

**Austwick Parish Council**  
**Meeting 8 2021-2022 – Monday 21<sup>st</sup> February 2022**  
**Minutes**

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Mr Cleverly participated at item 8.8e Graystonber Lane and Clapham Road conservation verges, including The Queen's Green Canopy Initiative.

**8.1 Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, David Dewhirst, Mark Robinson, and Kate Smith.

**In attendance:** Parish Clerk Marijke Hill and one member of the public.

**Apologies for absence:** District Councillor Carl Lis.

**8.2 Code of Conduct and Declaration of Interests.**

- a. Councillors did not record any Disclosable Pecuniary Interest (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

**8.3 Police, District and County Councillors and YDNPA Reports:**

The Council had **received** the written police report, which contained 5 incidents during the period between 3<sup>rd</sup> January and 19<sup>th</sup> February 2022, all minor.

There were no reports from the District and County Councillors and the YDNPA.

**8.4 Minutes of Meeting 7 2021-2022**

The Council **resolved** that the Minutes of Meeting 7 held on 17<sup>th</sup> January 2022, should be **confirmed** and signed by the Chairman, Cllr Goold, as a true and accurate record.

**8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

No matters from previous meetings not otherwise included on the Agenda were reported.

**8.6 Planning**

**a. Applications**

1. C/04/703 Householder planning permission for erection of single storey extension, 5, Town Head Lane, Austwick. The Council **agreed** to notify the YDNPA that it had no comments to make.

**b. Decisions**

1. C/04/609B full planning permission and amended notification for the proposed continuation of the winning and working of mineral until 31 December 2034, with a lateral and deepening extension of the extraction area down to 127 metres above Ordnance Datum within the existing site and revised restoration proposals to be completed by 31 December 2035, Dry Rigg Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Approved – Section 106.**
2. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
3. C/44/101G application for the variation under Section 73 of the Town and Country Planning Act 1990 (as amended) of conditions 1,2,3,4 and 5 of permission reference C/44/101F for mineral extraction: Condition 1 to enable the continued import of mineral by HGV from Dry Rigg Quarry to Arcow Quarry railhead for its temporary stocking and export by rail until not later than 31 December 2034; Condition 2 to enable the railhead and adjoining land to be restored not later than 31 December 2035; Condition 3 to refer to this Section 73 application submission documents; Condition 4 to remove the 'Prior to the resumption of mineral extraction...' restriction and refer to the proposed revised restoration scheme; Condition 5 to

remove the 'Prior to the resumption of mineral extraction...' restriction and require stockpiling to be carried out in accordance with the currently approved scheme, Arcow Quarry, Helwith Bridge, Horton-in-Ribblesdale. **Approved – Section 106.**

4. C/04/698 full planning permission for siting of three shepherds huts for holiday let accommodation, creation of limestone hardcore track, and installation of package treatment plant (amended description), Crummack Farm, Austwick. **Not yet decided.**
5. C/04/60B full planning permission for conversion of barn to form local occupancy dwelling or holiday let at Newfield Barn, Wharfe, Austwick. **Not yet decided**
6. C/04/624G Section 73 application for variation of Conditions 2 and 4 of C/04/624F (Householder planning permission for alterations to the north west elevation of the dwelling and widening of both vehicular access points) in respect of the proposed replacement circular window, Chapel On The Green, Main Street, Austwick. **Approved conditionally.**

**c. Additional and other planning matters**

1. Ingleborough Estate Woodland Management  
The Council was **informed** that Planning Application C/18/146E/DIS1 – approval of details reserved by Condition 7 (risk assessment) of C/18/146E had appeared on the Clapham Parish page of the YDNPA Planning Portal. The Council **agreed** to notify the YDNPA that it had no comments to make.

The Council **noted** the reply from Mr Farrer of 25<sup>th</sup> January in response to its letter stating that it is the responsibility of Ingleborough Estate to inform residents of its programme for both the works to the surface of Thwaite Lane and for timber extraction through Austwick village. The Council **agreed** to write again to Mr Farrer requesting that any information concerning future plans for forestry work, timber extraction, the number and frequency of intended lorry movements through Austwick village and other matters concerned with the woodland management plans is submitted to the Parish Council in a formal written form in order that such information can be properly considered at meetings of the Parish Council.

**8.7 To note reports and updates on parish and parish council matters other than maintenance**

- a. BOAT status issue for Thwaite Lane  
The Council had written to the Principal Definitive Map Officer at the County Council regarding the BOAT status of Thwaite Lane and the Parish Council's position that the status of Thwaite Lane, for use by the public, is that of a bridleway or restricted byway and had also sent correspondence regarding this matter to County Councillor David Ireton and District Councillor Carl Lis. The Council has **received** a written acknowledgement of receipt from the PROW Officer for Craven and Nidderdale and **agreed** to address this matter again at its meeting on 5<sup>th</sup> September.
- b. Parish Council elections  
The Council was **informed** that the nomination papers for Parish Council elections on 5<sup>th</sup> May 2022 have been sent to the clerk and will be forwarded to the Chairman as soon as possible for distribution to councillors. The Council **noted** the Craven District Council's Briefing Slides information pack.
- c. The Glover report and the Government response to it  
The Council was **informed** that the Government has recently published a document in response to the Glover Report, published itself in May 2018, which looked at the future direction of the National Parks and Areas of Natural Outstanding Beauty. The Council had **received** a representation to submit comments to the Government's response to the Glover Report and **noted** that this consultation on the Government's response closes on 9<sup>th</sup> April. Cllr Smith volunteered to draw up a comments document for councillors to consider and then submit on behalf of the Parish Council.
- d. Plans for the Annual Parish Meeting on 16<sup>th</sup> May  
The Council **agreed** to send an early invitation to County Councillor David Ireton, District

Councillor Carl Lis, the National Park Authority Area Ranger Rob Ashford, and confirm the attendance of the Wild Ingleborough Community Engagement Officer to its Annual Parish Meeting on 16<sup>th</sup> May 2022. The Council **decided** to finalise all other plans for the APM at the next Parish Council meeting.

#### **8.8 To note actions regarding parish maintenance matters:**

a. issues relating to NYCC Highways

The Council **noted** that no issues relating to NYCC Highways were reported.

b. Woodland Creation Scheme at Woodhouse Farm

The Council was **informed** that the details of proposals for woodland planting at Woodhouse Farm had been circulated to councillors and all councillors have confirmed that they have read the documents. The Council **noted** the reply from the proprietor that the proposal has full approval by the Forestry Commission and other relevant parties and that planting may commence later this month.

c. issues relating to YDNPA

The Council **noted** that no issues relating to YDNPA were reported.

d. Litter on Holm Lane

The Council **considered** the options to decrease the amount of litter on Holm Lane and **agreed** that Cllr Dewhirst should have an informal conversation with the proprietors of the two nearby campsites asking them to help remind their visitors to take litter back to the campsites.

e. Graystonber Lane and Clapham Road conservation verges

Cllr Dewhirst **reported** that a Purchase Order of £1,050 has been sent to YDNPA, Wildlife Conservation Officer Mark Hewitt requesting payment of the agreed grant for ground preparation, planting and staking of six new trees on Graystonber Lane and Clapham Road to mark The Queen's Platinum Jubilee. Additional funding for lengthsman maintenance work of £1,121 will become available from other sources in April 2022. The Council **decided** to spend part of the remaining balance of the grants supported budget on the conservation verges on the planting of a seventh tree in lieu of the purchase of a commemorative plaque. The Chairman, Cllr Goold, **reported** that Austwick WI has confirmed that it will donate £50 towards one of the new trees, which will be designated as its commemoration of The Queen's Jubilee.

f. Feizor notice board

The Chairman, Cllr Goold, **informed** the Council that the use of pinboard on top of a hardwood replacement board would be costly and not effective owing to the location of the notice board. The Council **decided** to refurbish the notice board, using existing materials where possible, at an expected maximum cost of £300.

g. lengthsman duties or parish maintenance matters

No lengthsman duties or parish maintenance matters were reported.

#### **8.9 Finance**

a. The Council **noted** the total balance of the HSBC current account bank on 31<sup>st</sup> January 2022 as £13,297.33 with £13,182.98 parish council monies and £114.35 AED funds.

b. Regarding HSBC monthly charges, the Chairman, Cllr Goold, **informed** the Council that it is not eligible for a Charitable Account. The Council **resolved** to retain its Small Business Account with HSBC and pay £8.00 per month to HSBC for maintaining the account and additional activity charges. The Council **decided** to review its position regarding bank charges at its meeting on 5<sup>th</sup> September.

c. The Council **approved** payment of £25.00 to Charlotte Wilkinson for 5 weeks of bus shelter cleaning.

d. The Council **approved** payment of £22.99 to Cllr Robinson as expenses for the Parish Map.

e. The Council **approved** payment to Craven Garden Care of £772.20 for maintenance on

- outlying areas for January.
- f. The Council **noted** the Lengthsman Services Report – comparison of budget versus actual costs to 31 January 2021. The Council **noted** that the remaining balance to spend for this financial year is £316.10.
  - g. The Council **approved** the appointment of Mr John Bownass as Internal Auditor for the Financial Year 2021-2022 for a fee of £110.00.
  - h. The Council **approved** payment of £244.80 per month to the clerk as salary for January and February.
  - i. The Council **approved** payment of £69.84 to the clerk as reimbursement for the annual website subscription.
  - j. The Council **reviewed** the parish clerk salary and **resolved** to increase it to NJC scale SCP 16 to £249.60 per month with effect from 1<sup>st</sup> April 2022.
  - k. The Council **considered** one other financial issue and **approved** payment of £30.00 to Austwick Parish Hall Council for the hire of the Hall on 6<sup>th</sup> December 2021 and 17<sup>th</sup> January 2022.
- 8.10 To consider and approve** the Financial Risk Assessment and Management document. The Council **approved** this document, identical to that of the previous year, and **agreed** publicising this document on the Council's website. The Council **decided** considering replacement of the Council's computer laptop at its meeting on 5<sup>th</sup> September.
- 8.11 Correspondence received**  
The Council **noted** it had not received any correspondence.
- 8.12 To note and respond to items of information**
- a. The Council **noted** the draft Structural Changes Order 2022 for the North Yorkshire Council and the Local Government Reorganisation second update from North Yorkshire County Council.
  - b. The Council **noted** the Clapham cum Newby Parish Council project to re-plant Toll Bar Wood, near Austwick in conjunction with the Ingleborough Estate.
  - c. The Council **noted** that the Settle to Austwick Half Marathon / 10 miles / 10 kilometres races have been held on 13<sup>th</sup> February by 'It's Grim Up North Running'.
  - d. The Council **noted** the YLCA White Rose Update 21, and 28 January; and 4, 11, and 18 February; the Law and Governance Bulletin 4 February; the webinar Training Programme February to April; and the Levelling up the UK white paper summary.
  - e. The Council **noted** the Yorkshire Dales Millennium Trust 'All Our Land' flyer, a new project for local young people in the Yorkshire Dales with a focus on the Ingleborough area.
  - f. The Council **noted** the Airedale General Hospital Governor elections February 2022.
  - g. The Council **noted** the Action on Climate Emergency Settle and Area event 'Cutting Our Carbon in Energy & Transport' at Settle Victoria Hall on 12<sup>th</sup> March.
- 8.13 Date and time of the Parish Council**  
The Council **confirmed** the date of the next Parish Council meeting as Monday 11<sup>th</sup> April 2022 to be held at Austwick Parish Hall at 7.30pm.

There being no further business to discuss the Chairman closed the meeting at 22.04.

**Marijke Hill**  
**Clerk to the Council**