

**Austwick Parish Council  
Meeting 7 2021-2022 – Monday 17<sup>th</sup> January 2022  
Minutes**

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Mr Cleverly participated at item 7.8b issues relating to YDNPA, including The Queen's Green Canopy Initiative.

**7.1 Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Mark Robinson, and Kate Smith.

**In attendance:** Parish Clerk Marijke Hill and one member of the public.

**7.2 Code of Conduct and Declaration of Interests.**

- a. Councillors did not record any Disclosable Pecuniary Interest (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

**7.3 Police, District and County Councillors and YDNPA Reports:**

The Council had **received** the written police report, which contained 7 incidents during the period between 15<sup>th</sup> December 2021 and 2<sup>nd</sup> January 2022, all minor.  
There were no reports from the District and County Councillors and the YDNPA.

**7.4 Minutes of Meeting 6 2021-2022**

The Council **resolved** that the Minutes of Meeting 6 held on 6<sup>th</sup> December 2021, should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

**7.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

No matters from previous meetings not otherwise included on the Agenda were reported.

**7.6 Planning**

**a. Applications**

1. C/04/624G Section 73 application for variation of Conditions 2 and 4 of C/04/624F (Householder planning permission for alterations to the north west elevation of the dwelling and widening of both vehicular access points) in respect of the proposed replacement circular window, Chapel On The Green, Main Street, Austwick. The Council **agreed** to notify the YDNPA that it had no comments to make.

**b. Decisions**

1. C/04/609B full planning permission and amended notification for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035, Dry Rigg Quarry, Helwith Bridge, Horton-in-Ribblesdale. ***Not yet decided.***
2. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. ***Not yet decided.***
3. C/44/101G application for the variation under Section 73 of the Town and Country Planning Act 1990 (as amended) of conditions 1,2,3,4 and 5 of permission reference C/44/101F for mineral extraction: Condition 1 to enable the continued import of mineral by HGV from Dry Rigg Quarry to Arcow Quarry railhead for its temporary stocking and export by rail until not

later than 31 December 2034; Condition 2 to enable the railhead and adjoining land to be restored not later than 31 December 2035; Condition 3 to refer to this Section 73 application submission documents; Condition 4 to remove the 'Prior to the resumption of mineral extraction...' restriction and refer to the proposed revised restoration scheme; Condition 5 to remove the 'Prior to the resumption of mineral extraction...' restriction and require stockpiling to be carried out in accordance with the currently approved scheme, Arcow Quarry, Helwith Bridge, Horton-in-Ribblesdale. ***Not yet decided.***

4. C/04/698 full planning permission for siting of three shepherds huts for holiday let accommodation, creation of limestone hardcore track, and installation of package treatment plant (amended description), Crummack Farm, Austwick. ***Not yet decided.***
5. C/04/60B full planning permission for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. ***Not yet decided***

**c. Additional and other planning matters**

1. Ingleborough Estate Woodland Management  
The Council **noted** the reply from the YDNPA Planning Officer in response to its request to be provided with a copy of the 'method statement or risk assessment' that any such document submitted by the applicant (in accordance with Condition 7) and approved by the Planning Authority will be uploaded to the Authority's website and then be available to view by members of the public. The Council also **noted** it can be provided with a copy of any written confirmation that the applicant can exceed the 40 lorry loads of timber per annum quoted in Condition 3 (part 'v'). The Council **agreed** to continue to monitor the YDNPA Planning Portal. The Council further **noted** the reply from Mr Farrer in response to its letter to offer facilitating a meeting between the Ingleborough Estate and/or its forestry consultants and the Austwick community to inform residents of the Ingleborough Estate's timber extraction plans that they will provide a timetable for both the works to the surface of Thwaite Lane and for timber extraction through Austwick village.  
Councillors **expressed** disappointment and concern that Mr Farrer's response made no mention of the Council's proposal that he should engage directly with the community to explain their plans. The Council **agreed** to write to Mr Farrer to say that it is not the role of the Parish Council to take steps so that the community is informed but rather the responsibility of Ingleborough Estate to inform residents of its programme.

**7.7 To note reports and updates on parish and parish council matters other than maintenance**

- a. Wild Ingleborough Project presentation  
The Council **noted** the reply from the Wild Ingleborough Project Officer, Liz Coates, that the Annual Parish Meeting on 16<sup>th</sup> May would be a good opportunity to engage with Councillors and local residents. The Council **agreed** to invite them to the APM and give the Community Engagement Officer time for a presentation after initial reports have been delivered.
- b. BOAT status issue for Thwaite Lane  
The Council was **informed** that it has not received a written acknowledgement of receipt of its letter dated 26<sup>th</sup> May 2021 to the Principal Definitive Map Officer at the County Council regarding the BOAT status of Thwaite Lane and **reiterated** its position that the status of Thwaite Lane, for use by the public, is that of a bridleway or restricted byway. The Council **agreed** to write again to the PDM Officer at NYCC to treat the reference of this application to the Secretary of State as a matter of priority.
- c. The Queen's Green Canopy initiative  
The Council agreed to defer this matter to item 7.8b: issues relating to YDNPA.
- d. Policy regarding training courses for Councillors and Clerk  
The Council **confirmed** its policy of encouraging and supporting Councillors and Clerk to undertake training courses offered by accredited bodies, including those provided and endorsed by YLCA, in subjects relevant to the Council's business. The Council **agreed** to pay the cost of such courses from its annual budget for 'miscellaneous payments'. The procedure

for approval of training course attendance is for this to be agreed with the Chairman in advance, the attendance and the course fee payment then to be approved at the next meeting of The Council.

## 7.8 To note actions regarding parish maintenance matters:

### a. issues relating to NYCC Highways

The Council noted that no issues relating to NYCC Highways were reported.

### b. issues relating to YDNPA

Cllr Dewhirst **reported** on the site meeting with Mr Hewitt of the YDNPA, also attended by Mr Cleverly and Cllr Goold. Regarding maintenance on the two conservation verges the Council was **informed** that good progress has been made on the verges on Graystonber Lane. The verges on Clapham Road would now benefit from further work on three selected areas of 10 metres in length, which would be developed each as wild flower areas. The Council **agreed** to inform the adjacent field owner of its intention to seed yellow rattle on the verge.

Cllr Dewhirst also **reported** on the tree planting project on the verges of Graystonber Lane and Clapham Road. The Council **agreed** in principle that four trees on Graystonber Lane and two trees on Clapham Road should be planted with species such as small-leafed lime, field maple or hawthorn.

The Council was **informed** that the cost of further improvement on the verges of Clapham Road, procurement and planting of trees, procurement of a plaque to commemorate the Queen's Platinum Jubilee Green Canopy initiative, and annual maintenance for a further year on the two conservation verges would be in excess of £2,000. The Council **resolved** to ask Mr Hewitt for a grant of £2,500 and **agreed** that this project may only proceed when the required grant is received or parts thereof. The Council **reiterated** its position that under no circumstances would any precept funds be allocated to this project.

### Woodland Creation Scheme at Woodhouse Farm

The Chairman **reported** that he had received an email from the proprietor of Woodhouse Farm providing details of proposals for woodland planting on his land, drawn up by the Woodland Officer at YDNPA and to be applied for under a scheme run by the Forestry Commission. A condition of this scheme is the provision of evidence that the proposals have been communicated to the local Parish Council. The matter is urgent to meet a deadline for tree planting in late February this year. It was **agreed** that the information would be circulated to councillors in the next few days and once all councillors have confirmed that they have read the documents, the necessary confirmation would be sent by the Clerk to the proprietor of Woodhouse Farm.

### c. two faded street name signs

The Council **noted** the response from the District Council's Street Naming and Numbering department that the Officer will address the issue of the two faded street name signs, one located at the junction at Townhead Lane and Wharfe Road and one located at the corner of Graystonber Lane and Pant Lane in due course.

### d. parish map on front wall of Parish Hall

Cllr Robinson **reported** that the parish map on the front wall of the Parish Hall has been replaced at a cost of £22.99. The Council **agreed** to reimburse Cllr Robinson for these expenses.

### e. Feizor notice board

After carrying out an assessment of the condition of the Feizor notice board the Chairman, Cllr Goold, **reported** that only the notice board posts are still in good condition. The Council **agreed** to contact the local joiner and investigate the possibility of replacement of the board, leaving the posts in place.

### f. lengthsman duties or parish maintenance matters

No lengthsman duties or parish maintenance matters were reported.

## 7.9 Finance

- a. The Council **noted** the total balance of the HSBC current account bank on 31<sup>st</sup> December 2021 as £14,260.58 with £14,146.23 parish council monies and £114.35 AED funds.
- b. The Council **noted** that HSBC had introduced bank charges for maintaining the account and for handling cheques. The Council **authorised** the Chairman, Cllr Gool, to contact HSBC and investigate a reduction of these charges.
- c. The Council **approved** payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- d. The Council **noted** receipt of £2.30 from Electricity North West as annual wayleave payments.
- e. The Council **approved** payment to Craven Garden Care of £178.20 for maintenance on outlying areas; and £64.80 for maintenance on Graystonber Lane conservation verge, both for December.
- f. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 31 December 2021.
- g. The Council **approved** payment of £338.40 to Arthur J. Gallagher Insurance Brokers Limited for the annual renewal of the Parish Council insurance.
- h. The Council **approved** payment of £244.80 to the clerk as salary for December; and £81.35 as expenses for the 3<sup>rd</sup> quarter of this Finance Year October to December 2021.
- i. Cllr Smith **verified** the bank reconciliation for the 3<sup>rd</sup> quarter, October to December, of the Financial Year 2021-2022 and **reported** that no issues have been found.
- j. The Council **noted no** other financial issues.

## 7.10 Correspondence received

The Council **noted** it had not received any correspondence.

## 7.11 To note and respond to items of information

- a. The Council **noted** the North Yorkshire County Council Skipton and Ripon Area Constituency Committee Meeting on the 7<sup>th</sup> January 2022.
- b. The Council **noted** the reply from the Area Operations Manager for Airedale and Craven regarding concerns about the possible closure of Ingleton Ambulance Station.
- c. The Council **noted** the YLCA White Rose Update 10 and 17 December; 7 and 14 January; Law and Governance Bulletin 23 December; Craven Branch meeting dates 2022; webinar Training Programme January, February, March
- d. The Council **noted** the 'Change.org' petition for councils to have the choice to meet remotely.
- e. The Council **noted** the The Queen's Platinum Jubilee 2022 updates and **agreed** to publicise the Bulletin which contains the plans for The Queen's Platinum Jubilee celebrations over the four day weekend, Thursday 2 June to Sunday 5 June 2022 with all the links to information for the community.

## 7.12 Date and time of the Parish Council

The Council **confirmed** the date of the next Parish Council meeting as Monday 21<sup>st</sup> February 2022 to be held at Austwick Parish Hall at 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 21.50.

**Marijke Hill**  
Clerk to the Council