

Austwick Parish Council

Minutes of business conducted by Austwick Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with the Chairman, Cllr Goold, noted as approved by Parish Councillors by 8th December 2020.

Period 6: 20th October to 7th December 2020

6.1 Cancellation of meeting

The Council **noted** that the Parish Council meeting, scheduled for 7th December 2020 has been cancelled under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

6.2 To confirm the Minutes of Meeting 5 2020-2021, held on 19th October 2020.

The Council **confirmed** that the Minutes of Meeting 5, held on 19th October 2020 are a true and accurate record.

6.3 To note the North Yorkshire Police incidents reports

The Council **noted** that it has received an incident report from NYP for the period from 7th September to 20th October. 10 incidents were reported. The Council **noted** that it has received an additional incidents report from NYP for the period from 21st October to 4th December, in which 7 incidents were reported.

6.4 Planning

a. To note planning applications received and actions taken

1. C/04/700 householder planning permission for erection of two storey rear extension, Prospect House, Pant Lane, Austwick and:
C/04/700 amended householder planning permission for erection of single storey rear extension and erection of railings to front boundary upon replacement stone wall, Prospect House, Pant Lane, Austwick The Council **noted** that it has considered this application and has no comments to make concerning the application itself or the amended plans. However, the Council believes this proposal will affect the amenity of the adjoining property, Rose Cottage, and has asked that the utmost consideration to each of the matters referred to and discussed in paragraph 4.2.4 of the National Park Authority's Design Guide is given when considering whether to approve or refuse the current application.
- b. To note planning decisions
 1. C/04/609B full planning permission for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035, Dry Rigg Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Not yet decided.**
 2. C/04/78D full planning permission for conversion of barn to form local occupancy dwelling or holiday let and installation of package treatment plant at Sandford Barn, Wharfe, Austwick. **Not yet decided.**
 3. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
 4. C/04/698 full planning permission for siting of five shepherds huts for holiday let accommodation; creation of limestone hardcore track and parking bays, and installation of package treatment plant, Crummack Farm, Austwick. **Not yet decided.**
 5. C/04/139B householder planning permission for demolition of existing garage and erection of extensions to north and west elevations to provide additional living accommodation, Well Spring Cottage, Austwick. **Not yet decided.**
 6. C/04/64G full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction, Lawson Barn, Austwick Road, Wharfe. **Not yet decided.**
 7. C/04/84D householder planning permission for erection of garden studio/store, Victoria Lodge, Townhead Lane, Austwick. **Not yet decided.**

8. C/04/15A householder planning permission for addition of single storey side extension and two storey rear extension, Lanshaw Lodge, Austwick. **Not yet decided.**
 9. C/04/683D and 683E householder planning permission and Listed Building consent for replacement of oil fired boiler within converted barn with an exterior Air Source Heat Pump, Stockdale Cottage, Feizor. **Not yet decided.**
 10. C/44/101G application for the variation under Section 73 of the Town and Country Planning Act 1990 (as amended) of conditions 1,2,3,4 and 5 of permission reference C/44/101F for mineral extraction: Condition 1 to enable the continued import of mineral by HGV from Dry Rigg Quarry to Arcow Quarry railhead for its temporary stocking and export by rail until not later than 31 December 2034; Condition 2 to enable the railhead and adjoining land to be restored not later than 31 December 2035; Condition 3 to refer to this Section 73 application submission documents; Condition 4 to remove the 'Prior to the resumption of mineral extraction...' restriction and refer to the proposed revised restoration scheme; Condition 5 to remove the 'Prior to the resumption of mineral extraction...' restriction and require stockpiling to be carried out in accordance with the currently approved scheme, Arcow Quarry, Helwith Bridge, Horton-inRibblesdale. **Not yet decided.**
- c. To note additional and other planning matters
- 1 North Craven Heritage Trust: The future of democracy in North Craven – the Council **noted** the responses to the Government's changes to the current Planning System and to the White Paper on Planning Reform.

6.5 To note reports and actions on parish and parish council matters other than maintenance

- a. To receive an update regarding the installation of an additional defibrillator in Feizor
The Council **noted** that the additional defibrillator installed in its cabinet onto the front wall of Elaine's Tea Rooms in Feizor is now fully operational and registered with the Yorkshire Ambulance Service.
- b. To receive an update and consider a reply regarding possible timber extraction using Thwaite Lane, Austwick
The Council had **received** a report from a parishioner who had witnessed unusual activity adjacent to Long Tram Plantation on Thwaite Lane, and who had understood from those present that preparations were in hand for felled trees to be stacked at that location and then extracted using Thwaite Lane, then Townhead and through Austwick. The Chairman, Cllr Goold, had made further enquiries and established that Ingleborough Estate is considering using this route for a large quantity of trees to be felled at its plantations near Long Lane, Clapham. The estate owner has given assurance that the correct procedures will be followed and licences obtained. The matter has been **reported** to the Area Ranger at the National Park, who has undertaken to monitor the situation and keep the Council informed.

6.6 To note reports and actions regarding parish maintenance matters

- a. parking at junction of Townhead Lane and Main Street
The Council had **replied** to the affected residents that the conclusion reached by the Council was that, whilst a problem of parked vehicles does occur at this junction at certain times, such obstacles are not unusual on the busy roads and junctions travelled by everyone these days, and it was decided not to raise the matter of installing double yellow lines again with NYCC Highways at the present time. The Council **noted** the resident's reply of disagreement to the Council's decision.
- b. grass verge damage at Low Street
The Council was **informed** that grass verge damage at Low Street had occurred. The Council had written to the builder, working on the site nearby, requesting that he carry out all remedial work necessary to re-instate the verge. The Council **noted** the builder's reply that the grass verge will be re-instated either by re-seeding or new turf as soon as work is completed.

- c. other issues relating to NYCC Highways
No other issues have been reported.
- d. outstanding YDNPA maintenance issues
The Council had **sent** correspondence to the Area Ranger at the YDNPA that the Hale Lane section of the Pennine Bridleway between Austwick and Feizor has been reinstated as well as that the large stone cairn on Long Scar above Crummack Dale has been rebuilt. Regarding the other outstanding maintenance issues, the Council **noted** the reply from the Area Ranger that the Ranger service were going to be present around Austwick Parish clearing Wood Lane and White Stone Lane soon and getting some aggregate on the footpaths once the lanes are cleared. The Council also **noted** that the Ranger Team has received three new interpretation panels for the Oxenber and Wharfe Woods SSSI, funded through the Stories in Stone project, which will be installed in the new year with the additional waymarker posts. The damaged fingerposts at Wood Lane and near Helwith Bridge, will be replaced as soon as the Pennine Bridleway Officer can order a group of five fingerposts.
- e. other issues relating to YDNPA
No other issues have been reported.
- f. Graystonber Lane and Clapham Road conservation verges
Regarding replacing the white bollards on the Graystonber Lane verge with wooden square stumps to protect the verge from damage by parked vehicles, a site meeting took place with Cllrs Gould and Dewhirst and Mr Cleverly, at which it was **agreed** to consult NYCC Highways to determine what would be permitted. Mr David Jones of NYCC Highways advised that wooden posts, large boulders, or anything else solid placed on the verge would be unacceptable as prone to causing damage to vehicles which Highways might be liable for, with the exception of the white plastic posts that are in place now and are planted half a metre from the edge of the highway. It was **decided** that, whilst the white posts are not desirable, they might deter parking on the verge better if they were 5 metres apart instead of the present 10 metres. This solution would require 14 additional posts, which were requested from NYCC Highways. The Council **noted** that NYCC Highways has agreed to supply and deliver these additional posts without charge as long as the Parish Council will install them. The Council further **noted** that the lengthsman will be asked to assist with the installation task.
- g. lengthsman duties or parish maintenance matters
No other lengthsman duties or parish maintenance matters were reported.

6.7 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 30th November 2020 as £16,732.21 comprising £15,203.91 parish council monies and £1,528.30 AED funds.
- b. The Council **approved** payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- c. The Council **approved** payment of £1,330.80 to Wel Medical for the purchase of AED defibrillator and external cabinet.
- d. The Council **approved** payment to Craven Garden Care of £108.00 for grass cutting on village greens; £72.00 for grass cutting on village verges; and £270.00 for maintenance on outlying areas, for October.
- e. The Council **approved** payment to Craven Garden Care of £100.80 for grass cutting on village greens; £126.00 for grass cutting on village verges; £894.60 for maintenance on outlying areas; £36.00 for work on Graystonber Lane Conservation verge; and £18.00 for work on miscellaneous grounds, for November.
- f. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 30 November 2020.
- g. The Council **noted** the draft budget for the year 2021-2022 financial year and it **agreed** to set the expenditure budget to £13,033. The Council **noted** that the individual budget figures for lengthsman services costs reflect this financial year's predicted costs and it **decided** to keep the expenditure budget for lengthsman services to the same figure as last year at £6,300. The

Council **resolved** to precept the Billing Authority, Craven District Council, for £12,500, the same amount as the previous three years.

- h. The Council **approved** payment of £338.40 to Came and Company for the annual renewal of the Parish Council insurance.
- i. The Council **approved** the payment of £240.00 to the clerk as salary for November.
- j. The Council **noted** that there were no other financial issues reported.

6.8 To receive and respond to correspondence

- a. The Council **noted** correspondence received from CDC Leader and NYCC Leader regarding local government reorganisation and the creation of one or more unitary councils.

6.9 To receive and respond to items of information

- a. The Council **noted** the Settle Swimming Pool Newsletter November.
- b. The Council noted the White Rose Update of 26 October; 6 and 20 November and 4 December 2020 by YLCA.
- c. The Council **noted** the Census 2021 newsletter and poster, issued by CDC

6.10 To consider the method of future Parish Council business to be conducted

- a. The Council **confirmed** the date and time of the Parish Council meeting as Monday 18th January 2021 at 7.30 pm at Austwick Parish Hall, dependent on prevailing Government regulations at the time.

Marijke Hill
Clerk to the Council