

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
14th August 2018

15 Minutes for public participation session

There were no parishioners in attendance.

162. Present

Cllrs Perrings (Chairman), Jones, Airey, Bradley, Coleman, Ewin-Newhouse, Greenhalgh and Williamson and with County and District Cllr Welch and the Clerk in attendance. Apologies have been received from Cllr Davidson.

163. Declaration of Disclosable Pecuniary and Other Interests

Cllrs Perrings declared a personal interest in item 167.1: The Harrison Playing Fields: NRRUFC's request to erect a wooden post and rail fence.

164. Minutes of the meeting held on the 10th July 2018

The Council **resolved** that the minutes of the Giggleswick Parish Council Meeting held on 10th July 2018 should be confirmed and **signed** by the Chairman, Cllr Perrings, as a true and accurate record.

165. Reports from District and County Councillor and the Police

District and County Councillor Richard Welch expressed contentment for the quick response to get the damaged footbridge between Raines Road and the Lower Fellings repaired.

Cllr Welch reiterated his plea for the inclusion of the strimming of vegetation on the verges on Bankwell Road. This item was further discussed at minute 167.2.

Cllr Welch also reported that the riparian owner of the collapsed wall just off Beggar's Wife Bridge on Bankwell Road is responsible for its repair.

District Cllr Welch had put forward a motion at a meeting of full Council and CD Councillors have agreed to investigate the possibility of fining dog owners if they are not carrying dog waste bags.

There was no report from NYP and the Community Messaging Craven was circulated.

166. Matters from previous Meetings not otherwise included on the Agenda

The Council reiterated that it will host an evening reception on behalf of the Giggleswick Charities on Saturday 8th September 2018 at St. Alkelda's Church.

Cllrs Airey and Jones should be contacted if people wish to attend. Cllr Jones has organised food and drinks. The clerk was asked to contact the editor of the Craven Herald to publish this event for three weeks.

167. Planning Applications:

167.1 Received:

The Council had **no objection** to or comments on the following application:

- a. 2018/19427/HH: Construction of rear and side extension, rebuild existing garage, convert the loft, dormer extension and extend the current drive/parking area, Haylands, Four Lane Ends, Raines Road

167.2 Decisions

The following decision has been **notified** by the relevant Planning Authority:

- a. CDC: 2018/19353/FUL – replacement of existing windows with new double glazed uPVC windows, 1-4 Riversdale: **granted**

167.3 Other Planning Matters

There were no other planning matters to consider.

168. To receive reports and reach decisions on various village matters.

168.1 The Harrison Playing Fields

- NRRUFC's request to erect a wooden post and rail fence:

The Council had not received a further update.

- safety signage legal requirement from RoSPA:

The Council **decided** to circulate two samples of a potential text to a safety sign.

- repair or replacement of fence:

The Council **resolved** to accept the quotation of Hartlington Fencing to replace the fence around the children's play area of about 225 meters for £7,500.00 and three gates for £485.00 per gate for a total of £10,746.00 inclusive of VAT.

- damaged boundary wall between Lower Fellings and Bankwell Road:

The Council had **received** two quotations for the repair of the damaged boundary wall between Bankwell Road and the Lower Fellings and replace coping stones and it **agreed** to accept Michael Briggs's quotation to carry out this work for £130.00.

- notification of play area inspection in September:

The Council had **received** notification that the play area inspection by RoSPA is scheduled to take place during September 2018 for £66.50 plus VAT and £3.50 plus VAT for any additional play equipment item over five per site.

- damaged footbridge:

The Council was **informed** that a plank on the footbridge between Raines Road and the Lower Fellings had broken and a gap had appeared and that Giggleswick School was responsible of its repair. The school had carried out a temporary repair and the bridge had been made safe with caution signs put in place. The Council was further **informed** that the final repair had now been carried out.

168.2 village verges: to receive assessment of overhanging vegetation over paths around the parish and to consider action

Cllr Jones **reported** that the saplings on the becksides along Raines Road have been cut at the apparent request of NYCC Highways.

The Council was **informed** that the vegetation on the footpath across Lords Field has been cut back by Giggleswick School.

In connection with the request from Cllr Richard Welch for the digging out of weeds and sapling vegetation on Bankwell Road, the Council **decided** it should ask for two quotations and these should also include similar work on Raines Road.

168.3 street lighting matters

There were no street lighting matters to report.

168.4 update of latest maintenance of telephone kiosk

The Council was **informed** that the electricity cable has been removed and that the Council has thus completed its basic refurbishment apart from the three panels, which will be designed and manufactured at Giggleswick School. The clerk was asked to **contact** the Primary School and invite the head teacher to a site visit to discuss the future use of the telephone kiosk.

168.5 Riverside Path interpretation panel

The Council had **considered** the first draft of the Riverside Path information panel to replace the one at Lords Field and it had forwarded its feedback to Debbie Boswell. Miss Boswell had suggested to Settle College to complete the design work after the summer holidays and the revised content will be circulated to the Council. This should correlate with the YDMT's timetable of installing the new design in October 2018.

168.6 update on vegetation strimming on Paley Green Lane

Cllr Airey **reported** that NYCC Highways Officer Nik Goodman had commented that the removal of the overgrown vegetation on both sides of Paley Green Lane from Grain House to the junction of Craven Ridge Lane is not a matter of urgency and this work will be carried out in the autumn of 2018.

168.7 update on fallen wall on Bankwell Road

Cllr Welch had **reported** that the riparian owner of the collapsed wall just off Beggar's Wife Bridge on Bankwell Road is responsible for its repair.

168.8 reply on request for 40mph speed limit on B6480 from village boundary to A65

The Council had **requested** that a 40mph speed limit on the B6480 from the village boundary by the Hart's Head Hotel to the A65 should be imposed. The Council was **informed** that NYCC Highways Officer Ken Martins had replied that there is no justification for imposing a lower speed limit on this length of road because there is very little development and the accident history is very low. Therefore, drivers would not understand the need for a speed limit, which means the limit would not be respected. This would create enforcement problems and would bring speed limits into disrepute. The Council **decided** that it should disagree with Mr Martins' response and that it should take a lead in obtaining support from residents and local community groups to send their experience regarding speed issues on this road to the clerk, so that a case can be built.

168.9 Tems Beck Maintenance Management – further reply from NYCC Flood Management Team Leader

The Council had **sent** an invitation to NYCC Flood Management Team Leader Emily Mellalieu for a site meeting. The Council was **informed** that the use of NYCC FMT powers only extend to occasions where there is a potential significant flood risk associated with the maintenance practices in a watercourse and that a site visit from a member of the team would be of limited use to the Council. The Council had **received** some information produced by the Environment Agency regarding the responsibilities of riparian owners and this was circulated. The Council **agreed** that Cllr Bradley would draft a Maintenance Management Plan for Tems Beck in due course.

168.10 update on road markings at the primary school

The Council had **requested** to NYCC Highways that the yellow 'school' markings and hatching as well as the white 'slow' marking at the primary school should be refreshed. This work has now been carried out. The Council had also **requested** that NYCC Highways should consider double yellow lines on Church Street across from the primary school in an effort to alleviate the problems with inappropriate vehicle parking near the narrow bridge over Tems Beck. The Council was **informed** that NYCC Highways Officer David Cairns had replied that new double yellow lines take a considerable amount of time to complete and that there are many requests and a limited budget. Cllr Bradley **reported** that the inappropriate parking rarely takes place on school dates as the primary school has effective measures in place to stop the

ongoing issue of illegal parking, but more at weekend days to an extent that residents are prevented rightful vehicle access to their property. The Council **decided** to invite Mr Cairns for a site visit to discuss this issue in more detail.

168.11 proposed cycle lane from junction A65 and Rathmell Road to Paley Green Lane and reply

The Council was **informed** that Settle Town Council had received a letter from Mr Brian Greenwood, Cycling UK Lancaster and South Lakes Group to NYCC Highways to ask them to consider a cycle lane connecting the road from Rathmell at its junction with the A65 to the turn onto Paley Green Lane and Giggleswick Station. The Council **noted** the reply from NYCC Highways Officer Ken Martins that a similar scheme had been investigated in the past and the cost estimate had been £110,000 and a score of 11.4. This new proposal would also be too expensive with a too low score and with little prospect of third party funding. In addition, the vast majority of funding is spent by NYCC Highways on maintenance works, not improvements. The Council **decided** to send a letter of support for this newly proposed cycle lane to both Settle Town Council and Mr Greenwood.

168.12 Settle and District Aid in Sickness Fund: appointment of trustees and future plans

The Council **decided** to appoint Cllrs Airey and Williamson as Trustees to the Settle and District Aid in Sickness Fund and the clerk was asked to fill in the form and send this back to Mr Gareth Adams.

168.13 to approve Records Management Policy

The Council **resolved** to approve the Records Management Policy.

168.14 to receive Financial Regulations

The Council **agreed** to circulate the reviewed Financial Regulations for adoption at the next Parish Council meeting.

169. Financial Matters

168.1. Financial Statement to 31 July 2018

On the **proposal** of Cllr Ewin-Newhouse and **seconded** by Cllr Williamson, the Financial Statement was **accepted**.

169.2 The Council approved payment of the following accounts:

	Net	VAT	Total
Harrison & Cross Ltd (removal electr. cable)	£ 28.00	£ 5.60	£ 33.60
M. Hill (Clerk's salary)			£438.12
Countrywide Grounds Maintenance (July)	£471.43	£94.29	£565.72
Countrywide Grounds Maintenance (Aug.)	£471.43	£94.29	£565.72
Cllr Williamson (expenses refurbishment tel kiosk)			£ 6.98

The Clerk was **authorised** to transfer the sum of £1,610.14 from the Skipton Building Society Account to the HSBC Bank account.

169.3 to sign bank reconciliation Q1 of Finance Year 2018-2019

The Council **agreed** that Cllr Jones should sign the bank reconciliation for the first quarter of the Finance Year 2018-2019.

169.4 to sign registration form for (read only) internet banking

The Council **agreed** that all signatories should sign the form to set up internet banking (read only) and the clerk was asked to send off the form.

170. To receive reports on or Notice of Meetings of Other Bodies.

- * Castleberg Hospital briefing July and August
- * YLCA: Consultation Green Paper for adult social care and well-being
- * YLCA: White Rose Update, July 2018
- * Settle Stories: Rap & Grime - workshops for young people
- * Settle Area wimming Pool: silver swimmers and summer timetable
- * Ribble Valley Borough Council: housing and economic development consultation on main modifications
- * YLCA: consultation: Bye Laws on Sites of Special Scientific Interest (SSSI's)
- * YLCA: Government shale gas exploration and production planning consultations
- * The Craven Herald: Herald Events
- * Craven and the First World War Project: Raikeswood camp archaeological dig, 1 August 2018
- * NALC: chief executive's bulletin: 23 July; 3 August; 10 August; invitation to attend conference and NALC Newsletter
- * Stories in Stone: update July 2018
- * Results of the "your favourite cycling route in Yorkshire and the Humber" competition
- * RSN: latest; The Rural Bulletin 17 July; 24 July; 31 July; 7 August; 14 August;; Rural Funding Digest August; Rural Opportunity Bulletin (expected)
- * Play Ground e-brochures and flyers from: Earth Anchors; Creative Play; Eibe; Fawns

171. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

The Council had **received** a letter from a resident on Stackhouse Lane with a request to install handrails on the Pedestrian Bridge over the Weir to Lock Cottages. The Council **agreed** that it should ask the clerk to forward this request to the relevant authorities, which would be either NYCC or YDNPA and report back to the Council in due course.

172. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- The Council **noted** that Giggleswick School will host the English Schools Fell Running Championships on Sunday 23rd September 2018. School fields and the footpath around the quarry will form the course. The School will bollard the road and it has asked on its website that people use the school car parks and not the village roads. CDC and other agencies have also been notified.
- Cllr Greenhalgh had **received** a request from a resident if the Council would consider to plant a tree in replacement of the one opposite the Hart's Head Hotel, recently removed by NYCC, as part of NYCC's street furniture licensing application and the clerk was asked to make further enquiries and report back to the Council in due course.
- The Council had **received** correspondence if a special service is held to commemorate the end of the First World War in St Alkelda's Church. The name of the Great Uncle of the email's author is engraved in the plaque on the Memorial Bridge and the clerk was asked to reply accordingly.

- Cllr Jones **informed** Council that some wooden slats on some of the benches in the Harrison Playing Fields are broken. Mr Hugh Elvidge of The Chase has kindly offered to replace these and the Council gratefully accepted this.
- Cllr Williamson **reported** that the football goal nets on the Middle Fellings are broken in parts and the Council **decided** that these should be replaced.
- Cllr Williamson **asked** the Council if it would consider to install multi-age equipment on the Harrison Playing Fields. Cllr Williamson would submit suggestions to the Council for such facilities in due course.
- The Council **noted** that Cllr Williamson would be interested in attending a training course for new councillors.

173. To confirm the date of the next parish council meeting

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 11th September 2018 at 19.30 hours (7.30pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 21.26 hours (9.26pm).

M. Hill
Clerk to the Council