

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
11th April 2017

877. Present

Cllrs. Miss I.M. Perrings (Chairman), Mrs. F.M. Airey, Mrs. S. Bennett, Mr. C. Coleman, Mr. G.J. Davidson., Mr. M. Pryal, Mrs. P.H.M. Simpson and with the Clerk in attendance.

Apologies for non-attendance were received from Cllrs Mr. R.M. Jones, Mrs. J.M. Ewin-Newhouse and County/District Cllr. Mr. R.C. Welch.

878. Declaration of Disclosable Pecuniary and Other Interests

No Disclosable Pecuniary Interests or other interests were recorded.

879. Minutes of the meeting held on the 14th March 2017

The minutes of the meeting, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr. Bennett and seconded by Cllr. Coleman.

880. Reports from District and County Councillor and the Police

Reports from District and County Cllr. Welch were presented at the Annual Parish Meeting. There was no report from North Yorkshire Police and the NYP Community Messaging Craven was circulated.

881. Matters from previous Meetings not otherwise included on the Agenda

No Matters from previous Meetings were presented.

882. Planning Applications:

882.1 Received:

The Council had **no objections** to or comments on the following application:
YDNPA: C/31/657 – erection of extension to form integral garage and sunroom to replace existing utility and sunroom on south elevation, and excavation and surfacing works to front of dwelling to create new driveway (part retrospective), Greenstones, The Mains

The Council is seeking clarification in relation to planning application YDNPA: C/31/655 & 655A/LB – amended details for full planning permission for conversion of coach house to two short stay holiday lets, Old Hall, Stackhouse. The Council is concerned about the vehicular access and the parking spaces at the back of the house. It is unclear where the parking and the access onto the lane off Stackhouse Lane is as it appears that there is pedestrian access only.

The Council **objected** to the planning application CDC: 31/2016/17541 – proposed dwellings and associated external alterations at Well House, Bankwell Road: amended proposals on the following grounds:

Building a new dwelling in the garden of this historic house is not in keeping with the planning policies in a conservation area. The removal of two garden sheds is not recommended. The Council is concerned about the new pedestrian access to be made through the wall opposite the entrance to the vicarage and parish rooms.

882.2 **Decisions**

YDNPA: C/31/640B – full planning permission for erection of garden room/office within the residential curtilage, 5 Stackhouse Lane: ***approved conditionally***

YDNPA: C/31/150B – demolition of existing double garage, erection of new double garage in new position and erection of single storey side extension to form sunroom, The Riddings, Stackhouse Lane: ***approved conditionally***

CDC: 31/2017/17786 – application to remove conditions 3 and 4 of previously approved application 5/31/287 to enable the property to be sold, Tipperthwaite Barn, Paley Green Lane: ***granted***

882.3 **Other Planning Matters**

882.3.1 **Alleged breach of Planning Control: creation of two parking spaces prior to decision of 31/2016/17541 and 17542, Well House, Bankwell Road**

The Council was **informed** that Planning Enforcement at CDC is investigating the matter. The Council is also concerned about the parking in front of Well House as the entrance to the footpath to the Harrison Playing Fields is behind any parked cars. The Clerk was asked to send photos showing the dangerous situation to NYCC Highways and to Planning Enforcement at CDC.

882.3.2 **Craven Spatial Planning Sub-Committee Meeting: Strategic Flood Risk Assessment**

The Council was **informed** that no final decision had been reached at the Craven Spatial Planning Sub-Committee Meeting on the Strategic Flood Risk Assessment.

882.3.3 **CDC: funding available for Community Land Trusts to address shortage of affordable homes**

The letter from CDC was circulated.

883. **To receive reports and reach decisions on various village matters.**

883.1 **Harrison Playing Fields: update on official opening play area; update on obtaining estimate for grass cutting 2017 from Countrywide Grounds Maintenance; update on water pipe maintenance work in Lower Fellings**

The Council was **informed** that the opening ceremony of the Children's Play Area on 27th March with pupils from Giggleswick Primary School had been a great success. The Council was **informed** that Countrywide Grounds Maintenance will provide a quotation for grass cutting of the Fellings for 2018.

On behalf of Cllr Jones the clerk **informed** the Council that a site meeting was scheduled to take place soon with the Grounds Manager of Arla Foods in relation to the damage done to the Lower Fellings where a digger has dug two large holes, to repair the water pipe with a view to prevent future leaks.

883.2 **Obtained estimates for village grass cutting areas and update from GGG**

The two estimates for village grass cutting areas were circulated. Countrywide Grounds Maintenance will maintain the roadside grass areas near the swimming pool. Also, CGM will check that the maintenance of the grass area at the back of Kendalmans is their responsibility.

The Giggleswick Gardening Group has done some work to stop the encroachment of vegetation onto the tarmac of the Riverside Path from Kendalmans to Sandholme Close. With regards to insurance issues whilst undertaking voluntary work on parish council maintainable areas, the clerk was asked to contact the Council's insurance company and make inquiries for possible inclusion.

883.3 **Update on transfer of small parcel of land at bottom of Belle Hill**

The Council had **not received** an update from its solicitors and the clerk was asked to contact Mr Richard Bentley again.

883.4 **Update on street lighting matters**

The Council had **not received** any street lighting matters.

883.5 Update on possible additional village notice board at Four Lane Ends

The Council had **not received** a quotation from Timberworks for a wooden 6xA4 and 8xA4 notice board and the clerk was asked to contact Timberworks again. Also, the clerk was asked to contact Mr Paul Thornton for a quotation for installation of a notice board.

883.6 Update on maintenance matter large pothole on Bankwell Road

The Council was **informed** that the large pothole on Bankwell Road between the entrance to Lords close and Sandholme Barn has been repaired by NYCC Highways.

883.7 Update on Community Emergency Plan

Cllr Coleman **reported** that work on the Community Emergency Plan is difficult due to complexity, and ongoing.

883.8 Update on possible adoption of telephone kiosk

The Council **resolved** that the telephone kiosk should be adopted on the proposal of Cllr Simpson and seconded by Cllr Coleman. The clerk was asked to contact BT and start the process.

883.9 PBA Applied Ecology Ltd move to Stackhouse & PBA newsletter

The Council was **informed** that Cllrs Airey and Simpson had attended the opening ceremony of PBA in Stackhouse.

883.10 Yorkshire Water: Water Cycle Challenge through Giggleswick 1 July 2017

The notification by Yorkshire Water of its Water Cycle Challenge through Giggleswick on 1 July 2017 was circulated.

884. Financial Matters

884.1. Financial Statement to 31st March 2017 and Annual Accounts.

On the **proposal** of Cllr Davidson and **seconded** by Cllr Pryal the Financial Statement was **accepted**. The Annual Accounts were circulated.

884.2 To approve reviewed Clerk's salary to SCP 21 at £10.467 per hour

The Council had **reviewed** the Clerk's salary and reiterated its approval to SCP 21.

884.3 The Council **approved** payment of the following accounts:

	Net	VAT	Total
NYCC street lighting energy costs 2016-17	£2,274.42	£454.88	£2,729.30
Horton Landscaping Ltd (grass cutting Mar) £	200.00	£ 40.00	£ 240.00
M. Hill (clerk's salary April)			£ 366.34
M. Hill (clerk's expenses Jan – Mar '17)			£ 133.74
YLCA membership 1/4/17-31/3/18			£ 397.00
received			
M. Hill (personal part of upgrade computer)			£ 52.58
Giggleswick School (wayleave)			£ 1.00

The Council **agreed** to not approve payment of £224.31 to E.ON for outstanding, but incomplete invoices of seasonal illuminations, and the clerk was asked to make inquiries.

The Clerk was **authorised** to transfer the sum of £4,127.11 from the Skipton Building Society Account to the NatWest Bank current account.

884.4 To receive and approve Section 1 – Annual Governance Statement 2016/17 of the Annual Return for the Year ended 31 March 2017

The Council **resolved** that Section 1 – Annual Governance Statement 2016/17 of the Annual Return for the Year ended 31 March 2017 should be approved.

884.5 To receive Section 2 – Accounting Statements 2016/17 of the Annual Return for the Year ended 31 March 2017

Section 2 – Accounting Statements 2016/17 of the Annual Return for the Year ended 31 March 2017 was circulated.

- 884.6** To receive update re S106 planning gain sum of £7,729.00 for Lords Close development
The Council was **informed** that Mr Bruce Dinsmore, Sports Development Officer at CDC, will process payment for the planning gain sum of £7,729.00 for the development at Lords Close.
- 884.7** To verify bank statements Q4 of Financial Year 2016/17
Cllrs Bennett and Coleman **verified** the bank statements for the fourth quarter of the Financial Year 2016/17 and no issues were found.
- 884.8** To consider action re loss of cheque to Settle Community Library
No further action was needed to be considered as the lost cheque had been found.
- 884.9** To consider action re closure of Nat West Settle bank branch by October 2017
The letter by Nat West to notify the Council of the Settle branch closure by October 2017 was circulated. The Council **agreed** that it would consider a change in bank to comply to its Financial Regulations and the clerk was asked to make inquiries with HSBC to open an account.
- 885.** To receive reports on or Notice of Meetings of Other Bodies.
- * Notice of Election of County Councillors 4 May 2017
 - * CDC: changes to the Recycling Collection Service
 - * YDNPA: Parish Forum Meeting, 19 April, Grassington: agenda
 - * NYCC: Craven Area Committee – vacancies for Co-opted Members
 - * Rural Services Network: Rural Vulnerability Service: Fuel Poverty & Rural Transport, March 2017
 - * YLCA: understanding the planning system seminars, 25/3,1/4, 20/4
 - * Eden Brows update 38, 39, 40
 - * Glasdon brochure & Playground packages for 15K – 35K budgets
 - * Healthwatch North Yorkshire update 17 & 26 March
 - * Craven and the First World War Project: Newsletter Spring 2017
 - * Plantscape: emails 20/03; 22/03; 29/03; 06/04
 - * RoSPA Playsafety: Routine & Operational Outdoor Playground Inspection Training Course, York, May & June 2017
 - * Rural Services Network: weekly email news digest: 20 & 27 March and 3 April 2017 & Rural Economy Spotlight
 - * Keep Britain Tidy – survey
 - * YLCA: Good Councillors Guide 2016: 50p per copy
 - * Stories in Stone: annual celebration
 - * Messagemaker: visits at Traffex in April, Birmingham
 - * YLCA: latest funding and grants bulletin from NALC
 - * YLCA: digital councils event, 25 May 2017, London
 - * Yorkshire Dales Community Archives website launch event, 4 April 2017, Settle
 - * Datacenta: Fibre to the Cabinet
 - * Westminster Update: Women in Local Government, 26 April 2017 London
 - * YLCA: 2017 Governance and Accountability financial guide published
 - * YLCA: Local Council Review – article in next edition on Neighbourhood Planning
 - * YLCA: request for information – schemes to deal with dog related issues
 - * Enventure: explore residents’ views through public consultation and engagement
- 886.** To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr Coleman reported that some bags of building material have been dumped on Craven Bank Lane. The clerk to report this fly tipping to CDC.
- Cllr Airey reported that a hedge at Manor Cottage, Church Street, is sticking out into the road. The Clerk to contact the Primary School that it is concerned for pupils' safety when crossing the road to and from school.
- Cllr Simpson reported the closure of Castleberg Hospital due to lack of maintenance and the Council expressed its disappointment. Cllr Simpson will make enquiries as to how and to whom the Council could petition.
- The Council had received thank you letters for its S137 donation from Settle Area Swimming Pool, Settle Community Library and Citizens Advice Bureau. It had also received the cyclo sportives 2017 from YDNPA and a Parish Councillor Survey. All correspondence was circulated.

887. To confirm the date of the next meeting

The Annual Meeting of the Parish Council will be held on Tuesday, the 9th May 2017 at 19.00 hours (7.00pm), immediately followed by the ordinary meeting of the Parish Council.

There being no further business to transact the Chairman closed the meeting at 20.55 hours (8.55pm).

M. Hill
Clerk to the Council