

**Austwick Parish Council
Meeting 6 2019-2020 – Monday 2nd December 2019
Minutes**

Present: Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst and Ian Smith.

In attendance: Parish Clerk Marijke Hill and four members of the public.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Cllr Martin Hanson, Chairman of Horton-in-Ribblesdale Parish Council was invited to the meeting and participated at item 6.8b.

Mr Graham Cleverly asked to participate at items 6.8d and 6.8h.

6.1 Apologies for absence: Cllr Sarah Wiltshire.

6.2 Code of Conduct and Declaration of Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.
- b. No requests were made for dispensation in connection with items on this Agenda.

6.3 Police, District and County Councillors' and YDNPA Reports:

PCSO Grace had sent a written police report, containing 7 incidents, for the period between 11th October and the 28th November. The Council noted that PCSO Grace had also reported six arrests made regarding quad bike thefts in nearby areas, which are currently under investigation.

There were no reports from the District Councillors, the County Councillor and the YDNPA.

6.4 Minutes of the Parish Council Meeting 5 2019-2020 (14th October 2019)

The Council **resolved** that the minutes of the Parish Council Meeting held on 14th October 2019 should be confirmed and signed by the Chairman, Cllr Goold, as a true and accurate record.

6.5 Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

6.6 Planning

a. Applications

1. The Council had not received any planning applications.

b. Decisions

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**
2. CL339 proposal to erect temporary fencing on The Allotment (West Riding), Austwick: Section 38 of the Commons Act 2006. **not yet decided.**
3. CL247 proposal for installation of peat bunds for restoration of the raised bog; installation of viewing platform and boardwalk; and construction of 3 mitigation ponds for great crested newts on Swarth Moor Common: Section 38 of the Commons Act 2006. **Not yet decided.**
4. Planning Appeal - APP/C9499/W/19/3224518 C/04/643C and Planning Appeal: APP/C9499/Y/19/3224505 - C/04/643D/LB full planning permission and listed building consent for alterations to, and extension of single storey wing, Harden House, Austwick. **Not yet decided**
5. C/04/695 householder planning permission for erection of two storey extension to east elevation, and replacement detached garage, The Cottage, Townhead Lane, Austwick. **Approved conditionally.**

6. C/04/148M full planning permission for erection of 8 No. dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**

c. Additional and other planning matters
No additional or other planning matters were received.

6.7 Parish matters other than maintenance

a. dog fouling signs and a list of persistent dog fouling areas

Cllr Dewhirst has received a number of stick-on warning dog fouling signs and plastic sign bases from CDC Environmental Health Officer, Mr Wayne Gray. As the situation regarding dog fouling is worsening the Council **decided** to put up a warning dog fouling sign at the four most persistent dog fouling areas in the parish. The Council **agreed** that Cllr Dewhirst should instruct the lengthsman to carry out this work.

b. requested repair to waste bin at Tommy Bank Barn, Wharfe Road

The Council was **informed** that the waste bin at Tommy Bank Barn was beyond repair and it **noted** that CDC has installed a new red dog waste bin at this location.

c. Settle and District Aid in Sickness Fund – Trustees’ meeting held on 13th November

The Chairman, Cllr Goold, **reported** that eight out of fourteen trustees had attended the meeting. Grants had been given to five applicants in the last financial year, which together with costs incurred had totally absorbed the Fund’s income for the year.

d. YDNPA: Autumn 2019 Southern Parish Forum meeting, held on 16th October

The Council was **informed** that it had no representative present at this meeting and it **noted** that items on Climate Change; Residents’ Survey; and Socio-Economic Study were discussed.

e. Yorkshire Dales National Park Management Plan Annual Forum, held on 29th November

The Chairman, Cllr Goold, **reported** on the first year’s progress report regarding its 49 objectives. Regarding Climate Change the Park Authority had declared a ‘climate emergency’, reflecting the serious threat to the future of the National Park in September 2019. The ambition of the Park Authority is to become net zero carbon by 2040 by a radical increase in peatland restoration, and more woodland planting.

The YDNPA had carried out a Socio-Economic Study and the evidence of the results on housing, the economy, and the population change will be used to inform the development of future policy, in particular the new Local Plan, which will run from 2023 to 2040 and which will replace the current Local Plan 2015-2030.

The Council had **received** correspondence regarding the National Park’s bid for International Dark Skies Reserve status. The Council **agreed** to send a letter of support to this worthwhile objective to enhance and promote enjoyment of the night sky, as well as support to submit the application to obtain this status by July 2020.

f. creation of a disabled parking space in the village centre

The Council was **informed** that disabled parking bays are usually located in District or Yorkshire Dales car parks. Disabled parking bays on street for general use by blue badge holders are subject to a two stage stringent process based on an assessment of demand and, once installed, are enforceable. The Council **agreed** that it would prefer to consider the installation of an advisory disabled parking bay and Cllr Dewhirst will contact the NYCC Highways Project Engineer to clarify the Council’s position.

6.8 Parish maintenance matters

a. blocked drains between Helwith Bridge and Dry Rigg Quarry

The Council **noted** that NYCC Highways contractors have continued the work of clearing the drains but that this work is not yet completed. The Council **agreed** to review the position at the Parish Council meeting on 24th February 2020.

- b. Helwith Bridge and Dry Rigg Quarry, a possible joint approach with Horton-in-Ribblesdale PC regarding Lorry wheel-cleaning equipment
Cllr Tibbatts **reported** that the proposed planning application by Tarmac for an extension of site operations at Dry Rigg Quarry to 2039, expected by the Spring of 2020, will include measures to contain mud within the quarry compound by wheel washing the HGVs. Horton-in-Ribblesdale PC Chairman, Cllr Hanson, informed the Council that this item will be further discussed at the next Tarmac liaison meeting, which will take place after publication of its planning application. The Council **agreed** to review this matter until after the next liaison meeting.
- c. removal of 'give way/50yds' road sign on junction Clapham Road/A65
The Council was **informed** that NYCC Highways has not yet removed this road sign, despite its undertaking to have the road sign removed when there are other works in the area. The Council **agreed** to ask NYCC Highways again to remove this road sign before the growing season starts as it will otherwise prevent the hedge-cutter from being used to cut back the vegetation at this location.
- d. other issues relating to NYCC Highways
It was reported to the Council that large advertising notices have appeared in the area on many road sign posts. The Council **agreed** to notify NYCC Highways with photographic evidence as this practice is considered both illegal and a hazard to road safety.
- e. YDNPA outstanding maintenance work in Austwick Parish
The Council had **received** confirmation from the Area Ranger that the remainder of the maintenance work along White Stone Lane and Wood Lane remains on the programme of work either this financial year or as a larger project in the next financial year 2020-2021.
- f. resurfacing of the Austwick to Clapham bridleway
The Council was **informed** that the YDNPA Area Ranger has confirmed to undertake an inspection of the A65 Austwick – Clapham Bridleway and inform the Parish Council if any further actions to resurface this Bridleway are intended this financial year. The Council **agreed** to review the situation at the Parish Council meeting on 24th February 2020.
- g. other issues relating to YDNPA.
There were no other issues relating to the YDNPA reported.
- h. Graystonber Lane and Clapham Road conservation verges
Cllr Dewhirst **reported** that the lengthsman has cleared a metre-wide strip of the verge on Clapham Road. Mr Graham Cleverly informed the Council that he has planted wild flower seeds on the Graystonber Lane verge and he will inform the Council if any costs are to be deducted from the compensation fund. The Council **agreed** to continue to develop both verges and to ask YDNPA for further funds to accomplish this in the next financial year.
- i. bus shelter guttering
The Chairman, Cllr Goold **informed** the Council that the work on the wire netting and the gutter at the bus shelter is completed. The Council **reiterated** to ask the lengthsman to paint all the old iron-work in the summer of 2020.
- j. other lengthsman duties or parish maintenance matters
There were no other lengthsman duties or parish maintenance matters reported.

6.9 Finance

- a. The total balance of the HSBC current account on 31 October 2019 as £14,848.73 comprising £13,248.58 parish council monies and £1,600.15 AED funds was **noted**.
- b. The Council **resolved** to approve payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- c. The Council **resolved** to approve payment to Craven Garden Care of £142.20 for grass

- cutting on village greens; of £162.00 for grass cutting on village verges; of £380.52 for maintenance on outlying areas; and of £181.80 for maintenance on the Graystonber Lane conservation verge; as well as payment of £274.63 for general maintenance work, all for October
- d. The Council **reviewed** the Lengthsman Services Report – comparison of budget vs actual costs and **noted** that the overall lengthsman services budget has been overspent by £49. Nonetheless, the Council **agreed** that the lengthsman can continue to complete the remaining autumn maintenance work.
The Council **resolved** to transfer the unspent grant-aided conservation verge money to the next financial year.
 - e. The Council **resolved** to approve payment of £45.00 to Austwick Parish Hall Council for hall hire on 2nd September, 14th October and 2nd December.
 - f. The Council **resolved** to approve payment of £228.90 per month to the clerk for salary for October and November 2019
 - g. The Council **considered** the draft budget for the 2020-2021 financial year and **agreed** to set the expenditure budget to £12,604. Cllrs Goold and Dewhirst **reported** on their recent meeting with the lengthsman, Mr Ben Shanks, in which the results from this year's work programme were reviewed and a provisional work plan for 2020-2021 was agreed together with a total budget cost for lengthsman services of £6,300, an increase of £300. The Council **resolved** to precept its Billing Authority, Craven District Council for £12,500, the same amount as the previous two years.
 - h. The Council **considered** one other financial issues: it **resolved** to approve payment to Craven Garden Care of £220.50 for grass cutting on village verges; of £201.60 for maintenance on outlying areas; of £48.60 for maintenance on Graystonber Lane conservation verge; and of £40 for maintenance on Clapham Road conservation verge, all for November.

6.10 To consider and approve Financial Regulations policy document

- a. The Council considered and **approved** the Financial Regulations 201 incorporating amendments recommended by NALC and it **agreed** to publish this document on its website.

6.11 Correspondence

The Council had not **received** items of correspondence.

6.12 Items of information

- a. The Council **considered** the information received from SSAFA, the armed forces charity, regarding the VE DAY 75 celebrations on 8th May 2020 and it **agreed** to send this information to the Chairman of the Parochial Church Council to inform the PCC concerning the planned 'Ringing out for Peace' on 8th May 2020. The Council also **agreed** to register its interest with the pageant-master so that it can be kept informed.
- b. The Council **noted** the YLCA White Rose Update Mid-October and November 2019 Edition, including Advice Note 28: Bullying and Harassment of Council Employees.
- c. The Council **noted** the winter time table for Kirkby Lonsdale Coach Hire buses.
- d. The Council **noted** the General Elections guidance for local councils and notice of candidates for Skipton and Ripon.
- e. The Council was **informed** that the Settle, Ingleton & Bentham Mobile Rural Watch has been launched to help the police fight rural crime. The Council **agreed** to contact the volunteer group and enquire if the Austwick parish is included in this area. The Council **resolved** to give a donation of £100 under S137 of the Local Government Act 1972.

6.13 Date and time of the next meeting

The Council **confirmed** the date of the next Parish Council meeting as Monday 13th January 2020 at 7.30 pm at Austwick Parish Hall.

Marijke Hill
Clerk to the Council