



# BRC COVID-19 Risk Assessment v1 07.05.20

*(All areas in brackets and all columns to be completed for each identified hazard)*



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| <b>This is the COVID-19 Specific Risk Assessment for:</b>   | Rearsby Lodge Riding Club Events and Activities   |
| <b>For the period of:</b>   | 08/05/2021 until 30/06/2021   |
| <b>Overall responsibility of health and safety for all Club / Area activities is that of:</b>   | Rearsby Lodge Riding Club   |
| <b>Day-to-day responsibility for ensuring this risk assessment is put into practice is delegated to:</b>  | The named Health and Safety Officer / Organiser for each specific event / activity (see individual event risk assessment for details) |
| <b>This COVID-19 risk assessment has been carried out by:</b>   | Anette whitehouse - Chair - agreed by the club's committee  |
| <b>This COVID-19 risk assessment has been carried out on:</b>   | 08/05/2021  |
| <p>You should review your risk assessment if you think it might no longer be valid (e.g. a change in government or industry guidance for running events and activities)</p> |   |

| What are the hazards? | Who might be harmed? | How might they be harmed? | What are you already doing? | Do you need to do anything else to manage this risk? | Action by whom? | Action by when? | Date done |
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| <p><b>THIS RA APPLIES TO RLRC SHOW JUMPING SHOW</b></p> <p><i>Number of people on site</i></p> | <p><i>Judge/writer/ Stewards/ Competitors/ helpers</i></p> | <p><i>By the spread of COVID-19 through airborne or droplet transmission</i></p> | <p>Competitors must not arrive more than 60 minutes before start time and be expected to leave within 30 mins of finishing time</p> <p>Parking distance to others 5-10 meters apart.</p> <p>Competitor start times will be published on line in advance</p> <p>Max 5 competitors allowed in the warm up area at a time</p> <p>All to wear face masks when walking the course</p> <p>Rosettes will be put on a table</p> <p>Competitors/ Stewards/ Judges/helpers will apply social distancing on and off horses in line with the current government guidance at all times</p> <p>Access to the arena via gate will only be touched by the steward &amp; will have washed hands and applied gloves - prior to this activity regular cleaning but as a minimum prior to commencement and finishing</p> | <p>All competitors travel where possible solo - if a driver or groom is required - this must be a household member (if possible, but members of no more than two households can travel together) and remain in the vehicle as much as possible (note they can assist with supporting the rider to get ready but social distancing will be required if not from the same household) no spectating outside of the vehicle</p> <p>If no adherence to the rules stewards to raise concerns to discuss breach and removal of the person from the venue if they do not comply</p> <p>All attendees will be expected to take all rubbish and used PPE home.</p> | <p><i>Judge/writer/ Stewards/ competitors /Groom</i></p> | <p>Communication to be placed on advertised show and disclaimer that they have read the COVID 19 Risk assessment and by booking means that they have read and accepted the guidance / and comply with the current government guidelines</p> |  |
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|                | Riders,<br>Helpers,<br>Stewards |  | <p>Poo picking: Competitors to take any waste home with and not leave on site</p> <p>Stewards to poo pick warm up and arena.</p> <p>The stewards will control the movement of competitors from the designated car parking to the warm up and arena</p> | Limit on the number in the warm up will reduce the number of people at the event at one time. | <i>Stewards/<br/>competitors<br/>/helpers</i> |                  |  |
| Communal Areas | Riders<br>Helpers<br>Volunteers | By the spread of COVID-19 via touching infected surfaces | <p>Provide hand sanitisers in communal areas and display signage to encourage its use as well as frequent hand washing.</p> <p>Use of gloves.</p>  | All attendees to comply with the Covid19 requirements of the venues used by the club          | Organiser                                     | During the event |  |

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| Communal Equipment | Riders<br>Helpers<br>Volunteers             | By the spread of COVID-19 via touching infected surfaces | <p>Gate to arena - only the steward will be able to let the riders in and out of the arena - the steward will ensure that hands are washed and gloves worn before touching - the gate handle will be cleaned down post use.</p> <p>Mounting equipment - all riders must supply their own equipment to mount by vehicle. Should assistance from an outside party be required- this must from the person travelling with the rider (this person must remain in the vehicle whilst competition commences and keep to social distance rules)</p> <p>Poo Picking Facilities in the arena - only the steward will be able to use - prior to this they will wash hands and wear gloves at all times when touching the equipment</p> <p>Competitors will be expected to bring all equipment and not rely on venue facilities</p> | <p>Steward by washing hands - using hand sanitiser prior to wearing gloves will protect and prevent the spread and minimise risk of contamination - supply of gloves and sanitiser where required to steward/competitor by the club. Minimising the use of communal equipment<br/>Everyone is expected to wash hands regularly and /or use hand sanitisers prior and post competition<br/>Competitors are expected not to share equipment unless from the same household</p> <p>Poo Picking Facilities if used must be wiped down with effective cleaning materials.</p> | <i>Judge/<br/>writer/<br/>Stewards/<br/>competitors<br/>/Groom</i> | Communi-<br>cation<br>prior to<br>commenc-<br>ement of<br>booking<br>date and<br>confirma-<br>tion of<br>the<br>stewards |  |
| Vulnerable Groups  | Riders<br>Trainers<br>Helpers<br>Volunteers | By the increased health risk if infected                 | Those in vulnerably groups may wish to take additional precautions, such as face masks. If used when riding not to be attached to the riding hat   |  | Organiser  | Before<br>and<br>during<br>the<br>event  |  |

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| Infected person attending  | Riders<br>Helpers<br>Volunteers | By the increased risk of transmission                                    |   | Anyone with a temperature or any other symptoms should stay at home. All attendees to check their temperature before leaving home<br><br>Anyone, who has been in contact with anyone that is displaying any symptoms should stay at home<br><br>All attendees to let the club chair know if they are diagnosed with Covid 19 during a fortnight after attending the event. Call 07901 976905. | Anyone diagnosed   |                          |  |
| Level of activity  | Horses<br>Riders                | Due to being unfit or out of practice after lockdown                     | All riders must have recently ridden their horse /pony to minimise injury to rider / horse and be fit enough to participate         |   | Competitor   | Communication on booking |  |
| Passport and flu vacc checking   | Riders<br>Helpers<br>Volunteers | Due to a busy area if checked on site - danger of increased transmission | All passports to be checked   | electronically in advance   | Organiser  | In advance               |  |
| Event money and paperwork  | Riders<br>Helpers<br>Volunteers | Due to an increased risk of transmission by handling physical items      | Payment for entries to be made either by BACS or through myridinglife.com. Times will be published on our website and myridinglife. | No Cash entries accepted.   | Competitors  | Communication on booking |  |
| Infection from virus transferred by contact between people in Toilets /Hand wash areas |                                 | <i>By the spread of COVID-19 via touching infected surfaces</i>          | Anti-bac and/or gloves to be used by all.   |   | <i>Judge/<br/>writer/<br/>Stewards/<br/>competitors<br/>/Helpers</i> | Communication on booking |  |

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| Non-Compliance with H&S protocols |            | By people ignoring or being un-aware the events control measures          |   | <p>All competitors to be made aware of this RA with a statement that if they attend, they agree to comply.</p> <p>All non-members will be required to fill out a 'Track and Trace' form</p> <p>Any non-compliance to be addressed on the day as required</p> <p>Any attendee not complying after a request will be asked to leave</p> <p>BRC will be informed of any non-compliance</p> | Organiser | In advance               |  |
| Methods of communication          | Volunteers | By sharing radios etc amongst different people or by face-to-face contact | All radios to be sanitised before collection. No radios to be shared.   |   | Organiser |                          |  |
| Busy areas of the site            |            | <i>Due to increased proximity of people in a smaller area</i>             | No scoreboard to be used<br>Results to be given over the PA system at the event to prevent a collection of people looking for their scores. | Start times given to all competitors. No waiting in the collecting ring. No waiting in the viewing gallery.   | Steward   | Communication on booking |  |
| Declarations / secretary's area   |            | Due to increased proximity of people and transfer of equipment            | Social distancing must be adhered to.   | Clear signage about social distancing.  | Organiser |                          |  |
| Catering facilities               |            | Due to increased proximity of people using one service                    | Catering will be available. Social distancing must be adhered to.   | Catering van will be taking own PPE precautions.  | Organiser |                          |  |

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| Scoreboards  |                                 | Due to increased proximity of people wanting to see scores    | Not Applicable - will not be used  | N/A  |  |                                 |  |
| Presentations                                      |                                 | Due to increased proximity of people and transfer of rosettes | Not Applicable - will not be used  | N/A  |  |                                 |  |
| Groups of officials - scorers, control box, judges |                                 | Due to close proximity of people in a small area              | One steward to be allocated to the warm up and show jumping arena.   |  | Organiser/<br>Scorer   |                                 |  |
| Official Photographer                              |                                 | Due to a small area being used for viewing of pictures        | Not Applicable - will not be available at venue  | N/A  |  |                                 |  |
| Stables  |                                 | Due to enclosed area with high footfall                       | Not Applicable - will not be available at venue  | N/A  |  |                                 |  |
| PPE  | Not applicable at event         | Due to allergies or ineffective PPE                           | Where issues arise with Faulty PPE / Additional should be carried as backup                                |  | <i>Judge/<br/>writer/<br/>Stewards/<br/>competitors<br/>/helpers</i> | Communi<br>cation on<br>booking |  |
| Chemicals used for disinfecting / sanitising       | Riders<br>Helpers<br>Volunteers | Due to incorrect use, storage or disposal                     | Steward/Judge/Competitor will be expected to bring their own PPE   | The club will supply gloves and hand sanitizer for use by all. | Organiser  |                                 |  |
| Event Paperwork                                    |                                 | Due to contact by multiple people                             | Minimise the number of people, who touch any paper. Use of anti-bac or gloves when handing over any papers |  | Judge/<br>Writer/<br>Scorer  |                                 |  |

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| Numbers on an arena / warm-up |                                  | Due to increased transmission in an enclosed area                      | Competitors asked to provide their own numbers to be displayed on both sides of the horse on either bridle or saddlecloth.                                      |  | Competitors            |                           |  |
| Jump course walks             | Not applicable at Dressage event |  |   |  |                        |                           |  |
| Lorry / car park              | Riders<br>Helpers<br>Volunteers  | Increased activity in a defined area, especially when preparing horses | Parking attendant present at all times.   | Attendees to: <ul style="list-style-type: none"> <li>• arrive and leave at the allocated time</li> <li>• comply with any instructions by the venue or any stewards</li> <li>• park in allocated spaces</li> <li>• observe social distancing</li> </ul> | Organiser<br><br>Venue | On the day                |  |
| Fence judges                  | Not applicable at show jumping   |  |   |  |                        |                           |  |
| Meetings                      | Not applicable at dressage event |  |   |  |                        |                           |  |
| Vet cover                     |                                  | Due to procedure necessary for treating horses                         | Emergency vet on call is Chine House 01509 812445<br><br>Organiser has the right to end the competition early for the safety of the visiting emergency services | Competitor duty of care to ensure that the horse is fit / well and has been recently exercised to reduce risk /injury  | Competitor /steward    | Communi cation on booking |  |

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| <p>Medical cover</p> |  | <p>Due to procedure necessary for administering treatment</p> | <p>All competitors ride at their own risk</p> <p>Professional first aid cover will be provided.</p> <p>If first aid is to be administered, then the F/A must wear gloves /face mask when not a member of the rider's household</p> <p>Where an emergency requires outside medical assistance (999) then the steward has the right to finish the show early for the safety of the visiting emergency services</p> | <p>Competitor/Steward</p> <p>Competitor upon entering to ensure that the riding ability matches the level they have entered and horse has been ridden/exercised regularly leading up to the event.</p> | <p>Competitor /steward</p> | <p>Communication on booking</p> |  |
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