

Austwick Parish Council
Meeting 5 2020-2021 – Monday 19th October 2020
Minutes

Present: Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Ian Smith and Sarah Wiltshire.

In attendance: Parish Clerk Marijke Hill and one member of the public.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mr Cleverly participated at item 5.8f.

5.1 Apologies for absence: none

5.2 Code of Conduct and Declaration of Interests.

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.
- b. The Council **noted** that Cllr Dewhirst declared a Personal Interest in relation to item 5.6a.2 on this agenda.
- c. No requests were made for dispensation in connection with items on this agenda.

5.3 Police, District and County Councillors and YDNPA Reports:

PCSO Jayne Grace had sent a written police report, containing 17 incidents, for the period between 12th July and 6th September, notably one report of burglary on a farm in Feizor and some reports of minor highway disruption. The Council also **noted** a report of a burglary at Lawkland through the NYP Community Messaging Service. The Council had not received a written police report for the period between 7th September and 19th October and the Council **agreed** to ask NYP to send this as soon as possible in order to keep the Council's records complete.

There were no reports from the District Councillors, the County Councillor and the YDNPA.

5.4 Minutes of the Parish Council Meeting 4 2020-2021 (17th August 2020)

The Council **resolved** that the minutes of the Parish Council Meeting held on 17th August 2020 should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

5.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

5.6 Planning

a. Applications

1. C/04/609C full planning permission for the temporary siting of two mobile screens, Dry Rigg Quarry, Helwith Bridge. The Council **noted** that it had asked the YDNPA that a condition be included in any planning consent that is granted to require that the mobile screening plant is put out of use and removed no later than 12 months from the date of the planning consent.
2. C/04/699 householder planning permission for alterations and extension of existing lean-to garage to create additional ground floor living space, 1 Avenue View, Main Street, Austwick. The Council **noted** that it had no comments to make.
3. C/04/84D householder planning permission for erection of garden studio/store, Victoria Lodge, Townhead Lane, Austwick. The Council **noted** that it had no comments to make.
4. C/04/15A householder planning permission for addition of single storey side extension and two storey rear extension, Lanshaw Lodge, Austwick. The Council **noted** that it had no comments to make.

5. C/04/683D and 683E householder planning permission and Listed Building consent for replacement of oil fired boiler within converted barn with an exterior Air Source Heat Pump, Stockdale Cottage, Feizor. The Council **agreed** to inform the YDNPA that it had no comments to make.
6. C/44/101G application for the variation under Section 73 of the Town and Country Planning Act 1990 (as amended) of conditions 1,2,3,4 and 5 of permission reference C/44/101F for mineral extraction: Condition 1 to enable the continued import of mineral by HGV from Dry Rigg Quarry to Arcow Quarry railhead for its temporary stocking and export by rail until not later than 31 December 2034; Condition 2 to enable the railhead and adjoining land to be restored not later than 31 December 2035; Condition 3 to refer to this Section 73 application submission documents; Condition 4 to remove the 'Prior to the resumption of mineral extraction...' restriction and refer to the proposed revised restoration scheme; Condition 5 to remove the 'Prior to the resumption of mineral extraction...' restriction and require stockpiling to be carried out in accordance with the currently approved scheme, Arcow Quarry, Helwith Bridge, Horton-in-Ribblesdale. The Council **agreed** to inform the YDNPA that it had no comments to make.

b. Decisions

1. C/04/609B full planning permission for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035, Dry Rigg Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Not yet decided.**
2. C/04/78D full planning permission for conversion of barn to form local occupancy dwelling or holiday let and installation of package treatment plant at Sandford Barn, Wharfe, Austwick. **Not yet decided.**
3. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
4. C/04/698 full planning permission for siting of five shepherds huts for holiday let accommodation; creation of limestone hardcore track and parking bays, and installation of package treatment plant, Crummack Farm, Austwick. **Not yet decided.**
5. C/04/139B householder planning permission for demolition of existing garage and erection of extensions to north and west elevations to provide additional living accommodation, Well Spring Cottage, Austwick. **Not yet decided.**
6. C/04/64G full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction, Lawson Barn, Austwick Road, Wharfe. **Not yet decided.**
7. C/04/609C full planning permission for the temporary siting of two mobile screens, Dry Rigg Quarry, Helwith Bridge. **Approved conditionally.**
8. C/04/699 householder planning permission for alterations and extension of existing lean-to garage to create additional ground floor living space, 1 Avenue View, Main Street, Austwick. **Approved conditionally.**

c. Additional and other planning matters

The Council had not received any additional or other planning matters.

5.7 To note reports and updates on parish and parish council matters other than maintenance

- a. The Public Sector Bodies Accessibility Regulations 2018 and the Accessibility Statement
The Chairman, Cllr Goold, **reported** on the conversion of the Council's website in view of the compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018 by the current web site provider and the new website now complies with many of the requirements of the new regulations. The Council **decided** to approve the Accessibility Statement now included on the Council's website.
- b. re-submission of the Yorkshire Water Diversity Enhancement Programme
The Parish Council had supported the resubmission of the application for funding for tree planting involving Austwick School to the Yorkshire Water Biodiversity Enhancement

Programme by sending an updated letter of support to the Lune Rivers Trust. The Council was **informed** that, unfortunately, the Lune Rivers Trust was again unsuccessful in its bid for funding to Yorkshire Water. The Council **agreed** in principle to support a resubmission of the same project in 2021, but to encourage the Lune Rivers Trust to seek match funding from another fund provider and also to involve local farmers in supporting the bid.

- c. Proposed remote Dry Rigg & Arcow Quarry Liaison meeting with Tarmac
The Council had **received** correspondence from the Tarmac Quarry Manager suggesting to set up a remote liaison meeting with Horton-in-Ribblesdale Parish Council. The Council **agreed** that Cllr Tibbatts, as the Council's representative, will keep the Council informed as and when a liaison meeting can be arranged.
- d. Hargraves and Green Educational Foundation meeting held on 21st September
The Chairman, Cllr Goold, **reported** that seven applicants, two from Austwick, had come forward to the Hargraves and Green Educational Foundation this year and each had received a small grant.
- e. installation of an additional defibrillator in Feizor
The Chairman, Cllr Goold, **reported** that the proprietor of Elaine's Tearoom in Feizor has agreed that an additional defibrillator can be installed on the outside wall of the building as well as an electricity connection through the wall to the cabinet. The Council **decided** to purchase an iPad SP1 defibrillator with standard accessories in a locked cabinet for a total of £1,109 + VAT plus electrician's installation costs. The total expense would be charged to the AED Funds as agreed with Mr Alec Deary and minuted in Period 1 at 1.5b. The Council **agreed** that the remaining AED Funds will be used for future replacement components for the two defibrillators until this Fund is exhausted and thereafter the Council will fund replacement components from the precept.

5.8 To note actions regarding parish maintenance matters:

- a. parking at junction of Townhead Lane and Main Street
The Council **considered** the photo record document that was compiled in relation to parking issues at the junction of Townhead Lane and Main Street and it also **reviewed** the advice that NYCC Highways had provided in November 2017, minuted at 6.7f of meeting 6, 2017-2018. The Council was **informed** that the rule that vehicles should 'not stop or park opposite or within 10 metres of a junction' is a rule in the Highway Code and is not legally enforceable. The Council **agreed** that, whilst a problem of parked vehicles occurs at this junction at certain times, such obstacles are not unusual on other roads and junctions in Austwick and elsewhere. The Council, therefore, **decided** not to raise this matter again with NYCC Highways at the present time.
- b. request for installation of H-bar white marking to ease parking issue
The Council had **received** further correspondence regarding a parishioner's request that the Council should apply to NYCC Highways to install a 'H-Bar' white line to ease the parking issue at Low Street on the corner of The Green. The Council **noted** that the Chairman, Cllr Goold, has been in touch with NYCC Highways about the advice received. Applications for many kinds of road markings, signage and street furniture have to be made or supported by the Parish Council, but this is not the case with H-Bars for driveways. Written applications to NYCC Highways can be made direct to the Area 5 Office in Skipton by the householder and will be considered without any involvement by the Parish Council.
- c. other issues relating to NYCC Highways
No other issues have been reported.
- d. outstanding YDNPA maintenance issues
The Council **considered** the outstanding YDNPA maintenance issues and **noted** that the Hale Lane section of the Pennine Bridleway between Austwick and Feizor has been reinstated and also that the large stone cairn on Long Scar above Crummack Dale has been

rebuilt. Regarding the clearance of overgrown vegetation and resurfacing work on the Wood Lane PROW, the Council **agreed** to ask the Area Ranger when it may be possible to carry out the very necessary remedial work. The Council also **agreed** to ask the Area Ranger for an update regarding the installation of a further waymarker and repairs to the interpretation board at the Wharfe Woods access point.

The Council was **informed** that the fingerpost at Wood Lane and the fingerpost near Helwith Bridge have both been damaged and the Council **decided** to add those two new tasks to the maintenance list and ask for these to be repaired as soon as possible.

- e. other issues relating to YDNPA
No other issues have been reported.

- f. Graystonber Lane and Clapham Road conservation verges
The Council was **informed** that a grant of £500 has been received from the YDNPA in order to continue to fund the maintenance work on both conservation verges. Mr Cleverly asked if the Council would consider replacing the white bollards on the Graystonber Lane verge with wooden square stumps to protect the verge from damage by parked vehicles. The Council **agreed** to arrange a site meeting with Mr Cleverly, who will then contact a local contractor, to discuss this further.

Mr Cleverly informed the Council that he will spend the remaining balance of the compensation fund, established with Mr and Mrs Cleverly in January 2018, of £80.40 on seeds and plug plants for the Graystonber Lane conservation verge. Mr Cleverly also informed the Council that the bird boxes on Graystonber Lane and Clapham Road will be checked with the assistance of Cllr Wiltshire soon.

- g. lengthsman duties or parish maintenance matters
No other lengthsman duties or parish maintenance matters were reported.

5.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 30th September 2020 as £11,977.21 comprising £10,377.06 parish council monies and £1,600.15 AED funds.
- b. The Council **noted** receipt of £6,250 from CDC as second instalment of the precept.
- c. The Council **approved** payment of £45.00 to Charlotte Wilkinson for 9 weeks of bus shelter cleaning.
- d. The Council **approved** payment of £86.22 to Wel Medical for the purchase of two sets of electrode PADS for the defibrillator.
- e. The Council **approved** payment to Craven Garden Care of £310.50 for grass cutting on village greens; £234.00 for grass cutting on village verges; and £38.16 for maintenance on outlying areas, for August.
- f. The Council **approved** payment to Craven Garden Care of £99.00 for grass cutting on village greens; £252.00 for grass cutting on village verges; and £194.40 for strimming the verges on Graystonber Lane, for September.
- g. The Council **reviewed** the Lengthsman Services Report – comparison of budget versus actual costs to 30 September 2020 and **noted** that the budget leaves sufficient funds to cover the grass cutting and that an amount of £1,600 is left in the budget for this year's maintenance work on outlying areas.
The Council had **received** correspondence from the lengthsman that the long grass on Clapham Road conservation verge will be cut as his contribution to the parish' grounds for 2020. Councillors **accepted** this generous offer with gratitude.
- h. The Council **noted** the 2020 – 2021 National Salary Award for NJC employed staff.
- i. The Council **approved** the payment of the clerk as salary for September and October at the new rate of £240.00 per month.
- j. The Council **approved** the backpayments of the clerk's salary to adjust to the new salary award for the months of April to August inclusive of £33.00.
- k. The Council **approved** payment to the clerk of £150.00 as expenses to reimburse the charge by Create.net for the conversion of the Parish Council's website as well as £42.72 as expenses for July to September.

- l. The Council **approved** payment of £30.00 to the Parish Hall Council for the hall hire on 17th August and 19th October.
- m. The Council **verified** the bank reconciliation to 30th September 2020.
- n. The Council **noted** that there were no other financial issues.

5.10 The Council considered the following (policy) documents:

- a. The Council **approved** the following three Policy documents: the Records Management Policy; the Standing Orders; and the Financial Regulations, and it **noted** that all these policy documents are identical to those approved by the Council last year.
- b. The Council **approved** the following two Documents: the Fixed Assets Register with assets valued at £19,711 being the same figure as the previous year. The Council **approved** the Parish Council Meeting dates for 2021.

5.11 Correspondence received

- a. The Council **noted** the presentations received from CDC Leader Richard Foster and NYCC Leader Carl Les and their respective positions regarding the creation of one or more unitary councils in order to secure a devolution deal for the region.

5.12 To note and respond to items of information

- a. The Council **noted** the NHS Covid-19 App posters, issued by CDC and put up on the parish notice board.
- b. The Council **noted** that the YDNPA Parish Forum Meetings are postponed to the Spring of 2021 and it also **noted** that the YDNPA is organising the Green New Dales conference on 3rd and 17th October.
- c. The Council **noted** Julian Smith MP's reply to the Council's support for the Local Electricity Bill.
- d. The Council **noted** the concerns from the North Craven Heritage Trust in relation to the recently published White Paper 'Planning for the Future' and a consultation document about changes to the current planning system.
- e. The Council **noted** the YLCA White Rose Updates of 28 August, 11, 25 September and 9 October 2020.
- f. The Council **noted** that Action on Climate Emergency Settle and Area will be organising the Green Recovery virtual Seminar on 14th November and the poster will be put on the parish notice board.

5.13 To consider the method of future Parish Council business to be conducted

- a. The Council **confirmed** the date and time of the next Parish Council meeting as Monday 7th December 2020 at 7.30 pm at Austwick Parish Hall, subject to prevailing Government regulations at the time.
- b. The Council **reviewed** the subsistence of the delegated powers put at place at the meeting of the Council on 17th August and it **reconfirmed** that the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the Council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101.

The Council also **reiterated** that these delegated powers would be exercised by the clerk and RFO only after consultation with the Chairman, Cllr Goold, and that all decisions and actions taken would be reported to all councillors in a timely manner and would be minuted for ratification at the next meeting of The Council.

Marijke Hill
Clerk to the Council