

Giggleswick Parish Council
Minutes of Meeting 1, held on 12th April 2022

15 Minutes for public participation session

There were no members of the public in attendance.

- 1.1 Present:** Cllrs Perrings (Chairman), Airey, Bradley, Coleman, Davidson, Ewin-Newhouse and Williamson.
In attendance: County Cllr Staveley, District Cllr Ogden, and Parish Council Clerk Marijke Hill.
Apologies for non-attendance received from Cllr Jones.
- 1.2 Code of Conduct and Declaration of Interests**
- a. Cllr Coleman **recorded** a personal interests in relation to item 1.6a2, planning application received regarding Settle Area Swimming Pool.
 Cllr Ewin-Newhouse **recorded** a personal interest in relation to item 1.6a4, planning application received regarding Ridgfield, Stackhouse.
- b. No requests were made for dispensation in connection with any items on this agenda.
- 1.3 Minutes of the Parish Council Meeting 12, held on 8th March 2022**
 The Council **resolved** that the minutes of the Parish Council Meeting 12, held on 8th February 2022 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 1.4 Matters from previous meetings not otherwise included on the agenda**
- a. The Council was **informed** that from 1st April 2022 the District Council will no longer accept raw fruit or vegetables, including peelings, in the garden waste bin as these are not generally suitable for PAS100 quality assured commercial composting because they do not break down within the timescales the compost is produced and any waste of this type received by their contractor would be screened out as litter / contamination and disposed of with general waste. The Council **noted** that a letter has been sent to the resident who brought this to the Council's attention.
- b. The Council was **informed** that the District Council would be unable to utilise the road sweeper on the Riverside Path to clear leaves.
- 1.5 Reports from County and District Councillor and North Yorkshire Police**
- a. County Councillor Staveley **reported** in summary that a more efficient and targeted approach to sexual health services is launched from 1st April across North Yorkshire.
 Regarding the second anniversary of the start of the Covid pandemic County Councillor Staveley commemorated those who have lost their lives in the county and people who are still suffering with the effects of long covid. The North Yorkshire average now stands at over 800 cases, which is probably an under-reporting of the real situation given the reduced testing at the moment as national survey data show that 5% of the population currently have covid.
 County Councillor Staveley also **reported** that the issue regarding the lack of water pressure in the area is in progress as well as that the planning application to change the use of agricultural land to storage use at Langcliffe, near the boundary with Giggleswick parish, has been withdrawn.
- b. District Councillor Ogden **reported** in summary about the request he has made for an update from the CDC planning department on the planning application at Little Lords Field as this has not been determined despite the deadline published to state the 1st March, which is now more than a month overdue.
 District Councillor Ogden also **reported** that the Settle Area Swimming Pool CIO's nomination to register the Settle Swimming Pool site in Giggleswick has been approved by the District Council and is now included on the Register of Community Assets.

- c. The Council had **received** the written police report, which contained 8 incidents during the period between 6 March and 10 April 2022, all minor.

1.6 Planning

a. Applications

- 1 YDNPA: C/31/637A – householder planning permission for erection of first floor extension to existing garage to form office above and new electric vehicle charging point to the front elevation at 4 Meadow Rise. The Council **ratified** its decision to notify the YDNPA it had no comments to make.
- 2 CDC: 2022/23826/VAR – application for variation of condition no. 7 of application reference number 2020/22081/FUL in accordance with the advice in the Anderson Green Report November 2021, Settle Swimming Pool, Kendal Road. The Council **ratified** its decision to notify CDC it had no comments to make.
- 3 CDC: 2022/23843/HH – proposed extension and detached garage, The Mallards, Raines Road. The Council **ratified** its decision to notify CDC it had no comments to make.
- 4 YDNPA: C/31/61D – householder planning permission for siting of timber clad summerhouse in garden, Ridgfield, Stackhouse. The Council **agreed** to notify the YDNPA it had no comments to make.
- 5 CDC: 2022/23895/LBC – Rebuilding two stone chimney stacks, 2 Belle Hill. The Council **agreed** to notify CDC it had no comments to make.

b. Decisions

- 1 CDC: 2022/23826/VAR – application for variation of condition no. 7 of application reference number 2020/22081/FUL in accordance with the advice in the Anderson Green Report November 2021, Settle Swimming Pool, Kendal Road. ***Granted***

c. Other planning matters

- 1 The Council had **received** an update regarding Section 106 planning gain funds in relation to the development at Little Lords Field and **noted** that, if the planning application is successful, a legal agreement is drawn up between the District Council and the developer which would detail the Section 106 contributions and the trigger points for the contributions to be made. The Council **agreed** to contact the CDC Sports Development Officer and arrange a follow-up meeting to discuss further details for the S106 agreement.

1.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- The Council had **received** an increased quotation for the grass cutting this year, owing to increased fuel costs of £210.00 per cut + VAT compared with £170.00 per cut + VAT last year, as well as a quotation for the strimming and clearing of verges at £28.00 per hour + VAT, compared with £25.00 per hour + VAT last year. Despite this significant increase, the Council **resolved** to accept these quotations, proposed by Cllr Coleman and seconded by Cllr Ewin-Newhouse.
- The Council **considered** a proposed plan of action to water the newly planted trees on the Harrison Playing Fields fortnightly this summer and **agreed** in principle to contribute to the cost of water to Cllr Bradley who will voluntarily carry out the watering. The Council **agreed** that Cllr Bradley should proceed and provide further details as to the actual costs of the water in due course.
- The Council **agreed** to ask for a quotation from its handyman for the painting of the posts and sign of the gate near the Vicarage.
- Regarding the application form to the Fields in Trust the Council **resolved** to submit this, proposed by Cllr Williamson and seconded by Cllr Coleman.
- There was no report on Health and Safety issues.
- Regarding the first draft Risk Assessment, the Council **decided** that Members would assess the contents and discuss their findings in detail at the next Parish Council meeting.

- No further issues relating the to Harrison Playing Fields were reported.

b. street lighting:

The Council was **informed** that LP 37 at Otter Rise on Bankwell Road is still not repaired and that the new LP 32 column, near the staff entrance at Settle College, is still not connected by ENW. The Council **decided** to contact NYCC Highways and ask for a clarification. It **noted** that County Cllr Staveley will raise this matter with the Highways Officer.

c. Giggleswick School's path through the Glebe Field

The Council **agreed** to contact Giggleswick School Bursar and ask if they could maintain the areas near the two gates into the Glebe Field, as these have become very muddy in recent weeks.

d. protection of bridge over Tems Beck to Tems Street

The Council had sent a letter to all residents on Tems Street, canvassing their views regarding the proposed installation, by NYCC Highways, of a removable bollard of a sympathetic design to protect the integrity of the stone bridge structure by restricting / reducing passage of motor vehicles. Following the responses from the residents the Council **noted** that County Cllr Staveley will assess residents' opinions and report back at the next Parish Council meeting.

e. broken handrail on the steps hat lead from the back of the Harts Head Hotel

The Council had **received** two representations that the steps behind the Harts Head Hotel are unkempt and that the handrail is broken. The Council had assessed the condition of the area and **decided** to report the broken handrail to North Yorkshire County Council, who are responsible for the maintenance on this footpath.

f. parking issues on pavement between Style House and Bucks Lane

Cllr Airey **informed** the Council of numerous representations received regarding vehicle parking on the pavement on Raines Road between Style House and Bucks Lane, where motorhomes and workman's vans obstruct the pavement, seriously inconveniencing pedestrians. The Council **decided** to report this to the PCSO and ask if the owners of these vehicles could be warned that parking on the pavement is a potential danger to pedestrians and others.

g. speeding issues

The Council was **informed** that two of the three banners from the '20's Plenty for Us' campaign group are installed and will be rotated regularly.

h. further issues relating to NYCC Highways

There were no further issues relating to NYCC Highways reported.

1.8 **Reports and updates on parish matters other than maintenance**

a. The Queen's Platinum Jubilee Jubilee celebrations 2nd to 5th June 2022

The Chairman, Cllr Perrings, **reported** on the progress made regarding The Queen's Platinum Jubilee celebrations. The community working group had discussed to start the celebrations on 2nd June at the Church for a procession with Queen and Attendant to the Harrison Playing Fields where the beacon will be lit at 9.45 pm, followed by fireworks. Workshops will be held to make willow lanterns. On 5th June all residents are invited to the 'Big Lunch' on Church Street, followed by a regatta on Tems Beck. A flower display in the village might be funded by County Cllr Staveley's Locality Budget Fund.

The Council had **received** a representation that the land next to the Riverside Path could be turned into a Community Orchard as part of a Jubilee item. The Council **reiterated** its position that the two co-owners should both agree to commence negotiations for selling this piece of land.

The Council **considered** the installation of The Queen's Green Canopy plaque and **decided** that the Chairman, Cllr Perrings, should get some quotations for a flat seating area, either as a circle or a semi circle, in which the plaque could be engraved and report back at the next Parish Council meeting.

b. Parish Council elections 5 May 2022

The Council had **received** the Notification of Uncontested Parish Elections and **noted** it has five vacancies. The Chairman, Cllr Perrings, thanked all those standing down for their support and hard work, in particular Cllrs Airey and Jones, who have served on the Parish Council for a combined period of approximately 85 years.

1.9 Financial Matters

a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 March 2022 and it **noted** the total balance of all accounts as £15,409.17.

b. The Council **approved** the following papers:

- Summary of Receipts and Payments for the Financial Year 2021-2022. The Council **noted** total receipts of £28,725 and total payments of £34,752, resulting in a deficit of £6,027. The Council further **noted** that a total payment of £6,070 has been taken from capital funds, resulting in a surplus of £44.83.

- the Annual Accounts 2021-2022 versus the Annual Accounts 2020-2021;

- the Bank reconciliation for the Financial Year 2021-2022. The Council **verified** the bank reconciliation and Cllrs Bradley and Davidson **reported** that no issues were found.

c. The Council **resolved** to approve payment of the following accounts:-

- YLCA of £433 as annual membership subscription from 1 April 2022 to 31 March 2023;

- clerk of £518.00 as salary for April 2022;

- clerk of £135.00 as expenses for January to March 2022;

- NYCC of £3,553.18 as street lighting energy costs 2021-2022.

The Council **noted** payment of monthly charges to HSBC for banking services of £6.20 to be deducted on 6th April.

The Council **approved** the transfer of £4,639.00 from the Skipton Building Society account to the HSBC bank account to cover all payments.

d. The Council **noted** that, following the uncontested elections result, two from the three signatories will not return as Member and **resolved** to authorise the clerk to carry out payments by internet bank transfer and increase the daily transfer limit to £3,000 per day, until such time that a new bank mandate is operational.

The Council **resolved** to instruct the clerk to start the process of changing the Parish Council's bank mandate with HSBC and appoint new signatories at the next Parish Council meeting. Proposed by Cllr Williamson and seconded by Cllr Coleman.

1.10 Reports on or notice of meetings of other bodies

* NYCC: Area Locality Roadshows for residents of Skipton and Ripon Area to find out about the upcoming changes to local government in North Yorkshire on 4th April

* The Council **noted** receipt of thank you letters regarding GPC donations from Giggleswick PCC; Giggleswick Primary School; Freda's Community Playgroup and Pre-School; and Settle Area Swimming Pool.

* The Council **noted** the approval of registration as Assets of Community Value and Settle Area Swimming Pool is now included on the Craven District Register of Community Assets.

* Friends of the Dales: Living Verges Campaign

- * YDNPA: Invitation to Parish Forum meeting (southern parishes) on 19th May, Grassington
- * CDC: Parishes Liaison Meeting documents
- * GLASS: supporting the rights of all users to access byways and unsurfaced roads
- * YLCA: Ukraine briefing and Local Councils; Smaller Councils Committee letter to smaller councils; Government response to the report on Local Government Ethical Standards; White Rose Update 18/3; 25/3; 1/4; 8/1; webinar training information, including training programme for April and May; Craven Branch meeting dates on 22 June and 26 October
- * 20s Plenty Campaign updates
- * Rural Services Network: the Rural Bulletin 15/3; 22/3; 29/3; 5/4; 12/4; Rural funding digest April edition
- * e-brochures: Online Playgrounds;

1.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. Planned Road Closure Notification on Paley Green Lane for a period of one day on the 24th April between the hours of 08:00 and 16:00 to allow Network Rail to undertake a detailed examination of the railway retaining wall.

1.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council Meeting as 10th May 2022 at 7.30 pm at the Parish Rooms. This meeting is **preceded** by the Annual Meeting of the Parish Council.

There being no further business to discuss the Chairman closed the meeting at 20.59.

M. Hill

Clerk to the Council