

Giggleswick Parish Council
Minutes of Meeting 6, held on 14th September 2021

15 Minutes for public participation session

Mr and Mrs Hosker raised concerns regarding maintenance in Tems Beck. This item was discussed at 6.7g.

- 6.1 Present:** Cllrs Perrings (Chairman), Airey, Bradley, Coleman, Davidson, and Williamson.
In attendance: County Cllr Staveley; Parish Council Clerk Marijke Hill; and two parishioners.
Apologies received from Cllrs Jones, Ewin-Newhouse, and Greenhalgh; and District Cllr Ogden.
- 6.2 Code of Conduct and Declaration of Interests**
- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or Other Interests in relation to items on this agenda.
 - b. No requests were made for dispensation in connection with any items on this agenda.
- 6.3 Minutes of the Parish Council Meeting 5, held on 10th August 2021**
 The Council **resolved** that the minutes of the Parish Council Meeting 5, held on 10th August 2021 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.
- 6.4 Matters from previous meetings not otherwise included on the agenda**
- a. registration of defibrillator on The Circuit
 The Council was **informed** that the defibrillator is now registered on The Circuit, a national defibrillator network, noting its new location at the Lychgate on Church Street. The removal of the faulty defibrillator cabinet at the former location is in progress.
- 6.5 Reports from County and District Councillor and North Yorkshire Police**
- a. County Cllr David Staveley **presented** a written report and gave a detailed update on the Government's decision regarding devolution and the stages that have to be completed before the installation of a unitary council on 1st April 2023. County Cllr Staveley also reported on the allocation of Afghan workers refugees, challenges of face-to-face teaching, and the situation regarding Covid-19.
 Cllr David Staveley also reported on issues about the Harrison Playing Fields at item 6.7a and other parish matters at items 6.7c, and 6.11.
 - b. District Cllr Ogden had **presented** a written report about correspondence between B4RN and CDC regarding the proposed fast broadband route through the Stackhouse area and the delay by B4RN to proceed.
 District Cllr Ogden reported that he had contacted NYCC Highways in relation to the overgrown hedges on the Settle bypass, obscuring the entrance to Giggleswick Railway Station. District Cllr Ogden was informed that the responsibility to clear the hedges at that location lies with Northern Trains Limited and a response from them is awaited.
 District Cllr Ogden also reported on CDC's support to plant millions of trees across Craven in a bid to help flood prevention, capture carbon from the atmosphere and create robust, diverse habitats.
 - c. The Council **noted** the NYP incidents report from 7 August to 11 September, in which 7 incidents were reported, notably a Road Traffic Collision, involving two vehicles on Belle Hill on 3 September. The Council **agreed** to ask for a more detailed report on this incident.
- 6.6 Planning**
- a. **Applications**
 - 1 CDC: 2021/22987/LBC and 2021/23208/HH – Internal alterations, and replacement railings and wall repair to site frontage, 2 Pendle View. The Council **agreed** that it had no comments to make.

- 2 YDNPA: C/31/664 – full planning permission for erection of a replacement dwelling (to replace steel framed bungalow), erection of replacement garage and creation of new vehicular access from Stackhouse Lane, Galadale, Stackhouse Lane. The Council **agreed** to submit a comment that the visibility is poor when accessing Stackhouse Lane from the new vehicular access and the Council recommended that the Highways authority consider the ‘dog leg’ in the road when travelling north from Settle College to Stackhouse.
- 3 CDC: 2021/23188/OUT – outline application for construction of two storey dwelling with access, appearance and landscaping for consideration, Spring Valley Farm, Buck Haw Brow. The Council **agreed** to submit a comment that, as there are no main drains described in the plans the Council would request that adequate drains be installed so that zero waste would flow into Tems Beck.
- 4 CDC: 2021/23231/TCA – T1 Cherry Tree: overgrown to be reduced. G1 Shrubs: to be tidied/ removed, Southlands, Station Road. The Council **agreed** that it had no comments to make.

b. Decisions

The Council **noted** it had not received a decision on any planning applications.

c. Other planning matters

- 1 CDC Spatial Planning Notification of Adoption of Affordable Housing Supplementary Planning Document (SPD)
The Council **noted** that Craven District Council has formally adopted its Affordable Housing (AH) Supplementary Planning Document (SPD) on 6th August 2021 in accordance with:
The Planning and Compulsory Purchase Act 2004 (as amended); and
The Town and Country Planning Act (Local Planning) (England) Regulations 2012 (as amended).
The AH SPD is now in use and capable of being a material consideration in planning decisions.
- 2 The Council had **received** the CDC draft Good Design Supplementary Planning Document (SPD) and the CDC draft Rural Workers' Dwellings Supplementary Planning Document (SPD), both for public consultation to 11th October. The Council **agreed** to discuss any proposed comments at the next Parish Council meeting.

6.7 Reports and updates regarding parish maintenance matters

a. Harrison Playing Fields:

- The Council was **informed** that the new litter bin, as well as the existing 4 bins continue to be emptied by Cllr Jones, who takes the full waste bags to a collection point from where they are being picked up by a CDC operative and that CDC are providing the empty waste bags. However, as the Council had been under the impression that the new litter bin would have been emptied by a CDC operative, it **agreed** to urge County Cllr Staveley to endeavour to make an arrangement with the Head of Waste Management that this new litter bin is emptied by the CDC operative.
- Regarding the widening of the existing tarmac footpath from the entrance near the Vicarage to the junction with the new path, the Council had **received** a quotation to lay a 51 metres tarmac path with concrete pin kerbs and all associated landscaping work for £4,350.00 plus VAT. The Council **resolved** to accept this quotation by a majority of five Councillors as long as the quotation includes the laying of a non slip surface over the whole length.
The Council was **informed** that the contractor can only carry out sandblasting of the entrance gate into the Harrison Playing Fields at the Vicarage at their workplace. The Council **agreed** to ask for a quotation, including the transport of the gate and its re-installation.
- County Cllr Staveley **informed** the Council that a Public Path Diversion Order to re-route the public footpath away from the rugby pitch would cost a minimum of £3,580 when unopposed at all stages plus advertising costs. The Council **decided** to make enquiries regarding the procedure of making a Dog Control Order and report back at the next Parish Council meeting.
- The Council was **informed** that the trees at the southern end were planted by Giggleswick School when they put the footpath between Bankwell Road and Raines Road in place. The Council **agreed**

that Cllr Coleman would present a second draft tree planting suggestion which would include the planting of a variety of approximately six standard size trees as a base for further discussion.

- The Council was **informed** that there is no entry on HM Land Registry that registers the Title Deeds for the Harrison Playing Fields. The Council **concluded** that its solicitors have not carried out the Council's instruction to register the Harrison Playing Fields with HM Land Registry. The Council **decided** to no longer work with its solicitors and withdraw all the files from them.

- The Council **agreed** that Cllr Bradley should write a draft Risk Assessment, using the RoSPA RA as a base, and present this in due course.

- The Council **noted** that the annual RoSPA play area inspection will take place in September for £68.50 plus VAT per play area and any additional items over five per play area at £3.50 plus VAT per additional item.

- The Council **noted** the considerations for agreeing a strategy for the development of the Harrison Playing Fields in terms of access, activities, facilities, environment, sustainability, and communication in order to retain an open, green space for recreational purposes.

b. street lighting:

The Council was **informed** that NYCC street light number 5, between 23 and 24 Lords Close is faulty. The Council **agreed** to notify NYCC and ask to have this light repaired.

c. maintenance on PROW between the sports fields of Settle college and the football club

County Cllr Staveley **informed** the Council that it would cost £7,500 to have this PROW upgraded to a concrete footpath, however, that the worst affected areas have now been filled in with chippings.

d. Tems Street bridge

The Council had **received** correspondence from a resident on Tems Street that the bridge in front of Cottages 9 and 10 is increasingly used by delivery van drivers, thus undermining the fragile structure of the bridge. The resident had asked County Cllr Staveley for advice. County Cllr Staveley **informed** the Council that a bollard at the entrance of the bridge over Tems Beck to Tems Street could be placed, and that he would contribute to this placement from the NYCC Locality Budget Fund. The Council **agreed** that County Cllr Staveley could proceed.

e. vegetation debris on the Riverside Path: reply from Settle College

The Council **noted** the reply from Settle College that their grounds contractor does not remove any mowings or trimmings from the site, but leaves them in the longer grass to rot down, and confirmed to always clear the trimmings off the path. Settle College accepts that the trimmings are visible and could be considered unsightly, but, as it is considered more environmentally friendly, and as Settle College is satisfied with the standard, they do not see a need to incur additional costs taking this vegetation away.

f. clearing of vegetation on the Riverside Path downstream from Settle College

The Council had **received** a representation that the verges on the section of the Riverside Path downstream from Kendalmans to Sandholme Close are overgrown with brambles and nettles encroaching onto the paths. The Council **decided** to ask permission to carry out necessary maintenance work on its expense from each of the two co-owners of this piece of land before taking this matter into further consideration.

g. Tems Beck maintenance

The Council had **received** correspondence from a riparian owner, as well as the representation by the parishioners at the public participation session, about the state of Tems Beck. The Council **reiterated** its position that weeds should be left to allow a water flow to deepen any channels. Woody vegetation, on the other hand, should be removed from the Beck. The Council **decided** to post the

article in the Community News from April 2014, the reply from the Environmental Agency to this article, and the Council's information note on its website.

h. Other issues relating to NYCC Highways

No other issues relating to NYCC Highways were reported.

6.8 Reports and updates on parish matters other than maintenance

a. update on installation of SID on private land

The Council **decided** to discuss this matter further at the next Parish Council meeting.

b. update on The Queen's Platinum Jubilee Beacons – 2 June 2022

The Council **decided** to discuss this matter further at the next Parish Council meeting.

6.9 Financial Matters

a. The Council **approved** the Financial Statements, including the bank reconciliation to 31 August 2021 and it **noted** the total balance of all accounts as £22,596.87 with £2,012.53 in revenue and £20,584.34 in capital funds.

b. The Council **resolved** to approve payment of the following accounts:-
 - G.A. Hewitt & Son of £612.00 for grass cutting on HPF in August;
 - PKF Littlejohn LLP of £240.00 for limited assurance review of AGAR 2020-2021;
 - clerk's salary of £499.20 for September 2021;

c. To **note** AGAR 2020-2021 Section 3 External Auditor Report and Notice of Conclusion of Audit
 The Council **noted** that the audit of accounts for the year ended 31 March 2021 has been completed and the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and that no other matters have come to the External Auditor's attention giving cause for concern that relevant legislation and regulatory requirements have not been met. The AGAR is available for inspection by any local government elector on application to the Clerk/RFO.

6.10 Reports on or notice of meetings of other bodies

* NYCC: Skipton and Ripon Area Constituency Committee meeting 2/9; request for 'call for evidence' on the national resilience strategy; Bus Service Improvement Plan

* YDNPA: Planning Seminar 23/9; virtual Parish Forum Meeting 13/10;

* YLCA: NALC policy consultation briefing to 2/11: Local Nature Recovery Strategies; White Rose Update 20/8; 10/9; Law and Governance Bulletin 3/9; Remote Conference 17 & 18/9; "Scribefest", annual free virtual conference 29/9; Webinar Sessions: Standards of Behaviour Expected of Someone Holding Public Office, such as a Councillor 19/8; Charitable Trusts and Parish/Town Councils 24 & 26/8; How to deal with a grievance 1/9; Transparency Code for smaller Authorities with a turnover not exceeding £25,000 (and council's between £25,000 - £200,000) 8/9; Training Bulletin 13/8; 27/8; Councillors discussion forum 2/9;

* YLCA North Yorkshire Funding Summit 30 September

* Wild Ingleborough Project poster

* PFCC rescue Plan consultation posters: consultation event 17/9 & 15/10 Skipton; priorities consultation until 7/11;

* Clerks & Councils direct: September 2021, issue 137

* Community First Yorkshire: new tools to support community groups, organisations and charities

* Rural Services Network: the Rural Bulletin 17/8; 24/8; 1/9; 7/9; 14/9; Rural funding digest September edition

* e-brochures: Caledonia Play; Eibe Play;

6.11 Reports / comments on other matters for information only, or for inclusion on a future agenda

- a. County Cllr Staveley **informed** the Council that it will be invited to submit comments on the impact of tourism in the community.
- b. Cllr Davidson **reported** that a resident on Church Street is claiming a parking slot by installing two benches in the road when the car is in use, so that no other vehicle can parked there. The Council **agreed** that County Cllr Staveley will address this.
- c. Cllr Coleman **informed** the Council that Settle Area Swimming Pool has signed the contract for the development of the pool for £800,000. The contractor will endeavour to close the pool area itself for only four weeks.

6.12 Date and time of the next Parish Council Meeting

The Council **confirmed** the date of the next Parish Council Meeting as 12th October at 7.30 pm at the Parish Rooms.

There being no further business to conduct the Chairman closed the meeting at 21.38 hours.

M. Hill

Clerk to the Council