

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE  
9<sup>th</sup> January 2018

**979. Present**

Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Coleman, Davidson, Pryal and Simpson and with the Clerk in attendance.

Non attendance: Cllr Ewin- Newhouse and County/District Cllr Welch.

**980. Declaration of Disclosable Pecuniary and Other Interests**

No disclosable pecuniary and other interests were declared.

**981. Minutes of the meeting held on the 12<sup>th</sup> December 2017**

The minutes of the Meeting of the Parish Council, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr Davidson and seconded by Cllr Airey.

**982. Reports from District and County Councillor and the Police**

There was no report from County and District Cllr Welch.

PCSO Preston reported seven incidents: three Suspect Circumstances Incidents with doorstep callers in the area; two Audible Alarm Incidents with the alarm going off at Settle College; one Highway Disruption Incident when a pothole was reported on Buck Haw Brow travelling into Giggleswick; one Concern for Safety Incident.

The NYP Community Messaging Craven was circulated.

**983. Matters from previous Meetings not otherwise included on the Agenda**

No Matters from previous Meetings were presented.

**984. Planning Applications:**

**984.1 Received:**

The Council had not received any planning applications.

**984.2 Decisions**

- a. CDC: 31/2016/17660 amended – outline application for residential development of up to 13 dwellings including associated landscaping and infrastructure (access and layout applied for with all other matters reserved), land to west of Raines Road and east of Brackenber Lane ***refused***
- b. CDC: 31/2016/17661 amended – outline application for residential development of up to 12 dwellings including associated landscaping and infrastructure (access and layout applied for with all other matters reserved), land to east of Raines Road and south of Brackenber Close ***refused***
- c. YDNPA: C/31/624P and 624Q/LB – section 73 application to vary conditions 2 and 6 of planning permission C/31/624P, to alter the door openings on the garage and install solar panels to the garage roof, Sherccer Holme, Stackhouse ***approved conditionally***
- d. CDC: 2017/18690/HH – Proposed conservatory and other associated alterations, 19 Lords Close ***refused***
- e. YDNPA: C/31/368D – erection of detached 3 bedroom, local occupancy bungalow within part of existing garden; alterations to existing vehicular access and formation of new access to serve the existing dwelling, Rockwood, The Mains Drive ***withdrawn***

### 984.3 **Other Planning Matters**

#### a. publication of draft Local Plan consultation

The Council was **informed** that CDC has published its Publication Local Plan and that the consultation period will run until 13<sup>th</sup> February 2018. The Council **agreed** it should not make any comments.

### 985. **To receive reports and reach decisions on various village matters.**

#### 985.1 Harrison Playing Fields: quotations for ‘no dogs’ signs; willow tree by bus stop included in existing work order

The Council was presented with a few quotations for ‘no dogs’ signs and it **decided** that Cllr Airey would look locally for cheaper alternatives.

Cllr Jones **confirmed** that the willow tree by the bus stop had been included in the existing work order for Tree Tops Forestry to clear the trees overhanging onto Bankwell Road.

#### 985.2 grass cutting and vegetation clearing verges and update GGG

The Council was **informed** that it had received the credit invoice to administratively resolve the ongoing issue. The Council had **received** an update from the Giggleswick Gardening Group. The GGG had collected 147 sacks of litter in 2017 as well as some larger items of rubbish. The GGG informed the Council that the footpath down from The Mains and closed by YDNPA due to a collapsed wall has been reopened following the repaired wall.

#### 985.3 transfer of small parcel of land at bottom of Belle Hill

Cllr Davidson **reported** that, after conversation with Goad and Butcher Solicitors, the completion of the sale of the small parcel of land to Mr and Mrs Hassell is imminent.

#### 985.4 street lighting matters: replacement of 3 SOX lights; Christmas lights unmetered seasonal inventory sent to ENW

The Council **decided** that the SOX light on LP9 at Belle Hill should not be replaced and that the SOX lights on LP49 at Bankwell Road and LP50 at Raines Road should be replaced in due course at a cost of between £1,500 to £2,000 + VAT per lamp post. In relation to LP49 on Bankwell Road Cllr Jones **reported** that the old wooden post remains with a new post on the road side of the wall.

The Council was **informed** that the clerk had sent the Christmas lights unmetered seasonal inventory to Electricity North West and an invoice is expected.

#### 985.5 white lines at Four Lane Ends roundabout and Station Road

The Council had **received** a response from NYCC Highways that the remarking of the mini roundabout at Four Lane Ends should have been carried out when surface dressing took place almost one year ago, however, this never occurred. Given this, NYCC Highways will raise an order for this work to be undertaken.

As regards the remarking of Station Road, it is likely that this stretch of highway will be surface dressed in the near future and therefore, remarking will be carried out afterwards.

As regards Cammock Lane NYCC Highways will raise an order to refresh the markings at the junction with Station Road. The Council **decided** to monitor the situation.

**985.6** Community care services (including the future of Castleberg Hospital)

The Council **decided** to send its views on community care services (including the future of Castleberg Hospital) and it **agreed** that option 1 (to continue to provide in-patient care in the community and, therefore, to repair and restore Castleberg Hospital) would be the best. In the Council's opinion there is insufficient provision with the option of at-home care management and three beds in Limestone View; this is not a practical replacement option for the care previously provided within Castleberg Hospital.

**985.7** Information panels on Riverside Path

The Council had not received further information regarding this item and the clerk was asked to re-contact Debbie Boswell of YDMT.

**985.8** Maintenance of telephone kiosk

The Council had not received a quotation for the repainting of the telephone kiosk and the clerk was asked to re-contact the two contractors.

**985.9** to approve meeting dates for specific meetings in 2018:

The Council **approved** the following dates for the following meetings in 2018:

- (a) the Giggleswick Charities to be held on 13<sup>th</sup> February;
- (b) information event regarding the role of the Parish Council and Councillors as well as the nomination process and campaigning/election expenses to be held on 13<sup>th</sup> March between 6.30 and 7.30pm;
- (c) Annual meeting of the Parish Council to be held on 8<sup>th</sup> May at 7.00 pm;
- (d) Annual Parish Meeting to be held on 11<sup>th</sup> June at 6.45 pm.

**985.10** letter from CDC regarding GDPR and NALC Legal Briefing L10-17

The Council had **received** correspondence from CDC in relation to 'the applied GDPR' which requires all public authorities to appoint a Data Protection Officer (DPO), whose role is to carry out a number of specific tasks in order to ensure compliance with the legislation. CDC would provide the Parish Council with the services of its DPO as described in Article 39 of the Data Protection Bill. The Council **resolved** that it should accept CDC's offer to appoint a DPO to act on its behalf. The Council **noted** NALC's position in its Legal Briefing L10-17 that most clerks and responsible financial officers of local councils cannot be designated as the DPO of the council for whom they work.

**985.11** stile in disrepair

The Council was **informed** that the stile on footpath 66 with grid reference SD 79605 64174 was reported to NYCC as in disrepair. The Council had suggested the fitting of a standard ladder stile across the wall as a solution to repair it. NYCC had replied it would investigate the matter.

**986.** Financial Matters**986.1.** Financial Statement to 31 December 2017

On the **proposal** of Cllr Simpson and **seconded** by Cllr Davidson the Financial Statement was **accepted**.

**986.2** The Council **approved** payment of the following accounts:

	Net	VAT	Total
Tree Top Forestry Ltd (trees clearing HPF)	£655.00	£131.00	£786.00

Lay of the Land Ltd (Christmas tree)	£228.00	£ 45.60	£273.60
M. Hill (Clerk's salary)			£418.69
M. Hill (Clerk's expenses Q3 Oct – Dec 2017)			£178.67

**received:**

Electricity North West wayleave £42.04

The Clerk was **authorised** to transfer the sum of £1,092.52 from the Skipton Building Society Account to the HSBC Bank current account.

**986.3** To note bank reconciliation and to verify bank statements for 3<sup>rd</sup> quarter of Finance Year 17-18

The Council **noted** the bank reconciliation for quarter 3 of the Finance Year 2017-18. Cllrs Jones and Davidson **verified** the bank statements for the third quarter of the Finance Year 2017-2018 and reported that no issues have been found.

**986.4** To receive information from HMRC regarding VAT126 form

The Council **noted** receipt of HMRC correspondence regarding the updating of some of its older IT systems which will affect the VAT claims using form 126. The Council will be issued with a new reference number.

**987.** To receive reports on or Notice of Meetings of Other Bodies.

- \* CDC: removal of Bring Sites in the Craven District
- \* YLCA: Craven Branch meeting 15 January 2018
- \* YLCA: awareness of the potential for Bird Flu poster
- \* PCC: consultation on police funding poster
- \* YLCA: White Rose Update, December 2017 and details of External Audit Training Webinar 23/01/18
- \* Rural Services Network: Vulnerability Service (Fuel Poverty; Rural Transport; Economy Spotlight; Rural Broadband); Weekly Email News Digest (18/12; 02/01)
- \* YLCA: application of referendum principles in the next 3 years
- \* CDC: Great Place Programme
- \* Healthwatch North Yorkshire: season's greetings
- \* Stories in Stone Newsletter December 2017
- \* Clerks & Councils Direct, January 2018, issue 115
- \* Zurich Insurance: Local Community Advisory Service Seminars Venues and Dates 2018
- \* NALC Chief Executive's Bulletin No 1: 1-5 January 2018 and open letter to Cllrs
- \* YLCA: DCLG: Consultation on a review of Park Homes Legislation

**988.** To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

No matters had been determined.

**989.** To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr Jones **reported** that a leak has again occurred in the water pipe that runs across the Lower Fellings. The Clerk was asked to write to Arla Foods and suggest if they would consider to replace the whole water pipe as damage is done to the Harrison Playing Fields each time a leak occurs.
- Cllr Jones made an enquiry in relation to the ownership of the picture of Mr Harrison in the upstairs room of the Parish Rooms.

- Cllr Jones **reported** that a large branch of a tree from Bankwell House has fallen on the Harrison Playing Fields and others are overhanging dangerously. The clerk was asked to write to Mr Graham and suggest that the trees get looked at because the Council is concerned about the potential that damage or injury might happen to passers-by.
- Cllr Coleman **reported** that the swimming pool committee has agreed a major development that involves the changing room facilities, a café, staff room facility and more efficient pumps. Cllr Coleman also reported that the charity shop has made a surplus of £13,000 in the first 6 months.
- Cllr Davidson **reported** that the Land Registry is not recognising the evidence reports provided by the parishioners to register the strip of land between the entrance by the Vicarage and the Children Playing Area. Apart from this strip, the whole of the Harrison Playing Fields is registered with the Land Registry with the Council as the owner. The Council **agreed** that the strip should be mentioned on the Land Registry with a Caution of Notice. Cllr Davidson will pursue the matter with Goad and Butcher Solicitors and ask for a copy of the Land Registry.
- Cllr Simpson **reported** that the Enforcement Officer of CDC has visited Southlands with a view to having the top of a large tree stabilised and other vegetation cut back.
- Cllr Airey **informed** the Council that the ‘Penny Bun’ rent of £1.30 has been paid to the Giggleswick Charities and the clerk was asked to bank this amount.

**990. To confirm the date of the next parish council meeting**

The next Meeting of the Parish Council will be held on Tuesday, the 13<sup>th</sup> February 2018 at 19.30 hours (7.30pm) in the Parish Rooms. This meeting is preceded by the annual meeting of the Trustees of the Giggleswick Charities at 19.00 hours (7.00pm).

There being no further business to transact the Chairman closed the meeting at 20.55 hours (8.55pm).

M. Hill  
Clerk to the Council