



BRC COVID-19 Risk Assessment v1 07.05.20

(All areas in brackets and all columns to be completed for each identified hazard)



This is the COVID-19 Specific Risk Assessment for:	Rearsby Lodge Riding Club Events and Activities
For the period of:	01/09/2020 until 31/12/2020
Overall responsibility of health and safety for all Club / Area activities is that of:	Rearsby Lodge Riding Club
Day-to-day responsibility for ensuring this risk assessment is put into practice is delegated to:	The named Health and Safety Officer / Organiser for each specific event / activity (see individual event risk assessment for details)
This COVID-19 risk assessment has been carried out by:	Anette Whitehouse, Chair - in discussion with and agreement by the club's committee (Click here to enter role i.e. committee member)
This COVID-19 risk assessment has been carried out on:	17/08/2020

You should review your risk assessment if you think it might no longer be valid (e.g. a change in government or industry guidance for running events and activities)

What are the hazards?	Who might be harmed?	How might they be harmed?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Date done
<i>EXAMPLE: Number of people on site</i>	<i>EXAMPLE: Riders, Officials, Volunteers, Public</i>	<i>EXAMPLE: By the spread of COVID-19 through airborne or droplet transmission</i>	<i>EXAMPLE: Limiting number of competitors. Only allowing each rider to bring one helper. Giving time slots for arrivals and departures for each rider.</i>	<i>EXAMPLE: Monitor arrivals on the day to ensure only expected number of people enter the site.</i>	<i>EXAMPLE : Organise r</i>	<i>EXAMPLE : Before each specific event</i>	<i>EXAMPLE: See event specific risk assessment</i>

<p>Arena Eventing</p> <p>Number of people on site</p>	<p>Riders Judges Helpers</p> <p>Volunteers (includes course builder and all members of the club, who run and help on the day)</p>	<p>By the spread of COVID-19 through airborne or droplet transmission</p>	<p>Riders to arrive, ride and depart - and remain on site for no longer than necessary for the safe warming up and cooling down of the horse</p> <p>Specific times will be given to all competitors</p> <p>Each rider may bring one helper only. Juniors should ideally be accompanied by one parent/helper only</p> <p>Maintain and retain for six months a log of all attendees, including names and contact number for any helpers.</p> <p>Liaise with venue and ensure mutual awareness of each other's risk assessments and Covid19 procedures</p>	<p>Ensure that only those expected are admitted</p> <p>Any non-members must complete a 'track and trace' form and submit it to the organiser in advance</p>	<p>Organiser</p>	<p>Before and during the event</p>	
<p>Communal Areas</p>	<p>Riders Judges Helpers Volunteers</p>	<p>By the spread of COVID-19 via touching infected surfaces</p>	<p>Provide hand sanitisers in communal areas and display signage to encourage its use as well as frequent hand washing.</p> <p>Use of gloves</p>		<p>Organiser</p>	<p>During the event</p>	

Communal Equipment	Riders Judges Helpers Volunteers	By the spread of COVID-19 via touching infected surfaces	Wash and sanitise hands - and/or use gloves		Organiser Volunteers	During the event	
Vulnerable Groups	Riders Judges Helpers Volunteers	By the increased health risk if infected	Those in vulnerably groups may wish to take additional precautions, such as face masks		Organiser	Before and during the event	
Infected person attending	Riders Judges Helpers Volunteers	By the increased risk of transmission		<p>All attendees must check their temperature before leaving home - and anyone with a temperature or any other symptoms must stay not attend</p> <p>Anyone, who has been in contact with anyone that is displaying any symptoms should stay at home</p> <p>All attendees to inform the club's chair, if they are symptomatic or diagnosed with Covid 19 during a fortnight after attending the event</p>	Anyone with symptoms and anyone subsequently diagnosed		

Level of activity	Horses Riders	Due to being un-fit or out of practice after lockdown		Riders, organisers and volunteers to be mindful of the likelihood of reduced fitness of horses and riders	Riders and trainers	During the event	
Passport and flu vacc checking	Riders Judges Helpers Volunteers	Due to a busy area if checked on site - danger of increased transmission	All passports to be checked Information on schedule	electronically in advance	Organiser	In advance	
Event money and paperwork	Riders Judges Helpers Volunteers	Due to an increased risk of transmission by handling physical items	Any paperwork to be completed in advance Payments to be made by attendees in advance	All attendees, including helpers to be checked in at the event	Organiser	In advance and on the day	
Non-Compliance with H&S protocols	Riders Judges Helpers Volunteers	Attendees ignoring or being un-aware the events control measures		All club members and non members, who enter this event to be made aware of this risk assessment with a statement that if they attend, they agree to comply Any non-compliance to be addressed on the day as required Any attendee not complying after a request will be asked to leave BRC will be informed of any non-compliance	Organiser Club chair	In advance and on the day	

Methods of communication	Judges Volunteers	By sharing radios etc amongst different people or by face-to-face contact		Apply social distancing measures, including the wearing of masks as indicated Sanitise radios and all other shared objects, and equipment when used by one person	Organiser	On the day	
Busy areas of the site	Riders Judges Helpers Volunteers	Due to increased proximity of people in a smaller area		No score board or presentations - results will be announced and prizes will be paid through Paypal Full results on line Maximum of 6 riders in the warm up arena at any one time	Organiser	On the day	
Declarations / secretary's area	Riders Judges Helpers Volunteers	Due to increased proximity of people and transfer of equipment	Access restricted Riders to supply and securely attach their own numbers in advance	No declarations, riders to present to the collecting ring steward in time to warm their horse up safely in order to be able to ride at their allotted time	Organiser	On the day	
Organiser	On the day	Due to increased proximity of people using one service	Ensure caterer has the appropriate control measures in place	Apply social distancing Use hand sanitizer and/or gloves	Organiser	On the day	

Scoreboards	Riders Judges Helpers Volunteers	Due to increased proximity of people wanting to see scores	There will be no score board	Results will be announced over the PA system after each class	Organiser	On the day	
Presentations	Riders Judges Helpers Volunteers	Due to increased proximity of people and transfer of rosettes	There will be no presentations	Rosettes will be posted and prize monies will be paid through Paypal	Organiser	On the day	
Groups of officials - scorers, control box, judges	Riders Judges Helpers Volunteers	Due to close proximity of people in a small area	Only essential people will be deployed Apply social distancing and/or use face masks Use hand sanitizer and/or gloves		Organiser	On the day	
Official Photographer	Riders Judges Helpers Volunteers	Due to a small area being used for viewing of pictures	There will be no official photographer		Organiser	On the day	
Stables	Not applicable	Due to enclosed area with high footfall					
PPE		Due to allergies or ineffective PPE	May be used by individual as a matter of choice				

Chemicals used for disinfecting / sanitising	Riders Judges Helpers Volunteers	Due to incorrect use, storage or disposal		Organiser to take care of all chemicals and disposal of hand towels and any other potentially contaminated waste and items	committee	In advance	
Event Paperwork	Riders Judges Helpers Volunteers	Due to contact by multiple people	All volunteers to use hand sanitizer and/or gloves Paperwork will be kept to an absolute minimum		Organiser	In advance and on the day	
Numbers on an arena / warm-up	Riders Judges Helpers Volunteers	Due to increased transmission in an enclosed area	Maximum of 5 riders and a steward in the warm up arena at any one time Steward will alter the height of the warm up fences on request, which means that no helpers are required in the warm up arena		Organiser	On the day	
Jump course walks	Riders Judges Helpers Volunteers	Due to small, specific route for many people to access	Depending on the number of entries in each class, course walks may have to be staggered All those walking the course to be reminded to use social distancing and/or face masks at the time of walking	Organiser to supervise	Organiser	On the day	

Lorry / car park	Riders Judges Helpers Volunteers	Increased activity in a defined area, especially when preparing horses		Attendees to: • arrive and leave at the allocated time • comply with any instructions by the venue • park in allocated spaces • observe social distancing	Organiser Venue	On the day	
Fence judges	Fence judges	Due to the need to be in pairs at a set location	Anyone helping in the arena will use social distancing, face masks and/or hand sanitizer and gloves				
Meetings	Not applicable at this event	Due to multiple people in a small confined area	There will be no meetings				
Vet cover	Vet and horse owners/ riders	Due to procedure necessary for treating horses	Social distancing by all				
Medical cover	First Aider	Due to procedure necessary for administering treatment	First Aider to use own PPE		Organiser	In advance	

