

**Austwick Parish Council
Meeting 7 2018-2019 – Monday 14th January 2019
Minutes**

Present: Cllrs Peter Gould (Chairman), David Dewhirst, Ian Smith and Sarah Wiltshire.

In attendance: Parish Clerk Marijke Hill and six members of the public.

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Mr Alec Rigby raised concerns regarding the alleged state of disrepair of some of the 30 mph signs in the village. The Council **agreed** that Cllr Dewhirst should carry out an assessment on all of the road traffic signs in the parish and report back at the next Parish Council meeting.

Mr Alec Rigby reported increased dog fouling, particularly on Flascoe Lane and asked the Council if it would be possible to re-site the existing dog bin, now located at Tommy Bank Barn, or place an additional dog bin at the junction of Town Head Lane with Wharfe Road on the grass verge. The Council **agreed** to inspect the existing bin, examine the alternatives on site and further discuss the matter at its next meeting. The Council **noted** that the emptying of any additional dog bin has to be negotiated with Craven District Council.

Mr Alec Rigby asked to participate at item 7.8c.

7.1 Apologies for absence: Cllr Barbara Tibbatts, District Cllr Carl Lis and County Cllr David Ireton

7.2 Code of Conduct and Declaration of Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this Agenda.
- b. No requests were made for dispensation in connection with items on this Agenda.

7.3 Police, District and County Councillors' and YDNPA Reports:

PCSO Grace had sent a written police report for the period between 9th December and 10th January which contained 5 incidents, three Road Traffic Collisions: one on the A65 Harden Bridge, one on the A65 Austwick and one in Austwick village; one Highway disruption with sheep on the A65 and one incident of a stolen farm vehicle, returned to owner later. There were no reports from the District Councillor, the County Councillor and the YDNPA.

7.4 Minutes of the Parish Council Meeting 6 2018-2019 (3rd December 2018)

The Council **resolved** that the minutes of the Parish Council Meeting, held on 3rd December 2018 should be confirmed and signed by the Chairman, Cllr Peter Gould, as a true and accurate record.

7.5 Matters from previous meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

7.6 Planning

a. Applications

1. C/04/692 full planning permission for conversion of detached stone storage building to form a one bedroom local occupancy dwelling or holiday let, Little Barn, Fleet House, Wharfe. The Council **resolved** to not object to the application, which could reinstate some traditional features of this redundant building, but to request that any planning consent should include conditions that prohibit or restrict external lighting and remove Permitted Development Rights. The Council raised concerns that the proposed development site has no existing vehicle parking and would request that permanent provision for at least one parked vehicle should be provided for in any planning consent.
2. C/04/643F/LB listed building consent for alterations to sitting room fireplace comprising

removal of existing surround, hearth and stove; re-model opening to correct size and install new surround, hearth and wood burning inset fire, Harden House, Holm Lane, Austwick.

3. The Council **agreed** that the clerk should inform YDNPA that it had no comments to make. C/04/643G/LB listed building consent for insertion of new window to breakfast room to match the adjacent timber sliding sash windows, Harden House, Holm Lane, Austwick. The Council **agreed** that the clerk should inform YDNPA that it had no comments to make.

b. Decisions

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**
2. C/04/643C and D/LB: full planning permission and listed building consent for alterations to, and extension of single storey wing, Harden House, Austwick. **Refused.**
3. C/04/611H and J/LB: full planning permission and listed building consent for alterations to barn/garage to incorporate garaging, store, home office, art studio and a guest bedroom suite to be used in conjunction with the main dwelling and installation of photovoltaic roof covering, with glazed lantern roof light, installation of flue pipes and air source heat pump, Harden House, Austwick. **Approved conditionally.**
4. C/04/98Q and C/04/98R/LB full planning permission and listed building consent for construction of external wall at ground, first and second floors to allow for kitchen extension and guest accommodation to be constructed before the main rear extension at The Austwick Traddock, Graystonber Lane, Austwick. **Approved conditionally.**
5. C/04/688 full planning permission for part demolition of existing garage and construction of new garage and erection of single storey front and rear extensions at Mulberry Cottage, Clapham Road, Austwick. **Approved conditionally.**
6. C/04/691 full planning permission for attic conversion and addition of dormer window to rear roof elevation at Town End, Clapham Road, Austwick. **Withdrawn.**

c. Additional planning matters

No additional or other planning matters were received.

7.7 Parish matters other than maintenance

- a. publicity for 'First Responder' and CPR/first aid training meeting on Saturday 2nd February at 11.00 am at Austwick Parish Hall
The Chairman, Cllr Goold, **reported** that a number of posters has been put up in the three parishes of Austwick, Clapham and Lawkland to publicise this meeting. Also, notices have been submitted to appear under the Neighbourhood News Section of the Westmorland Gazette and the Craven Herald as well as in the Austwick Parish Newsletter. The Chairman also **reported** that the three people involved, Laraine Sullivan, Chrissy Blakely and Eddie Styles have all confirmed their role as presenters at this meeting.
- b. building material at Swallow Barn
The Council **agreed** that, although the accumulated building material has not been completely removed, it should continue to monitor the situation and report back at the next Parish Council meeting.
- c. plans for the Annual Parish Meeting on 8th April
The Council **agreed** that it should not invite a speaker on a topical issue at this year's Annual Parish Meeting and that all other organisational matters should be further discussed at the next Parish Council meeting.

7.8 Parish maintenance matters

- a. potholes on the Helwith Bridge Road
The Council was **informed** that it had still not received a reply from NYCC Highways to the request to carry out repairs to the two potholes that were missed out on the Helwith Bridge Road. The Council **agreed** to ask the clerk to contact NYCC Highways again and request an update on when this work could be carried out.

- b. blocked drains between Helwith Bridge and Dry Rigg Quarry
The Council was **informed** that NYCC Highways Project Engineer Nik Goodman had raised an order for these gullies to be jetted and surveyed and that the Council would be kept informed when this has been carried out. The Council **agreed** that it should monitor the situation and report back at the next Council meeting.
- c. parking issues on highway opposite the village shop
Cllr David Dewhirst **informed** the Council that Mr David Cairns of NYCC Highways had advised that he could not recommend the installation of advisory 'keep clear white lines', as they could create a parking issue elsewhere in the village. The Council was also **informed** that parked cars can often reduce the speed of moving vehicles. The Council considered all views and **agreed** that, for the time being, it would not pursue any further action and keep the situation under review.
- d. overgrown vegetation on Brunton Road
The Council was **informed** that NYCC Highways Officer Nik Goodman has added Brunton Road from the junction with the B6480 to Kiln Hill Lane to the list of roads to have the vegetation cut back. The Council **agreed** to monitor the situation and report back in due course.
- e. other issues relating to NYCC Highways
There were no other issues relating to NYCC Highways reported.
- f. maintenance on bridleway from the 'Cross Roads' to Wood End Farm at Wharfe
The Council was **informed** that the Area Ranger had carried out a personal assessment of Wood Lane mid December, but the Council has not received his observations on the current condition of this PROW. The Council **agreed** that it should ask for the Area Ranger's comments and report back at the next Parish Council meeting.
- g. Graystonber Lane and Clapham Road Conservation verges
Cllr Dewhirst **informed** the Council that all the clearance works, including the sowing of wild flower seeds on both Conservation Verges has been completed until the Spring of 2019. Mr Mark Hewitt, the YDNPA's Parish Wildlife Project Officer has indicated that some funds should be available for 2019-2020 to support the continuous maintenance work on the two verges and the Council **agreed** that Mr Hewitt should be kept informed.
Mr Graham Cleverly asked the Council if it would be possible to install some spare bird boxes in the Burial Ground off Clapham Road. The Council **agreed** that Mr Cleverly should liaise with Cllr Wiltshire to proceed. Mr Cleverly informed the Council that he has spent £98.80 for the purchase of wild flower seeds, leaving a balance of £283.20 on the compensation fund established with Mr and Mrs Cleverly in January 2018.
- h. other issues relating to YDNPA
There were no other issues relating to YDNPA to report.
- i. state of disrepair of The Weaving Shed, Graystonber Lane
The Council had **received** a letter from the owner of The Weaving Shed, which the Council **agreed** as being an open letter, stating that he has decided to sell the property and intends to put it on the market for sale by the Spring of 2019. He states that he will make the building secure in the meantime. The Council **agreed** to write to the owner to inform him that some residents have continued to express serious concerns about the increasingly dilapidated condition of The Weaving Shed and that the Council has **resolved** to review the position again at its meeting on 8th April on the assumption that there is no further material dilapidation to the building in which case the Council reserves its rights to take any necessary action in the interest of the community. The owner will be informed that the Council expects to see progress on both the marketing for sale and the security of the building by 29th March.

- j. repairs to bus shelter railings
Cllr Dewhirst **informed** the Council that NYCC has accepted the Parish Council's request for a Locality Budget Business Support grant for £3,256 towards the refurbishment of the bus shelter railings and the Council **agreed** that the Chairman, Cllr Goold, should send a letter expressing the Council's gratitude to NYCC Cllr Ireton. The grant enables the Council to proceed with the replacement of the railings whilst retaining and re-using the cast iron posts as well as re-instating and re-setting the wall's coping stones. The Council **agreed** that Cllr Dewhirst should proceed and report back at the next Parish Council meeting.
- k. other lengthsman duties or parish maintenance matters
There were no other lengthsman duties or parish maintenance matters to report.

7.9 Finance

- a. The total balance of the HSBC current account on 31st December 2018 as £12,555.55 comprising £10,955.40 parish council monies and £1,600.15 AED funds was **noted**.
- b. The bank reconciliation for the 3rd quarter of the Finance Year 2018-2019 was **verified** by Cllr Dewhirst and no issues were found.
- c. The receipt of £2.30 from ENW for two Wayleave agreements on The Green was **noted**.
- d. The receipt of a grant from YDNPA for £200 for conservation verge work on Graystonber Lane was **noted**.
- e. The Council **resolved** to approve payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- f. The Council **resolved** to approve payment of £213.52 to the clerk for salary for December and of £62.46 for expenses for 3rd quarter: October to December 2018.
- g. The Council **reviewed** the Lengthsman Services Report – comparison of budget vs actual costs to December. The Council **resolved** to transfer the unspent grant-aided sum of £206.29 to the next financial year when work on the two Conservation verges will continue. The Council **noted** that overall in all areas a sum of £580 is unspent and the lengthsman will continue with some work in January within the overall budget.
- h. The Council **considered** one other financial issue: it **resolved** to approve payment of £200.00 to Austwick Parochial Church Council to support the production of the parish newsletter as a donation under the Local Government Act 1972, Section 142.

7.10 Correspondence

The Council had not received items of correspondence.

7.11 Items of information

- a. The Council **noted** the Yorkshire Dales National Park Management Plan Annual Forum notes as well as the publishing of the new Yorkshire Dales National Park Management Plan 2019-2024, which contains objectives for woodland planting; raising the standard of public rights of way; providing high-quality broadband; halting the decline in the number of younger, working age households living in the National Park; and delivering better support for farmers and the environment. The Steering Group will publish its first annual report on progress in June 2019 and, the next Management Plan Forum, scheduled for November 2019, will discuss progress, new issues and hold all the partner bodies to account.
- b. The Council **noted** the YLCA White Rose Newsletter December 2018
- c. The Council **noted** the North Yorkshire Police Fire and Crime Commissioner precept consultation
- d. The Council **noted** the Rt. Hon. Julian Smith MP Surgeries from January to March 2019

7.12 Date and time of the next meeting

The Council **confirmed** the date of the Parish Council Meeting as Monday 25th February 2019 at 7.30pm at Austwick Parish Hall.

Marijke Hill
Clerk to the Council