

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
11th September 2018

15 Minutes for public participation session

There was one parishioner in attendance. Mrs Bennett enquired about the erection of a building structure on a piece of land, in her ownership, within the parish' boundary. The Chairman, Cllr Perrings, replied that Craven District Council is responsible for any planning issues and its planning department should carry out a planning appraisal when requested.

174. Present

Cllrs Perrings (Chairman), Jones, Airey, Bradley, Coleman, Davidson, Ewin-Newhouse, Greenhalgh and with the Clerk in attendance. Apologies have been received from Cllr Williamson and County and District Cllr Welch.

175. Declaration of Disclosable Pecuniary and Other Interests

Cllr Airey declared a personal interest in item 179.1.a: planning application 2018/19598/VAR at Tipperthwaite Lodge, Paley Green Lane.

Cllrs Perrings and Davidson declared a personal interest in item 180.1: The Harrison Playing Fields: NRRUFC's request to erect a wooden post and rail fence.

176. Minutes of the meeting held on the 14th August 2018

The Council **resolved** that the minutes of the Giggleswick Parish Council Meeting held on 14th August 2018 should be confirmed and **signed** by the Chairman, Cllr Perrings, as a true and accurate record.

177. Reports from District and County Councillor and the Police

There was no report from District and County Councillor Richard Welch. PCSO Preston had sent a written report and between 1 August and 9 September 13 incidents were recorded: four Highway Disruption Incidents and two road related offences; two Suspect Circumstances; one concern for safety; one harassment incident; one scam phone call and two abandoned calls.

The Community Messaging Craven was circulated. The Council noted the PCC's Advice Surgery at Settle Library on 24 September.

178. Matters from previous Meetings not otherwise included on the Agenda

The Council was **informed** that it had hosted a successful evening reception on behalf of the Giggleswick Charities on 8th September 2018 at St. Alkelda's Church and approximately 15 people, including Councillors, had attended. The Chairman thanked Cllr Jones for organising the food and drinks.

179. Planning Applications:

179.1 Received:

The Council had **no objection** to or comments on the following application:

- a. 2018/19598/VAR – application for the removal of condition 4 (live/work restriction) on 31/2006/6193 granted 2 May 2006, Tipperthwaite Lodge, Paley Green Lane

179.2 Decisions

The following decision has been **notified** by the relevant Planning Authority:

- a. 2018/19427/HH: Construction of rear and side extension, rebuild existing garage, convert the loft, dormer extension and extend the current drive/parking area Location: Haylands, Four Lane Ends, Raines Road ***granted***

179.3 Other Planning Matters

- a. The Council **noted** the CDC Spatial Planning Sub-Committee Meeting that was held on 28th August in Skipton.
- b. The Council had **received** the Independent Examination Hearing Programme of the Craven Local Plan with The Planning Inspectorate at CDC's offices in Skipton and **noted** that The Local Green Spaces will be debated on Hearing Day 10 on 25th October. The Council had requested to include the Glebe Field in the Craven Local Plan as Local Green Space in 2017 and it expressed concerns that its views may not be sufficiently heard. The Council **decided** to contact Historic England and invite them to the next Parish Council meeting. It also **agreed** it should contact District Cllr Richard Welch to get more information regarding representations at this Hearing.

180. To receive reports and reach decisions on various village matters.

180.1 The Harrison Playing Fields

- NRRUFC's request to erect a wooden post and rail fence:

The Council had **received** a further update and it **agreed** to give consent that the Rugby Club could erect a fence with sheep netting with a rail on top, at their expense, on the condition that the Rugby Club should maintain the fence appropriately and the fence should be removed when the site was vacated.

- safety signage legal requirement from RoSPA:

The Council **agreed** that the Chairman, Cllr Perrings, should make a draft safety sign for the Council's consideration at the next Parish Council meeting.

- upgrade on replacement of fence:

The Council was **informed** that the purchase order to replace the fence around the children's play area and three gates for a total of £10,746.00 has been placed and Hartlington Fencing will let the Council know when the works will commence.

- update on damaged boundary wall between Lower Fellings and Bankwell Road:

The Council was **informed** that the work on this wall is completed.

- The Council had **requested** a quotation for bark in the children's play area and it **noted** that a 70liter bag of chipped bark would cost £3.65 + VAT or a 1m³ bag of wood chip would cost £25.00 + VAT per bag with free delivery.

- Cllr Williamson had further **reported** that one of the football goals on the Middle Fellings is broken and the Council **decided** that it should replace the single goal rather than just the net for £344.90.

- dog fouling signs:

The Council was **informed** that the existing dog fouling signs were in the past created by a former Councillor and cannot be replaced. CDC could supply a batch of more formal dog fouling signs, free of charge, and the Clerk was asked to order these.

180.2 village verges: to receive assessment of overhanging vegetation over paths around the parish and to consider action

The Council **considered** action regarding the removal of vegetation on Raines Road from Southend to the first foot bridge and on Bankwell Road along the boundary wall with Lords Fields and it **decided** that the clerk should contact Michael Briggs to arrange a site visit.

The Council was **informed** that the contractor had not completed the latest grass cutting and the Council **resolved** to withhold payment for September. The Council further **agreed** that the Clerk should make enquiries regarding the number of grass cuts agreed in the contract for the year and the actual number of grass cuts carried out so far.

180.3 street lighting matters

Cllr Jones **reported** that ENW had completed the works on the underground cabling at the back of Sandholme Drive and that ENW had connected LP57 to its new location on Station Road.

Cllr Jones further **reported** that LP46 and LP47 on Bankwell Road are switched on, both on the old wooden posts and on the new metal ones. The Council **agreed** that the clerk should contact NYCC and enquire when the old ones should be switched off and the wooden posts removed.

Cllr Jones **informed** the Council that LP45 on Bankwell Road and LP10 on Church Street are faulty and the Clerk was asked to report this to NYCC.

180.4 update of latest maintenance of telephone kiosk

The Council had **received** a reply from the Primary School Headteacher regarding the refurbished telephone kiosk and the queries in respect of the panels and the windows. The Council **reiterated** that the production of the three panels is in hand and that it will seek confirmation that the perspex windows are all installed apart from one at the back which could not be reached. The Council **agreed** that the Clerk should contact the Primary School again and also enquire if the shelf and the back panel would be part of the future use of the kiosk by the Primary School.

180.5 request for speed limit on B6480 from Hart's Head Hotel

The Council had **received** a reply from Mr Tony Carroll and it **considered** Mr Carroll's proposal to produce a leaflet for circulation to local residents regarding the request for a speed reduction on the B6480 from the Hart's Head Hotel. The Council **agreed** that the Clerk should ask Mr Carroll to provide a draft text for such a leaflet and to invite him to the next Parish Council meeting for further discussion. In addition, the Clerk was asked to contact Settle College, Giggleswick School and the Golf Club to request their views on this matter.

180.6 20mph sign on right hand side of the top of Belle Hill or 20mph roundel

The Council had **received** correspondence that a 20 mph sign seemed to be missing from the right hand side of the top of Belle Hill. The Clerk was asked to report this to NYCC Highways.

Regarding the 20mph roundel on the road at the top of Belle Hill, the Council had **noted** NYCC Highways' response in July 2018 that the 20mph sign at the left hand side was clear from vegetation and that there was, therefore, no need to install a roundel on the road.

180.7 footbridge over River Ribble near the weir off Stackhouse Lane: confirmation of maintenance responsibility by NYCC Public Right of Way Team

The Council **noted** the response from Nicky Bunting, NYCC Public Rights of Way Officer for Craven & Nidderdale, regarding the slippery steps on the footbridge over the River Ribble near the weir off Stackhouse Lane, that Ms Bunting has asked for a bridge inspection to be carried out, if possible in wet weather, and will advise the Council and the parishioner who reported this issue of the outcome.

180.8 response from NYCC regarding tree planting as street furniture

The Council **noted** the response from NYCC that a Christmas tree could be regarded as street furniture as it is temporary in nature, but a permanent tree is subject to a 'plant tree licence', issued by NYCC, and individuals or parish councils can apply.

180.9 Tems Beck Maintenance Management – further information received from Environment Agency

The Council had **received** further information that the Environment Agency carries out maintenance, improvement or construction work on main rivers to manage flood risk. However, Tems Beck is classed as an ordinary watercourse where Lead Local Flood Authorities, District Councils and Internal Drainage Boards carry out flood risk management work. The Council was also **informed** that Ribble Rivers Trust could be contacted for advice.

Cllr Bradley **presented** a draft information note for Tems Beck for circulation and further discussion at the next Parish Council meeting.

180.10 update on road markings on Church Street near the primary school

The Council had **not received** a reply from Mr David Cairns of NYCC Highways to discuss an extension of the existing double yellow lines across from the primary school in an effort to alleviate the problems with inappropriate vehicle parking near the narrow bridge over Tems Beck and the Council **agreed** that the Clerk should re-send the invitation for a site visit.

180.11 to approve Financial Regulations

The Council **resolved** to approve the Financial Regulations.

180.12 to consider integrated new Model Standing Orders 2018

The Council **agreed** to circulate the integrated new Model Standing Orders 2018 for further discussion, in particular regarding Section 21, and adoption at the next Parish Council meeting.

180.13 to consider the development of a village twitter account

The Council **agreed** that this item should be carried over to the next Parish Council meeting.

180.14 to receive RoSPA Safety Inspection Report 2018 for the Harrison Playing Fields

The Council **agreed** to circulate the Safety Inspection Report 2018 by RoSPA for the children's play area at the Harrison Playing Fields for discussion at the next Parish Council meeting.

181. Financial Matters

181.1. Financial Statement to 31 August 2018

The Council **resolved** to accept the Financial Statements to 31st August 2018.

181.2 The Council **approved** payment of the following accounts:

	Net	VAT	Total
M Briggs (repair boundary wall at HPF off Bankwell Rd)			£130.00
M. Hill (Clerk's salary)			£438.12
Playsafety Limited (RoSPA annual insp fee) £101.50		£20.30	£121.80
The Council resolved to withhold the following payment:			
Countrywide Grounds Maintenance (Sept.) £471.43		£94.29	£565.72

The Clerk was **authorised** to transfer the sum of £1,255.64 from the Skipton Building Society Account to the HSBC Bank account.

181.3 to receive update on registration for internet banking

The Council was **informed** that the registration form for internet banking has been sent off and it is awaiting confirmation from HSBC.

182. To receive reports on or Notice of Meetings of Other Bodies.

- * YDNPA: Parish Forum meeting: Autumn meeting for Southern Parishes 16 October 2018, Austwick
- * YLCA: White Rose Update, August 2018
- * NYCC: Skipton and Ripon Area Constituency Committee, 31 August, Skipton
- * YLCA: ACAS webinar – managing a fair disciplinary
- * NALC: chief executive’s bulletin: 15 August; 24 August; 7 September
- * YLCA and Community First Yorkshire: Community Led Housing Conference, 16 October, York
- * YDNPA: Pub is the Hub
- * Rural Services Network: The Rural Bulletin 21/08; 29/08; 04/09; 11/09; Rural Funding Digest September
- * Northern Gas Network Stakeholder Engagement: future plans
- * YLCA: one day conference, 28 September, York
- * Play Ground e-brochures and flyers from: Earth Anchors; Eibe; Wicksteeds; Hags
- * Clerks & Councils Direct, September 2018, issue 119
- * Craven and the First World War Project: Newsletter Autumn 2018

183. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

There were no matters as a matter of urgency reported.

184. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

There were no reports or comments on other matters reported.

185. To confirm the date of the next parish council meeting

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 9th October 2018 at 19.30 hours (7.30pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 21.12 hours (9.12pm).

M. Hill
Clerk to the Council