

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE  
10<sup>th</sup> July 2018

**15 Minutes for public participation session**

There were no parishioners in attendance.

**150. Present**

Cllrs Perrings (Chairman), Jones, Airey, Bradley, Coleman, Davidson, and with County and District Cllr Welch and the Clerk in attendance.

Apologies have been received from Cllrs Ewin-Newhouse, Greenhalgh and Williamson.

**151. Declaration of Disclosable Pecuniary and Other Interests**

Cllr Bradley declared a pecuniary interest in item 155.1.a: YDNPA: C/31/75C at Borrins Farm, Hyber, Stackhouse Lane.

Cllr Airey declared a personal interest in item 155.1.b: NYCC: CA14 033 to amend the Commons Act 2006 Register at Huntworth.

Cllrs Perrings and Davidson declared a personal interest in item 156.1: The Harrison Playing Fields: NRRUFC's request to erect a wooden post and rail fence.

**152. Minutes of the meeting held on the 12<sup>th</sup> June 2018**

The Council **resolved** that the minutes of the Giggleswick Parish Council Meeting held on 12<sup>th</sup> June 2018 should be confirmed and **signed** by the Chairman, Cllr Perrings, as a true and accurate record.

**153. Reports from District and County Councillor and the Police**

County and District Cllr Welch reported that two grant schemes for any worth-wile projects were available: the Ward Member Grant and the Environmental Grant. Resurfacing of the A65 in Hellifield will take place soon and £615,000 has been made available for improvements on the A682 from the A65 junction at Long Preston to the Lancashire border.

CDC has launched a campaign to clean grass verges from litter this spring and the A65 from Skipton to Ingleton form part of this programme.

Cllr Welch enquired about the verge on Bankwell Road and the Chairman replied that the right hand side along Lords Field was not part of the Parish Council list for verge maintenance.

Cllr Welch reported the collapsed wall on Bankwell Road just after Beggar's Wife Bridge and this item was further discussed at minute 156.11.

PCSO Amanda Preston had sent a written Police report from 11 June to 5 July and 9 incidents were reported including three abandoned calls; one sexual offence; one concern for safety; one domestic incident; one road traffic offence; one burglary and one theft incident.

The NYP Community Messaging Craven and the survey on Neighbourhood Policing in North Yorkshire were both circulated.

**154. Matters from previous Meetings not otherwise included on the Agenda**

No matters from previous Meetings were presented.

**155. Planning Applications:**

**155.1 Received:**

The Council had **no objection** to or comments on the following applications:

- a. YDNPA: C/31/75C – full planning permission for erection of two storey and single storey extensions to existing bungalow and internal alterations, Borrins Farm, Hyber, Stackhouse Lane
- b. NYCC: CA14 033 application to amend the Commons Act 2006 Register to record an historic event, Huntworth, Giggleswick (CL61) – right entry 1

### 155.2 Decisions

The following decisions have been **notified** by the relevant Planning Authorities:

- a. CDC: 2018/19217/HH – two storey extension onto the north elevation, Sandrigg Laithe, Gildersleets Lane: ***granted***
- b. APP/C2708/W/18/ 3194464 – appeal notice for planning application 31/2016/17660: residential development of up to 13 dwellings including associated landscaping and infrastructure (access and layout applied for with all other matters reserved) – land to west of Raines Road and to east of Brackenber Lane: ***appeal dismissed***
- c. APP/C2708/W/18/ 3194464 – appeal notice for planning application 31/2016/17661: residential development of up to 12 dwellings including associated landscaping and infrastructure (access and layout applied for with all other matters reserved) – land to east of Raines Road and south of Brackenber Close: ***appeal dismissed***

### 155.3 Other Planning Matters

There were no other planning matters to consider.

## 156. To receive reports and reach decisions on various village matters.

### 156.1 The Harrison Playing Fields

- NRRUFC's request to erect a wooden post and rail fence:

Cllr Jones **informed** the Council that a meeting with representatives of NRRUFC had taken place and Cllr Jones had suggested that the Rugby Club research the feasibility to purchase American Fencing with the aim to keep dogs out of the pitch. The Rugby Club will consider this at their meeting and keep the Council informed.

- safety signage legal requirement from RoSPA:

The Council **agreed** to address this in conjunction with the possible repair or replacement of the fence.

- repair or replacement of fence: there was no further update.

- replacement of pipeline across Lower Fellings;

Cllr Jones **informed** the Council that it is Arla Creamery's intention to renew the pipe from Raines Road to Bankwell Road. This will involve digging a trench across the Lower Fellings, lifting out the old pipe and installing the new one and then backfilling the trench. The Council will be informed when the work will commence. The Council **agreed** that Arla should proceed to avoid any further leakages from a ruptured pipe.

- damaged boundary wall between Lower Fellings and Bankwell Road

The Council had **received** information that the wall that forms the boundary between the Lower Fellings and Bankwell Road has been damaged over a length of approximately 50m with capping stones missing in places. The Council **agreed** that it should obtain a quotation for the repair of this wall and the Chairman will make enquiries and report back at the next Parish Council meeting.

### 156.2 village verges: urban grass cutting review to add top of Belle Hill and report of overhanging vegetation over paths around the parish

In relation to the Council's request to add the top of Belle Hill to the NYCC's urban grass cutting service for safety, the Council **noted** the NYCC's Corporate Director

Business and Environmental Services reply that NYCC Highways Area 5 Skipton will investigate and inform the Council of the outcome.

Cllr Jones **informed** the Council that the grass on the top of Belle Hill had been cut by the contractor and three invoices, all with the same amount to pay, have been received. The Clerk had requested the contractor to send the invoices to the Council's email address.

The Council had **received** correspondence from Mr Clive Whitton regarding overhanging vegetation from trees over a number of paths around the village. The Council **agreed** that the clerk should ask Giggleswick School to cut back overhanging vegetation on the path from Sandholme Close to Lords Close. Regarding the other paths mentioned the Council will carry out an assessment and report back at the next Parish Council meeting.

County and District Cllr Welch **reported** in this context that NYCC will notify land owners to cut back overhanging vegetation once per year and, in case this has not been carried out after a period of time, NYCC will cut it back on the landowner's expense.

**156.3** street lighting matters

County and District Cllr Welch **reported** that a new lamp post at Four Lane Ends has been installed recently.

**156.4** maintenance of telephone kiosk electricity cable

The Council was **informed** that the electricity cable has not been removed yet and the clerk was asked to re-instruct Harrison & Cross to carry out this work.

**156.5** 'no cycling' signs at either end of ginnel between Rallin Brow and Queen's Rock House

The Council **noted** that a reply for the installation of 'no-cycling' signs at either end of the ginnel between Rallin Brow and Queen's Rock House is awaiting.

**156.6** Riverside Path interpretation panel

The Council **noted** the reply from Stories in Stone Discover Ingleborough Officer Debbie Boswell from YDMT that the content on the proposed re-designed information panel should be presented to the Council by July.

**156.7** Southlands, Station Road, enforcement case 1688/13

The Council had **reported** that the vegetation in the back garden of Southlands on Station Road is damaging the boundary wall of the neighbouring property and it **noted** the response from Mr Leon Hazeldine of CDC that this particular property will be discussed with CDC's Legal Services Manager. Mr Hazeldine will provide further updates as soon as practicable.

**156.8** bough on wall near Armitstead Hall

The Council was **informed** that the bough on the wall near Armitstead Hall is not constituting a highway safety defect and its removal is the landowners' responsibility.

**156.9** 20mph roundel on road surface of Belle Hill

The Council had requested to NYCC Highways that a roundel should be painted on the road surface of Belle Hill and it **noted** the response that the 20mph sign was cleaned recently and clear from vegetation and that therefore, there is no need to install a roundel on the road.

**156.10** vegetation strimming on Paley Green Lane

The Council had requested to NYCC Highways that all the encroaching vegetation on both sides of Paley Green Lane from Grain House to the junction of Craven Ridge Lane is removed and it **noted** the response from Nik Goodman that an order has been raised for the vegetation to be cut back in the autumn. The Council **agreed** that this should be carried out as a matter of urgency and Cllr Airey will speak with Nik Goodman and report back at the next Parish Council meeting.

**156.11** fallen wall on Bankwell Road

The Council was **informed** that the boundary wall, partly fallen, is not NYCC's responsibility nor Skipton Housing. The Council **agreed** that County Cllr Welch should make further enquiries.

**156.12** request received to re-site the 30mph speed limit signs to past the public footpaths

The Council was **informed** that Mr Tony Carroll had raised serious concerns for the safety of pedestrians with speeding traffic on the B6480 close to the Hart's Head. The public footpaths that run from The Mains across the B6480 to the Church yard and into the village are regularly used by walkers, dog walkers, children being escorted to the Primary School, Giggleswick School pupils, and members of the public. The Council **resolved** that it should request a 40mph speed limit along this winding road approaching the village over Buck Haw Brow from the A65.

**156.13** Tems Beck Maintenance Management – reply from NYCC Flood Management Team Leader

The Council had contacted NYCC Flood Risk Management in relation to the development of a maintenance management plan for Tems Beck which should include course of action with maintenance responsibilities and finance implications. The Council **noted** the reply from Emily the Flood Management Team Leader that responsibility for the maintenance of watercourses rests with the riparian owner and it is their ultimate responsibility to ensure that they comply with any stipulations. Overall responsibility for regulation rests with the Environment Agency. The Council **agreed** that it would be helpful to know what NYCC expects in terms of permissions and good practice as NYCC is the regulating authority for any work in Tems Beck. The clerk was asked to invite Emily Mellalieu to a site meeting to discuss all aspects.

**156.14** Settle and District Aid in Sickness Fund: appointment of trustees and future plans

The Council has **received** a letter from the Chairman of the Settle and District Aid in Sickness Fund to update its appointed Trustees' records and inform parish councils with its plans for the future. For some time the charity has been unable to distribute the annual income of approximately £1,300.00 and one of the options could be to 'wind up' this charity and distribute the money to good causes that relate to the charity's objectives. The Council **agreed** to circulate the letter and consider this item at the next Parish Council meeting.

**156.15** to receive Records Management Policy

The Council **agreed** that the Records Management Policy would support the Council's Data Protection Policy in complying with the GDPR and other associated legislation and that it should be reviewed annually. The Council **decided** to circulate this document for adoption at the next Parish Council meeting.

**157. Financial Matters**

**157.1. Financial Statement to 30 June 2018**

On the **proposal** of Cllr Davidson and **seconded** by Cllr Coleman, the Financial Statement was **accepted**.

**157.2 to approve Local Council Insurance Policy Schedule**

The Council **considered** the Local Council Insurance Schedule as prepared by Zurich Municipal. The Council **resolved** that it should not list individual parish council assets and it **approved** the Policy Schedule.

**157.3 The Council approved payment of the following accounts:**

	Net	VAT	Total
Zurich Municipal (local council insurance 2018-2019)			£889.67
M. Hill (Clerk's salary)			£438.12
M. Hill (Clerk's expenses April-June 2018)			£156.37
WEL Medical Ltd (Electrode Pads for def)	£ 39.90	£ 7.98	£ 47.88
Countrywide Grounds Maintenance (April)	£471.43	£94.29	£565.72
Countrywide Grounds Maintenance (May)	£471.43	£94.29	£565.72
Countrywide Grounds Maintenance (June)	£471.43	£94.29	£565.72

The Clerk was **authorised** to transfer the sum of £3,211.66 from the Skipton Building Society Account to the HSBC Bank account.

**157.4 to verify bank statements Q1 of Finance Year 2018-2019**

Cllrs Jones and Davidson **verified** the bank statements for the 1<sup>st</sup> quarter of the Finance Year 2018-2019 and **reported** that no issues were found. The bank reconciliation for the same period will be signed at the next Parish Council meeting after the discovery of a clerical error.

**157.5 to consider registering for (read only) internet banking**

The Council **resolved** to approve registering for internet banking and the clerk was authorised to proceed.

**158. To receive reports on or Notice of Meetings of Other Bodies.**

- \* YLCA: White Rose Update, June 2018
- \* Settle Area Swimming Pool Members' Newsletter April and June and invitation to AGM on 12 July
- \* CDC: Community Led Housing event, 19 July, Skipton
- \* YLCA: Annual Review 2017/2018 & Joint Annual Meeting 2018: 14<sup>th</sup> July Walshford, Wetherby
- \* YLCA: no contested election for parish representative for the Western Area
- \* NYCC: Overview and Scrutiny Committee meeting, 12 July: VAS review
- \* YLCA: training events: developing skills as a Cllr and change of date for finance and budgeting
- \* NALC: chief executive's bulletin: 15 June; 22 June; 29 June; 6 July and NALC Newsletter
- \* Gargrave Neighbourhood Development Plan Submission
- \* Craven and the First World War Project Summer 2018
- \* Rural Vulnerability Service (Fuel Transport); Rural Economy Spotlight; Spotlight on Older People; Weekly Email Digest (18/6; 25/06); Rural Conference 2018: 4 & 5 September Cheltenham; Rural Opportunity Bulletin (expected); Rural Bulletin
- \* Clerks & Councils Direct, July 2018, issue 118
- \* Play Ground e-brochures and flyers from: Realise Future Eco Furniture; Earth Anchors; HAGS
- \* CDC: Dog Trust community event, Skipton, 17<sup>th</sup> July

**159. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**

There were no other matters determined to be addressed as a matter of urgency.

**160. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda**

- Cllr Greenhalgh had **reported** that the owner of the new build on Bankwell Road had expressed disappointment at the Council's comments to the change of render on the north facing wall of the development as he feels that this particular wall is not visible from outside the property. The Council **agreed** that Cllr Greenhalgh should pass on that the deadline for comments has passed and that it is the planning authority to make a decision
- Cllr Greenhalgh had also **reported** that the ash trees on the left hand side of the B6480 opposite Settle College may disappear as a result of ash die back disease. The Council **agreed** that Cllr Greenhalgh should pass on that a decision on any replanting or inter planting on this land is for NYCC to consider.
- Cllr Perrings **informed** the Council that the Wardens of St Alkelda's PCC have agreed to rent the Church to the Trustees of the Giggleswick Charities on the evening of the 8<sup>th</sup> September 2018 for £60.00. The Council was further **informed** that Helen Thwaite has taken over as the Secretary to St Alkelda's PCC.
- Cllr Jones **informed** Council that the scrapbook will be returned to Mr Tony Carroll of the Giggleswick Gardening Group. Cllr Jones also **reiterated** the need for volunteers to help with the litter picking. The group meet every first Monday in the month at 10.00 am by the village notice board at Tems Street.
- Cllr Jones **reported** that the owner of the privet hedge on Church Street is considering the feasibility of bevelling the hedge professionally.
- Cllr Davidson **informed** the Council that the electrode PADS in the defibrillator have been replaced. The Council **agreed** that the old electrode PADS need to be disposed off in a correct manner.
- Cllr Bradley **reported** that the existing road markings at the Primary School are very worn, and this might be contributing to the problems with inappropriate vehicle parking. The Council **agreed** that the clerk should contact the Head Teacher at the Primary School to enquire what measures the school is taking to mitigate the issue of inappropriate parking and also contact NYCC Highways to request to refresh the yellow 'school' markings and hatching as well as the white 'slow' marking and to consider double yellow lines on the roadside.

**161. To confirm the date of the next parish council meeting**

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 14<sup>th</sup> August 2018 at 19.30 hours (7.30pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 20.55 hours (8.55pm).

M. Hill  
Clerk to the Council