

Austwick Parish Council
Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT
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Agenda: Meeting 8 2018-2019

The Parish Council will meet on **Monday 25th February 2019 at 7.30pm** in the Parish Hall.

Please note the new start time of 7.30pm.

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

8.1 To receive apologies for absence

8.2 Code of Conduct and Declaration of Interests

- a. To record Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the code of conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

8.3 To receive reports from the Police, District and County Councillors and YDNPA

8.4 To confirm the Minutes of Meeting 7 2018-2019 (14th January 2019)

8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

8.6 Planning

a. To consider applications

1.

b. To receive decisions

1. C/04/91C full planning permission for use of garage as an annexe to main dwelling; alteration of doors; insertion of new opening and construction of stone chimney stack, Garage at Limestoneber, Austwick. **Not yet decided.**
2. C/04/692 full planning permission for conversion of detached stone storage building to form a one bedroom local occupancy dwelling or holiday let, Little Barn, Fleet House, Wharfe. **Not yet decided.**
3. C/04/643F/LB listed building consent for alterations to sitting room fireplace comprising removal of existing surround, hearth and stove; re-model opening to correct size and install new surround, hearth and wood burning inset fire, Harden House, Holm Lane, Austwick. **Not yet decided.**
4. C/04/643G/LB listed building consent for insertion of new window to breakfast room to match the adjacent timber sliding sash windows, Harden House, Holm Lane, Austwick. **Not yet decided.**

c. To receive/consider any additional or other planning matters

1.

8.7 To receive reports and updates on parish matters other than maintenance

- a. update on 'First Responder' and CPR/first aid training meeting on Saturday 2nd February
- b. building material at Swallow Barn
- c. plans for the Annual Parish Meeting on 8th April
- d. Dry Rigg & Arcow Quarry Liaison meeting with Tarmac and Horton in Ribblesdale PC
- e. dog fouling: invitation from CDC Enforcement Officer to a site meeting

8.8 To discuss and decide future actions re parish maintenance matters including:

- a. potholes on the Helwith Bridge Road
- b. blocked drains between Helwith Bridge and Dry Rigg Quarry
- c. assessment of the condition of parish road traffic signs
- d. other issues relating to NYCC Highways and Area 5 staffing
- e. maintenance on bridleway from the 'Cross Roads' to Wood End Farm at Wharfe
- f. Graystonber Lane and Clapham Road Conservation verges
- g. Oxenber and Wharfe Woods: outstanding maintenance work
- h. other issues relating to YDNPA
- i. repairs to bus shelter railings
- j. repair/relocate waste bin on Wharfe Road/Flascoe Lane
- k. other lengthsman duties or parish maintenance matters

8.9 Finance

- a. To note the total balance of the HSBC current account on 31 January 2019 as £15,305.57 comprising £13,705.42 parish council monies and £1,600.15 AED funds
- b. To note receipt of the Locality Budget Grant of £3,256.00 from NYCC for the refurbishment of the Austwick bus shelter
- c. To approve payment of £30.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning
- d. To approve payment of £45.00 to Austwick Parish Hall for hall hire on 3rd December, 14th January and 25th February
- e. To approve payment of £15.00 to Church of the Epiphany PCC for advertisement in the Parish Newsletter
- f. To approve payment to Craven Garden Care of £603.00 for outlying verges and of £32.40 for Clapham Road conservation verge; both for January and February
- g. To review Lengthsman Services Report – comparison of budget vs actual costs
- h. To approve payment of £11.99 to Cllr Ian Smith for annual web site domain name renewal
- i. To approve payment of £69.84 to the clerk for parish council annual web site hosting
- j. To approve payment of £74.99 to CDC for purchase of three boxes of dog waste bags
- k. To approve payment of £213.52 per month to the clerk for salary for January and February 2019
- l. To review the parish clerk salary and consider to increase it to NJC scale SCP 13 to £228.90 per month with effect from 1st April 2019
- m. To consider the appointment of the Internal Auditor for the Finance Year 2018-2019
- n. To consider to revise HSBC's bank mandate and authorise the bank to accept Cllr Sarah Wiltshire and remove former Cllr Kate Smith as signatories for the parish council
- o. To consider financial support to Settle Swimming Pool under Section 137 of the Local Government Act 1972
- p. To approve payment of £561.25 to Craven Garden Care for repairing the bench (£298.85), painting the bus shelter windows (£197.60), and the bonfire work (£64.80)
- q. To consider other financial issues

8.10 To receive and respond to correspondences

- a. salt bin replenishment by NYCC

8.11 To receive and respond to items of information

- a. YDNPA: Spring Parish Forum meeting on 14th May at Austwick Parish Hall
- b. YLCA: White Rose Newsletter January 2019 and its attachments
- c. YLCA: Proposed review of the Localism Act, Model Code of Conduct and Transparency Codes
- d. CDC: Public Consultation on the Proposed Main Modifications to the Publication Draft Craven Local Plan from 19th February to 1st April 2019

8.12 To confirm the date and time of the meeting of the Parish Council as Monday 8th April 2019 at 7.00 pm at Austwick Parish Hall, immediately followed by the **Annual Parish Meeting at 8.00 pm.**

Marijke Hill

Clerk to the Council