

## Giggleswick Parish Council

Minutes of conducted business by Giggleswick Parish Council under authority delegated to the Parish Clerk/Responsible Financial Officer, in consultation with the Chairman, Cllr Perrings, and the Vice-Chairman, Cllr Jones, noted as approved by Parish Councillors

Period 4: 10<sup>th</sup> June to 14<sup>th</sup> July 2020

### 4.1 Cancellation of meetings

- a. The Council noted that the Parish Council meeting, scheduled for 14<sup>th</sup> July 2020, has been cancelled under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.
- b. Following recently received NALC and SLCC advice to not hold a physical public meeting until a risk assessment has been conducted to determine if such a meeting is feasible and safe, the Council agreed to continue to work on the basis of continuing to conduct the Council's business by delegated powers and by using email and telephone for consultation for the time being. The Council arranged an informal, face-to-face, socially distanced meeting on 13<sup>th</sup> July to discuss this matter further. Councillors agreed to hold a practice virtual meeting soon in order to resume a Parish Council meeting on 11<sup>th</sup> August.

4.2 The Council confirmed the Minutes of the Parish Council's conducted business for period 3 to 9<sup>th</sup> June 2020.

### 4.3 To note reports from County and District Councillor and North Yorkshire Police

- a There has been no report from County and District Councillor Richard Welch
- b The Council **noted** the NYP Community Messaging (Craven) from 4 June to 9 July.  
The Council **noted** the North Yorkshire Police monthly incidents report between 1<sup>st</sup> June to 11<sup>th</sup> July, notably two reports of attempted burglary; six road related incidents, including one RTC; two reports of suspect incident; three reports of ASB; two reports of civil dispute; and one concern for welfare.

### 4.4 Planning

#### a To note applications received and actions taken

1. 2020/21678/FUL – proposed installation of solar panels on the south aisle roof of the church, St Alkedas Church, Church Street  
The Council **noted** that it had no comments to make.

#### b To note planning decisions received

1. YDNPA: C/31/619C – householder planning permission for erection of single storey extension to south elevation, Hillcroft, The Mains ***approved conditionally***

#### c To note other planning matters received

No other planning matters were received.

### 4.5. To note actions regarding parish maintenance matters

1. Harrison Playing Fields:
  - The Council **noted** that it has accepted the quotation for the spraying of the bramble vegetation along the stone wall adjacent to the back gardens of properties for £80.00 + VAT for the first spraying and an additional £40.00 + VAT for a follow up treatment. The Council was **informed** that the first treatment has been carried out.
  - The Council **noted** that there is no further report or action taken regarding the leak on the water pipe at the footpath between Raines Road and Bankwell Road.

- The Council **noted** that a purchase order for the replacement of a new set of nets for the small goals of £144.67 and Velcro fastening of £41.62 has been sent to the respective suppliers.
- The Council **noted** that Jill Eccleston will temporarily use the Middle Fellings for outdoor training.

2. street lighting: LP20

The Council was **informed** that NYCC has carried out a site visit to the location of LP20 at Tems Side. Electricity North West (ENW) will now no longer re-service a new wall mounted street light, nor a new pole mounted street light. The old lantern is now obsolete. The wall junction box is sub-standard. The complete fitting needs to be replaced, however, a new fitting cannot be electrically connected by ENW due to reasons stated above. There is no other available power source as all the mains supplies are fed from an ENW pole, overhead to the chimney stack, then routed to a multi way junction block, split towards each property and the wall mounted light.

The Council **noted** that, at this present time, there is no option but to leave this wall light unserviceable.

3. bench at the bottom of Belle Hill

The Council was **informed** that the parishioner who bought the piece of land adjacent to the piece on which this bench stood had replied that the bench had fallen into disrepair and had been cut up. The plaque, however, has been returned to the Chairman. The Council **noted** that the contractor, who was intended to repair the bench, has been informed that there is no longer a job to be carried out.

4. speed reduction measures on B6480

The Council had **received** communication about the 'AJ1 Project Road Safety Fund' to fund community road safety projects. The Council **noted** that Councillors will re-activate their interest in this matter when meetings resume and continue to look at what other measures the Council, in conjunction with NYCC, can take in light of their refusal to reduce the speed limit.

The Council had also **received** correspondence that signs, asking drivers to slow down had been erected in the 40mph section in Wigglesworth. The Council **noted** the reply that the signs were funded and erected by the residents in Wigglesworth, without gaining permission from NYCC as they are only temporary and can easily be removed if needed.

**4.6 To note reports and updates on parish matters other than maintenance**

1. ownership of the bridge over Tems Street:

The Council had **received** correspondence from Mr Mark Canon of Walker Foster Solicitors who has taken the file regarding ownership of the bridge over Tems Street from Coles Solicitors. The Council **agreed** to reply that the Council has deferred decision making on this subject until a public meeting can be held.

2. access to the river Ribble

The Council had **received** a reply from Settle United Football Club that they are seeking advice from Walker Foster Solicitors regarding the deeds of the purchased land by Settle United in 1988 in order to fully understand their rights and obligations. The Football Club Committee will inform the Parish Council of the solicitor's findings and the Club's decision that will follow in due course. The Council was also **informed** that the rebuilt wall had been damaged and the Council agreed to condemn such behaviour which has taken place by persons unknown to the Parish Council.

**4.7 To note reports regarding Financial Matters received**

1. The Council **noted** the Financial Statements, including the bank reconciliation to 30 June 2020.
2. The Council **approved** payment of the following accounts:-
  - G.A. Hewitt and Son for grass cutting HPF in June of £336.00
  - Zurich Municipal for renewal of annual Parish Council insurance of £889.67

- clerk's salary for June 2020 of £476.40. and £138.90 for expenses April to June 2020
- 3. The Council **noted** the submission of VAT reclaim for the finance year 2019-2020 to HMRC of £1,975.61 as well as it **noted** the receipt of this sum by HMRC. The Council **approved** the transfer of £145.40 from the Council's bank account to the Giggleswick Charities bank account as VAT reclaimed for the purchase of the bench, now fitted on the riverside path.
- 4. The Council **noted** the submission to the External Auditor of the AGAR 2019-2020 and the publication of the following AGAR 2019-2020 papers on the Council's website:
  - Annual Internal Audit Report;
  - Section 1 – Annual Governance Statement;
  - Section 2 – Accounting Statements;
  - bank reconciliation;
  - analysis of variances;
  - notice of public rights.

#### **4.8 To note reports on or notice of meetings of other bodies**

\* YLCA: planning training webinar session 15, 16 July. The Council **agreed** that Cllr Williamson should attend one of these sessions for £22.50.

\* YLCA: 'off to a flying start' webinar session 30 July. The Council agreed that Cllr Bradley should attend this session for £48.00.

\* YLCA: NALC Guidance - Compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations, 2018

The Council **noted** that the National Association of Local Councils (NALC) has launched a new publication on website accessibility requirements. The publication provides practical steps that local (parish and town) councils can follow to understand the new regulations, put in place an accessibility statement, and start plans to improve the accessibility of their website. From 23 September 2020, all local councils must have an action plan and an accessibility statement in place and would have started work to their websites to become more accessible.

\* YDNPA: Yorkshire Dales National Park Management Plan Annual Progress Report 2020

\* Giggleswick School: update in recent months and some plans for the future

\* Settle Pool Newsletter June 2020; Update on the closure of Settle Area Swimming Pool due to the Coronavirus Pandemic 24 June

\* NYCC: Covid-19 Bulletin 11, 18, June; 2 July; Chief Executive Message 14, 26 June; Decision HAS 09/20 North Yorkshire County Council - Covid-19 Outbreak Control Plan (Test and Trace)

\* NYP: Leaders to give update on Coronavirus response in North Yorkshire, 16 June 2020

\* PFCC: public accountability meeting, 30 June

\* Rural Services Network: the Rural Bulletin 16/06; 23/06; 30/06; 07/07; 14/07; Rural funding digest, July edition

\* CDC: Community Mutual Aid Groups and CSOs 19 June

\* YLCA: White Rose Update 19 June; 3 July; Webinar Sessions: Finance and Accounts for Local Councils, 22 June; 'spreading your wings', 10, 22, 25, 30 July; allotments – an overview, 8 July; Training Programme July – August; Councillors discussion Forum, 2, 14 July; new model Code of Conduct for Local Councils – consultation by the Local Government Association, deadline 17 August 2020;

\* Clerks & Councils Direct, July 2020, Issue 130

\* play ground e-brochures from Eibe; The Parish Notice Board Company; Fenland Leisure Products; Earth Anchors;

**M. Hill**

**Clerk to the Council**