

Giggleswick Parish Council
Minutes of Meeting 4, held on 13th July 2021

15 Minutes for public participation session

There were no members of the public in attendance.

- 4.1 Present:** Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Bradley, Coleman, Davidson, Ewin-Newhouse, and Williamson.
In attendance: County Cllr Staveley; and Parish Council Clerk Marijke Hill.
Apologies received from District Cllr Ogden, and Cllr Greenhalgh.
 Notification for late attendance received from Cllr Williamson.
- 4.2 Code of Conduct and Declaration of Interests**
- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
 - b. No requests were made for dispensation in connection with any items on this agenda.
- 4.3 Minutes of the Parish Council Meeting 3, held on 8th June 2021**
 The Council **resolved** that the minutes of the Parish Council Meeting 3, held on 8th June 2021 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 4.4 Matters from previous meetings not otherwise included on the agenda**
- a. parking on verge at Beggar's Wife Bridge
 The Council had **contacted** the NYP PCSO regarding parking on the verge at Beggar's Wife Bridge and it **noted** the reply that the area was patrolled regularly and that the vehicles belong to the same household. The PCSO has spoken to the resident and she has been assured that the vehicles will not park in this area again. The Council **agreed** to inform the parishioner who had brought this to the Council's attention.
- 4.5 Reports from County and District Councillor and North Yorkshire Police**
 Cllr David Staveley **reported** on CDC matters about the issues of waste collection from the Harrison Playing Fields and the installation of an additional waste bin near the entrance / exit at the south end of the Lower Fellings at item 4.7a as well as item 4.7c.
 The Council **noted** the NYP incidents report from 9 June to 9 July, in which 9 incidents were reported.
- 4.6 Planning**
- a. **The Council noted that it had no comments to make on the following application:**
 - 1 CDC: 2021/22987/LBC – proposal for internal alterations, 2 Pendle View.
 - b. **The Council noted the following decisions:**
 - 1 CDC: 2021/22623/HH – single storey extension to rear of existing dwelling, Meadway, Station Road. **Granted.**
 - 2 CDC: 2021/22673/HH – creation of a dropped kerb and vehicle access from the highway to off-road parking; grass infill of existing pedestrian access, 1 Brigholme Place, Station Road. **Granted.**
 - 3 CDC: 2021/22570/CPL – application for certificate of lawful development for proposal to construct new single storey rear elevation extension to be built using materials to match main house. Existing hard standing, vehicular access and pedestrian access, will remain as existing, 7 Sandholme Close. **Lawful.**
- The Council **noted** that Craven District Council certified that on the 22nd February 2021 the development described in the first schedule to this certificate in respect of the land specified in the

second schedule to this certificate and cross hatched on the plan attached with this certificate, was lawful within the meaning of Section 192 of the Town and Country Planning Act 1990 (as amended).

4 CDC: 2021/22831/HH – construction of porch and detached double garage, The Grange, 6 Bankwell Close. **Granted.**

5 CDC: 2021/22505/HH – to construct single garage, Little Barn, Back Lane. **Granted.**

c. Other planning matters

1 **development of Little Lords Field**

The Council had **received** further advice from CDC's TDY Project Officer regarding Section 106 planning gain funds and **noted** that the deployment of any planning gain funds can only be assessed when a planning application is submitted, after which CDC will consult with potential recipients to agree the allocation of these funds. There will be an agreed timescale for the funds to be paid to CDC.

4.7 Reports and updates regarding parish maintenance matters

a. **Harrison Playing Fields:**

- County Cllr Staveley **reported** that CDC currently have no provision for installing / emptying of recycling bins as these are found to be contaminated. The Council **decided** to keep the current bins as are for all waste and to hand over the emptying of the three bins to CDC operatives.

The Council is awaiting a reply from CDC's Head of Waste Management when the new bin near the entrance / exit at the south end of the Lower Fellings can be installed.

- Regarding maintenance on the footpath from the entrance near the Vicarage to the junction with the new path, the Council **decided** to invite two contractors to price for this, comprising new concrete edging, widening by 0.5 m, and resurfacing of the existing tarmac path with a non-slip top dressing.

The Council also **decided** to ask a quote to clear the vegetation from either side of this footpath.

- There was no further report regarding the proposed footpath diversion to re-route the public footpath away from the rugby pitch.

- The Council has **received** correspondence regarding the use of the Middle Fellings for yoga classes on a Tuesday evening. The Council **ratified** the decision to allow this on an initial trial basis for this summer season. The Council **decided** that users of the Harrison Playing Fields should not be charged, as long as such use is non-exclusive, although a voluntary donation would be welcomed.

The Council was informed that the Primary School are using the Harrison Playing Fields for their PE lessons and that the only after school club that is currently being held on the Fields is a Monday sports club until 5.00pm. The Primary School has not received any dog fouling complaints.

- The HPF Working Group **recommended** that the entrance gate at the Vicarage should be painted and the Council **decided** to ask a quotation from its handyman. There was no proposal regarding a draft electronic version gauging parishioners' interests for future developments.

The Council had **contacted** its handyman to find out if the work on some items of play equipment has been carried out and it **noted** his reply that this work has now been completed.

Cllr Coleman **informed** the Council that the outline plan for a tree planting scheme on the Harrison Playing Fields, produced voluntarily by a YDMT Officer is near completion. The Council **decided** that this plan should in first instance be sent to members of the HPF Working Group.

b. **street lighting:**

There were no street lighting matters reported.

c. **maintenance on PROW between the sports fields of Settle college and the football club**

County Cllr Staveley **reported** that discussions regarding the maintenance on the Public Right Of Way between the sports fields of Settle college and the football club with the NYCC PROW Officer are ongoing.

- d. maintenance on Paley Green Lane
Cllr Coleman **informed** the Council that, following the flooding mid May, large amounts of chippings were washed underneath the tarmac, ploughed to the side, leaving very large, dangerous gaps at the edge of the surface and that one particular area has been sited with large cones to warn road users of the danger. The Council **agreed** to report this to NYCC Highways and request an urgent clear up of the debris, in particular at the worst affected area between Swawbeck Barn and the Yorkshire Water Pumphouse as well as an urgent, permanent repair of this very narrow, popular cyclist route.
- e. hedge and verge cutting on various lanes in the parish
The Council **considered** the hedge and verge cutting on various lanes in the parish and it **agreed** that Cllr Airey should contact Mr Askew to carry out verge cutting on (1) the lane from the Giggleswick School Chapel entrance to the boundary stone to Eldroth; (2) Paley Green Lane to the boundary stone to Lawkland; and (3) Stackhouse Lane.
- f. review of NYCC gritting routes
The Council **considered** the current NYCC winter gritting routes and it **agreed** to ask NYCC Executive Members to consider amending these to include Raines Road – Church Street – the junction at the bottom of Belle Hill – Bankwell Road to Priory 2 routes as access to local communities and therefore, be gritted before 10 am.
- g. refreshing of road markings around primary school
Cllr Bradley **informed** the Council that the white and yellow road markings at the Primary School are faded and the Council **agreed** to ask NYCC Highways to refresh these and also to ask the Primary School for a letter of support to have these refreshed.
- h. Other issues relating to NYCC Highways
The Council **ratified** the decision to ask NYCC Highways to cut the verges along the A65 at the junctions with Raines Road, Paley Green Lane and Brackenber Lane as a matter of urgency as visibility is impaired in some places. The Council **noted** that NYCC Highways Project Engineer, David Jones confirmed that grass cutting operations have recently commenced in this area and that the verges have now been cut.
- 4.8 Reports and updates on parish matters other than maintenance**
- a. VAS Working Group Report
The Council **considered** the options following a report from Long Preston PC that they have decided to purchase a NYCC compliant Vehicle Activated Sign. The Council noted that such a VAS would cost £2,800 + VAT. The Council was **informed** that a VAS on private land would not need planning permission. The Council **decided** to obtain two quotation for a VAS Sign Indication Device, to be installed on private land.
- b. land between Lord's Field and the River
The Council had been **contacted** by one of the two co-owners of the piece of land between Kendalmans and Sandholme Close and the River and a site meeting had been arranged. Cllrs Perrings and Jones informed the Council that contact with the other co-owner is essential before further discussions can be held regarding the future of this piece of land and the possibility of its use for the local community. The Council **agreed** that County Cllr Staveley should liaise and report back in due course.
- c. allotment allocation to parishioners

The Council had **contacted** Settle Town Council with some specific questions regarding sustainability of the 18 current plots and whether the 7 parishioners are currently on the STC waiting list. The Council **noted** that a reply is still awaited from the Allotment Committee.

d. The Queen's Platinum Jubilee Beacons – 2 June 2022

The Council had **received** correspondence to partake in the lighting of Beacons on the 22nd of June 2022 in celebration of the Queen's Platinum Jubilee. The Council **agreed** to address this at the next Parish Council meeting.

4.9 Financial Matters

a. The Council **approved** the Financial Statements, including the bank reconciliation to 30 June 2021 and it **noted** the total balance of all accounts as £27,587.21 with £7,002,87 in revenue and £20,584,34 in capital funds.

b. The Council **resolved** to approve payment of the following accounts:-
 - Harrison & Cross of £312.00 for electrically connecting the defibrillator cabinet at St Alkelda's Church
 - G.A. Hewitt and Son of £816.00 for grass cutting on HPF in June
 - clerk's salary of £499.20 for July 2021 and clerk's expenses of £147.50 for 1st quarter of the Finance Year 2021-2022 (April to June 2021)
 - Handyman Jeremy Cox of £850.00 for various playground repairs and duties

c. The Council **noted** receipt of the following:
 - £16.93 as interest from the Skipton Building Society;
 - £6,059.22 as VAT reclaim of the Finance Year 2020-2021 from HMRC.

d. The Council **considered** the renewal of the annual Parish Council insurance and **agreed** to not list individual Parish Council assets on the Policy Schedule. The Council **resolved** to approve payment of £889.67 to Zurich Municipal.

e. Cllrs Davidson and Williamson **verified** the bank reconciliation for the first quarter of the finance year 2021-2022 and **reported** that no issues have been found.

4.10 Reports on or notice of meetings of other bodies

- * HM Land Registry Parish land ownership survey report
- * YLCA: White Rose Update 18/6; 2/7; Law and Governance Bulletin 16/6; 9/7; Webinar Sessions: finance for councillors training courses June and July; cloudy IT events June to October; 'Off to a flying start' June; Managing people 8/7; a basic understanding of the planning system 15/7; Training Programme July; Councillors discussion forum 24/6; 8/7; Joint Annual Meeting 17/7;
- * Rural Services Network: the Rural Bulletin 15/6; 22/6; 29/6; 6/7; 13/7; Rural funding digest July edition
- * Community First Yorkshire: training round up summer 2021;
- * Clerks & Councils Direct, July 2021, Issue 136
- * JACS: street furniture products
- * play ground e-brochures from: Jupiter Play;

4.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

a. The Council had received a request from a Settle Primary School PTA member to organise a treasure hunt over the summer holidays as a fund raiser for Settle Primary School and put up some laminated sheets down the river path. The Council **ratified** the decision that the Chairman and the Vice-

Chairman had agreed that they may proceed as long as the laminated sheets are removed after the event has finished.

- b. The Council was **informed** that the Clitheroe and Airedale&Pennine motor clubs will organise the Pennine Targa event, a daytime grass roots motorsport event under the MSUK (Motorsport UK) regulations, at Giggleswick Quarry on 1st August 2021 as they have done last year.
- c. The Council **agreed** to include the following items on the agenda at the next Parish Council meeting:
 - update regarding the application to the Fields in Trust;
 - consider the findings of the Harrison Playing Fields Risk Assessment.
- d. Cllr Davidson **informed** the Council that the football club has been given permission to use the rugby club's pitch on the HPF.
- e. Council was **informed** of correspondence sent to County Cllr Staveley regarding dog issues. The Council **noted** the County Cllr's response to invite the parishioner to a Parish Council meeting to raise those concerns.

4.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council Meeting as 10th August at 7.30 pm at the Parish Rooms.

There being no further business to conduct the Chairman closed the meeting at 21.12 hours.

M. Hill

Clerk to the Council