



BRC COVID-19 Risk Assessment v1 07.05.20

(All areas in brackets and all columns to be completed for each identified hazard)



This is the COVID-19 Specific Risk Assessment for:	Rearsby Lodge Riding Club - UPDATED 4.12.2020 Events and Activities
For the period of:	06/07/2020 until 31/12/2020
Overall responsibility of health and safety for all Club / Area activities is that of:	Rearsby Lodge Riding Club
Day-to-day responsibility for ensuring this risk assessment is put into practice is delegated to:	The named Health and Safety Officer / Organiser for each specific event / activity (see individual event risk assessment for details)
This COVID-19 risk assessment has been carried out by:	Anette Whitehouse, Chair - and agreed by the club's committee
This COVID-19 risk assessment has been carried out on:	04/12/2020

What are the hazards?	Who might be harmed?	How might they be harmed?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Date done

Quadrille							
Number of people on site	Riders Trainers Volunteers	By the spread of COVID-19 through airborne or droplet transmission	<p>Riders to ride in a group of max 12</p> <p>Riders to use hand sanitiser before entering the venue</p> <p>Riders to ride at 1 metre plus distance at all times</p> <p>Trainer to comply with and enforce the 1 metre plus distance at all times and in all exercises</p> <p>Max 1 helper to attend</p> <p>Maintain log of attendees, including names and contact details on track and trace form. Retain it for 6 months</p> <p>Liaise with venue and ensure mutual awareness of each other's risk assessments and Covid19 procedures</p>	Ensure that only those expected are admitted to the training	Organiser Trainer	Before and during the training	
Communal Areas	Riders Trainers Volunteers	By the spread of COVID-19 via touching infected surfaces	Provide hand sanitisers in communal areas and display signage to encourage its use as well as frequent hand washing. Use of gloves.	All attendees to comply with the Covid19 requirements of the training venues used by the club	Organiser	During the training	

Communal Equipment	Riders Trainers Volunteers	By the spread through infected surfaces	Wash and sanitise hands - and/or use gloves			Organiser Trainer	During the training	
Vulnerable Groups	Riders Trainers Volunteers	By the increased health risk if infected	Those in vulnerably groups may wish to take additional precautions, such as face masks. If used when riding not to be attached to the riding hat			Organiser	Before and during the training	
Infected person attending	Riders Trainers Volunteers	By the increased risk of transmission		<p>Anyone with a temperature or any other symptoms should stay at home. All attendees to check their temperature before leaving home</p> <p>Anyone, who has been in contact with anyone that is displaying any symptoms should stay at home</p> <p>All attendees to let the club chair know if they are diagnosed with Covid 19 during a fortnight after attending the training</p>		Anyone diagnosed		
Level of activity	Horses Riders	Due to being un-fit or out of practice after lockdown		Trainers and riders to be mindful of the likelihood of reduced fitness of horses and riders		Riders and trainers	During the training session	
Passport and flu vacc checking	Riders Trainers Helpers Volunteers	Due to a busy area if checked on site - danger of increased transmission	All passports to be checked		electronically in advance	Organiser	In advance	

Event money and paperwork	Riders Trainers Volunteers	Due to an increased risk of transmission by handling physical items	Any paperwork to be completed in advance Payments to be made by attendees in advance on line or by cheque	All attendees to be checked in at the training session	Organiser	In advance	
Non-Compliance with H&S protocols		By people ignoring or being un-aware the events control measures		All participants to be given a copy of this risk assessment with a statement that if they attend, they agree to comply. Any non-compliance to be addressed on the day as required Any attendee not complying after a request will be asked to leave BRC will be informed of any non-compliance	Organiser Club chair	In advance	
Methods of communication	Not applicable at training event	By sharing radios etc amongst different people or by face-to-face contact					
Busy areas of the site	Not applicable at training event	Due to increased proximity of people in a smaller area					

Declarations / secretary's area	Not applicable at training event	Due to increased proximity of people and transfer of equipment					
Catering facilities	Not applicable at training event	Due to increased proximity of people using one service					
Scoreboards	Not applicable at training event	Due to increased proximity of people wanting to see scores					
Presentations	Not applicable at training event	Due to increased proximity of people and transfer of rosettes					
Groups of officials - scorers, control box, judges	Not applicable at training event	Due to close proximity of people in a small area					
Official Photographer	Not applicable at training event	Due to a small area being used for viewing of pictures					

Stables	Not applicable at training event	Due to enclosed area with high footfall					
PPE	Not applicable at training event	Due to allergies or ineffective PPE					
Chemicals used for disinfecting / sanitising	Riders Trainers Helpers Volunteers	Due to incorrect use, storage or disposal		Chemicals, handtowels and any other potentially contaminated waste to be disposed of	Organiser	After the training	
Event Paperwork	Not applicable at training event	Due to contact by multiple people					
Numbers on an arena / warm-up	Not applicable at training event	Due to increased transmission in an enclosed area					
Jump course walks	Not applicable at training event	Due to small, specific route for many people to access					

Lorry / car park	Riders Trainers Helpers Volunteers	Increased activity in a defined area, especially when preparing horses		Attendees to: <ul style="list-style-type: none"> • arrive and leave at the allocated time • comply with any instructions by the venue • park in allocated spaces • observe social distancing 	Organiser Venue	On the day	
Fence judges	Not applicable at training event	Due to the need to be in pairs at a set location					
Meetings	Not applicable at training event	Due to multiple people in a small confined area					
Vet cover	Not applicable at training event	Due to procedure necessary for treating horses					
Medical cover	Not applicable at training event	Due to procedure necessary for administering treatment					