

**Austwick Parish Council  
Meeting 8 2024-2025 – Monday 24<sup>th</sup> February 2025  
Minutes**

The Parish Council allocated a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**Public Participation:**

Ms Selling informed the Council about a sheep carcass on Thwaite Lane.

**8.1 Apologies for absence given in advance of the meeting.**

- a. **Present:** Cllrs Peter Goold (Chairman), Barbara Tibbatts, Mark Robinson, and Kate Smith.  
**In attendance:** Parish Council Clerk Marijke Hill and 3 members of the public.  
**Apologies** for absence given in advance of the meeting by Cllr David Dewhirst.
- b. Members of the Council had been notified of the reason for absence of Cllr Dewhirst and **resolved** to accept the reason given.

**8.2 Code of Conduct and Declaration of Interests.**

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on the agenda.
- b. No requests were made for dispensation in connection with items on this agenda.

**8.3 North Yorkshire Councillor and North Yorkshire Police reports:**

The Council **received** the written police report which contained 6 incidents in the parish and in the surrounding area during the period between 9 January and 13 February 2025, notably the theft and recovery of number plates from vehicles parked on Main Street and Graystonber Lane.  
There was no report from the North Yorkshire Council Councillor.

**8.4 Minutes of Meetings**

The Council **resolved** that the Minutes of Meeting 7, held on 13<sup>th</sup> January 2025, should be **confirmed** and signed by the Chair, Cllr Goold, as a true and accurate record.

**8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

The Council **noted** that there were no updates on Matters from previous meetings reported.

**8.6 Planning**

**a. Applications**

The Council **noted** it had not received any planning applications.

**b. Decisions**

1. C/04/41H Full planning permission for erection of 6 No. dwellings and associated works at L Preston & Sons, M O T Centre, Town Head, Austwick. **Not yet decided.** The Council was **informed** that negotiations on revised proposals between the developer and the Planning Officer are ongoing and that the Council will be consulted when revised plans or other documents are submitted.
2. C/04/711B Section 73 application to vary Condition 2 (approved drawings) & 4iii (roof covering) of C/04/711A (Full planning permission for re-ordering of existing dwelling, extension into attached former barn, erection of a two storey side extension and the replacement of a rear single storey extension) in respect of solar panels to be integrated with the roof coverings to the existing dwelling roof and the side extension roof at Far End House, Wood Lane East, Austwick. **Approved conditionally.**

**c. Additional and other planning matters**

1. Unauthorised works undertaken at Dry Rigg Quarry, not in accordance with consent

C/04/609B.

The Council **noted** further correspondence between Mr Ellison and the YDNPA Head of Development Management regarding the extent of recent unauthorised quarrying activity at Dry Rigg Quarry and the infringement of the planning consent. The Council was **informed** that a new planning application by Dry Rigg Quarry has not yet been submitted to the YDNPA.

## 8.7 To note reports and updates regarding parish and parish council matters other than maintenance

- a. Yorkshire Dales National Park Management Plan – consultation on draft objectives  
The Council has **received** correspondence from the Chair of the Yorkshire Dales National Park Management Plan Partnership that the proposed objectives for the YDNPA Management Plan 2025-2030 have been published for formal consultation. The consultation draft Plan contains 40 specific objectives, not only including nature recovery and tackling climate change, reflecting targets that have been set by national Government for all National Parks and National Landscapes, but also local priorities such as supporting hill farming, broadening access to the National Park, and providing more affordable housing. The Council had responded extensively to the initial public consultation in February 2024 and **agreed** to not add further comments to this formal consultation.
- b. Plans for the Annual Parish Meeting on 19<sup>th</sup> May 2025  
The Council had sent an early invitation to North Yorkshire Councillor David Ireton, and the National Park Authority Area Ranger William Locke and it **noted** confirmation of attendance by NY Cllr Ireton and Area Ranger Mr Locke. The Council **agreed** to not invite a guest speaker now that the YDNPA Access and Recreation Manager, Mr Rob Ashford, is unable to attend the APM. All other plans for the APM, including inviting North Yorkshire Police, will be finalised at the next Parish Council meeting.
- c. Proposal for Mr Rob Ashford, YDNPA Access and Recreation Manager, to attend a Parish Council meeting  
The Chair, Cllr Goold, had **contacted** Mr Rob Ashford, the YDNPA Access and Recreation Manager, inviting him to attend a Parish Council meeting to give a brief talk about progress on the Active Travel Plan. The Council **considered** the options provided by Mr Ashford and it **agreed** to invite Mr Ashford to the Parish Council meeting on 13<sup>th</sup> October.
- d. invitation to Yorkshire Dales National Park Spring Parish Forum meeting  
The Council was **informed** that up to two representatives are invited to the YDNPA Spring Parish Forum meeting on 21<sup>st</sup> May in Grassington and **agreed** to discuss this item at the next Parish Council meeting on 14<sup>th</sup> April.

## 8.8 To note actions regarding parish maintenance matters:

- a. damaged grass verge at the junction with Graystonber Lane and the A65  
The Council had **contacted** NYC Highways about the damaged grass verge at the junction with Graystonber Lane and the A65, asking them for a visit to inspect this location and repair the damage and put up some more posts or a bollard to prevent reoccurrence and to protect this area. The Council **noted** the reply from the NYC Highways Officer that the damage is not causing a hazard, therefore, they will not be carrying out any repairs at this time. As there are still five bollards in place, there is no justification for additional bollards. The Council was **informed** that some remedial work to repair the damage has been carried out and **agreed** to monitor the situation.
- b. large pothole on High Street  
The Council had **contacted** NYC Highways, asking them to repair a large pothole on the High Street in Austwick, adjacent to the Bus Shelter Pinfold and it was **informed** that the pothole has been repaired.

- c. other issues relating to NYC Highways  
The Council **noted** that no other issues relating to NYC Highways were reported.
- d. damaged bridge on the bridleway at Wash Dubs  
The Council was **informed** by the YDNPA Area Ranger about a damaged bridge on the bridleway at Wash Dubs near Wharfe. The Council **noted** that the Area Ranger will arrange for the damaged bridge to be repaired in the coming weeks.
- e. other issues relating to YDNPA  
The Council **noted** that no other issues relating to YDNPA were reported.
- f. seeking funding for restoring the Clapham Road verge to a woodland habitat  
The Council was **informed** that the YDNPA Officer confirmed that the Council is eligible to submit a grant proposal to the Dry Rigg Environmental Fund for “Nature Recovery” activities on Clapham Road and that an initial site visit between Cllrs Goold and Dewhirst, the lengthsman, Mr Shanks, and Mr Cleverly has taken place to discuss a possible project. The Council **agreed** that, as discussions are ongoing, it will consider submitting a grant application at a future meeting.
- g. lengthsman duties or other parish maintenance matters  
The Council **noted** that no lengthsman duties or other parish maintenance matters were reported.

### **8.9 Finance**

- a. The Council **noted** the total balance of the HSBC current account bank on 31<sup>st</sup> January 2025 as £11,660.13.
- b. The Council **resolved** to appoint Mr John Bownass as the Internal Auditor for the Financial Year 2024-2025 for a fee of £125.00.
- c. The Council **approved** payment of £60.00 to Charlotte Wilkinson for six weeks of bus shelter cleaning.
- d. The Council **approved** payment to the clerk of £84.84 and £24.90 as expenses incurred for the annual renewal of the website subscription and the website domain renewal for two years respectively.
- e. The Council **noted** payment of £426.00 per month to the clerk as salary for January and February.
- f. The Council **reviewed** the parish clerk’s salary and **resolved** to increase it to NJC scale SCP 19 to £432.96 per month, inclusive of holiday pay uplift, with effect from 1<sup>st</sup> April 2025.
- g. The Council **noted** that the Chair, Cllr Goold, has made the appointment with HSBC regarding their safeguard review.
- h. The Council **approved** the Financial Risk Assessment and Management paper.
- i. The Council **noted** that there were no other financial issues to consider.

### **8.10 Correspondence received**

The Council **noted** it had not received any correspondence.

### **8.11 To note and respond to items of information**

- a. Cllr Robinson **reported** that he was unable to attend the NYC climate change on-line workshop, but that he had received follow-up information for community involvement to tackle climate change.
- b. The Council **noted** the NYC planned road closure notification at High Street To Wood Lane for Yorkshire Water to provide a new water connection for a period of 3 days between 3<sup>rd</sup> and 5<sup>th</sup> March 2025.
- c. The Council **noted** the Town and Parish Council Survey for North Yorkshire Council Gypsy and Traveller Accommodation Assessment (GTAA) 2024/25.
- d. The Council **noted** the NYC Parish Update January; Cultural Network Newsletter; and Parish Liaison meeting 26 February at Ripon Town Hall.
- e. The Council **noted** the YLCA White Rose Bulletins 17/1, 24/1, 31/1, 7/2, 14/2, 21/2; the Law

- and Governance bulletin January; and training opportunities April to September 2025.
- f. The Council had **registered** to the NY Community Messaging Service and **agreed** to continue the subscription for the time being.
  - g. The Council **noted** the YDNPA Parish newsletter, winter edition.

**8.12 To determine any Matter not included on this Agenda which the Chair considers must nevertheless be addressed as a matter of urgency**

The Council **noted** no matters of urgency were reported.

**8.13 Date and time of the Parish Council**

The Council **confirmed** the date of the next Parish Council meeting as Monday 14<sup>th</sup> April 2025 to be held at Austwick Parish Hall at 7.30 pm.

There being no further business to discuss the Chairman closed this meeting at 21.02.

**Marijke Hill**  
**Clerk to the Council**