

**Austwick Parish Council**  
 Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT  
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### Notice and Agenda Meeting 5 2022-2023

The Parish Council will meet in the Parish Hall on **Monday 17<sup>th</sup> October 2022 at 7.30 pm.**

#### **The Chairman to pay tribute to Her late Majesty Queen Elizabeth II**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

#### **5.1 To receive apologies for absence.**

#### **5.2 Code of Conduct and Declaration of Interests**

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

#### **5.3 To receive reports from the Police, District and County Councillors and YDNPA**

#### **5.4 To confirm the Minutes of the Council Meeting 4 2022-2023 held on 5<sup>th</sup> September 2022.**

#### **5.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

#### **5.6 Planning**

##### planning applications

1. C/04/704A Full planning permission for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. To **note** that the deadline to provide comments is on or before 20 October.

##### planning decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. ***Not yet decided.***
2. C/04/706 full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant, Roadside Barn off Clapham Road, Austwick. ***Refused.***
3. C/18/146F Section 73 application for variation of Condition 2 of C/18/146E (full planning permission for creation of timber wagon turning and timber stacking area; maintenance and improvement of timber extraction route and installation of reinforced concrete crossing over the sheep underpass), in respect of the haulage route being amended to include the use of Greystonber Lane, Austwick by haulage vehicles associated with timber extraction at Thwaite Wood & Lane, Ingleborough Estate, Clapham. ***Not yet decided.***
4. C/04/708 full planning permission for change of use class from C1 (Guesthouse) back to C3(a) (Dwellinghouse) as originally granted by Planning Approval YD/5/49/43 on 14/12/1982. The current (C1) use class was allocated by Planning Approval YD/5/49/43A on 18/11/1992 at Scar Close Farm, Kiln Hill Lane, Austwick. ***Not yet decided.***
5. C/18/637 full planning permission for works to undertake an archaeological excavation of a

medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388). **Not yet decided.**

6. YDNPA notification under the Town and Country Planning Act 1990 to apply work to protected trees at 7 Hall Close, Austwick. **Consent given** for the removal of the Rowan tree T2 and **refused consent** for the crown lifting of the Rowan trees T1 and T3 and the removal of T4.

c. To receive/consider additional and other planning matters

1. Ingleborough Estate Woodland Management
2. NYCC: Commons Act 2006 CA6 044 application to transfer rights held in gross and application for registration of the transfer in the Commons Register exercisable over CL84 Oxenber – right entry 1.

**5.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance**

- a. additional defibrillator for Wharfe
- b. BOAT status issue for Thwaite Lane
- c. YDNPA Parish Forum meeting held on 12 October
- d. meeting of Hargraves and Green Educational Foundation held on 7<sup>th</sup> October 2022
- e. Austwick Street Market Committee request to support road closure and to use the village greens on 29<sup>th</sup> May 2023

**5.8 To discuss and decide actions regarding parish maintenance matters**

- a. redundant A65 road and bridge
- b. installation of white posts on Townhead Lane verges
- c. split oak tree on Clapham Road
- d. other issues relating to NYCC Highways
- e. replacement of two footpath signs on Townhead lane
- f. other issues relating to YDNPA
- g. damaged wall at South View car park
- h. two street name signs
- i. Graystonber Lane and Clapham Road conservation verges
- j. lengthsman duties or parish maintenance matters

**5.9 To consider and approve policy documents and papers**

- a. Policy documents: Standing Orders; Financial Regulations; and Records Management.
- b. Papers: Fixed Assets Register; and the Council's meeting dates for 2023.

**5.10 Finance**

- a. To **note** the total balance of the HSBC current account bank on 30<sup>th</sup> September 2022 as £17,175.84 with £17,061.49 parish council monies and £114.35 AED funds.
- b. To **approve** payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.

- c. To **note** receipt of £6,500 from CDC as second instalment of the precept.
- d. To **note** receipt of £948 from YDNPA as grant for further development of the conservation verges.
- e. To **approve** payment to Craven Garden Care of £260.10 for maintenance on village greens; and £231.15 for maintenance on village verges, both for September.
- f. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 30 September.
- g. To **approve** payment of £529.99 to the Chairman, Cllr Goold, for the procurement of the Council's laptop.
- h. To **approve** payment of £304.80 to the clerk as salary for September 2022 as well as payment of £ as expenses for the second quarter of the finance year 2022-2023, July to September 2022.
- i. To approve payment of £30 to Austwick Parish Hall Council for the hire of the Parish Hall on 4<sup>th</sup> July and 5<sup>th</sup> September.
- j. To approve payment of £30 to Austwick Parish Hall Council as contribution to electricity running costs of the community defibrillator for 2020, 2021, and 2022.
- k. To **receive** an update regarding applying for internet banking.
- l. To **verify** the bank reconciliation for the second quarter, July to September, of the Financial Year 2022-2023
- m. To **consider** other financial issues:

#### **5.11 To receive and respond to correspondence**

#### **5.12 To receive and respond to items of information**

- a. CDC: Legacy Sub-Committee; invitation to nominate a Parish Councillor representative to serve on the Standard Committee
- b. NYCC policy on 20mph speed limits and zones
- c. NYCC: planned road closure notification 36079 at Graystonber Lane, Austwick for a period of 5 days between 10<sup>th</sup> and 14<sup>th</sup> October 2022 to allow Electricity North West to install a new electric connection
- d. YDNPA: Yorkshire Dales National Park Management Plan Annual Forum 4 November
- e. YLCA: White Rose Update 16/9; 30/9; Law and Governance Bulletin October; Craven Branch Meeting 27 October

#### **5.13 Date and time of the Parish Council**

To **confirm** the date of the next Parish Council meeting as Monday 5<sup>th</sup> December 2022 to be held at Austwick Parish Hall at 7.30pm.

**Marijke Hill**  
Clerk to the Council