



## **PRIVACY NOTICE**

### **PERSONAL DATA**

Bournemouth East Allotment Society Limited (BEAS) collect information when people join our waiting list, become full members or associate members. The accuracy of the data is dependent on the information supplied by the member when joining or renewing membership. This includes the following:

- Title, First Name and Surname
- Postal address
- Contact details including landline number and/or mobile number and email address

The society does not disclose private data to third parties, with the exception of the National Allotment Society as part of the contractual arrangements required through our affiliate membership. This enables those eligible members to access the benefits of the affiliate membership of NAS.

The personal data held by BEAS enables them to contact members directly from time to time regarding the administration of your membership, developments within the Society and information on the benefits of your membership. No information is sold to third parties.

Your information is kept physically and electronically on a secure database, with hard copies kept in a locked cabinet in a secure office. Only current Committee Members have access to the data. This information will be kept for as long as the data subject is a member of the society. Hard copies of the information are securely destroyed when they no longer need to be retained by the Society. The register, which is a legal requirement under the Community Benefit Societies Act 2014, will be retained.

If at any point you believe the information we hold on you is incorrect, you can request to see this information and have it corrected. You can also request to have your personal data deleted if you no longer wish to be an Associate Member or on our waiting List.

### **THE SOCIETY'S WEBSITE**

Our website may contain links from other websites. This Privacy Notice only applies to the BEAS website so when you use other websites, please take time to check their Privacy Notice.

### **ABOUT COOKIES**

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