

Austwick Parish Council
Meeting 7 2022-2023 – Monday 16th January 2023
Minutes

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

Public Participation:

Seven members of the public participated at item 7.6a.1: planning application at Dam House barn; item 7.6a.2: planning application at Newfield Barn; 7.7b: Byway Open To All Traffic at Thwaite Lane; and 7.8a: muddy conditions on Townhead Lane and Thwaite Lane.

One resident additionally reported a blocked gully at the junction of Clapham Road and Holm Lane, which the Council discussed at item 7.8b: issues relating to NYCC Highways.

7.1 Present: Cllrs Peter Gould (Chairman), Barbara Tibbatts, David Dewhirst, Kate Smith, and Mark Robinson.

In attendance: Parish Council Clerk Marijke Hill and seven members of the public.

Apologies for non-attendance: District Cllr Carl Lis

7.2 Code of Conduct and Declaration of Interests.

a. Councillors did not **record** any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.

b. The Council **resolved** that the dispensation granted to Cllr Tibbatts at the meeting held on 5 July 2021 and recorded as minute 3.2b of that meeting, in respect of planning application C/04/60B concerning the conversion of Newfield Barn, should apply to planning application C/04/60C which concerns a variation of a condition of that earlier planning consent.

7.3 Police, District and County Councillors and YDNPA Reports:

The Council had **received** the written police report, which contained 13 incidents in the parish and surrounding areas during the period between 1st December 2022 to 14th January 2023, notably an incident of a Road Traffic Collision involving three vehicles on the A65 on an icy stretch of the road. The Council **agreed** that it will be important to monitor how maintenance responsibilities are delivered by the new North Yorkshire Council.

The Council **noted** the Neighbourhood Policing Team surgery on 24th January at Settle Town Hall between 10 am and 2 pm.

There were no reports from the District and County Councillors and the YDNPA.

7.4 Minutes of Meeting 6 2022-2023

The Council **resolved** that the Minutes of Meeting 6 held on 5th December 2022, should be **confirmed** and signed by the Chairman, Cllr Gould, as a true and accurate record.

7.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

The Council was **informed** that the 'no through' road sign at the junction of Townhead and Wharfe Road has now been replaced.

7.6 Planning

a. Applications

1. C/04/704A Full planning permission and further additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. The Council had received further additional information as well as correspondence from the Senior Planning Officer addressing the Parish Council's concerns regarding the management plan, camping, and parking, and **agreed** to notify the YDNPA that it has no further comments to make.

2. C/04/60C Section 73 application for variation of Condition 2 of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) in respect of design changes at Newfield Barn, Wharfe, Austwick. The Council **agreed** to notify the YDNPA to formally object to this application on the grounds that the proposed alterations to the building do not comply with the YDNPA planning policy on conversion of barns, which requires “no more than minor structural work, the extent of which would not compromise the historic interest and character of the building”. The result of these additional material alterations to the barn and to its immediate curtilage would be to adversely affect the immediate and wider landscape setting of the building, as it is highly visible from the Wharfe Road highway and from several public rights of way as well as being a prominent and important feature of the landscape.
- Furthermore the Council **raised** concerns about the proposal to widen the access gateway to the barn and to extend the garden and parking facilities, as the sightlines for vehicles entering/leaving the property might not meet the requirements of the planning policy or the criteria set by the Highway Authority. The Council also **noted** concerns of the owners of Newfield House, the immediate neighbours opposite, that their amenity will be further adversely affected by these new proposals.

b. Decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/18/637 full planning permission for works to undertake an archaeological excavation of a medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388). **Not yet decided.**
3. C/04/704A Full planning permission for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**
4. C/04/709 Householder planning permission for erection of single storey extension to form entrance hall at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. **Refused.**
5. C/04/709A Householder planning permission for erection of single storey extension and alterations to existing annex and plant room to form garden room at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. **Not yet decided.**

c. Additional and other planning matters

1. Ingleborough Estate Woodland Management
The Council **noted** that no new issues had been reported.
2. The Council **noted** that the YDNP Authority has reviewed and updated its Planning Enforcement Plan, which was formally adopted by their Members at the Full Authority Meeting on 13 December 2022.

7.7 To note reports and updates regarding parish and parish council matters other than maintenance

a. defibrillator matters

- 1 Regarding the additional defibrillator for Wharfe the Charman, Cllr Goold, **reported** that discussions with a local resident in Wharfe regarding a location and an electricity supply, are ongoing. The Council was **informed** that the supplier has increased its prices and that a new defibrillator and cabinet is now estimated to be £91.00 more expensive. The Council **agreed** to pay for the increase from its precept.
- 2 The Council was **informed** that one pair of the electrode pads for the defibrillator in Feizor would expire by the end of January and **ratified** the purchase of a new pair of electrode pads for £54.95 exclusive of delivery and VAT.

b. Restricted Byway and Byway Open To All Traffic at Thwaite Lane

The Council had **received** correspondence from the NYCC Definitive Map Officer, Mrs Beth Brown, regarding the Definitive Map Modification Order, which was sealed by the YDNPA on 8th March 2007, and which received a number of objections. The YDNPA has handed back

responsibility for Definitive Map matters to NYCC and this opposed DMMO needs to be referred to the Secretary of State. NYCC will decide the stance it will take with regard to confirmation of the Order at a meeting sometime in the next few months. The Council **agreed** to reply to the Definitive Map Officer requesting that NYCC take the Parish Council's view, opinion and reasoning into account as expressed in its three previous letters, namely that the 2007 Order should fail as the applicant in 2004 had not provided evidence in the prescribed form of the use of Thwaite Lane by vehicles, and requesting that NYCC keeps the Council informed of progress of this matter.

7.8 To note actions regarding parish maintenance matters:

a. muddy conditions on Townhead Lane – Thwaite Lane

The Council had **contacted** NYCC Highways regarding the muddy conditions on Townhead Lane onto Thwaite Lane as a result of the frequent use of the lanes by heavy goods vehicles conveying surfacing stone and timber and had asked them to visit the site, inspect the highway and to inform the Council of intended actions to stop the deterioration of the surfaces of the lanes. The Council was **informed** it had not received a reply and **agreed** to contact NYCC Highways again requesting a response and a site visit after the heavy rain of the last few weeks.

b. other issues relating to NYCC Highways

Following the representation at the Public Participation Session the Council **agreed** to contact NYCC Highways and report the blocked gully at the junction of Clapham Road and Holm Lane.

Cllr Dewhirst **informed** the Council of the appearance of a large pothole on Wharfe Road at Fleet Barn and the Council **agreed** to report this to NYCC Highways.

c. issues relating to YDNPA

The Council **noted** that no issues relating to YDNPA were reported.

d. damaged wall and overflowing surface water drain at South View car park

The Council had **contacted** Yorkshire Housing about the damaged wall and the overflowing surface water drain at South View car park and **noted** their reply that an inspection order has been raised for the external wall to assess the damage and to see if any works are required to prevent this happening again. A repair order has been raised for the overflowing drain issue, which has been passed to their contractors. The Council **agreed** to monitor the repair and report back at the next Parish Council meeting.

e. lengthsman duties or parish maintenance matters

The Council **noted** that no lengthsman duties or parish maintenance matters were reported.

7.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 31st December 2022 as £16,002.52 with £15,888.17 parish council monies and £114.35 AED funds.
- b. The Council **approved** payment of £45.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- c. The Council **approved** payment of £30.00 to Austwick Parish Hall Council for hire of the hall on 17th October and 5th December.
- d. The Council **approved** payment to Craven Garden Care of £93.50 for maintenance on village verges for December.
- e. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 31 December.
- f. The Council **resolved** to appoint Mr J. Bownass as its Internal Auditor for the Financial Year 2022-2023 for a fee of £115.
- g. The Council **approved** payment of £328.80 to the clerk as salary for December, and £79.21 to the clerk as expenses for October to December 2022.
- h. The Council **noted** receipt of £2.30 from Electricity North West for wayleave payments.

- i. Regarding the application form for internet banking the Council was **informed** by HSBC that this could only be submitted at the Settle branch and that, subsequently, a new application form has to be filled in and duly signed.
- j. The Council **ratified** entering into a three year binding Long Term Agreement Insurance Policy with Gallagher Insurance Brokers Ltd.
- k. Cllr Dewhirst **verified** the bank reconciliation for the third quarter, October to December 2022, of the Financial Year 2022-2023 and **reported** that no issues have been found.
- l. The Council **considered** one other financial issue and **approved** payment of £77.88 to Wel Medical for one set of electrode pads for the defibrillator located at Feizor.

7.10 Correspondence received

The Council **noted** it had not received any correspondence.

7.11 To note and respond to items of information

- a. The Council **noted** the update on North Yorkshire Council from December 2022 that there will be a single website, a single telephone number and a single set of social media feeds, as well as a main office in every former district area, supported by around 30 additional customer access points across the county.
The Council also **noted** the NYCC Skipton & Ripon Area Constituency Committee meeting on 15 December.
- b. The Council **noted** that the Ingleton Police station, owned by the North Yorkshire Police, Fire and Crime Commissioner, has closed on 21st December and moved to Bentham Fire Station.
- c. The Council **noted** the YLCA White Rose Updates 9/12, 6/1; the Law and Governance Bulletin December 2022; training programme January to March 2023; and the Craven Branch meeting on 21 February
- d. The Council was **informed** that the Government has selected the Craven District for free funding of the installation of electric vehicle charge points in the local town and parishes and **agreed** that Cllr Robinson should invite Mr Wright from Char.gy to carry out an initial, informative, site survey in the parish.

7.12 Date and time of the Parish Council

The Council **confirmed** the date of the next Parish Council meeting as Monday 27th February 2023 to be held at Austwick Parish Hall at 7.30 pm.

There being no further business to discuss the Chairman closed the meeting at 21.40.

Marijke Hill
Clerk to the Council