

### Austwick Parish Council

Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT

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#### Notice and Agenda Meeting 7 2022-2023

The Parish Council will meet in the Parish Hall on **Monday 16<sup>th</sup> January 2023 at 7.30 pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

#### 7.1 To receive apologies for absence.

#### 7.2 Code of Conduct and Declaration of Interests

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

#### 7.3 To receive reports from the Police, District and County Councillors and YDNPA

#### 7.4 To confirm the Minutes of the Council Meeting 6 2022-2023 held on 5<sup>th</sup> December 2022.

#### 7.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

#### 7.6 Planning

##### a. planning applications

1. C/04/704A Full planning permission and further additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. To **note** that the deadline to provide comments is on or before 17 January 2023 and that an extension of time until 20 January has been applied for.
2. C/04/60C Section 73 application for variation of Condition 2 of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) in respect of design changes at Newfield Barn, Wharfe, Austwick. To **note** that the deadline to provide comments is on or before 26 January.

##### b. planning decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/18/637 full planning permission for works to undertake an archaeological excavation of a medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388). **Not yet decided.**
3. C/04/704A Full planning permission and additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**
4. C/04/709 Householder planning permission for erection of single storey extension to from entrance hall at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. **Not yet decided.**
5. C/04/709A Householder planning permission for erection of single storey extension and alterations to existing annex and plant room to form garden room at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. **Not yet decided.**

##### c. To receive/consider additional and other planning matters

1. Ingleborough Estate Woodland Management
2. YDNPA: adoption of Planning Enforcement Plan on 13<sup>th</sup> December 2022

**7.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance**

- a. defibrillator matters
  - 1 additional defibrillator for Wharfe
  - 2 purchase of electrode pads for defibrillator in Feizor
- b. Restricted Byway and Byway Open To All Traffic at Thwaite Lane

**7.8 To discuss and decide actions regarding parish maintenance matters**

- a. muddy conditions on Townhead Lane – Thwaite Lane
- b. other issues relating to NYCC Highways
- c. issues relating to YDNPA
- d. damaged wall and overflowing surface water drain at South View car park
- e. lengthsman duties or parish maintenance matters

**7.9 Finance**

- a. To **note** the total balance of the HSBC current account bank on 31<sup>st</sup> December 2022 as £16,002.52 with £15,888.17 parish council monies and £114.35 AED funds.
- b. To **approve** payment of £45.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- c. To **approve** payment of £30.00 to Austwick Parish Hall Council for hire of the hall on 17<sup>th</sup> October and 5<sup>th</sup> December.
- d. To **approve** payment to Craven Garden Care of £93.50 for maintenance on village verges for December.
- e. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 31 December.
- f. To **appoint** Internal Auditor for the Financial Year 2022-2023 for a fee of £115.
- g. To **approve** payment of £328.80 to the clerk as salary for December, and £79.21 to the clerk as expenses for October to December 2022.
- h. To **note** receipt of £2.30 from Electricity North West for wayleave payments.
- i. To **receive** an update regarding the application form for internet banking submitted to HSBC.
- j. To **ratify** entering into a three year binding Long Term Agreement Insurance Policy with Gallagher Brokers Ltd.
- k. To **verify** the bank reconciliation for the third quarter, October to December, of the Financial Year 2022-2023.
- l. To **consider** other financial issues

**7.10 To receive and respond to correspondence**

**7.11 To receive and respond to items of information**

- a. NYCC: update on North Yorkshire Council December 2022; Skipton & Ripon Area Constituency Committee meeting 15 December
- b. PFCC: Ingleton Neighbourhood Policing Team move to Bentham Fire Station
- c. YLCA: White Rose Update 9/12, 6/1; Law and Governance Bulletin December 2022; training programme January to March 2023

**7.12 Date and time of the Parish Council**

To **confirm** the date of the next Parish Council meeting as Monday 27<sup>th</sup> February 2023 to be held at Austwick Parish Hall at 7.30pm.

**Marijke Hill**  
Clerk to the Council