

Austwick Parish Council

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Notice and Agenda Meeting 6 2022-2023

The Parish Council will meet in the Parish Hall on **Monday 5th December 2022 at 7.30 pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

6.1 To receive apologies for absence.

6.2 Code of Conduct and Declaration of Interests

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

6.3 To receive reports from the Police, District and County Councillors and YDNPA

6.4 To confirm the Minutes of the Council Meeting 5 2022-2023 held on 17th October 2022.

6.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

6.6 Planning

a. planning applications

1. C/04/704A Full planning permission for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. To **note** that additional information has been received of amended plans, management plan, and lighting plan and that the deadline to provide comments is on or before 23 November.
2. C/04/709 Householder planning permission for erection of single storey extension to front entrance hall at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. To **note** that the deadline to provide comments is on or before 19 December.
3. C/04/709A Householder planning permission for erection of single storey extension and alterations to existing annex and plant room to form garden room at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. To **note** that the deadline to provide comments is on or before 19 December.

b. planning decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/18/146F Section 73 application for variation of Condition 2 of C/18/146E (full planning permission for creation of timber wagon turning and timber stacking area; maintenance and improvement of timber extraction route and installation of reinforced concrete crossing over the sheep underpass), in respect of the haulage route being amended to include the use of Greystonber Lane, Austwick by haulage vehicles associated with timber extraction at Thwaite Wood & Lane, Ingleborough Estate, Clapham. **Approved conditionally.**
3. C/04/708 full planning permission for change of use class from C1 (Guesthouse) back to C3(a) (Dwellinghouse) as originally granted by Planning Approval YD/5/49/43 on 14/12/1982. The current (C1) use class was allocated by Planning Approval YD/5/49/43A on 18/11/1992 at Scar Close Farm, Kiln Hill Lane, Austwick. **Approved conditionally.**
4. C/18/637 full planning permission for works to undertake an archaeological excavation of a medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388). **Not yet decided.**

5. C/04/704A Full planning permission for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**

- c. To receive/consider additional and other planning matters
1. Ingleborough Estate Woodland Management

6.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance

- a. additional defibrillator for Wharfe
b. Yorkshire Dales National Park Management Plan Annual Forum, held on 4th November 2022
c. Meeting of Settle and District Aid in Sickness Fund, held on 16th November 2022
d. NYCC: Third online briefing on the transition to North Yorkshire Council, held on 28th November 2022

6.8 To discuss and decide actions regarding parish maintenance matters

- a. installation of white posts on Townhead Lane verges
b. other issues relating to NYCC Highways
c. issues relating to YDNPA
d. damaged wall and overflowing surface water drain at South View car park
e. lengthsman duties or parish maintenance matters

6.9 Finance

- a. To **note** the total balance of the HSBC current account bank on 21st November 2022 as £18,010.12 with £17,895.77 parish council monies and £114.35 AED funds.
b. To **approve** payment of £35.00 to Charlotte Wilkinson for 7 weeks of bus shelter cleaning.
c. To **approve** payment of £400.84 to Arthur J. Gallagher Insurance Brokers Limited for the annual renewal of the Parish Council insurance.
d. To **approve** payment to Craven Garden Care of £99.00 for maintenance on village verges; £247.50 for maintenance on outlying verges; and £336.60 for maintenance on the conservation verges, all for October.
e. To **approve** payment to Craven Garden Care of £79.20 for maintenance on village verges; £99.00 for maintenance on village greens; £128.70 for maintenance on outlying verges; and £191.00 for maintenance on the conservation verges, all for November.
f. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 30 November.
g. To **note** receipt of £400.00 from Settle Rotary as donation to the cost of an additional defibrillator at Wharfe.
h. To **note** receipt of £970.00 from CDC as Ward Member Grant to the cost of an additional defibrillator at Wharfe.
i. Staff matters:
1 To **note** the 2022 – 2023 National Salary Award for NJC employed staff and to **resolve** to increase the Clerk's salary in accordance with the award.
2 To **approve** payment of £657.60 to the clerk as salary for October and November at the new rate of £13.70 per hour.
3 To **approve** the back payments of salary to the clerk to adjust to the new salary award for the months of April to September inclusive of £124.00.
j. To **consider** the budget for the financial year 2023-2024 and to **determine** the precept
k. To **receive** an update regarding the application form for internet banking submitted to HSBC.

- I. To **consider** other financial issues

6.10 To receive and respond to correspondence

6.11 To receive and respond to items of information

- a. YDNPA: Newsletter Autumn edition; planning training seminar presentation;
- b. NYCC: 'Let's Talk – Have your say' campaigns: 'Let's Talk Money'; 'Let's Talk Devolution'; 3rd online briefing on the transition to North Yorkshire Council; timetable for adoption of the parish charter for North Yorkshire Council; invitation to submit expressions of interest in managing services and assets on behalf of North Yorkshire Council
- c. 'It's Grim Up There Running' road race event 26th February 2023
- d. YLCA: White Rose Update 28/10; 11/11; 25/11; Law and Governance Bulletin November 2023; training bulletins November 2022 to March 2023

6.12 Date and time of the Parish Council

To **confirm** the date of the next Parish Council meeting as Monday 16th January 2023 to be held at Austwick Parish Hall at 7.30pm.

Marijke Hill
Clerk to the Council