

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
15th May 2018

15 Minutes for public participation session

There were no parishioners in attendance.

126. Present

Cllrs Perrings (Chairman), Jones, Airey, Bradley, Coleman, Davidson, Ewin-Newhouse, Greenhalgh and Williamson and with the Clerk in attendance. Also in attendance PCSOs Grace and McClurg.

127. Declaration of Disclosable Pecuniary and Other Interests

No Disclosable Pecuniary Interests or other interests were declared.

128. Minutes of the meeting held on the 10th April 2018

The minutes of the Meeting of the Parish Council, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr Jones and seconded by Cllr Airey.

129. Reports from District and County Councillor and the Police

There was no report from County and District Cllr Welch.

PCSO Grace introduced PC247 Andy McClurg and **reported** 10 incidents between 18th April and 12th May: three reports of a broken down vehicle near Settle College; three reports of accidental call to the police; one report of a van broken into and tools taken; one report of theft of a quad bike; one incident of sheep and lambs on the road and one incident of someone knocking on a door late at night.

PC247 McClurg also **reported** that door-to-door sellers, ex-offenders from Middlesbrough, are selling household items at extortionate prices. Door-to-door sellers, including fish sellers, must have a pedlar's licence that is signed by North Yorkshire police and the police are urging people to ask for the pedlar's certificate and call 101 if any door-to-door seller does not have such a licence.

The NYP Community Messaging Craven, the 2018 National Rural Crime Survey, 'take five' to stop fraud and Lifestyle 2018 were all circulated.

130. Matters from previous Meetings not otherwise included on the Agenda

No matters from previous Meetings were presented.

131. Planning Applications:

131.1 Received:

The Council had **no objection** to the following two applications, but made **comments**:

- a. CDC: 2018/19217/HH – two storey extension onto the north elevation, Sandrigg Laithe, Gildersleets Lane: The Parish Council would request that the applicant should be asked to provide a bat nesting facility to the north elevation.
- b. CDC: 2018/19270/MMA – minor material amendment to original planning consent 31/2016/17348 to amend size and location of external openings; amend location of external wall materials; reduce size of plant room adjacent to the garage; remove chimney stack; condition no 2, condition removal and replace approved drawings with proposed plans, site adjacent to Bankwell Road:
The Parish Council is of the opinion that the design and size of the windows on the north elevation are too modern for this conservation area and, also, not in keeping with the other, approved, windows. Also, the Parish Council would request that the north

elevation should be in natural stone instead of render to keep with the rest of the property.

131.2 Decisions

- The following decisions have been **notified** by the relevant Planning Authorities:
- a. CDC: 2017/18744/OUT – outline application for a residential development of 4 dwellings – access, appearance, layout and scale applied for with all other matters reserved, land South of Station Road: **granted**
 - b. YDNPA: C/31/658 – full planning permission for creation of living space in the former garage; modification of window openings; replacement of windows; removal of chimney stack; and installation of 5 velux rooflights, 19 Yealand Avenue: **granted**
 - c. 2018/19071/HH – to erect a timber shed in the rear garden. The shed would be 2.4m x 1.8m floor area and 1.9m high to the ridge. This would replace an existing timber shed (now rotting), in the same location, 27 Lords Close: **granted**
 - d. 2018/19084/FUL + 19085/LBC – internal alterations to improve boarding house facilities, minimal historic fabric alterations, new platform lift and disabled ramp, Nowell House, Giggleswick School, Craven Bank Lane: **granted**

131.3 Other Planning Matters

There were no other planning matters to consider.

132. To receive reports and reach decisions on various village matters.

132.1 Harrison Playing Fields

The Council was **informed** that Countrywide Grounds had come twice to cut the grass on the Harrison Playing Fields as well as the piece of grass up to the iron gate and some strimming around the field edges and pieces of play equipment in the children play area.

Cllrs Davidson and Jones **reported** that two of the four ‘no dogs’ signs have been installed. The other two signs could be installed in place of the two faded, almost illegible and certainly out of date ‘safety and accident reporting’ signs, if those were no longer required. The clerk was asked to enquire what the legal requirement is with the Council’s insurance company.

Cllr Jones **informed** the Council that the fence around the children play area is in disrepair and Cllr Perrings will request a quotation from Hartlington Fencing for a repair or a replacement of the fence.

Cllr Jones **reported** that the repair of the water supply pipe, alleged to be leaking, has not been addressed. The clerk was asked to contact Arla Foods at Settle Creamery a gain.

132.2 village verges contract confirmation

Cllr Jones **informed** the Council that Countrywide Grounds had cut or strimmed some of the village verges from the Harts Head to the Swimming Pool, avoiding the daffodils, Bankwell Road opposite Riversdale and from Beggars Wife Bridge to the foot bridge across the beck on Raines Road.

Cllr Bradley provided the ‘good verge guide’ for circulation.

132.3 street lighting matters

There were no street lighting matters to report.

132.4 maintenance of telephone kiosk

The Council was **informed** that Mr Adshead will collect the paint and commence the repainting of the telephone kiosk very soon. Cllrs Jones and Airey had undertaken a site visit and had assessed that the window panels of the telephone kiosk are in need of replacement. The Council agreed that Cllr Williamson would liaise with the contractor to remove the window panels prior to commencing the repainting, at an extra cost. The clerk was instructed to prepare a purchase order for new window panels, to be sent to X2Connect after agreement from Councillors.

132.5 the Giggleswick Charities tea party 12th May 2018

The Council was **informed** that the Giggleswick Charities tea party had welcomed 16 guests and that 13 pupils from the Primary School had provided some entertainment. Councillors expressed their thanks to the head teacher, staff and pupils of the Primary School. The Council had received a 'thank you' letter from Mrs Bolger for an enjoyable afternoon.

132.6 Castleberg Hospital update

The Council **noted** the decision by the Governing Body of the Airedale, Wharfedale and Craven CCG. They have agreed unanimously to support the Clinical Executive Group's recommendation to re-open Castleberg Hospital, after necessary refurbishment; to maintain current levels of care in the community and to take full account of the AWC strategy for integrating services closer to patients' homes and build on a community asset based approach. This would see Castleberg Hospital as a community based facility with options for a broader range of support services.

132.7 Parish Survey on Vehicle Activated Speed signs or Speed Indicator Devices and Elan City offers

The Council **considered** taking part in the parish survey on Vehicle Activated Speed signs and it **agreed** to decline.

132.8 YLCA and CDC: amendment tabled to Data Protection Bill to exempt local councils from requirement to provide Data Protection Officer and Information Commissioner's statement on this amendment

The Council **noted** that MPs accepted the Government amendment to exempt all parish and town councils and parish meetings in England from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.

132.9 to confirm date and suggest agenda items for the Annual Parish Meeting on 12th June 2018

The Council **agreed** to invite some local organisations to its Annual Parish Meeting on 12th June 2018 and the clerk was asked to invite the Giggleswick Gardening Group, the Women's Institute and the Giggleswick Parish Rooms.

133. Financial Matters**133.1.** Financial Statement to 30 April 2018

On the **proposal** of Cllr Davidson and **seconded** by Cllr Coleman the Financial Statement was **accepted**.

133.2 to consider clerk's offer for re-payment of (part of) fee of £64.11 of bank charges for overdraft

The Council **agreed** not to accept the clerk's offer for repayment of bank charges.

133.3 to consider acceptance of NJP and NALC agreed increase of Clerk's salary SCP 22 to £10.953 per hour with effect from 1st April 2018

The Council **agreed** to accept the increase of the clerk's salary scale 22 to £10.953 per hour with effect from 1st April 2018 to £438.12 per month.

133.4 The Council **approved** payment of the following accounts:

	Net	VAT	Total
NYCC streetlighting energy costs 2017-2018	£2,389.12	£477.82	£2,866.94
M. Hill (Clerk's salary)			£ 438.12
M. Hill (back payment for April salary)			£ 8.56

Received:

CDC first instalment of precept £12,500.00

The Clerk was **authorised** to transfer the sum of £9,164.27 from the HSBC Bank current account to the Skipton Building Society Account.

133.5 to note VAT reclaim of £2,172.50 from April 2017 to March 2018

The Council **noted** the VAT reclaim of £2,172.50 from April 2017 to March 2018.

133.6 to approve Explanation of Variances for finance year 2017-2018

The Council had **received** the Explanation of Variances for the finance year 2017-2018 for circulation and approval of these figures on Section 2 of the Annual Return at the next parish council meeting.

133.7 to receive the Risk Assessment And Management

The Council had **received** the Risk Assessment and Management for circulation and approval at the next Parish Council meeting.

133.8 to receive the Assets Register

The Council had **received** the Assets Register for circulation and approval at the next Parish Council meeting.

134. To receive reports on or Notice of Meetings of Other Bodies.

* YLCA: Consultation paper – unauthorised development and encampments

* YLCA: parish member of the YDNPA ballot

* NYCC: consultation on North Yorkshire Archives service

* 'post office near me' added on Parish Council website.

The Council **agreed** to add this link on the parish council's website.

* YDNPA: Parish Forum meeting notes

* CDC and Skipton Cycle Club: le petit départ, 3 June 2018

* Clerks & Councils Direct: May 2018, issue 117

* NALC: chief executive's bulletin no 18

* Keep Britain Tidy: great plastic pick up

* YLCA: Planning Seminar: 4 May Northallerton

* Healthwatch North Yorkshire April newsletter

* CDC: Dementia awareness events in Skipton (2 May) and Bentham (1 May)

* Community First Yorkshire: 'charge of change' conference, York, 17 May

- * Rural Vulnerability Service (Fuel Poverty, Rural Broadband; Rural Transport); Rural Housing Spotlight; Weekly Email Digest (16/4, 23/4, 30/4; 8/5; 14/5); Rural Opportunity Bulletin
- * LCPAS: courses
- * Play Ground e-brochures and flyers from: Earth Anchors, Eibe, Sutcliffe, HAGS

135. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no other matters determined to be addressed as a matter of urgency.

136. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr Jones **reported** that the narrow footpath that runs between Rallin Brow and Queen's Rock House (the ginnel that links the Riverside Path to Bankwell Road) is too narrow to cycle through and the clerk was asked to contact NYCC Highways to request that a 'no cycling' sign on either end of this path should be installed.
- Cllr Bradley **suggested** that the Council should consider the development of a village twitter account.
- Cllr Airey **reported** again that the private hedge on Church Street near the Primary School is impairing vehicle's vision and crossing parents and pupils are difficult to see. The Council **agreed** to assess the situation and report back at the next parish council meeting.
- Cllr Ewin-Newhouse **reported** that the bough off a tree, balanced on top of a wall near Armitstead Hall on top of a high banking directly over the road on a bend where visibility is poor, has not been removed yet. The clerk was asked to re-report this to NYCC Highways.
- The Chairman, Cllr Perrings, asked other Councillors to agree that in future, the summons of a meeting as well as all support papers could be sent by email.

137. To confirm the date of the next parish council meeting

The Council **confirmed** that the Annual Parish Meeting will be held on Tuesday, the 12th June 2018 at 18.45 hours (6.45pm) in the Parish Rooms, immediately followed by the ordinary meeting of the Parish Council.

There being no further business to transact the Chairman closed the meeting at 21.20 hours (9.20pm).

M. Hill
Clerk to the Council