

**Austwick Parish Council**  
**Meeting 7 2024-2025 – Monday 13<sup>th</sup> January 2025**  
**Minutes**

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Mr Alex Hamard of Venturi Homes explained the revised proposed plans for the erection of 6 dwellings at Town Head. The revised proposals are currently being negotiated with the YDNPA Planning Officer.

Mrs Thompson asked if the Council would consider re-location of the recently installed waste bin at the Townhead Lane junction, as it appears that some people throw their waste over the nearby wall into the field. The Council **agreed** to monitor the situation.

Mr Ellison participated at item 7.6c.1: unauthorised works undertaken at Dry Rigg Quarry.

Mr Stickland informed the Council about the proposed installation of solar panels on his property, to be confirmed by the YDNPA to be permitted development.

Mr Stickland also participated at item 7.7c: Austwick Street Market Committee request to support road closure and to use the village greens on 26<sup>th</sup> May 2025.

Mr Tibbatts participated at item 7.8a: black and white marker posts on verges at Wharfe brow.

Mr Cleverly participated at item 7.8e: proposed wild flower planting around the parish.

**7.1 Apologies for absence given in advance of the meeting.**

a **Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Mark Robinson, and Kate Smith.

**In attendance:** Parish Council Clerk Marijke Hill and seven members of the public.

b The Council had received no apologies for absence given in advance of the meeting.

**7.2 Code of Conduct and Declaration of Interests.**

a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on the agenda.

b. No requests were made for dispensation in connection with items on this agenda.

**7.3 North Yorkshire Councillor and North Yorkshire Police reports:**

The Council had **received** the written police report which contained 10 incidents in the parish and in the surrounding area during the period between 20 November 2024 and 8 January 2025, notably an incident of ‘pre-plan vermin control’ at Dry Rigg Quarry. The Council **agreed** to ask the PCSO to clarify this incident. The Council **noted** that the PCSO has signed up all councils in the area to the North Yorkshire Police Community Messaging service. There was no report from the North Yorkshire Council Councillor.

**7.4 Minutes of Meetings**

The Council **resolved** that the Minutes of Meeting 6, held on 2<sup>nd</sup> December 2024, should be **confirmed** and signed by the Chair, Cllr Goold, as a true and accurate record.

**7.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

a. The Chair, Cllr Goold had invited Mr Rob Ashford, the YDNPA Access and Recreation Team and Projects Manager, to give a presentation regarding the development of the Active Travel Plan at the Annual Parish Meeting. The Council was **informed** that Mr Ashford is unable to attend the APM on 19<sup>th</sup> May 2025 and it **agreed** that Cllr Goold should invite Mr Ashford to an ordinary Parish Council meeting. The Council also **agreed** to consider inviting an alternative speaker to the APM at the next Parish Council meeting on 24<sup>th</sup> February.

## 7.6 Planning

### a. Applications

1. C/04/711B Section 73 application to vary Condition 2 (approved drawings) & 4iii (roof covering) of C/04/711A (Full planning permission for re-ordering of existing dwelling, extension into attached former barn, erection of a two storey side extension and the replacement of a rear single storey extension) in respect of solar panels to be integrated with the roof coverings to the existing dwelling roof and the side extension roof at Far End House, Wood Lane East, Austwick. The Council **agreed** to notify the YDNPA that it had no comments to make.

### b. Decisions

1. C/04/41H Full planning permission for erection of 6 No. dwellings and associated works at L Preston & Sons, M O T Centre, Town Head, Austwick. The Council **ratified** the comments submitted to the YDNPA by email on 11<sup>th</sup> December, concerning the report, now part of the application, which assesses the contaminated land risk, pointing out the inaccuracy in the historical facts used as the basis for the conclusions in the report.

### c. Additional and other planning matters

1. Unauthorised works undertaken at Dry Rigg Quarry, not in accordance with consent C/04/609B.  
The Council had been briefed by Mr Ellison in detail concerning the issues he had raised with the YDNPA Head of Development Management, regarding recent quarrying activity at Dry Rigg Quarry. The Council was **informed** of the extent of unauthorised excavation that has recently been carried out, which the Head of Development Management has agreed was not authorised by the existing planning consent C/04/609B, and the implications of removal of land circa 16 m too far North. The Council **resolved** to notify the YDNPA Head of Development Management that it has asked Mr Ellison to keep the Council informed at all stages regarding progress and outcomes from his correspondence on the matter, and so that the Council may be kept informed of decisions and actions by the National Park Authority to resolve the infringement of its planning consent.

## 7.7 To note reports and updates regarding parish and parish council matters other than maintenance

### a. BOAT status issue at Thwaite Lane: objections to the Planning Inspectorate's proposed modifications to the Order

The Council **noted** that the Planning Inspectorate has received objections and representations from four parties to the proposed modifications to the Order and that one objector has exercised their rights to be heard. The Planning Inspectorate is proposing to hold a public local inquiry instead of written representation and a letter regarding the inquiry arrangements will follow in due course.

### b. Austwick WWTW overflow follow up meeting

The Council had **contacted** Clapham-cum-Newby Parish Council that Austwick Councillors would like to be involved, should a follow-up meeting to discuss the situation regarding the Austwick Waste Water Treatment Works be organised. The Council **noted** the reply that Clapham-cum-Newby Parish Council had decided to join together with the River Wenning Group rather than having separate meetings potentially covering the same areas.

### c. Austwick Street Market Committee request to support road closure and to use the village greens on 26<sup>th</sup> May 2025

The Council had **received** a request by email from Mr Mark Stickland on behalf of the Austwick Street Market Committee, asking if the Council would consider supporting an application to North Yorkshire Council for a temporary road closure order for the centre of Austwick village on 26<sup>th</sup> May 2025 to enable the street market to take place and to give the Council's permission for the use of the car parks and village greens on that day. The Council **agreed** that the Clerk should write the appropriate letter to Mr Stickland granting his requests.

## 7.8 To note actions regarding parish maintenance matters:

- a. black and white marker posts on verges at Wharfe brow  
The Council had **received** correspondence from a resident in Wharfe, also sent to the YDNPA Planning Department and NYC Highways Authority, about the installation of unsightly plastic black and white marker posts at the side of the road on an area of grass verge used by walkers to park and building vans for development of the barn opposite, and as a passing place for traffic coming down the hill. The Council was **informed** that the area of grass verge at this location covers the culvert of 'White Sike' beck, which flows underground for nearly the entire length of this verge and that part of this culvert collapsed some months ago, leaving the beck exposed below. The collapsed area was cordoned off with bollards until a repair was put in place and it is very likely that NYC Highways instructed and arranged the installation of the black and white marker posts. Until some years ago, there was a set of very similar posts in position here to prevent parking, and there remains one single example of these previous posts, at the top end of the new set. The Council **decided** to take no action as the posts appear to be there to prevent a future collapse of the culvert.
- b. other issues relating to NYC Highways  
The Council was **informed** that the grass verge at the junction with Graystonber Lane and the A65 was damaged by a vehicle, allegedly having cut the corner turning left into Austwick travelling from Clapham. The Council **agreed** to contact NYC Highways asking for a visit to inspect this location and repair the damage. In addition the Council **agreed** to ask for some more posts or a bollard to prevent reoccurrence and to protect this area.
- c. damaged fingerpost and stile at Holm Lane  
The Council was **informed** that the damaged fingerpost at Holm Lane has been replaced and that the stile has been repaired by the YDNPA Area Ranger Team.
- d. other issues relating to YDNPA  
The Council **noted** that no other issues relating to YDNPA were reported.
- e. volunteer wild flower planting on conservation verges at Graystonber Lane and proposed wild flower planting elsewhere in the parish  
Mr Cleverly informed the Council about spreading wild flower seeds on the conservation verge at Graystonber Lane. The hay meadow seed was purchased with funding from the Austwick Open Gardens Group who had agreed to donate a substantial percentage of the profit from the 2025 Open Gardens event to hay meadow / woodland initiatives managed by the Austwick Field and Local History Society. The seeds should germinate in the summer of 2026.  
Mr Cleverly also informed the Council of three proposed wild flower planting schemes elsewhere in the parish to enhance biodiversity, mostly on private land, involving landowners and volunteers and largely funded by the Dry Rigg Environmental Fund, administered by the YDNPA. The Council **agreed** for Mr Cleverly to make enquiries to the YDNPA Officer in terms of eligibility for a grant through the Dry Rigg Environmental Fund for a Parish Council follow-up project for developing the verges at Clapham Road as a restored woodland habitat.
- f. possibility of installing an additional notice board in Wharfe  
The Council **considered** the possibility of installing an additional notice board in Wharfe and **agreed** to not take action at this time.
- g. lengthsman duties or other parish maintenance matters  
The Council **noted** that no lengthsman duties or other parish maintenance matters were reported.

## 7.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 31<sup>st</sup> December 2024 as £12,640.98.
- b. Cllr Smith **verified** the bank reconciliation to 31<sup>st</sup> December 2024 and reported that no issues

were found.

- c. The Council **approved** payment of £60.00 to Charlotte Wilkinson for six weeks of bus shelter cleaning.
- d. The Council **approved** payment of £404.67 to Arthur J. Gallagher Insurers Brokers Limited for the annual renewal of the Parish Council's insurance.
- e. The Council **approved** payment of £20.00 to the Austwick Parish Hall Council for the hire of the hall on 14 October and 2 December 2024.
- f. The Council **noted** payment of £426.00 to the clerk as salary for December and it **approved** payment of £64.48 to the clerk as expenses for October to December 2024.
- g. The Council **noted** receipt of £2.30 from Electricity North West as annual wayleave payment.
- h. The Council **noted** that there were no other financial issues to consider.

#### **7.10 Correspondence received**

The Council **noted** it had not received any correspondence.

#### **7.11 To note and respond to items of information**

- a. The Council **noted** the NYC Skipton & Ripon Area Committee meeting on 12th December 2024.
- b. The Council **noted** the YDNPA Autumn Parish Forum notes and briefings.
- c. The Council **noted** the NYC urban highway grass cutting for the financial year 2025-2026.
- d. The Council **noted** the YLCA White Rose Bulletins 29/11, 6/12, 13/12, 20/12, 10/01; and Law and Governance bulletin December.
- e. The Council **noted** the PFCC communications toolkit promoting the Mayor's consultation on funding for policing and fire and rescue services in York and Yorkshire until 20 January.
- f. The Council **noted** the NYC Parish Liaison Climate Change and Kerbside Recycling Campaign and agreed for Cllr Robinson to attend the online climate change workshop.

#### **7.12 To determine any Matter not included on this Agenda which the Chair considers must nevertheless be addressed as a matter of urgency**

The Council **noted** no matters of urgency were reported.

#### **7.13 Date and time of the Parish Council**

The Council **confirmed** the date of the next Parish Council meeting as Monday 24<sup>th</sup> February 2025 to be held at Austwick Parish Hall at 7.30 pm.

There being no further business to discuss the Chairman closed this meeting at 21.35.

**Marijke Hill**  
**Clerk to the Council**