

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
9th July 2019

15 Minutes for public participation session

Settle Town Cllr Balsamini and Assistant Town Council Clerk Mr Orton asked to participate at items 299.3: Joint Neighbourhood Plan and 300.8: Skate Park facility site allocation.

294. Present

Cllrs Perrings (Chairman), Airey, Bradley, Coleman, Davidson, Greenhalgh and Williamson and with the Clerk in attendance.

Apologies have been received from Cllrs Jones and Ewin-Newhouse.

295. Declaration of Disclosable Pecuniary and Other Interests

Councillors did not record any Disclosable Pecuniary Interests or Other Interests in relation to items on the Agenda.

296. Minutes of the meeting held on the 11th June 2019

The Council **resolved** that the Minutes of the Giggleswick Parish Council Meeting held on 11th June 2019 should be confirmed and **signed** by the Chairman, Cllr Perrings, as a true and accurate record.

297. Reports from District and County Councillor and the Police

There was no report from District and County Councillor Richard Welch.

PCSO Jayne Grace had sent a written incidents report and between 7th June and 7th July eleven incidents were recorded which included 1 suspect vehicle on B6480; 2 RTCs on B6480 non injury; 1 incident of manner of driving; 3 concerns for welfare and found missing person; 2 domestic incidents; 1 incident of indecent images; and 1 incident of door to door cleaning windows.

The Community Messaging Craven was circulated.

298. Matters from previous Meetings not otherwise included on the Agenda

No matters from previous meetings not otherwise included on the Agenda were reported.

299. Planning Applications:

299.1 Received:

The Council **decided** it had no objection to or comments on the following planning applications:

- a. CDC: 2019/20525/COU – change of use from shop and flat to house, 3 Church Street
- b. CDC: 2019/20609/HH – proposed internal alterations and construction of new pitched roof over existing garage, 7 Sandholme Drive, Station Road

299.2 Decisions

The following decision has been **notified** by the relevant Planning Authority:

- a. CDC: 2019/20308/VAR – application to remove holiday let condition 3 & 4 from planning permission 5/31/58/K granted 18/6/1990 and condition 5 from planning permission 31/2000/357 granted 30/5/2000, Rowan House / Willow Cottage / Holly Lodge, Buck Haw Brow: **granted**

299.3 Other Planning Matters

- a. to consider the preparation of a joint Neighbourhood Plan with Settle Town Council

Settle Town Cllr Balsamini **informed** the Council that Settle Town Council has resolved to prepare a Neighbourhood Plan and to apply for a Neighbourhood Grant from Locality. Town Cllr Balsamini asked the Council to consider a proposal to prepare a joint Neighbourhood Plan. The Council **agreed** to hold further discussions with the Town Council at the first opportunity and to await an invitation to attend a joint meeting.

300. To receive reports and reach decisions on various village matters.

300.1 The Harrison Playing Fields

The Council was **informed** that there has not been an update regarding the outdoor fitness timber trail equipment or the repair of the eight benches.

The Council was **informed** that the felling and removal of the two Cherry trees was completed and that the velcro for the 16ft x 6ft goal posts has been ordered. The velcro will be delivered to Cllr Bradley's work address at Stackhouse.

In relation to the grass cutting on the Harrison Playing Fields the Council had **received** further complaints that the grass was not cut short enough, in particular in the fenced off area at the Lower Fellings. The Council had **instructed** Horton Landscapes to cut this area to an appropriate length for sports activities and to remove the cuttings and Cllr Davidson **reported** that this had not been carried out satisfactorily. The Council **resolved** that it would seek alternatives for making good the damage that the contractor has done on the Fields and for the grass cutting on the HPF for the remaining year.

The Council had **received** a request by Settle Youth Club for a BBQ on the Middle Fellings on 17th July. The Council **agreed** to give permission subject to the organisers taking off from the BBQ site all rubbish and being considered regarding noise as additions to the provided risk assessment.

300.2 street lighting matters

The Council was **informed** that street lights LP 29 and LP 30 on Stackhouse Lane were not working and that ENW had resolved this problem with a power supply to these lights. However, the lantern on LP 29 is in a very poor condition. The estimate to replace it with a new pole bracket and 15W LED lantern is £280 + VAT.

LP 30 is on 24 hours a day and a photocell to switch it off cannot be fitted. Also, the lantern is in a very poor condition. The estimate to replace it with a new pole mounted junction box, bracket and 15W LED lantern is £385 + VAT.

The Council **agreed** to accept both estimates and to contact NYCC to proceed.

The Council was further informed that LP 32 was faulty and it **agreed** to report issue to NYCC at the same time.

300.3 future use of telephone kiosk

Cllr Williamson **informed** the Council that the refurbishment of the telephone kiosk is completed. Councillors expressed their thanks to Cllr Williamson and her team of helpers. The Council **agreed** to contact the Primary School for an official handover before the end of term.

300.4 to receive an update regarding speed concerns consultation on B6480

The Council **noted** that it has not received a reply to its request to NYCC Highways to re-consider their decision to not agree to a reduction from the current national speed limit on this stretch of the B6480.

- 300.5** to consider action regarding Tems Beck Maintenance Management information note
There was no further report on this item.
- 300.6** to receive update and feedback regarding wild flower area
The Council had **received** positive feedback from two parishioners regarding the installation of a wild flower verge opposite the Harts Head. The Council **agreed** to cut the area once in late summer and to evaluate the verge's condition and the spread of wild flowers in January 2020. The Council also **agreed** to re-erect one of the signs in the verge that was found in White Friars courtyard.
Cllr Greenhalgh **reported** that there might be some special species of wild flower in the triangle at the top of Belle Hill. The Council **agreed** that Cllr Bradley could liaise with a botanist to investigate and report back at the next Parish Council meeting.
- 300.7** to receive follow up on dog waste issues
The Council had **received** follow up correspondence from Mr Wayne Gray, CDC's Environmental Health Officer. Regarding the replacement of the small red dog waste bin at Kendalmans with a full size black bin, Mr Gray would like to see evidence of this bin overflowing. The Council **agreed** it would provide this evidence. Regarding the alleged missing bin at the bottom end of the Lower Fellings on Bankwell Road, Mr Gray informed the Council that there is not a bin located here on the CDC bin map.
- 300.8** to receive update regarding allocation of land for skate park and Steering Group meeting 8 July
Town Cllr Balsamini **informed** the Council that Settle Town Council had resolved that the Millenium Gardens at Bond Lane is to be discounted as the preferred site for the Skate Board facility. At the Steering Group meeting on 8th July it was agreed to support the Settle Pool site as the preferred site for the facility.
- 300.9** to receive an update regarding two sightings of Japanese knotweed
Cllr Bradley **informed** the Council that the Japanese Knotweed at Buck Haw Brow has been treated with a herbicide but is starting to re-grow. The Council **agreed** to contact NYCC Highways to request that this area is re-treated before the autumn. Cllr Bradley also **reported** alleged sightings of Japanese knotweed on a wall on the Settle side of the river Ribble and at the back of the Harts Head. The Council **agreed** to contact Settle Town Council and report the sighting on the wall.
- 300.10** to receive an update regarding spraying of herbicide in the centre of the village
The Council **noted** that neither NYCC Highways nor Giggleswick School were responsible for the spraying of herbicide in the centre of the village on Sunday 9th July.
- 300.11** to receive an update regarding funds for feasibility study for a Village Hall for Giggleswick
Cllr Coleman **informed** the Council that after extensive search, there is no financial support available for any feasibility study for a village hall. The Council **agreed** to gauge people's interest in getting actively involved with this project prior to investigating the concept of funding further. The Council also **agreed** to make an advert in the Community News and present the wording at the next Parish Council meeting.
- 300.12** to receive an update regarding CDC's change of individual waste collection policy
The Council had not received a response regarding this item.

300.13 to receive an update regarding repair of potholes on Stackhouse Lane

The Council had not received a response regarding this item.

300.14 to receive notification of planned road closure on Raines Road

The Council **noted** the planned road closure on Raines Road for a period of 7 days between 29th July and 4th August 2019 for a gas main replacement.

301. Financial Matters**301.1.** Financial Statement to 30 June 2019

The Council **resolved** to accept the Financial Statements to 30th June 2019.

301.2 to note External Auditor's receipt of AGAR part 3 2018-2019

The Council **noted** the External Auditor's receipt of the AGAR part 3 2018-2019.

301.3 to receive notification of public rights and publication of AGAR part 3 2018-2019

The Council **noted** the dates of public rights and publication of the AGAR part 3 2018-2019 as 1st July to 9th August 2019.

301.4 to consider renewal of annual parish council insurance for £889.67

The Council **resolved** to accept the renewal of the annual Parish Council insurance to June 2020 for £889.67.

301.5 The Council approved payment of the following accounts:

	Net	VAT	Total
NYCC (street lighting maint. costs 18-19)	£1,712.63	£342.53	£2,055.16
Zurich Municipal (annual council insurance)			£ 889.67
Tree Tops Forestry Ltd (felling 2 trees)	£ 495.00	£ 99.00	£ 594.00
M. Hill (Clerk's salary)			£ 466.80
M. Hill (Clerk's expenses April – June 2019)			£ 163.89

The Council **resolved** to withhold payment to Horton Landscapes for grasscutting in June for £480.00 on the grounds that the grass has not been cut to an appropriate length for several months and that subsequently, damage has been done to the Fields. The Council **resolved** to transfer the sum of £4,649.52 from the Skipton Building Society Account to the HSBC Bank account to cover the payments of accounts.

301.6 to note submission of VAT reclaim from Finance Year 2018-2019 of £3,773.89

The Council **noted** the submission to HMRC of the Council's VAT reclaim for the Finance Year 2018-2019 of £3,773.89.

301.7 to verify banks statements for the first quarter of the Finance Year 2019-2020

Cllrs Davidson and Williamson **verified** the bank statements for the first quarter of the Finance Year 2019-2020 and **reported** that no issues were found.

302. To receive reports on or Notice of Meetings of Other Bodies.

* NALC L09-18: the Public Sector Bodies (websites and mobile applications) (No. 2) Accessibility Regulations 2018 was circulated and will be on the agenda for the October meeting to consider to appoint a councillor to investigate the implications how to comply to these Accessibility Regulations 2018.

* YLCA: White Rose Update June and July 2019

* CDC: Craven Spatial Planning Sub Committee meeting 8th July

- * YLCA: celebrating 75th anniversary of VE Day; training events; Joint Annual Meeting, 13 July 2019, Walshford near Wetherby; Annual Review 2018-2019
- * NALC: Chief Executive's Bulletin 21 June; 8 July
- * Clerks & Councils Direct, July 2019, issue 124
- * Google: changes to YouTube's terms of service
- * Rural Services Network: The Rural Bulletin 18/06; 25/06; 02/07; 09/07; Rural Funding Digest July 2019
- * Play Ground e-brochures and flyers from: Earth Anchors; Eibe Playgrounds; Wicksteed; Creative Play; Realise Futures;
- * Settle Area Swimming Pool Newsletter May 2019 and AGM 18th July 2019, Settle

303. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters as a matter of urgency reported.

304. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr Williamson **reminded** the Council that Giggleswick School will engage its Year 10 pupils in Community Service in September 2019. The Council reiterated that it had **agreed** to discuss any small projects it may have at the next Parish Council meeting.
- Cllr Bradley **proposed** to include an item on the agenda for the next Parish Council meeting to consider action regarding pedestrian safety on Stackhouse Lane.
- Cllr Bradley **reported** that the BARN highspeed broadband will come to Stackhouse soon.
- Cllr Bradley also **reported** that bird feed stations have been considered in the fenced off area between the Ribble and Lords Field.

305. To confirm the date of the next parish council meeting

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 13th August 2019 at 19.30 hours (7.30 pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 21.47 hours (9.47 pm).

M. Hill
Clerk to the Council