

Giggleswick Parish Council
Minutes of Meeting 3, held on 8th June 2021

15 Minutes for public participation session

There were no members of the public in attendance.

- 3.1 Present:** Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Bradley, Coleman, Davidson, Ewin-Newhouse, and Williamson.
In attendance: County Cllr David Staveley, District Cllr Robert Ogden and Parish Council Clerk Marijke Hill.
Apologies received from Cllr. Greenhalgh.
- 3.2 Code of Conduct and Declaration of Interests**
- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
 - b. No requests were made for dispensation in connection with any items on this agenda.
- 3.3 Minutes of the Annual Meeting of the Parish Council and Meeting 2, both held remotely on 4th May 2021**
The Council **resolved** that the minutes of the Annual Meeting of the Parish Council and Meeting 2, both held remotely on 4th May 2021 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 3.4 Matters from previous meetings not otherwise included on the agenda**
The Council reported no matters from previous meetings not otherwise included on the agenda.
- 3.5 Reports from County and District Councillor and North Yorkshire Police**
The Chairman welcomed Craven District Councillor Robert Ogden. Cllr David Staveley reported on CDC matters about the issues of waste collection from the Harrison Playing Fields and the installation of an additional waste bin near the entrance / exit at the south end of the Lower Fellings at item 3.7a.
The Council **noted** the NYP incidents report from 5 May to 8 June, in which 24 incidents were reported, notably a non injury RTC at Four Lane ends and theft of roof tiles on Yealand Avenue.
- 3.6 Planning**
- a. **The Council noted that it had no comments to make on the following applications:**
 - 1 CDC: 2021/22673/HH – creation of a dropped kerb and vehicle access from the highway to off-road parking; grass infill of existing pedestrian access, 1 Brigholme Place, Station Road.
 - 2 CDC: 2021/22831/HH – construction of porch and detached double garage, The Grange, 6 Bankwell Close.
 - 3 CDC: 2021/22947/TCA – G1 Wild Damson: Fell line nearest to wall (6 trees), reduce height of remainder to 3m, Orchard Cottage, 2 Tems Side.
 - 4 CDC: 2021/22948/TCA – T1 Sycamore: Crown lift very lowest limbs, crown thin by 10%. T2 & T3 Larch: Crown lift very lowest limbs, 2 Raines Croft.
 - b. **The Council noted the following decisions:**
 - 1 CDC: 2021/22609/HH – Two storey side extension with garden store, Rowan House, Buck Haw Brow. **Granted.**
 - 2 CDC: 2020/22378/LBC – Replace single glazed windows with double glazing in same material and style; replace external doors, 1 Pendle View. **Granted.**

- 3 CDC: 2020/22259/FUL and amendment – Proposed demolition of sports pavilion, construction of replacement sports pavilion, and other works, Giggleswick. **Granted.**
- 4 CDC: 2021/22586/LBC – Internal and external renovation to include roof lights and replacement door to rear Location: 6 Church Street. **Granted**
- 5 CDC: 2021/22607/HH – First floor extension to side of existing dwelling, 12 Sandholme Close. **Granted.**

c. Other planning matters

1 development of Little Lords Field

The Council had **received** advice from CDC regarding any Section 106 planning gain funds and **noted** that the potential use of S106 monies will be part of the planning permission and CDC will contact the Parish Council to establish its requirements about potential projects when the planning application is submitted.

The Council **noted** a draft spreadsheet with the suggested S106 contributions relating to the proposed development from Giggleswick School’s planning consultant. Whereas neither the typology nor the available sums can be altered, the Council **agreed** it would suggest projects to be funded in the parish, in particular regarding the headings ‘Parkland & Green Spaces’; and ‘Civic Space Quality Improvement’.

The Council was **informed** that the developer would be willing to provide early release of the sum allocated for allotments within the S106 formula to assist the Parish Council with a potential allotment project.

The Council **noted** the reply from Settle Town Council that the Allotment Committee are willing to provide allotments for Giggleswick parishioners on the condition that Giggleswick Parish Council pays £25 per person to Settle Town Council for providing allotments to Giggleswick parishioners. The Council **agreed** to seek further clarification regarding the sustainability of the current 18 plots and also enquire if parishioners are currently on the STC waiting list.

2 Survey on behalf of CDC with representatives of Parish and Town Council relating to the CDC’s Planning Service 6th to 18th June.

Craven District Council has engaged an independent Planning Consultant to take forward a programme of change to the District Council’s Planning Service. The Chairman, Cllr Perrings, will have an opportunity to raise any matters relating to CDC’s Planning Service. The responses will be the subject of a report to elected members at CDC and will help inform the programme of change.

3.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- Regarding the emptying of the four waste bins, Cllr Jones **reported** that the full waste sacks have, again, not been collected. On behalf of the newly appointed District Councillor, Cllr Staveley reported that CDC’s Head of Waste Management had informed him that the waste collection crew had changed and did not know to collect the waste bags. Cllr Staveley will continue to address this matter that CDC will empty the bins at bin-point, not collection point. Cllr Staveley will also make enquiries for the installation of recycling bins.

- The Council had **received** correspondence that a group of people were using the fenced rugby pitch area for playing rounders and also that other groups are using the Lower and Middle Fellings for activities. The Council **agreed** that the HPF Working Group should propose a policy or signage to regulate the use of the Fellings. The Council also **agreed** to ask the Primary School if they currently organise any after school activity.

- Regarding the proposal to divert the PROW away from the rugby pitch to the new footpaths, mainly for public health reasons, the Council **agreed** to ask newly elected County Cllr Staveley to contact the NYCC Diversion Officer and make enquiries in terms of costings of such a diversion.

- The Council **noted** the reply from the Community Service Delivery Team of Airedale Hospital that the insurance company are arranging to rebuild the wall on Raines Road, opposite Eshtons, which was damaged in a recent accident.
- The Council had **received** correspondence that the self-set damson trees have become very tall, overgrown and straggly with numerous suckers arising both outside and within the back garden of a property on Tems Side. The owner of this property had asked the Council permission to have the ones nearest the wall removed to prevent damage and have the height of the tallest trees reduced to encourage them to bush out lower down and avoid the risk of snapping off, all at the owners' costs and carried out by Tree Tops Forestry. The Council **ratified** the decision that the owner can proceed applying for planning consent.
- The Council **considered** a proposal by the HPF Working Group to get information from parishioners regarding suggestions for future development. The Council **agreed** that the Chairman, Cllr Perrings will make a draft electronic version using survey-monkey, and report back at the next Parish Council meeting. The Council **decided** to consider asking the pupils of the Primary School for their views sometime in the new school year.

b. street lighting:

There were no street lighting matters reported.

c. maintenance on PROW between the sports fields of Settle college and the football club

The Council had **received** a reply from the NYCC Public Rights of Way Officer for Craven & Nidderdale that, due to the limited resources currently available, the PROW Officer is unable to give any advice as to when repairs may be carried out to this route. However, if a financial contribution is available from a third party, the Officer would be in a stronger position to request funding the rest of the work. The Council **agreed** to ask County Cllr Staveley to consider contributing via the Localities Budget. County Cllr Staveley agreed to contact the PROW Officer.

d. parishioners' concerns about road junction Bankwell Road-Raines Road

The Council **noted** the reply from a NYCC Highways Officer that the Engineer will assess if 'no parking' signs on the grass verge could be installed. However, as the issue of parked vehicles impairing visibility is a safety matter, the Parish Council was advised to contact the Police. Regarding the damage on the verge NYCC Highways can take no action as the defects do not meet the intervention criteria set out in the Highways Act. The Council was **informed** that the police has been notified and that it is awaiting a reply. The Council **decided** to keep monitoring the situation.

e. posts and rail fencing on footpath to Giggleswick Quarry

The Council **noted** a reply from the YDNPA Area Ranger that the post and rail fence on the quarry boundary next to the Public Footpath was installed by the previous owner Hanson Aggregates, and not by the Yorkshire Dales National Park Authority. The new owner of Giggleswick Quarry was already aware of the damage to the post and rail fence and they are planning to repair the fence where required. The Council **agreed** to monitor the situation.

f. refreshment of roundels on Raines Road and installation of new roundel at Belle Hill

The Council **noted** the reply from a NYCC Highways Officer that it is acknowledged some of the roundels along Raines Road are very worn and need refreshing so the Engineer will raise an order for them to be refreshed and also arrange for a new roundel on Belle Hill as requested.

g. Other issues relating to NYCC Highways

No other issues relating to NYCC Highways were reported.

3.8 Reports and updates on parish matters other than maintenance

- a. VAS Working Group Report
As District Councillor, Cllr Staveley had contacted Horton-in-Ribblesdale PC and **informed** the Council that their VAS units, which display actual speeds, are installed on private land and, therefore, do not need to comply to NYCC regulations. However, planning consent might be required and Cllr Staveley will make further enquiries.
- b. defibrillator
Cllr Williamson **informed** the Council that the new defibrillator cabinet has been installed and the defibrillator itself is placed back into the cabinet at the Lych Gate, St Alkelda's Church, Church Street, Giggleswick. Cllr Williamson will proceed with the removal of the defunct cabinet at Puddle Croft. The Council **noted** the correspondence from the Yorkshire Ambulance Service Community Defibrillation Co-ordinator that the CPAD is back on the system. The Council **agreed** to send a thank you letter to the Members of the PCC and in particular to Church Warden Thornton for helping out installing the cabinet.
- c. land between Lord's Field and the Riverside Path
The Council had **received** numerous representations over the years about the deplorable state of the piece of land between Lord's Field and the Riverside Path. The Council **agreed** to contact one of the known co-owners with the aim of starting a dialogue with them about the future of this piece of land and the possibility of its use for the local community.

3.9 Financial Matters

- a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 May 2021 and it **noted** the total balance of all accounts as £25,614.83, of which £5,030.49 in revenue and £20,584.34 in capital funds.
- b. The Council **resolved** to approve payment of the following accounts:-
 - Hartlington Fencing Supplies of £186.00 for replacement of gatepost at HPF;
 - Wel Medical of £490.74 for defibrillator cabinet;
 - Greenbarnes Ltd of £190.79 for telephone kiosk pinboard;
 - NYCC of £1,995.04 for street lighting maintenance 2020-2021;
 - clerk's salary of £499.20 for June 2021;
 - G.A. Hewitt & Son of £204.00 for grass cutting on HPF in April;
 - G.A. Hewitt & Son of £408.00 for grass cutting on HPF in May.
- c. The Council **noted** the Annual Internal Audit Report for the Finance Year 2020-2021 and **approved** payment of £130.00 to J. Bownass Accountancy Services for carrying out the Council's internal audit for the year ended 31st March 2021.
- d. The Council **resolved** to approve Section 1 – Annual Governance Statement of the AGAR 2020-2021.
- e. The Council **resolved** to approve Section 2 – Accounting Statements of the AGAR 2020-2021.
- f. The Council **noted** the Notice of Public Rights and Publication of unaudited Annual Governance and Accountability Return between 17th June and 30th July 2021.

3.10 Reports on or notice of meetings of other bodies

* NYCC: Skipton and Ripon Area Constituency Committee Meeting 27/5

* CDC: Citizens Online Project; Ward Member Grants; Dementia Friendly Craven; Dementia Action Week.

- * CDC: the Council **noted** the Change to Refuse and Recycling Collections for rounds 2 and 5 and a letter and a new collection calendar will be sent to Giggleswick residents in round 5.
- * Arthritis Action: Introduction to Self-Management for Arthritis 23/6
- * YLCA: Craven Annual Branch Meeting 23 June
- * YLCA: White Rose Update 14/5; 28/5; Law and Governance Bulletin 24/5; NALC Chief Executive's Bulletin 7/5; 21/5; Webinar Training Programme May and June; Training Bulletin 4/6; Webinar Sessions: Annual Governance and Accountability Return (AGAR) Assertions Training (For Councillors) 11/05; 'Off to a flying start' 18/5; Managing council employees: How to address capability 25/5; Finance and Accounts 9/6; Committees, Sub-Committees and Delegation 15/6; Chairmanship skills 16-17/6; Councillors discussion forum 13/5; 27/5; 8/6;
- * Community First Yorkshire: community led housing workshop: finding a site 12 June; responding to Covid-19: VCSE resilience follow-on survey until 7 June 2021
- * Stories in Stone final newsletter
- * Rural Services Network: the Rural Bulletin 5/5; 12/5; 18/5; 25/5; 2/6; 8/6; Rural funding digest June edition
- * play ground e-brochures from: Morti Sport & Play;

3.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. The Council was informed that the HPF Working Group had proposed that the Council should consider inviting local contractor(s) to price for footpath improvement from the main Harrison Playing Fields entrance near the Parish Rooms to junction with the new playing fields path as well as consider the option of cutting back the vegetation on this path, as well as to consider painting the entrance gate.
- b. Cllr Coleman proposed that the Council should consider action regarding the recent flooding on Paley Green Lane.
- c. Cllr Ewin-Newhouse informed the Council about the lack of progress on the B4RN project. County Cllr Staveley agreed to make enquiries.
- d. Cllr Airey proposed that the Council should consider asking a contractor to carry out hedge and verge cutting on Paley Green Lane, on the lane from Giggleswick Chapel to Croft Closes Farm and on Stackhouse Lane.
- e. Cllr Bradley proposed that the Council should consider asking NYCC Highways to amend its winter gritting route in order it includes Belle Hill – Church Street – Raines Road to their Level 2 gritting service.
- f. Cllr Bradley also proposed that the Council should consider asking NYCC Highways to refresh the road markings around the Primary School.

3.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council Meeting as 13th July at 7.30 pm at a venue to be determined, following the latest Government guidelines.

There being no further business to conduct the Chairman closed the meeting at 21.22 hours.

M. Hill

Clerk to the Council