

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE
10th October 2017

943. Present

Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Coleman, Davidson, Ewin-Newhouse, Pryal and Simpson and with PCSO Preston and the Clerk in attendance.
Apologies received from Cllr Bennett and County/District Cllr Welch.

944. Declaration of Disclosable Pecuniary and Other Interests

Cllr Perrings declared a Personal Interest and Cllr Davidson declared a Disclosable Pecuniary Interest in relation to Minute 949.1: dog fouling incident at Harrison Playing Fields.

Cllr Coleman declared a Disclosable Pecuniary Interest in relation to Minute 949.12: letter from Settle Area Swimming Pool.

945. Minutes of the meeting held on the 12th September 2017

The minutes of the Meeting of the Parish Council, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr Coleman and seconded by Cllr Davidson.

946. Reports from District and County Councillor and the Police

PCSO Amanda Preston reported 4 incidents: one antisocial behaviour report; one criminal damage at Settle College; one RTC on A65 with damage only and one road related incident where pupils of Settle College park their cars too near the junction with Stackhouse Lane, blocking the view of other road users.

The NYP Community Messaging Craven was circulated.

County and District Cllr Welch reported that at the new development on Raines Road two of the three affordable houses are built in shared ownership.

947. Matters from previous Meetings not otherwise included on the Agenda

No Matters from previous Meetings were presented.

948. Planning Applications:

948.1 Received:

The Council had not received any planning applications

948.2 Decisions

The following decisions have been **notified** by the relevant Planning Authority:

- a. CDC: 2017/18348/HH – construction of single storey side extension to existing dwelling, Little Barn, Back Lane: ***granted***
- b. CDC: 2017/18392/HH – Erection of single storey conservatory to rear of property, 19 Lords Close: ***withdrawn***

948.3 Other Planning Matters

- a. Proposed Street Naming & Numbering (SNN 683) for residential development on Raines Road

The Council had **received** a reply from CDC that Section 5.2 of CDC's Street Naming & Property Numbering Policy urges caution to avoid incorrectly addressed mail where similar sounding names are used and it is unlikely that 'Brackenber' will be used for the new residential development on Raines Road. The Clerk was asked to contact CDC again to enquire if a final decision has been made.

- b. NYCC: Common Land Register update under the Commons Act 2006
 The Council had **received** correspondence from NYCC that their record show that Giggleswick PC is the owner for common land unit 95 (CL61), Huntworth. If the Parish Council think that this record is not accurate then it can ask to have the register updated. To update the register the Parish Council would need to provide NYCC with proof of ownership such as a Land Registry Titly certificate and coloured plan. The Council **agreed** that it would ask NYCC for the register pages for unit 95.

- c. YDNPA: planning surgeries dates and venues 2017
 The YDNPA planning surgeries dates and venues for 2017 were circulated.

949. To receive reports and reach decisions on various village matters.

949.1 Harrison Playing Fields: dry stone wall repair at gateway; Active Places Data Platform; dog fouling incident

The Council was **informed** that Giggleswick School has scheduled to undertake the dry stone wall repair over the winter.

The Active Places Data Platform database information was circulated.

The Council was **informed** that it had received correspondence from the NRRUFC that an incident with dog faeces had occurred, whereby an U13 boy, whilst playing, was tackled and this resulted in him falling into dog faeces. This was extremely unpleasant to him and a safeguarding issue for the rugby club.

The Parish Council **agreed** to take this incident very seriously and the clerk was asked to **report** this incident to the dog warden at CDC requesting that more patrolling is done in an effort to stop this persistent dog fouling.

The Council **decided** to arrange a site meeting with a representative of the rugby club and some Councillors at the soonest possible time to discuss a proposal from the rugby club to erect a temporary boundary plastic slotted fence, leaving enough space on the Lower Fellings for people to walk their dogs and not blocking any public footpaths.

949.2 grass cutting and vegetation clearing verges

No further report has been received in relation to the verges grass cutting and strimming. The clerk was asked to re-engage with Horton Landscaping in an effort to get this matter resolved soon.

The Council had **received** concerns from the Giggleswick Gardening Group that the grass verges from the Memorial Bridge to the ginnell that leads to Bankwell Road have not been cut. The clerk was asked to **contact** Settle College Grounds Department to request that this work is carried out soon. The GGG also reported that the verges from Kendalmans to Sandholme Close have not been cut. The clerk was asked to reply that these verges are part of the ongoing matter with Horton Landscaping.

949.3 transfer of small parcel of land at bottom of Belle Hill

The Council was **informed** that Cllrs Perrings and Airey have met Mr Richard Bentley and have signed the deeds. However, Mr Bentley has so far omitted to invite the Parish Council Proper Officer to also sign and this still needs to be arranged.

949.4 street lighting matters:

The Council had not received any street lighting matters.

949.5 village notice board at Four Lane Ends

The Council was **informed** that Mr Paul Thornton had installed the notice board. The clerk has arranged that the two posts will be returned to Greenbarnes on 13th October. Once received back in separately packaged parcels and in good condition Greenbarnes will credit the Parish Council for £47.18.

949.6 2017 Christmas preparations

The Council **agreed** that it should ask Lay of the Land for a quotation for the 2017 Christmas tree.

949.7 Information panels on Riverside Path

The Council had not received further information regarding this item.

949.8 Maintenance of telephone kiosk

The Council had **received** correspondence from Mr Paul Thornton that the telephone kiosk is in need of a full refurbishment and the quotation amounted to £750.00. The Council **decided** that at this moment it would only consider the kiosk to be repainted. Cllr Pryal provided contact details of a painter who may be able to carry out the work, although possibly not until the spring of 2018.

949.9 Quotation for tree work on Bankwell Road

The Council was **informed** that the order for the tree works on Bankwell Road by Tree Tops Surgery has been placed.

949.10 CDC: General Data Protection Regulations

The information regarding the General Data Protection Regulations from CDC was circulated. The Council **agreed** that it should continue to be kept informed on this matter to get as much advance notice as possible of any potential issues that the Parish Council will have to deal with.

949.11 Policies review: (a) Standing Orders; (b) Finance Regulations; (c) Risk Assessment and Management

The three policies documents were circulated for adoption at the next meeting.

949.12 Letter from Settle Area Swimming Pool

The Council had **received** correspondence from the Chairman of Settle Area Swimming Pool with a request to all parish councils to consider increasing the parish precept to support the swimming pool financially. The Council **decided** to circulate the letter and to discuss this item further at the next meeting.

950. Financial Matters

950.1. Financial Statement to 30 September 2017

On the **proposal** of Cllr Davidson and **seconded** by Cllr Coleman the Financial Statement was **accepted**.

950.2 The Council **approved** payment of the following accounts:

	Net	VAT	Total
Horton Landscaping Ltd (grass cutting Sep.)	£400.00	£80.00	£480.00
Paul Thornton (installation notice board Four Lane Ends)			£143.00
PKF Littlejohn LLP (external audit)	£200.00	£40.00	£240.00
M. Hill (clerk's salary October)			£366.35
M. Hill (expenses July – September 2017)			£152.70

Cllr Perrings (Parish Council website annual fee to SquareSpace) £ 17.96

received:

SUJFC one off tournament 8 th July 2017	£ 120.00
2 nd instalment precept	£12,500.00
The Council decided that payment to Horton Landscaping Ltd for grass cutting verges should be withheld until this work has been carried out satisfactorily:	
	£200.00 £40.00 £240.00

950.3 To receive update regarding opening new bank account with HSBC

The Council was **informed** that the HSBC bank account is operational and it **agreed** that it would close the Nat West bank account at the end of October 2017. The clerk was instructed to transfer £1,450.41 to the HSBC bank account and £11,190.59 to the Skipton Building Society account. This would leave £50.00 in the Nat West account for the bank to transfer to HSBC when it closes the account.

950.4 To verify bank statements for 2nd quarter of Finance Year 2017-2018

Cllrs Airey and Coleman **verified** the bank statements for the second quarter of the Finance Year 2017-2018 and **reported** that the clerk should minute the transfers of monies at each and every meeting of the Parish Council.

951. To receive reports on or Notice of Meetings of Other Bodies.

- * NYCC Highways: parish portal guidance: The clerk was instructed to set this up
- * YLCA: Craven Branch Meeting, 7 October 2017, Hellifield
- * CDC: notes from Parishes Liaison Meeting of 21 September and notification of next meeting on 21/03/18
- * CDC: Nominations for Craven Community Champion Awards 2017
- * NALC: Chief Executive's Bulletin 32; 33;
- * Health Watch North Yorkshire: Safeguarding Survey; AWCCCG: Craven Falls Prevention event and Newsletter September 2017
- * Rural Services Network: Rural Vulnerability Service – Fuel Poverty (Sept. '17); Weekly email News Digest (18/09; 25/09; 2/10; 09/10); Rural Economic Spotlight; Rural Spotlight on Heart of the Village
- * Rural Opportunities Bulletin October 2017
- * YLCA: training events September to November
- * Craven and the First World War Project Newsletter Autumn 2017
- * Settle Chamber of Trade: business social meets **and free business workshop**
- * Eden Brows Update: 43
- * Rural Services Network: call for information – Station and other Community Heritage Buildings
- * Kompan Playgrounds: 30 summer play days
- * Countryside Allianz: Nominate in the 'Rural Oscars 2017'
- * Keep Britain Tidy: stop the wave of waste
- * CDC: awareness of safeguarding in Craven poster
- * YLCA: White Rose Update September 2017
- * Friends of the Dales: capturing the past – celebration open day – focus on the Dales
- * FQP meeting minutes
- * Update from Julian Smith MP
- * Castleberg – the future
- * Settle Community Library Open day on 21 October

952. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

The Council had **received** a thank you letter from Mrs Bolger regarding the very pleasant cheese and wine event it had organised on behalf of the Giggleswick Charities. Some 20 parishioners and four Councillors had attended the enjoyable evening on 7th October.

953. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

There were no reports/comments to report.

954. To confirm the date of the next parish council meeting

The next Meeting of the Parish Council will be held on Tuesday, the 14th November 2017 at 19.30 hours (7.30pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 20.59 hours (8.59pm).

M. Hill
Clerk to the Council