



BRC COVID-19 Risk Assessment v1 07.05.20

(All areas in brackets and all columns to be completed for each identified hazard)



This is the COVID-19 Specific Risk Assessment for:	Rearsby Lodge Riding Club Events and Activities
For the period of:	01/09/2020 until 30/06/2021
Overall responsibility of health and safety for all Club / Area activities is that of:	Rearsby Lodge Riding Club
Day-to-day responsibility for ensuring this risk assessment is put into practice is delegated to:	The named Health and Safety Officer / Organiser for each specific event / activity (see individual event risk assessment for details)
This COVID-19 risk assessment has been carried out by:	Claire Atkins - Committee Member - discussed and agreed by the club's committee
This COVID-19 risk assessment has been carried out on:	04/08/2020
You should review your risk assessment if you think it might no longer be valid (e.g. a change in government or industry guidance for running events and activities)	

What are the hazards?	Who might be harmed?	How might they be harmed?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Date done
<p>THIS RA APPLIES TO RLRC DRESSAGE SHOWS</p> <p><i>Number of people on site</i></p>	<p><i>Judge/writer/ Stewards/ Competitors/ helpers</i></p>	<p><i>By the spread of COVID-19 through airborne or droplet transmission</i></p>	<p>Competitors must not arrive more than 60 minutes before start time and be expected to leave within 30 mins of finishing time</p> <p>Parking distance to others 5-10 meters apart.</p> <p>Competitor start times will be extended to 10 minutes apart with only 5 competitors allowed in the warm up area at a time.</p> <p>Scores and rosettes will be posted out after the competition.</p> <p>No toilet facilities will be provided for competitors or grooms.</p> <p>Competitors/ Stewards/ Judges/Writers/helpers will apply social distancing on and off horses in line with the current government guidance at all times</p> <p>Access to the arena via gate will only be touched by the steward & will have washed hands and applied gloves - prior to this activity regular cleaning but as a minimum prior to commencement and finishing</p>	<p>All competitors travel where possible solo - if a driver or groom is required - this must be a household member (if possible, but members of no more than two households can travel together) and remain in the vehicle as much as possible (note they can assist with supporting the rider to get ready but social distancing will be required if not from the same household) no spectating outside of the vehicle unless required to read for that competitors dressage test- where no adherence to the rules stewards to raise concerns to discuss breach and removal of the person from the venue if they do not comply.</p> <p>All attendees will be expected to take all rubbish and used PPE home.</p>	<p><i>Judge/writer/ Stewards/ competitors /Groom</i></p>	<p>Communication- declaration to be placed on advertised show and disclaimer that they have read the COVID 19 Risk assessment and by booking means that they have read and accepted the guidance / and comply with the current government guidelines</p>	

	Riders, Helpers, Stewards		<p>Poo Picking Competitors will be requested to bring their own equipment and required to take any waste home with and not leave on site</p> <p>The stewards will control the movement of competitors from the designated car parking to the warm up and arena</p>	Limit on the number in the warm up will reduce the number of people at the event at one time.	<i>Stewards/ competitors /helpers</i>	Communi cation prior to booking	
Communal Areas	Riders Helpers Volunteers	By the spread of COVID-19 via touching infected surfaces	Provide hand sanitisers in communal areas and display signage to encourage its use as well as frequent hand washing. Use of gloves.	All attendees to comply with the Covid19 requirements of the venues used by the club	Organiser	During the event	

Communal Equipment	Riders Helpers Volunteers	By the spread of COVID-19 via touching infected surfaces	<p>Gate to arena- only the steward will be able to let the riders in and out of the arena - the steward will ensure that hands are washed and gloves worn before touching - the gate handle will be cleaned down post use.</p> <p>Mounting equipment -all riders must supply their own equipment to mount by vehicle. Should assistance from an outside party be required- this must from the person travelling with the rider (this person must remain in the vehicle whilst competition commences and keep to social distance rules)</p> <p>Poo Picking Facilities in the arena - only the steward will be able to use - prior to this they will wash hands and wear gloves at all times when touching the equipment</p> <p>Competitors will be expected to bring all equipment and not rely on venue facilities</p> <p>Score Sheets - The score sheets will be placed in a box before the show and the box will be sanitised and left on a table for the writer to pick up. At the end of the session of judging the writer will leave the box for the</p>	<p>Steward by washing hands - using hand sanitiser prior to wearing gloves will protect and prevent the spread and minimise risk of contamination - supply of gloves and sanitiser where required to steward/ competitor by the club. Minimising the use of communal equipment Everyone is expected to wash hands regularly and /or use hand sanitisers prior and post competition Competitors are expected not to share equipment unless from the same household</p> <p>Poo Picking Facilities if used must be wiped down with effective cleaning materials.</p>	<i>Judge/ writer/ Stewards/ competitors /Groom</i>	Communi cation prior to commenc ement of booking date and confirma tion of the stewards	
--------------------	---------------------------------	--	---	---	--	---	--

Vulnerable Groups	Riders Trainers Helpers Volunteers	By the increased health risk if infected	Those in vulnerably groups may wish to take additional precautions, such as face masks. If used when riding not to be attached to the riding hat		Organiser	Before and during the event	
Infected person attending	Riders Helpers Volunteers	By the increased risk of transmission		<p>Anyone with a temperature or any other symptoms should stay at home. All attendees to check their temperature before leaving home</p> <p>Anyone, who has been in contact with anyone that is displaying any symptoms should stay at home</p> <p>All attendees to let the club chair know if they are diagnosed with Covid 19 during a fortnight after attending the event.</p>	Anyone diagnosed		
Level of activity	Horses Riders	Due to being un-fit or out of practice after lockdown	All riders must have recently ridden their horse /pony to minimise injury to rider / horse and be fit enough to participate		Competitor	Communi cation on booking	
Passport and flu vacc checking	Riders Helpers Volunteers	Due to a busy area if checked on site - danger of increased transmission	All passports to be checked	electronically in advance	Organiser	In advance	
Event money and paperwork	Riders Helpers Volunteers	Due to an increased risk of transmission by handling physical items	Payment for entries to be made either by BACS or through myridinglife.com. Times will be published our website and myridinglife.	No Cash entries accepted.	Competitors	Communi cation on booking	

Infection from virus transferred by contact between people in Toilets /Hand wash areas		<i>By the spread of COVID-19 via touching infected surfaces</i>	Toilet facilities will not be available.		<i>Judge/ writer/ Stewards/ competitors /Helpers</i>	Communi cation on booking	
Non-Compliance with H&S protocols		By people ignoring or being un-aware the events control measures		All competitors to be given a copy of this risk assessment with a statement that if they attend, they agree to comply. All non-members will be required to fill out a “Track and Trace form Any non-compliance to be addressed on the day as required Any attendee not complying after a request will be asked to leave BRC will be informed of any non-compliance	Organiser	In advance	
Methods of communication	Volunteers	By sharing radios etc amongst different people or by face-to-face contact	All radios to be sanitised before collection. No radios to be shared.		Organiser		
Busy areas of the site		<i>Due to increased proximity of people in a smaller area</i>	No scoreboard or results to be given at the event to prevent a collection of people looking for their scores.	Start times given to all competitors. No waiting in the collecting ring.	Steward	Communi cation on booking	
Declarations / secretary’s area		Due to increased proximity of people and transfer of equipment	Social distancing must be adhered to.	Clear signage about social distancing.	Organiser		

Catering facilities		Due to increased proximity of people using one service	Catering van will be in attendance. Social distancing must be adhered to.	Catering van will be taking own PPE precautions.	Organiser		
Scoreboards		Due to increased proximity of people wanting to see scores	Not Applicable - will not be used	N/A			
Presentations		Due to increased proximity of people and transfer of rosettes	Not Applicable - will not be used	N/A			
Groups of officials - scorers, control box, judges		Due to close proximity of people in a small area	<p>One steward to be allocated to the warm up and dressage arena. Scoring to be done by scorer in own car and will provide own PPE.</p> <p>The venue has a wooden hut at C, which means that social distancing between judge and writer can be applied, if not from the same household.</p> <p>If not from the same household, the judge, the writer and the steward collecting the score sheets will use hand sanitiser and/or gloves when passing on the score sheet.</p>		Organiser/ Scorer		
Official Photographer		Due to a small area being used for viewing of pictures	Not Applicable - will not be available at venue	N/A			

Stables		Due to enclosed area with high footfall	Not Applicable - will not be available at venue	N/A			
PPE	Not applicable at event	Due to allergies or ineffective PPE	Where issues arise with Faulty PPE / Additional should be carried as backup		<i>Judge/ writer/ Stewards/ competitors /helpers</i>	Communi- cation on booking	
Chemicals used for disinfecting / sanitising	Riders Helpers Volunteers	Due to incorrect use, storage or disposal	Steward/Judge/Competitor will be expected to bring their own PPE	The club will supply gloves and hand sanitizer for use by all. Chemicals, handtowels and any other potentially contaminated waste to be disposed of	Organiser		
Event Paperwork		Due to contact by multiple people	Score sheets to be placed in a sanitised box for the writer to collect. When judging session is finished the writer will put the sheets back in the box. Scores will be published online and posted to who have left an SAE.		Judge/ Writer/ Scorer		
Numbers on an arena / warm-up		Due to increased transmission in an enclosed area	Competitors asked to provide their own numbers to be displayed on both sides of the horse on either bridle or saddlecloth.		Competitors		
Jump course walks	Not applicable at Dressage event						
Lorry / car park	Riders Helpers Volunteers	Increased activity in a defined area, especially when preparing horses		Attendees to: • arrive and leave at the allocated time • comply with any instructions by the venue • park in allocated spaces • observe social distancing	Organiser Venue	On the day	

Fence judges	Not applicable at dressage event						
Meetings	Not applicable at dressage event						
Vet cover		Due to procedure necessary for treating horses	<p>All Competitors are expected to provide their own cover - where an emergency occurs requiring a vet the local veterinary practice can be called Chine House 01509 812445</p> <p>Organiser has the right to end the competition early for the safety of the visiting emergency services</p>	Competitor duty of care to ensure that the horse is fit / well and has been recently exercised to reduce risk /injury	Competitor /steward	Communi cation on booking	
Medical cover		Due to procedure necessary for administering treatment	<p>All competitors ride at their own risk</p> <p>Professional first aid cover will be provided.</p> <p>If first aid is to be administrated, then the F/A must wear gloves /face mask when not a member of the rider's household</p> <p>Where an emergency requires outside medical assistance (999) then the steward has the right to finish the show early for the safety of the visiting emergency services</p>	<p>Competitor/Steward</p> <p>Competitor upon entering to ensure that the riding ability matches the level they have entered and horse has been ridden/exercised regularly leading up to the event.</p>	Competitor /steward	Communi cation on booking	