

**Austwick Parish Council**  
 Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT  
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### Notice and Agenda Meeting 8 2023-2024

**The Parish Council will meet in the Parish Hall on Monday 26<sup>th</sup> February 2024 at 7.30 pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

**8.1a To receive and note apologies for absence.**

**8.1b To consider reasons for absence provided and resolve acceptance of these if felt relevant.**

#### **8.2 Code of Conduct and Declaration of Interests**

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

**8.3 To receive reports from North Yorkshire Councillor and North Yorkshire Police**

**8.4 To confirm the Minutes of Meeting 7 2023-2024, held on 15<sup>th</sup> January 2024**

**8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda**

#### **8.6 Planning**

##### planning applications

1. C/04/712 Householder planning permission for demolition of existing verandah and replace with a two-storey gable extension at Stoneyber, Pant Lane, Austwick. To **note** that the deadline to provide comments is on or before 12 March.
- b. planning decisions
  1. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. ***Not yet decided.***
  2. C/04/706A amended plans to full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. ***Not yet decided.***
  3. C/04/705 Full planning permission for conversion of barn to 4-bed dwelling for local occupancy, together with installation of package sewage treatment plant at Fleet Barn, Wharfe Road, Austwick. ***Not yet decided.***
  4. C/04/611P and C/04/611Q/LB Householder planning permission and Listed Building consent for installation of inset solar panels in the north west and south east facing roof elevations of the detached outbuilding/annexe at Harden House, Holm Lane, Austwick. ***Refused***
  5. C/04/60F Section 73 application to vary conditions 2 (approved plans) & 5 (extent of rebuilding) of C/04/60E (Section 73 application to vary Condition 2 (design details to retain shippoon to form stables including re-roofing; raise roof of outbuilding and extend to the north)

- & Condition 10 (owl nest box - barn owl nesting box to be provided to main barn) of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let)) at Newfield Barn, Wharfe. **Not yet decided.**
6. C/04/643N and C/04/643P/LB Householder planning permission and Listed Building Consent for the installation of inset solar panels to the four inward facing roof valleys at Harden House, Holm Lane, Austwick. **Approved conditionally.**
7. C/04/711A Full planning permission for re-ordering of existing dwelling and extension into attached former barn, erection of two storey side extension and replacement of rear single storey extension at Far End House, Wood Lane East, Austwick. **Not yet decided.**
- c. To receive/consider additional and other planning matters
1. NYC: Byway Open To All Traffic no. 05.29/57 Lawkland and 05.11/53 Clapham-cum-Newby (Cragg Lane) Modification Order 2024.  
The Council to **note** that the above Modification Order has recently been sealed by the North Yorkshire Council.

### **8.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance**

- a. to ratify the reply to the YDNPA regarding the National Park Management Plan public consultation
- b. Plans for the Annual Parish Meeting on 20<sup>th</sup> May 2024

### **8.8 To discuss and decide actions regarding parish maintenance matters**

- a. issues relating to NYC Highways
- b. ladder stile damage near Jop Ridding Farm
- c. other issues relating to YDNPA
- d. lengthsman duties or parish maintenance matters

### **8.9 Finance**

- a. To **note** the total balance of the HSBC current account bank on 31<sup>st</sup> January 2024 as £11,715.08.
- b. To **approve** payment of £45.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- c. To **approve** payment of £84.84 to the clerk as expenses incurred for the annual website renewal costs.
- d. To **approve** payment of £358.80 per month to the clerk as salary for January and February.
- e. To **approve** payment of £118.51 to NYC for the delivery of 3 boxes of dog waste bags to Cross Leigh Store.
- f. To **appoint** the Internal Auditor for the Financial Year 2023-2024 for a fee of £120.00.
- g. To **review** the parish clerk's salary and **consider** to increase it to NJC scale SCP 18 to £365.04 per month with effect from 1<sup>st</sup> April 2024.
- h. To **approve** the Financial Risk Assessment and Management paper.
- i. To **consider** other financial issues

### **8.10 To receive and respond to correspondence**

None received.

### **8.11 To receive and respond to items of information**

- a. Mayoral candidate's visit in the area
- b. NYC: urban grass cutting 2024-2025; highways workshops 26 and 28 February
- c. YLCA White Rose Bulletins 19/1, 2/2, 15/2; Craven Branch meeting 20 February; Law and Governance Bulletin January

**8.12 Date and time of the Parish Council**

To **confirm** the date of the next Parish Council meeting as Monday 15<sup>th</sup> April 2024 to be held at Austwick Parish Hall at 7.30 pm.

**Marijke Hill**  
**Clerk to the Council**