

Giggleswick Parish Council
Minutes of Remote Meeting 11, held on 9th February 2021

The Chairman, Cllr Isobel Perrings commemorated friend and colleague Councillor Richard Welch who passed away recently and a one minute silence was observed. A letter of condolence had been sent to the family on behalf of the Council and the community.

15 Minutes for public participation session

One member of the public in attendance. Mr O’Connell asked the Council for support in encouraging NYCC to finalise the necessary wayleave from NYCC to enable B4RN to progress high speed broadband. The Council **agreed** to write a letter of support to NYCC.

11.1 Present: Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Bradley, Coleman, Davidson, Ewin-Newhouse and Williamson.

Apologies: Cllr Greenhalgh.

In attendance: District Cllr David Staveley and Marijke Hill as Parish Council Clerk.

11.2 Code of Conduct and Declaration of Interests

- a. Cllr Bradley **declared** a Pecuniary Interest in relation to item 11.6a5: planning application 2020/22259 at the Sports Pavilion.
 Cllr Ewin-Newhouse **declared** a personal interest in relation to item 11.6a6: planning application C/31/663 at Stackhouse Farm.
- b. No requests were made for dispensation in connection with any items on this agenda.

11.3 Minutes of the Parish Council meeting held remotely on 12th January 2021

The Council **resolved** that the minutes of the Parish Council meeting 10 held remotely on 12th January 2021 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.

11.4 Matters from previous meetings not otherwise included on the agenda

The Council had **received** a representation requesting the Council to consider providing an allotment site or if this were not feasible, investigating the possibility of pressing Settle Town Council in to allowing Giggleswick parishioners on their waiting list to take allotment plots at their sites. The Council **agreed** to make enquiries with the Town Council in this regard and report back at the next Parish Council meeting.

11.5 Reports from County and District Councillor and North Yorkshire Police

District Cllr Staveley reported that CDC has agreed the revised draft affordable housing supplementary planning document for public consultation.

District Cllr Staveley also reported that CDC’s Policy Committee agreed on the budget for the upcoming financial year, with a relatively modest increase of £5 per year for a band 2 property. CDC is coming from a position of comparative fiscal strength in order it can meet all the financial challenges. CDC has in recent weeks been awarding further Covid grant funding for businesses as set out by the Treasury.

The Council **noted** the NYP Community Messaging (Craven) from 13 January to 9 February 2021. The Council **noted** the NYP incidents report for the period between 10 January and 6 February, notably: one road related offence, two reports of highway disruption; and one report of animal/wildlife.

11.6 Planning

a. Applications

- 1 CDC: 2020/22285/FUL and 2020/22286/LBC – Conversion of existing and connected barn to form additional living space. Replacement windows to existing house. Repairs and painting of existing courtyard elevations. New green house in garden, Close House, Dallicar Lane. The Council **noted** that it had no comments to make.
- 2 CDC: 2020/22328/FUL – Change of use from ancillary living accommodation to create self contained serviced accommodation, Tipperthwaite Barn, Paley Green Lane. The Council **noted** that it had no comments to make.
- 3 CDC: 2021/22387/TCA – 7 No. Cypress - remove. 1 No. Grand Fir - remove. 2 No. Silver Birch - Reduce height by 3m, reshape crown. 1 No. Cedar - remove. 1 No. Cherry - remove. 1 No. Metasequoia - remove. 1 No. Pine – remove, Stonecroft, Tems Side. The Council **agreed** to request CDC that all tree works should be carried out before 1st March or after 1st July as to not disturbing nesting birds.
- 4 CDC: 2020/22378/LBC – Replace single glazed windows with double glazing in same material and style; replace external doors, 1 Pendle View. The Council **noted** that it had no comments to make.
- 5 CDC: 2020/22259/FUL – Proposed single storey extension and other associated internal and external alterations, Sports Pavilion, Giggleswick. The Council agreed to ask CDC for an extension of the deadline to provide comments until after the next Parish Council meeting as an additional report by the applicant is expected soon .
- 6 YDNPA: C/31/663- Full planning permission for change of use of existing agricultural building to joiners workshop, Stackhouse Farm, Stackhouse. The Council **noted** that it had no comments to make.

b. Decisions

- 1 CDC: 2020/22231/FUL – erect a temporary marquee until April 2021 on the school site (retrospective), Educational Marquee, Giggleswick School, Craven Bank Lane. **Granted.**
- 2 CDC: 2020/22081/FUL – demolition of part of the existing building and the construction of a new extension. The purpose of the proposed extension is to provide enhanced and additional sports facilities, specifically: extended changing rooms, improved facilities for disabled changing/WCs, expanded reception with seating area, flexible health and fitness and multi-use dance space and storage, Settle Swimming Pool, Kendal Road. **Granted**

c. Other planning matters

- 1 The Council **noted** the reply from the Bursar at Giggleswick School that the scheme for the redevelopment of Little Lords field and the building of a sports pavilion on Lords Playing Field is delayed. Subject to the granting of planning permission, it is Giggleswick School's intention that the pavilion will have community access with a social space that could be used for Parish Council meetings and other local community activities. If planning permission is obtained, various Section 106 benefits will arise, including a sum, allocated to the Parish Council for use where it believes most appropriate.
The Council **agreed** to seek further clarification regarding details of potential S106 funding contribution, specifically what potential projects within the parish might qualify for financial contribution.
- 2 The Council had **received** the CDC planning improvement report together with the improvement action plan considered and agreed by members of Policy Committee. The Council **noted** that CDC has set up a Planning Improvement board in order to track progress against the recommendations addressing a number of issues that have been identified by Town and Parish Councils.

11.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- The Council was **informed** that the footpaths improvement project has been completed and that Giggleswick School has expressed a willingness to make a contribution towards the cost of the repair of the footpath between Eshton's and Lord's Fields. The Council **agreed** to contact the Bursar and make enquiries.
- Regarding the registration of the Harrison Playing Fields with Fields in Trust the Council was **informed** that it is awaiting a copy of the Register of Title Deed, which must accompany the application form.
- The Council was **informed** that the rabbiting service had removed more rabbits. The Council **noted** that a parishioner had protested to vermin control being carried out. The Council **agreed** that a member of the Parish Council should be present in the future so that such incidents could be avoided.
- The Chairman, Cllr Perrings, **reported** on a site visit with the handyman regarding the work in the children's play area that was recommended by the RoSPA Inspector and a quotation for the work is awaited.

The Council **agreed** to make enquiries regarding signage and discuss the options at the next Parish Council meeting.

- The Council had **received** part 1 of the RoSPA Risk Assessment for the Harrison Playing Fields and it is awaiting part 2.
- The Council had **received** a number of representations for the placement of additional waste bins. The Council **reiterated** that all waste bins are emptied by a member of the Parish Council and not by the District Council. The Council **decided** that the current refuse policy need to be changed before it will consider installing additional waste bins.
- The Council **proposed** to ask NYCC for a footpath diversion to re-route the public footpath away from the rugby pitch and it **agreed** to make enquiries with the Diversion Officer.
- The Council **noted** that there were no other issues relating to the Harrison Playing Fields.

b. street lighting:

Regarding street light LP55 along Station Road, opposite 'Police Houses' the Council **decided** to accept the NYCC Officer's recommendation to install a new steel column with a new LED lantern to the other side of Station Road.

c. defibrillator NCPAD314 at Puddle Croft

The Council **noted** the quotation from ENW to re-connect the electricity supply to the telephone kiosk as £2,112.01 and it **decided** to not accept this. Cllr Jones **informed** the Council that the PCC Wardens have no objections to allowing the Parish Council to install the defibrillator at the Lych Gate where the cabinet would be under cover and where an electricity supply serving the light is already there. The Council **agreed** that Cllr Jones should take this request to the Diocese and investigate if permission could be granted.

d. collapsed railings along the quarry footpath up from the B6480 to the quarry

The Council had **contacted** the YDNPA Area Ranger regarding the maintenance responsibility for the railings and it **noted** Area Ranger's reply that he is planning a site visit to determine if the YDNPA installed the railings or if they were installed by Giggleswick Quarry.

e. gritting of main village access roads during icy weather

The Council **noted** the standard reply from NYCC Highways that only 54% of the County's roads are gritted, meaning that 46% of the roads are not treated, many of which are bus routes, villages or urban estates where there are schools. The Council further **noted** that amendments to gritting routes are only considered out of season in the summer months and that the timing and salt coverage of the routes are currently fully optimised. The Council **discussed** the options and **decided** that NYCC

Highways should be asked to add Belle Hill – Church Street – Raines Road to their Level 2 gritting service for the next winter, as these roads service three schools, a community Hospital and the Swimming Pool. District Cllr Staveley offered to contact NYCC Highways with a view to opening up a dialogue and move forward to finding a pragmatic solution.

f. Other issues relating to NYCC Highways

District Cllr Staveley **informed** the Council that the Station Road resurfacing works are scheduled for the second half of April 2021 and the Council **agreed** to monitor the situation.

11.8 Reports and updates on parish matters other than maintenance

a. speed reduction measures on B6480

The Council **noted** the confirmation from Giggleswick School that the two signs can be installed in the Ghyll Field as proposed by the NYCC Highways Officer David Cairns as long as the School can be made aware when the work is to be carried out. The Council also **noted** that David Cairns can go ahead with the removal of the short length of old post and rail fence and install reflector posts in place of fencing without removing the healthy tree.

The Council **received** the NYCC Highways Vehicle Activated Sign Protocol, which provides a proposed way forward for the deployment of third party owned temporary VAS. The Council was **informed** that three neighbouring Parish Councils had resolved to investigate the options and it **decided** to join a working group with the other PCs with a view to exploring potential locations of any VAS and liaise with the NYCC Officer.

b. the Parish Rooms

Cllr Jones **informed** the Council that the Parish Church Council has decided to put the Parish Rooms on the market for sale. The Parish Council will investigate the removal of the filing cabinet and the safe. Cllr Jones will keep the Council informed.

c. previous website closure

The Council noted that the previous website has been disabled auto-renew for subscription. The website subscription for Giggleswick Parish Council at www.giggleswick-pc.org is cancelled and the site is now offline.

11.9 Financial Matters

a. The Council **noted** the Financial Statements, including the bank reconciliation to 31 January 2021.

b. The Council **approved** payment of the following accounts:-

- Newitts of £106.51 for the football goal nets for the larger goals
- Conservefor of £12,782.82 for new footpaths on the Harrison Playing Fields
- Seton of £191.99 for salt spreader
- Settle Coal of £3,266.80 for building material for the footpaths improvement project
- clerk's salary for February 2021 of £489.60
- The Parish Rooms of £50.00 for the room hire in January and February 2020

To **note** receipt of £42.04 from ENW as wayleaves payments

To **note** receipt of £116.00 from Giggleswick School as footpath licence fee

The Council **resolved** a transfer the sum of £16,900 from the Skipton Building Society Account to the HSBC bank account.

- c. The Council **resolved** to appoint John Bownass as its Internal Auditor for the Finance Year 2020/2021 for a fee of £130.00
- d. The Council **considered** the Risk Assessment and Management document and it **resolved** to approve this, including an additional paragraph in order that, in light of the current Coronavirus pandemic, the clerk and RFO is empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable under the Local Government Act 1972, Section 101.

11.10 Reports on or notice of meetings of other bodies

- * Ribble Valley Borough Council: Clitheroe – Hellifield: Strategic Outline Business Case
- * CDC: Council Tax Refund Phone Scam
- * YLCA: Survey on the power to hold remote meetings and consultation about the power to regenerate
- * YDNPA: Management Plan 2019-2024 Annual Forum 2021 presentations
- * YLCA: Craven Branch meeting 24 February
- * Stories in Stone: scheme update
- * YLCA: White Rose Update 22/1; 5/2; Training e-bulletin 15/01; Webinar Sessions: FOI 26/1; Planning Enforcement and Appeals by Andrew Towleron 26/1; 10/02; NYP ‘ask the experts’ safer internet 9/2; Branch Meetings survey about attendance, their format and purpose; General Power of Competence; Councillors discussion forum session 28/1; 9/2; Training Bulletin and Programme February, March; remote conference 21 and 22 April;
- * PFCC: Public Accountability Meeting 26/1
- * Rural Services Network: the Rural Bulletin 19/1; 26/1; 2/2; 9/2; Rural funding digest, February edition
- * play ground e-brochures from Morti Sport & Play;

11.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. Riverside Panels
The Council had **received** correspondence from the Yorkshire Dales Millennium Trust Officer that the Riverside Panels are ready for delivery and should be installed soon. The YDMT Officer will keep the Council informed.
- b. Local Government Reorganisation in York and North Yorkshire – Government consultation
The Council had **received** correspondence from the Leader of CDC that the six district and borough councils of Craven, Harrogate, Richmondshire, Ryedale, Scarborough and Selby submitted a full business case for local government reorganisation to the Government. CDC’s proposal is for an ‘East & West’ model, which would see Craven, Harrogate, Richmondshire and Hambleton join together to form a unitary council in the West, and Selby, City of York, Ryedale and Scarborough join together to form a unitary council in the East. The Government has indicated that it is still intending to consult on proposals for reorganisation; this consultation is likely to launch in mid-February.
- c. Cllr Williamson **proposed** that the Council should consider organising a post Covid Community Action Day.
- d. Cllr Ray **proposed** to investigate the possibility to have the footpath from Lords Close to the riverside at Sandholme Close resurfaced. The Council **agreed** to discuss this item at the next Parish Council meeting.

- e. Cllr Bradley **proposed** to prepare a budget estimate for the path improvement on the Glebe Fields to be considered by the Governors of Giggleswick School. The Council **agreed** to discuss this item at the next Parish Council meeting.
- f. The Council **agreed** to discuss the continuation and constitution of the Harrison Playing Fields working group at the next Parish Council meeting.

11.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council meeting as Tuesday 9th March 2021 at 7.30 pm.

There being no further business to conduct the Chairman closed the meeting at 21.38 hours.

M. Hill

Clerk to the Council