

Giggleswick Parish Council

Minutes of conducted business by Giggleswick Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with the Chairman, Cllr Perrings, and the Vice-Chairman, Cllr Jones, to be noted as approved by Parish Councillors by 14th April 2020

Period 1: 10th March to 14th April 2020

1.1 Cancellation of meetings

- a **The Council noted that the clerk and RFO has been authorised take the decision to cancel the Annual Parish Meeting and the ordinary Parish Council meeting, both scheduled for 14th April 2020 (Resolution of Councillors by email on 20th March 2020).**
- b **The Council noted that the clerk and RFO has been authorised to take the decision to cancel all public meetings until further notice and whilst the Government is bringing in legislation to remove the requirement for Parish Meetings to take place in person (Resolution of Councillors by email on 20th March 2020).**

1.2 The Council noted that the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101 (Resolution of Councillors by email on 20th March 2020).

1.3 The Council confirmed the Minutes of the Parish Council Meeting held on the 10th March 2020.

1.4 Planning

a To note applications received and actions taken

1. CDC: 2020/21516/TCA fell 6 no. Sycamore, Bankwell, Bankwell Road
The Council **noted** that it had no comments to make.

b To note planning decisions received

1. No planning decisions were received.

c To note other planning matters received

1. No other planning matters were received.

1.5. To note actions regarding parish maintenance matters

1. Harrison Playing Fields:
 - The Chairman and the Vice-Chairman **accepted** the quotation for grass cutting for the season of £140.00 plus VAT per cut, as well as the quotation to roll the grass for £25.00 + VAT per hour
 - The Chairman and the Vice-Chairman **agreed** to defer the decision-taking regarding the paths improvement project on the Harrison Playing Fields until further notice;
 - Councillors **agreed** to notify members of the public that the children's play area is shut until further notice as a result of Government restrictions to stop the spread of the corona virus.
2. street lighting: No reports received or actions taken.
3. repair of bench at Belle Hill:
The Council **noted** that the contractor had been instructed to carry out repairs as of the quotation received and that a letter had been sent to the parishioner who brought this to the Parish Council's attention.
4. Riverside Path panels:
The Council **noted** that the YDMT had been made aware to change the caption on the photo to 'Giggleswick School Chapel'.

5. collapse of river bank near Memorial Bridge:
The Council **noted** the reply from NYCC Public Rights of Way Officer for Craven & Nidderdale Nicky Bunting that no action can be taken as the collapsed river bank is far enough away from the PROW to not affecting the path. Also, NYCC has no duty or responsibility towards people using the mown grass area. NYCC does not have records available indicating who owns the mown grass area and if the parish council knows who owns the land, NYCC would be happy to advise them of the collapsed bank, as a matter of courtesy.
6. Ribble Way footpath (7) between the Settle College sports fields and Settle United football pitch washed away:
The Council **noted** that NYCC PROW officers have postponed all site visits until further notice and will only carry out emergency repairs that would warrant a closure of the footpath. However, the Parish Council's report will remain on the County Council's database until the PROW can be inspected.
7. resurfacing of Station Road: No reports received or actions taken.

1.6 To note reports and updates on parish matters other than maintenance

1. speed reduction measures on B6480:
The Council **noted** that Cllr Welch had been contacted to ask the NYCC Officers to reply to the Council's emails. The Council also **noted** that NYCC have postponed all site visits until further notice.
2. Giggleswick Community Public Access Defibrillator NCPAD314:
The Council **noted** that the PCC has no objection to the installation of a cabinet on the outside wall of the Parish Rooms. A map with the location of all defibrillators has been received, but all site visits are postponed until further notice by the Yorkshire Ambulance Service. The Council further **noted** that YAS agrees that the cabinet could be relocated to the Parish Rooms as this is central to the village and an electricity supply could be provided from the kitchen to the cabinet. However, in the current situation it may not be possible to get an electrician to carry out the necessary work but once this has been arranged the Council is to let the YAS know so that details on their database can be amended.
3. list of meeting places in the Settle area:
The Chairman and the Vice-Chairman **agreed** to postpone the provision of such list until further notice.
4. ownership of the bridge over Tems Street:
The Council **noted** that the conveyance has been received. The Chairman and the Vice-Chairman **agreed** to defer the decision-taking on this matter until further notice.
5. skateboard park at former Settle Middle School site: No reports received or actions taken.
6. 'Happy to Chat bench' initiative:
The Chairman and the Vice-Chairman **agreed** to postpone putting up a laminated poster on the repaired bench at Belle Hill until further notice.
7. contribute to Settle Town Council for allotment improvement:
The Council **noted** that Settle Town Council plan to improve both sets of allotments with water facilities in Cammock Lane Allotments and improved drainage in Dog Meadow Allotments. Settle Town Council have agreed that the parishes where non Settle plot holders live should contribute £25 per plot holder per year towards running and improvement costs of Settle allotments and as there are 21 Giggleswick plot holders for 2020-21 this is £525.
Councillors **agreed** to defer decision making on this matter until further notice.
8. missing milestone on B6480
The Council **noted** the reply from NYCC Highway Officer Nik Goodman that the milestone had been "nudged" and as a result it is now not straight but it is not causing any problems.

1.7 To note reports regarding Financial Matters received

1. The Council **noted** the Financial Statements to 31 March 2020
2. The Council **noted** payment of the following accounts:-
 - YLCA Membership fee 2020-2021 of £418.00;
 - G.A. Hewitt and Son for grass cutting HPF in March of £168 and for rolling the grass of £120;

- clerk's salary for April 2020 of £476.40 and clerk's expenses for January to March 2020 of £152.64
3. The Council **noted** that, in light of the government's announcement on 23 March 2020 to introduce stringent lockdown measures in response to the coronavirus pandemic, PKF Littlejohn's instructions for the completion of the 2019/20 AGAR will not be issued until such time as there is more clarity over the implications for smaller authorities.

1.8 To note reports on or notice of meetings of other bodies

- * YLCA: weekly White Rose Update 13, 23, 30 March; office closure; support to the community; Spring conference postponed; coronavirus and local councils note
- * CDC: Covid 19 Community Mutual Aid Groups Craven - 2 April
- * YDNPA cancellation of Spring Parish Forum meetings, scheduled for May 2020
- * Water Cycle Challenge postponed to 3rd July 2021
- * thank you letter received from Settle Area Swimming Pool regarding donation
- * Rural Services Network: the Rural Bulletin 17/03; 24/03; 31/03; Rural Funding Digest April
- * Fenland Leisure ceasing operations

M. Hill
Clerk to the Council