

Austwick Parish Council
 Clerk: Marijke Hill, 4 Penny Green, Settle, North Yorkshire, BD24 9BT
 Tel: 01729 823723 E-Mail: austwickpcclerk@gmail.com

Notice and Agenda Meeting 8 2022-2023

The Parish Council will meet in the Parish Hall on **Monday 27th February 2023 at 7.30 pm.**

The Parish Council will allocate a reasonable period of time at the start of the meeting to allow registered electors the opportunity to ask questions and / or make statements that relate to the work of the Council.

8.1 To receive apologies for absence.

8.2 Code of Conduct and Declaration of Interests

- a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A & B of the Code of Conduct (Localism Act 2011, sections 30 & 31).
- b. To consider, decide and record any Councillor's requests for dispensation in connection with any items on this agenda.

8.3 To receive reports from the Police, District and County Councillors

8.4 To confirm the Minutes of the Council Meeting 7 2022-2023 held on 16th January 2023.

8.5 To receive updates on Matters from previous meetings not otherwise included on the Agenda

8.6 Planning

a. planning applications

1. C/04/643J and C/04/643K/LB Householder planning permission and Listed Building consent for alterations to the single storey wing at Harden House, Holm Lane, Austwick. To **note** that the deadline to provide comments for both planning applications is on or before 23 February 2023 and that an extension of time until 3 March has been agreed.
2. C/04/64H Section 73 application for variation of Condition 2 of C/04/64G (Full planning permission for conversion of barn to single dwelling with local occupancy/holiday let restriction) in respect of installation of two additional windows to west elevation as required to conform to building regulations at Lawsons Barn, Wharfe, Austwick. To **note** that the deadline to provide comments is on or before 23 February 2023 and that an extension of time until 3 March has been agreed.
3. C/04/607R/LB Listed building consent to remove existing single glazed wooden windows from the front and roadside gable and replace with double glazed windows on a like for like basis at Townhead Cottage, Townhead Lane, Austwick. To **note** that the deadline to provide comments is on or before 28 February.
4. C/04/706A Full planning permission for change of use, extension and alterations of former agricultural building to form local occupancy residential use and short term holiday-let, together with installation of package sewage treatment plant at Roadside Barn off Clapham Road, Austwick. To **note** that the deadline to provide comments is on or before 14 March.

b. planning decisions

1. C/04/148M amended plans to full planning permission for erection of 8 dwellings and creation of new vehicular access to site at Land off Pant Lane, Austwick. **Not yet decided.**
2. C/18/637 full planning permission for works to undertake an archaeological excavation of a medieval structure at Clapham Bottoms, Austwick (Grid Ref SD 75986 72388). **Not yet decided.**
3. C/04/704A Full planning permission and further additional information for conversion of barn to provide short stay accommodation; installation of sewage treatment plant; installation of ground source heat loop and associated works at Dam House Barn, Wharfe, Austwick. **Not yet decided.**

4. C/04/709A Householder planning permission for erection of single storey extension and alterations to existing annex and plant room to form garden room at Fechs Sheiling, Kiln Hill Lane, Feizor, Austwick. **Approved conditionally.**
5. C/04/60C Section 73 application for variation of Condition 2 of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) in respect of design changes at Newfield Barn, Wharfe, Austwick. **Withdrawn.**
6. C/04/60D Section 73 application for variation of Condition 2 of C/04/60B (Full planning permission for conversion of barn to form local occupancy dwelling or holiday let) in respect of design changes at Newfield Barn, Wharfe, Austwick. **Withdrawn.**
- c. To receive/consider additional and other planning matters

8.7 To receive reports and decide actions regarding parish and parish council matters other than maintenance

- a. defibrillator matters
 - 1 additional defibrillator for Wharfe
- b. request for information received regarding Restricted Byway and Byway Open To All Traffic at Thwaite Lane
- c. Plans for the Annual Parish Meeting on 22nd May 2023
- d. proposed site survey in the parish regarding the installation of electrical vehicle charge points
- e. To **consider** a reply to the NYCC Draft Parish Charter Consultation

8.8 To discuss and decide actions regarding parish maintenance matters

- a. muddy conditions on Townhead Lane – Thwaite Lane
- b. blocked gully at the junction of Clapham Road and Holm Lane
- c. large pothole on Wharfe Road at Fleet Barn
- d. urban highway grass cutting in visibility areas
- e. other issues relating to NYCC Highways
- f. replacement of two footpath signs on Townhead Lane
- g. other issues relating to YDNPA
- h. damaged wall and overflowing surface water drain at South View car park
- i. lengthsman duties or parish maintenance matters

8.9 Finance

- a. To **note** the total balance of the HSBC current account bank on 31st January 2023 as £14,986.79 with £14,927.39 parish council monies and £59.40 AED funds.
- b. To **approve** payment of £45.00 to Charlotte Wilkinson for 6 weeks of bus shelter cleaning.
- c. To **note** the Lengthsman Services Report – comparison of budget versus actual costs to 31 January.
- d. To **approve** payment of £84.84 and £24.90 to the clerk as expenses incurred for annual website renewal costs as well as two year website domain name renewal costs respectively.
- e. To **approve** payment of £328.80 per month to the clerk as salary for January and February.
- f. To **review** the parish clerk's salary and **consider** to increase it to NJC scale SCP 17 to £334.80 per month with effect from 1st April 2023.
- g. To **receive** an update regarding the application form for internet banking submitted to HSBC.

h. To **consider** other financial issues:

8.10 To consider and approve the Financial Risk Assessment and Management document

8.11 To receive and respond to correspondence

8.12 To receive and respond to items of information

- a. The Council to **note** the NYCC notification to pass a resolution at a meeting on 7th February 2023 that the provisions of Part III of the Local Government (Miscellaneous Provisions) Act 1976 shall be adopted and shall apply within the county of North Yorkshire with effect from 1 April 2023;
- b. The Council to **note** the Parish and Town Council communications pack for the launch of North Yorkshire Council as well as invitation to attend any of the liaison drop-in sessions and the 'let's talk climate' communications pack.
- c. The Council to **note** the YDNPA farm conservation team to hold a series of free evening events through February for landowners, land-managers and farmers which will cover the latest updates for Countryside Stewardship and other grants, as well as the Parish Newsletter Winter Edition.
- d. The Council to **note** an invitation from CDC Chairman to the 5th Regiment Royal Artillery's Freedom Parade on 2nd March 2023 in Skipton
- e. The Council to **note** the YLCA White Rose Bulletins 20/1; 3/2; 17/2; the Craven Branch meeting on 21st February; the Law and Governance Bulletin January 2023; and the NALC Parliamentary Briefing – Levelling up and Regeneration Bill

8.13 Date and time of the Parish Council

To **confirm** the date of the next Parish Council meeting as Monday 17th April 2023 to be held at Austwick Parish Hall at 7.30pm.

Marijke Hill
Clerk to the Council