

**Austwick Parish Council**

Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT

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**Notice and Agenda Meeting 6 2023-2024**

**The Parish Council will meet in the Parish Hall on Monday 4<sup>th</sup> December 2023 at 7.30 pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**6.1a To receive and note apologies for absence.**

**6.1b To consider reasons for absence provided and resolve acceptance of these if felt relevant.**

**6.2 Code of Conduct and Declaration of Interests**

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

**6.3 To receive reports from North Yorkshire Councillor and North Yorkshire Police**

**6.4 To confirm the Minutes of Meeting 5 2023-2024, held on 16<sup>th</sup> October 2023**

**6.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

**6.6 Planning**

a. planning applications

1. C/04/711 Householder planning permission for re-ordering of existing dwelling and extension into attached former barn (already in domestic occupation) and two storey side extension and replacement rear single storey extension at Far End House, Wood Lane East, Austwick. To **note** that the deadline to provide comments is on or before 29 November and that an extension to this deadline has been agreed to 8 December.
2. C/04/611P and C/04/611Q/LB Householder planning permission and Listed Building consent for installation of inset solar panels in the north west and south east facing roof elevations of the detached outbuilding/annexe at Harden House, Holm Lane, Austwick. To **note** that the deadline to provide comments is on or before 12 December.

b. planning decisions

1. C/04/704A Full planning permission and further additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**
2. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. **Not yet decided.**
3. C/04/708A Householder planning permission for addition of open sided porch to front door, replacement of existing windows with new aluminium clad windows, enlargement of three windows to form window seats, replacement of one window on the rear elevation with French doors, replacement of sliding white uPVC patio doors on the rear elevation with French windows, relocation of utility room door, substitution of existing SW slate roof with Solar Tile solution, re-roof of NE roofs using existing materials, substitution of large Velux roof window with glass roof within lean-to roof pitch, addition of new Velux roof window, removal of existing

oil fired boiler and oil tank and installation of air source heat pump at Scar Close Farm, Kiln Hill Lane, Feizor. **Not yet decided.**

4. C/04/60E Section 73 application to vary Condition 2 (design details to retain shippon to form stables including re-roofing; raise roof of outbuilding and extend to the north) & Condition 10 (owl nest box - barn owl nesting box to be provided to main barn) of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) at Newfield Barn, Wharfe, Austwick. **Approved conditionally.**
  5. C/04/706A amended plans to full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. **Not yet decided.**
  6. C/04/705 Full planning permission for conversion of barn to 4-bed dwelling for local occupancy, together with installation of package sewage treatment plant at Fleet Barn, Wharfe Road, Austwick. **Not yet decided.**
  7. C/04/84E Householder planning permission for construction of patio to front of house at Victoria Lodge, Town Head, Austwick. **Approved conditionally.**
  8. YDNPA notification under the Town and Planning Act 1990 to apply work to trees covered by Tree Preservation Order No 1 (Austwick) 1980 at 7, Hall Close, Austwick. **Consent given** for the removal of two Swedish Whitebeams, on the condition that replacement trees of native species are planted within the first planting season after felling.
  9. YDNPA notification under the Town and Country Planning act 1990 to apply work to trees covered by Tree Preservation Order No 5 (Austwick) 2002 at Grey Gables, Austwick. **Consent given** to fell one ash tree, on the condition that a replacement tree of native species is planted within the first planting season after felling.
- c. To receive/consider additional and other planning matters
1. NYC: application for a Definitive Map Modification Order to amend Bridleway 05.2/39 to Byway Open To All Traffic, Cragg Lane, Austwick, Clapham, and Lawkland.

#### **6.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance**

- a. Austwick Pumping Station discharges to watercourse
- b. YDNPA: Planning seminar 19 October
- c. YDNPA: Autumn Parish Forum meeting 25 October
- d. Austwick Street Market Committee request to support road closure and to use the village greens on 27th May 2024
- e. proposed Swarth Moor peatland restoration works presentation
- f. Meeting of Settle and District Aid in Sickness Fund held on 15th November
- g. Proposal for an Austwick Environmental Advisory Group

#### **6.8 To discuss and decide actions regarding parish maintenance matters**

- a. issues relating to NYC Highways
- b. issues relating to YDNPA
- c. lengthsman duties or parish maintenance matters

#### **6.9 Finance**

- a. To **note** the total balance of the HSBC current account bank on 30<sup>th</sup> November 2023 as £14,795.61.

- b. To **ratify** the repayment of £156.50 to NYC as erroneously received credit.
- c. To **approve** payment of £52.50 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
- d. To **approve** payment of £403.51 to Arthur J. Gallagher Insurance Brokers Limited for the annual renewal of the Parish Council insurance.
- e. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 30 November.
- f. To **approve** payment to Craven Care of £135.20 for maintenance on village greens; £325.20 for maintenance on village verges; £160.00 for maintenance on outlying verges; and £148.79 for miscellaneous grounds maintenance, all for October.
- g.1 To **note** the 2023-2024 National Salary Award for NJC employed staff;
- g.2 To **approve** payment of £358.80 to the Clerk as salary for November at the new rate of £14.95 per hour;
- g.3 To **approve** the back payments of salary to the Clerk to adjust to the new salary award for the months of April to October inclusive of £168.00.
- h. To **consider** the budget for the financial year 2024-2025 and to **determine** the precept
- i. To **consider** other financial issues

#### **6.10 To receive and respond to correspondence**

None received.

#### **6.11 To receive and respond to items of information**

- a. Parish Hall new audio visual system operational induction session
- b. YLCA White Rose Bulletins 20/10, 3/11, 17/11; Law and Governance Bulletin October; training programme January to March 2024.
- c. Kirkby Lonsdale Coach Hire: winter timetable for services 580/581/81/82 between Skipton, Settle, Ingleton, Kirkby Lonsdale, and Lancaster
- d. NYC: invitation to join introductory webinar about the Local Nature Recovery Strategy (LNRS) for North Yorkshire and York on 21 November; Household Waste Recycling Centre (HWRC) consultation until 31 January 2024

#### **6.12 Date and time of the Parish Council**

To **confirm** the date of the next Parish Council meeting as Monday 15<sup>th</sup> January 2024 to be held at Austwick Parish Hall at 7.30 pm.

**Marijke Hill**  
Clerk to the Council