

Giggleswick Parish Council
Minutes of Meeting 5, held on 10th August 2021

15 Minutes for public participation session

There were no members of the public in attendance.

5.1 Present: Cllrs Jones (Chairman), Airey, Bradley, Coleman, Ewin-Newhouse, and Williamson.
In attendance: County Cllr Staveley; and Parish Council Clerk Marijke Hill.
Apologies received from Cllrs Perrings, Davidson and Greenhalgh; and District Cllr Ogden.

5.2 Code of Conduct and Declaration of Interests

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with any items on this agenda.

5.3 Minutes of the Parish Council Meeting 4, held on 13th July 2021

The Council **resolved** that the minutes of the Parish Council Meeting 4, held on 13th July 2021 should be **confirmed** and signed by the Chairman, Cllr Jones, as a true and accurate record.

5.4 Matters from previous meetings not otherwise included on the agenda

a. defibrillator registration with The Circuit

The Council has **received** correspondence from the Yorkshire Ambulance Service Community Defibrillation Co-ordinator that the current local defibrillator registration database is replaced by a national database. The Council **agreed** to proceed registering the Giggleswick defibrillator on The Circuit.

5.5 Reports from County and District Councillor and North Yorkshire Police

County Cllr David Staveley **presented** a written report about the current situation regarding Covid-19; the Kickstart scheme, a national initiative to help unemployed people aged 16 to 24 into high-quality jobs; and an update regarding the Local Government Reorganisation, including a schedule of works to bring together the functions of the 7 District Councils and the County Council into one organisation.

Cllr David Staveley also reported on issues about the Harrison Playing Fields at item 5.7a and various other parish matters at items 5.7c, 5.8a, and 5.8b.

There was no report from the District Councillor.

The Council **noted** the NYP incidents report from 10 July to 6 August, in which 14 incidents were reported.

5.6 Planning

a. **The Council noted that it had no comments to make on the following application:**

- 1 CDC: 2021/23172/TCA Proposal: T1 Spruce - Remove. T2 Alder - Shorten long, low limbs, rebalance tree and crown thin 10%. T3 Cherry - Thin crown 10% and crown lift to 5m. T4 Acer - Thin crown 10% and crown lift to 5m, Armistead Place , Tams Street.

b. **The Council noted the following decision:**

- 1 CDC: 2021/22437/FUL – conversion of barns A+B to holiday let accommodation, Sandford Farm, Wham. **Granted.**

c. **Other planning matters**

The Council had not received any other planning matters.

5.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- The Council was **informed** that the new litter bin is installed at the entrance off Bankwell Road. The Council is awaiting a message from CDC's Waste Management about handing over the emptying of the litter bins to CDC operatives and County Cllr Staveley will make further enquiries.
- Regarding maintenance on the footpath from the entrance near the Vicarage to the junction with the new path, the Council had **received** a quotation for the spraying of the nettles and clearing up of the vegetation for £48.00. The Council **decided** to accept this quotation and the clerk was asked to contact the grass cutting contractor to proceed.
- The Council was **informed** that a site meeting had taken place with a local contractor regarding the widening and upgrading of the footpath and a quotation is awaited.
- There was no further report regarding the proposed footpath diversion to re-route the public footpath away from the rugby pitch.
- The Council had **received** a draft tree planting suggestion as a base for discussion. The Council **agreed** that Cllr Coleman would present a paper outlining considerations for a development plan at the next Parish Council meeting.
- The Council had not received a response from its solicitors regarding sending an electronic copy of the HM Land Registry Title Deeds for the Harrison Playing Fields, necessary to fill in the Fields in Trust application form, despite having asked this approximately 6 months ago. The Council **agreed** to look on the HM Land Registry database to see if the solicitors have actually registered the HFP.
- The Council **agreed** to discuss the findings of the Risk Assessment at the next Parish Council meeting.
- The Council had not received a quotation from its handyman to repaint the entrance gate at the Vicarage. The Council **agreed** to ask for a quotation for the shotblasting of the gate.

b. street lighting:

The Council had **received** a representation that overhanging tree branches from the garden of a neighbouring property blocked out the light from LP38A, located opposite the Memorial Bridge. The Council was **informed** that the property owner will cut back the overhanging branches as soon as possible.

c. maintenance on PROW between the sports fields of Settle college and the football club

The Council was **informed** that County Cllr Staveley is awaiting a quotation for the upgrading of this PROW to a concrete footpath.

d. maintenance on Paley Green Lane

The Council had **contacted** NYCC Highways about the large amounts of chippings that were washed underneath the tarmac, leaving very large gaps at the edge of the surface, worse between Swawbeck Barn and the Yorkshire Water Pumphouse, before the junction with Storth Gill Lane on Paley Green Lane.

The Council **noted** the reply from NYCC Highways Officer Nik Goodman that, following the torrential rain of the 16th May, the road has been swept using a mechanical road sweeper and that repairs have been made to the road surface and to the coned area of the verge.

e. hedge and verge cutting on various lanes in the parish

The Council was **informed** that Mr Askew had quoted an hourly rate of £32.00 for the verge cutting on (1) the lane from the Giggleswick School Chapel entrance to the boundary stone to Eldroth; (2) Paley Green Lane to the boundary stone to Lawkland; and (3) Stackhouse Lane.

The Council **agreed** to accept this quotation and also agreed that Cllr Airey should contact Mr Askew to proceed.

f. review of NYCC gritting routes

The Council had **contacted** NYCC Highways regarding the current winter gritting routes and the protocols for change and had asked if NYCC Highways would consider a change in the gritting routes for the next winter season, adding Raines Road - Church Street - the junction at the bottom of Belle Hill - Bankwell Road to 'Priority 2 routes, Access to local communities'.

The Council **noted** the reply from NYCC Highways Customer Communications Officer, asking the Maintenance Manager if he would assess the Parish Council's proposal. However, all routes are currently fully optimised for salt and timings and adding a route will mean that a route somewhere else is taken off the scheme. County Cllr Staveley **informed** the Council that he is negotiating with NYCC Highways regarding this issue on the Parish Council's behalf and that further representations, expressing concerns would be welcomed.

g. refreshing of road markings around primary school

The Council had **contacted** NYCC Highways regarding the refreshment of the white and yellow lines in front of the Primary School as a matter of safety.

The Council **noted** the reply from NYCC Highways Officer Nik Goodman that the line markings will be refreshed, hopefully before the beginning of the autumn term.

h. Other issues relating to NYCC Highways

No other issues relating to NYCC Highways were reported.

5.8 Reports and updates on parish matters other than maintenance

a. VAS Working Group Report and quotation for SID

The Council was **informed** that it had received one quotation for a SID, including supply, delivery and a 5 years warranty for £2,100 + VAT. The Council had also **received** information from a SID supplier that NYCC Highways would still need to authorise any use of equipment, even if a unit is installed on private land. As this information is completely contradictory to earlier information, the Council **agreed** that County Cllr Staveley should seek clarification and report back at the next Parish Council meeting.

b. update on land between Lord's Field and the River

County Cllr Staveley **informed** the Council that he has spoken to the second co-owner of the field and that the relationship between the two co-owners is such that finding common ground regarding the future of this piece of land and the possibility of its use for the local community will be extremely difficult.

c. The Queen's Platinum Jubilee Beacons – 2 June 2022

The Council **agreed** to partake in the lighting of Beacons on the 2nd of June 2022 in celebration of the Queen's Platinum Jubilee and the clerk was asked to register formally to the Pageantmaster.

The Council also **agreed** that Cllrs Jones and Williamson should make enquiries regarding possible locations for a beacon.

5.9 Financial Matters

a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 July 2021 and it **noted** the total balance of all accounts as £24,073.19 with £3,488.85 in revenue and £20,584.34 in capital funds.

b. The Council **resolved** to approve payment of the following accounts:-
 - PCC of £60.00 for the hire of St Aldelda's Church on 8th June and 13th July 2021;
 - G.A. Hewitt & Son of £612.00 for grass cutting on HPF in July;
 - CDC of £255.12 for supply and installation of litter bin at the entrance to HPF;

- clerk's salary of £499.20 for August 2021;
- PE & BJ Thornton of £50.00 for fitting defibrillator cabinet at St. Alkelda's Church.

5.10 Reports on or notice of meetings of other bodies

- * NYCC: Local Government reorganisation
- * NYCC: Minerals and Waste Joint Plan – main modifications consultation until 15 September
- * CDC: invitation to Select Committee Working Group 20/10; Parishes Liaison Meeting 22/9
- * YLCA: Guidance for member councils from 19th July re lifting of Covid-19 measures; Parish, Town and Community Council final survey report HM Land Registry Parish land ownership; White Rose Update 16/7; 30/7; Law and Governance Bulletin 28/7; Remote Conference 17, 18 September; Webinar Sessions: free mini summit from cloudy IT, 29 July; 'Off to a flying start' 20, 21 July; Developing your skills as a Councillor 21, 28 July; Risk Assessments – Financial and Corporate 22/7; broadening your planning knowledge 27/7; Public Rights Of Way (PROW) 28/7; How local councils can engage with residents to reduce their carbon emissions 29/7; How to deal with a grievance 5/8; Finance related training courses October; Training Programme 23/7 and August/September; Councillors discussion forum 22/7; 5/8; North Yorkshire Rural Commission - 'Rural North Yorkshire: the way forward' report; National Resilience Strategy Call for Evidence;
- * Rural Services Network: the Rural Bulletin 15/6; 22/6; 20/7; 27/7; 3/8; 10/8; Rural funding digest August edition
- * Community First Yorkshire: training round up June/July 2021; Community Led Housing Newsletter 20/7; 10/8; North Yorkshire VCSE Leadership Programme; North Yorkshire Funding Summit 30 September;
- * YDNPA: Yorkshire Dales National Park Authority Local Plan 2023-2040 Consultation No.4 - Exploring our options: Local Occupancy and Barns consultation to 20 September

5.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. The Council had **received** representations about the unsightly trimming on the hedge alongside the school fence as well as on some of the verges on the Riverside Path. The Council was **informed** that Settle College employ their own contractors to carry out such work. The Council **agreed** to write to Settle College and ask that the contractors clear up all vegetation trimmings in the future.
- b. The Council **agreed** to include an item on the agenda regarding topping up of the bark underneath the 'pyramid' at the children's play area for the next Parish Council meeting.

5.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council Meeting as 14th September at 7.30 pm at the Parish Rooms.

There being no further business to conduct the Chairman closed the meeting at 20.55 hours.

M. Hill

Clerk to the Council