

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
12th February 2019

15 Minutes for public participation session

There were no parishioners in attendance.

234. Present

Cllrs Perrings (Chairman), Jones (Vice-Chair), Airey, Bradley, Coleman, Davidson, Greenhalgh and Williamson and with the Clerk in attendance. Apologies have been received from Cllr Ewin-Newhouse, and County and District Cllr Welch.

235. Declaration of Disclosable Pecuniary and Other Interests

Cllr Davidson declared a Disclosable Personal Interests in relation to item 241.4: the NRRUFC licence for the hire of the Lower Fellings for the season 2018-2019.

236. Minutes of the meeting held on the 8th January 2019

The Council **resolved** that the minutes of the Giggleswick Parish Council Meeting held on 8th January 2019 should be confirmed and **signed** by the Chairman, Cllr Perrings, as a true and accurate record.

237. Reports from District and County Councillor and the Police

District and County Councillor Richard Welch had sent a written report regarding items 240.4 and 240.10.

PCSO Jayne Grace had sent a written police report and between 4th January and 9th February, 15 incidents were recorded which included suspicious incidents where two stolen quad bikes were recovered and returned to owners, ASB nuisance, school incidents, general administration, abandoned calls, concerns for welfare and highway issue of snow on the road.

The Community Messaging Craven was circulated.

The Council considered what action it should take to publicise the public meeting ‘frauds and scams presentation’ on 12th March 2019 and it decided that Cllr Perrings would put up posters around the village. Also, the clerk will notify the Craven Herald to publish this meeting in its ‘Neighbourhood Section’ for three weeks, and publicise this meeting on the Parish Council website.

238. Matters from previous Meetings not otherwise included on the Agenda

No matters from previous meetings were presented.

239. Planning Applications:

239.1 Received:

The Council had **no objections** to or comments on the following application:

- a. 2019/20071/FUL and 20072/LBC – full planning application and listed building consent to repair of existing window frames and sills and the incorporation of up-graded draft-proofing and new double glazed sashes to match existing, Well House, Bankwell Road

The Council had no objection to the following planning application:

- b. C/31/186H – full planning permission to replace flat roof with pitched roof to create attic bedroom, Woodlands, The Mains. The Council **agreed** that it should encourage the planning authority to request to the applicant to consider incorporating integrated wildlife boxes within this new construction with a view to helping reduce the decline of species like bats, swifts and house sparrows.

239.2 **Decisions**

The following decisions have been **notified** by the relevant Planning Authorities:

- a. YDNPA: C/31/626D – full planning permission for demolition of existing garage and outbuildings and relocation and replacement with timber clad garage, raised terrace area to side elevation, 2m high boundary wall and iron gates to entrance, The Mains House, The Mains: **approved conditionally**
- b. YDNPA: C/31/655B and 655C/LB – full planning permission and listed building consent for installation of PV solar panels to coach house roof and potting shed roof; re-building of, and alterations to potting shed and relocation of previously approved air source heat pump into potting shed, The Coach House and Potting Shed, Old Hall, Stackhouse: **approved conditionally**
- c. CDC: 2018/19968/FUL – replacing the existing defunct Air Handling Units with new HTM compliant Air Handling Units. Flat roof replacement in 2 no. areas with new Bauder spec 3 layer felt system. Pitched roof replacement to the existing boiler house. Demolition and replacement of existing ramped and stepped access provision with new Approved Document M compliant ramp and stepped access. Creation of 1 no. additional disabled parking space, Castleberg Hospital, Raines Road: **granted**
- d. YDNPA: C/31/98C – full planning permission for erection of single storey front extension and of single storey rear extension; removal of existing uPVC conservatory, alterations to existing window openings, erection of 1500 mm timber fence to northern boundary and installation of PV panels on garage roof, Beech Close, Yealand Avenue: **approved conditionally**
- e. CDC: 2018/19870/LBC – re-roofing of existing dwelling, Well House, Bankwell Road: **granted**
- f. YDNPA: C/31/655D/LB – listed building consent for removal of external slate deck over cellar and supporting wall below; internal works to dwelling to address dry rot, wet rot and beetle infestation; extension of below ground void to west elevation and re-siting of external steps, The Old Hall, Stackhouse: **approved conditionally**

239.3 **Other Planning Matters**

- a. The Council had **received** a reply from Mrs Samantha Platt, Assistant Trees and Enforcement Officer, CDC Planning Enforcement regarding the alleged untidy property at 4 Church Street, CDC enforcement reference 02990/2019. An initial investigation will be carried out and a course of action will be proposed. CDC will contact the Council again in due course. The Council **agreed** that it should monitor the situation.
- b. The Council **noted** the CDC: Craven Spatial Planning Sub-Committee meeting on 28th January 2019, which considered Main Modifications to the Publication Draft Craven Local Plan. The Council also **noted** that CDC is launching a public consultation from 19th February to 1st April 2019 on these proposed main modifications which are recommended to the Craven Local Plan by the Independent Inspector, following the public hearings in October 2018.
- c. The Council **noted** the advice by the YLCA regarding Council decision making on planning applications that are received between meetings that under Local Government Act (LGA) 1972, Schedule 12, paragraph 39 all decisions of a local council must be taken by those present and voting at a meeting of the council. The observations that a council agrees on a planning application is a decision of the council and therefore the decision must be taken at a meeting of the council. The only exception to that is a situation where the Council has already agreed and minuted that the power to take a decision on behalf of the Council on planning applications that are received between meetings is delegated and that there are no comments to be made.

240. To receive reports and reach decisions on various village matters.

240.1 The Harrison Playing Fields

- The Chairman, Cllr Perrings, thanked Councillors for their help with the distribution of the bark into the Children's Play Area. The Council was **informed** that Mr Craig Eccleston had offered to roll over the rutted ground, caused by the bark delivery van.
- There was no further update regarding the delivery and installation of two board panels on the multiplay toddler item. The clerk was asked to make enquiries.
- The Council was **informed** that the ordered goal requires permanent fixture. The Chairman, Cllr Perrings will liaise with the clerk to return this goal to the supplier and re-order a movable goal.
- The Council was **informed** that the Student Council of Giggleswick School and Settle College will discuss the opinions they may have about amenities in the parish. Cllr Williamson will keep the Parish Council informed of the outcome of these discussions.
- The Council had not received a reply for a second quotation regarding the repair of the six benches and Cllr Davidson will ask Mr Andrew Thwaite of Crakemoor Carpentry and Joinery to contact Cllr Jones regarding a site visit to discuss this work. The Council **agreed** that all of its six benches need repair works and that this could be achieved by either using wood or man-made-timber. Cllr Jones **informed** the Council that Mr Elvidge had in the past offered to help with the repair of these benches and Mr & Mrs Elvidge donated £200.00 to the parish council towards its repair. The Council noted the receipt of this donation with great gratitude and the clerk will send a letter on behalf of all Councillors.
- the Council had **received** a quotation from Horton Landscaping for grass cutting on the Harrison Playing Fields 2019 for a total of £2,825.00 + VAT. The Council **agreed** that the item of strimming of grass and removal of vegetation from the entrance at the Vicarage to the children's play area is no longer required as this should be part of the overall cutting of the fields. The Council also **agreed** that it would require a second quotation and Cllr Jones will provide contact details of a local grass cutter contractor. The Council considered to update its grass cutting specification document and the clerk will make a draft for the next parish council meeting to be discussed.
- The Council had **received** correspondence from CDC's Interim Environmental Health & Clean Neighbourhoods Team Leader, Mr Richard Abdoollah that as a new and effective approach to dog fouling enforcement the Team would like to meet up with Parish Council members to engage in a walk around the village to establish affected areas. The Council **agreed** that dog fouling is a persistent problem and that the clerk should arrange a site meeting.

240.2 street lighting matters

The Council was **informed** that the repair of LP10 on Church Street has been completed.

240.3 future use of telephone kiosk

There was no further update regarding the telephone kiosk.

240.4 to receive an update on the delivery of consultation letter regarding speed limit on B6480 from Hart's Head Hotel

The Council was **informed** that 650 copies of the consultation letter to parishioners were delivered to the Settle and District Community News who had agreed to distribute this letter to all residents in the parish. The consultation period runs until 1st March. Cllr Jones **reported** that approximately 20 copies were left, which he will

distribute to other interested road users. Cllr Jones and County and District Cllr Welch also **reported** that Giggleswick Quarry has been sold with a view to establishing small industrial units. The Council **agreed** that an increased vehicular access and egress from the B6480 as a result of this development, would impose a further danger.

240.5 to receive an update on three blocked drains

The Council was **informed** that the drain on Mill Hill Lane, just off the B6480 at the bottom of the drive leading to the Golf Clubhouse is still completely blocked, despite that a cleaning van had been spotted. The clerk was asked to re-report this issue again to NYCC Highways. County and District Cllr Welch had requested to be copied in on any correspondence.

The Council was also **informed** that the drain, located at the emergence of the riverside footpath on the B6480, just over Settle Bridge, has been cleared.

The Council had **received** a reply from Nik Goodman, NYCC Highways Officer for Area 5 that the first drain on the left into Stackhouse Lane from the B6480 has been inspected and was found with silt and leaves in it, scheduled to be cleared in February.

240.6 to receive quotation for repair to steps by beck side at Southends

The Council had **received** a quotation from Mr Michael Briggs to repair the steps by the beckside at Southends on Raines Road for £250.00. The Council **agreed** to accept this quotation.

240.7 to consider action regarding Tems Beck Maintenance Management information note

The Chairman, Cllr Perrings, **reported** on the site meeting to discuss the exact location of the boulder on which the Tems Beck Maintenance Management information note could be installed. The available space for such boulder would be approximately 1m². The Council **agreed** that it would need more precise measurements for a few boulders and Cllrs Airey and Coleman will report back with more information at the next parish council meeting.

240.8 to receive an update on a further request for an allotment

The Council was **informed** that it had received further correspondence regarding the request for an allotment, in particular a request to lease some land or ask other landowners to lease land for the purpose of providing an allotment. The Council **reiterated** its decision that it has no land available for this. The Council considered all further options and it **resolved** that provision of allotments in the Parish is neither economically nor financially feasible. In addition, there would not be the personnel available to manage such an undertaking.

240.9 to consider action regarding ideas for a Parish Map

Cllr Jones **reported** that Ms Debbie Boswell of YDMT had sent correspondence that the Millennium Trust is supportive of the idea of a Parish Map.

240.10 to receive an update on signage for HGVs on Brackenber Lane

The Council was **informed** that County and District Cllr Welch had funded an extra 7.5 tonnes weight limit sign on the by-pass just before turning at the Craven Arms from the NYCC Members Environmental Budget Grant.

240.11 to receive correspondence regarding Castleberg Hospital first floor space

The Council was **informed** that the North Craven Health & Wellbeing Action Group CHINWAG had been looking at the potential of creating a Wellbeing Hub at the

premises on the first floor, but due to the difficulties of accessibility and the response from the CCG to its questions of any assistance with this, CHINWAG had decided to no longer pursue this option. CHINWAG would like to give the local community the opportunity to declare an interest in the use of the first floor space. The Council **agreed** that local communities should have an interest in the use of this space and that the Council should, in principle, host a public meeting, possibly at the Annual Parish Meeting on 9th April to explore community interest. The clerk will make further enquiries and report back at the next parish council meeting.

240.12 to receive ENW Unmetered Supplies Certificate for seasonal illuminations Christmas 2018

The Council **noted** the ENW Unmetered Supplies Certificate for the seasonal illuminations for Christmas 2018 and it will await the invoice.

241. Financial Matters

241.1. Financial Statement to 31 January 2019

The Council **resolved** to accept the Financial Statements to 31st January 2019.

241.2 to receive update on withheld payment to Countrywide Grounds Maintenance of grass cutting in September and in October of £565.72 each

The Council was **informed** that Mr Paul Harper of CGM would like to discuss this matter and the Council **agreed** that the Chairman, Cllr Perrings, should be contacted with a view to resolving this issue, preferably before the end of this Financial Year.

241.3 The Council **approved** payment of the following accounts:

	Net	VAT	Total
iprint (650 copies of consultation letter)			£ 78.20
Community News (distribution of consultation letter)			£ 30.00
M. Hill (Clerk's salary)			£438.12
received:			
ENW wayleaves		£ 42.04	
Giggleswick School footpath licence		£116.00	

The Clerk was **authorised** to transfer the sum of £388.28 from the Skipton Building Society Account to the HSBC Bank account.

241.4 to consider rent from NRRUFC for hire of the Fellings for the season 2018-2019

The Council considered the rent from NRRUFC for the hire of the Lower Fellings for the season 2018-2019 and it **resolved** that the fee for the licence would be £350.00. The clerk was asked to send the invoice to the Secretary of the Rugby Club.

241.5 to review the parish clerk salary and consider an increase

The Council **reviewed** the parish clerk salary and it **resolved** to increase this to NJC scale SCP14 to £466.80 per month with effect from 1st April 2019.

242. To receive reports on or Notice of Meetings of Other Bodies.

* NYCC Highways: temporary road closure Raines Road: 4-8 February; Area 5 staffing

* CDC: Ward Member Grant Scheme for community groups

* YLCA: information regarding legal power to purchase Vehicular Activated Speed Signs (VAS); Craven Branch meeting, 28 January 2019; White Rose update

- January 2019; Yorkshire Day; proposed review of the Localism Act, Model code of conduct and Transparency Codes; training calendar March to April 2019
- * update on Castleberg
 - * CDC: Parishes Liaison Meeting, 27th March 2019
 - * Settle Stories: events January – March 2019
 - * NALC Chief Executive's Bulletin: 21/01/2019; 01/02/2019; open letter to Councillors
 - * Rural Services Network: The Rural Bulletin 15/01; 22/01; 29/01; 05/02; 12/02
 - * YDMT: Stories in Stone scheme update
 - * Play Ground e-brochures and flyers from: Eibe Playgrounds; Glasdon; Earth Anchors

243. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters as a matter of urgency reported.

244. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

There were no reports or comments on other matters presented.

245. To confirm the date of the next parish council meeting

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 12th March 2019, immediately after the 'frauds and scams presentation' public meeting at 6.30 pm in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 21.05 hours (9.05 pm).

M. Hill
Clerk to the Council