixed Assets, valued at £20,955 in September 2021, the Chairman reported that eight benches are now adopted by residents for light maintenance.  
The Council **agreed** that all policy documents and papers are to be published on its website.

#### 5.12 Correspondence received

The Council **noted** it had not received any correspondence.

#### 5.13 To note and respond to items of information

- a. The Council noted the invitation to the CDC Select Committee Working Group regarding the impact of tourism on the community.
- b. The Council **noted** the campaign for a 20mph speed limit motion by 20s Plenty Action Network.
- c. The Council **noted** the NALC policy consultation briefing relating to local nature recovery strategies – consultation closes on 2 November.
- d. The Council **noted** the NYCC Respect and Protect campaign.
- e. The Council **noted** the YDNPA Parish Council training seminar on 23<sup>rd</sup> September – link to recording.
- f. The Council **noted** the YLCA White Rose Update 10 September and 1 October.
- g. The Council **noted** the Healthwatch North Yorkshire Newsletter for September and October.

**5.14 Date and time of the Parish Council**

The Council **confirmed** the date of the next Parish Council meeting as Monday 6<sup>th</sup> December 2021 to be held at Austwick Parish Hall at 7.30pm and **reiterated** it had invited Mr Brady, Development Officer for Wild Ingleborough, to this meeting.

**Marijke Hill**  
**Clerk to the Council**