

Bournemouth East Allotment Society Limited

ANNUAL GENERAL MEETING

NOTICE is hereby given that the **2023 Annual General Meeting** will be held on **Wednesday 4th December 2024** in the **Beaufort Community Centre, Beaufort Road, Southbourne, BH6 5LB at 7.15pm**

A G E N D A

- 1. Welcome by the BEAS Chair**
- 2. Vote to elect the Chair for the meeting**
- 3. Apologies for absence**
- 4. Minutes of the Annual General Meeting held on the 6th December 2023** (circulated)
- 5. Matters arising from those minutes**
- 6. Secretary's Report**
 - 6.1 Review of the past year (1st Oct 2023 – 30th Sep 2024)
- 7. Treasurer's Report**
 - 7.1 Annual Accounts for 2023-2024 (circulated)
 - 7.2 Vote to accept 2023-2024 unaudited accounts
 - 7.3 Vote to appoint accountants to produce unaudited accounts for financial year 2023-2024 (tc-group will be recommended)
 - 7.4 Vote to be taken re total allocation of honoraria for 2023-2024
- 8. Re-adoption of policies**
 - 8.1 Finance Policy (no changes are being recommended by the Committee)
 - 8.2 Health & Safety Policy (no changes are being recommended by the Committee)
 - 8.3 Complaints Policy (minor changes are being recommended by the Committee)
 - 8.4 Data Protection Policy (no changes are being proposed by the Committee)
 - 8.5 Equalities Policy (no changes are being proposed by the Committee)

(Policies may be viewed on the Society's website or can be made available on request to the Secretary)
- 9. Proposed change to the Bye Laws**
 - 9.1 Proposed change to Para 4.7 Water Supply and Ponds (circulated)
- 10. Looking Forward to 2024-2025**
- 11. Election of Committee for 2024-2025** (Officers to be elected at next Committee Meeting)
- 12. Any member's items for discussion** (notified to the Secretary at least one week in advance of the meeting)

The meeting will conclude with the award of trophies for the Annual Allotments Competition

PLEASE NOTE – Places at the venue may be restricted so please confirm your attendance either by email to beas.secretary@outlook.com, via the post box or by phone/text on 07766110660. Apologies will be accepted via the same methods of communication.