

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE  
8<sup>th</sup> October 2019

**15 Minutes for public participation session**

Mr Graham Cleverly was invited to the meeting to inform Councillors about the meadow wild flower verges that were created in Austwick in the last five years. Mr Cleverly reported that the two verges in Austwick have needed a lot of voluntary work, preparation and patience and with the financial assistance of over £1,000 in grants received. Mr Cleverly generously donated some yellow rattle seeds, which will help in eradicating any grass, after which wild flower seeds could be planted.

**330. Present**

Cllrs Perrings (Chairman), Jones, Airey, Bradley, Coleman, Ewin-Newhouse, Greenhalgh and Williamson and with the Clerk in attendance.  
Apologies have been received from Cllr Davidson and County and District Cllr Welch.

**331. Declaration of Disclosable Pecuniary and Other Interests**

Councillors did not record any Disclosable Pecuniary or Other Interests in relation to items on the Agenda.

**332. Minutes of the meeting held on the 10<sup>th</sup> September 2019**

The Council **resolved** that the Minutes of the Parish Council Meeting held on 10<sup>th</sup> September 2019 should be confirmed and **signed** by the Chairman, Cllr Perrings, as a true and accurate record.

**333. Reports from District and County Councillor and the Police**

County and District Cllr Richard Welch had reported on the following issues. Cllr Welch has now submitted the on-line forms to NYCC regarding the installation of the 'no parking passing place' signs on Stackhouse Lane.

Cllr Welch has reported speeding on Bankwell Road to the Police Traffic Bureau who will investigate this further.

PCSO Jayne Grace had sent a written incidents report and between 1<sup>st</sup> September and 5<sup>th</sup> October 19 incidents were recorded which included 2 incidents of theft and attempted burglary; 4 reports of a minor road traffic collision and road related offence; 3 incidents of domestic harassment; 1 report of fraud; 3 reports of suspicious circumstances; 2 reports of violence; 1 report of drugs; and 3 abandoned calls. The Council **agreed** to ask the Police for additional information regarding a drugs related report.

The Community Messaging Craven was circulated.

**334. Matters from previous Meetings not otherwise included on the Agenda**

Cllr Williamson **reported** that Giggleswick School has been informed about the suggested Community Projects for some of their pupils and that these have recently started.

Cllr Bradley **reported** that the English Schools Fell Running Championships, held on 6<sup>th</sup> October by Giggleswick School was well organised and marshalled.

**335. Planning Applications:**

**335.1 Received:**

The Council **decided** it had no objection to or comments on the following planning applications:

- a. CDC: 2019/20395/HH – amended proposal for the re-instatement of garden wall to front of property and other external works, 2 Ivy Fold, Church Street
- b. YDNPA: C/31/651A – householder planning permission for erection of rear extension and alterations to existing raised patio area, Rowan House, 2, The Mains
- c. CDC: 2019/20973/FUL – Conversion and extension of existing former bungalow to create 2-storey community play group & pre school, The Bungalow, Settle Middle School

### 335.2 **Decisions**

The following decisions have been **notified** by the relevant Planning Authority:

- a. YDNPA: C/31/660A – householder planning permission for erection of single storey rear extension to provide kitchen/diner and family room, 11 Meadow Rise **approved conditionally**
- b. CDC: 2019/20820/HH – erection of garden shed, 12 Lords Close **granted**

### 335.3 **Other Planning Matters**

- a. CDC: ENF/03133/2019 discharge of surface water from driveway on Bankwell Road  
Cllr Airey **reported** that the Planning Enforcement Officer had visited the site and had reported that there was no clear evidence of discharge of surface water onto Bankwell Road. The Council **agreed** to forward to the Officer a video that showed a stream of water flowing onto the road and also to enquire if the owners had installed a tank to stop any further water discharge.

- b. to receive a further update regarding the preparation of a joint Neighbourhood Plan with Settle Town Council

The Council had **received** a clarification from Settle Town Council regarding the application of a grant for £17,000 to Locality. The Council **noted** that this grant, if agreed by Locality, is divided as £9,000 to STC as the administering partner and £8,000 to GPC. If GPC were to decide to not engage in a joint Neighbourhood Plan, its share will be returned to Locality. The date for the initial meeting between Councillors of STC and GPC was set at 16<sup>th</sup> October. The Council **agreed** that Cllrs Perrings, Bradley and possibly Greenhalgh would attend. The Council also **noted** the reply from the Clerk to Gargrave Parish Council regarding their experience on the completion of their Neighbourhood Plan.

### 336. **To receive reports and reach decisions on various village matters.**

#### 336.1 **The Harrison Playing Fields**

- The Council was **informed** that the repair to the 8 benches is completed.
- The Council **agreed** to accept the quotation by Mr Robinson for the strimming of the rougher areas around the whole of the Harrison Playing Fields, including the strip at the bottom of the Lower Fellings for approximately 15 hours of work at an hourly rate of £25 + VAT.
- Cllr Bradley **reported** that two wheels of white rope to strengthen the netting have been purchased and Cllr Bradley will claim back expenses at the next Council meeting.
- The Council has **received** the RoSPA Inspection Report 2019 and **agreed** to circulate this electronically to all Councillors. This item will be considered at the next Council meeting, including the possible installation of new items of play equipment

**336.2** street lighting matters

The Council was **informed** that LP38b and LP29 were faulty. Also, LP32 has not yet been repaired. The Council **agreed** to report all three LPs to NYCC.

**336.3** to receive update regarding public meeting with NYCC Highways to clarify their decision to not reducing the speed on B6480

The Council had still not received a reply from NYCC Highways regarding their proposal to hold a public meeting for them to clarify their decision to not reduce the speed on the B6480. The Council **agreed** to send a further email to NYCC Highways and inform them of Councillors' frustrations to the Highways' disregard to the Council's consultation and its 200 respondents.

**336.4** to consider action regarding Tems Beck Maintenance Management information note and to receive update regarding Tems Beck bridges

There was no further report on the matter of choosing a boulder to display the information note. The Council had **received** further correspondence from two riparian owners regarding the guidance note it had sent. The Council was **informed** about the mature tree that is growing out of the wall that separates Tems Beck from the Glebe Field and the Council **agreed** to report this to Giggleswick School for their attention in due course.

**336.5** to confirm the wording of a text in the Community News regarding parishioners' interest for a Village Hall for Giggleswick

The Council **confirmed** its approval to the text for an advert in the Community News to gauge local residents' enthusiasm to set up a village hall committee with the aim to manage the process of planning and construction as well as funding and management.

**336.6** to receive an update regarding Ash Die Back in trees on Paley Green Lane

Cllr Airey **reported** on the site visit on Paley Green Lane with NYCC Highways Officer Nik Goodman and NYCC Assistant Arboricultural Officer, Trevor Grigg. Only two saplings were affected with Ash Die Back and these have now been removed. The Council was **informed** that NYCC Highways will not carry out any sapling removing on smaller roads owing to budget cuts.

**336.7** to discuss future plans and consider a quotation regarding the strimming of the wild flower verge on B6480

The Council **agreed** to accept the quotation from Mr Robinson to trim down and rake off the vegetation on this area for an hourly rate of £25 + VAT for the strimming and £15 + VAT for the disposal of vegetation. The Council also **agreed** to ask Mr Robinson to add the two grass areas by the swimming pool for the same hourly rate. The Council discussed future plans for the wild flower area on the B6480 and it **agreed** that this area could be cut once per year at the end of August or beginning of September. Cllr Bradley will sew the yellow rattle seeds once the strimming was completed.

**336.8** to receive update regarding NYCC Highways herbicide spraying in Giggleswick

The Council was **informed** that NYCC Highways had been spraying herbicide in Giggleswick, notably glyphosate. Councillors expressed deep concern that the spraying of glyphosate in the proximity of three schools has taken place prior to notifying the Council and it **agreed** to send an email to NYCC Highways that the

spraying of any herbicide in the village is unacceptable, but if any were to be carried out, the Council should be notified beforehand.

**336.9** to receive update regarding overhanging vegetation on pavement between Settle Pool and Settle Bridge

The Council **noted** that this work has now been carried out.

**336.10** to receive update regarding potholes at junction B6480 with The Mains

The Council **noted** the response from NYCC Highways that the potholes at the junction of The Mains with the B6480 do not meet their intervention levels for repair at this time.

**336.11** to receive update regarding pedestrian way on Stackhouse Lane

The Council had not received a reply from NYCC Highways regarding this item.

**336.12** to receive update regarding the planting of bulbs on site opposite Memorial Bridge and note GGG Annual Report 2019

The Council had **received** a further reply from the GGG, informing the Parish Council that it might be possible for the GGG to reconsider the project of bulb planting in a year's time.

**336.13** to receive an update regarding Skateboard facility within the former Middle School site

The Council was **informed** that Mr Jon Holden is the principal contact at NYCC regarding the skateboard facility.

**336.14** to consider action regarding installation of Christmas Tree

The Council **agreed** to ask Lay of the Land for a quotation to install a Christmas Tree at the triangle by Teme Beck opposite the notice board and also to enquire if a small amount of concrete could be applied to stop the Christmas Tree from leaning over.

**337. Financial Matters**

**337.1.** Financial Statement to 30 September 2019

The Council **resolved** to accept the Financial Statements to 30<sup>th</sup> September 2019.

**337.2** to consider action regarding receipt of four reminders for payment for grass cutting

The Council had **received** four reminding invoices from its previous contractor for grass cutting. The Council **resolved** to reply that the previous contractor had been notified that two of these four reminders are withheld payments. One reminder was firstly received 6 weeks after cancellation of the contract and the Council **resolved** to not accept invoices received after this date. One reminder was paid by cheque and the amount appears on the Council's bank statement in July 2019.

**337.3** The Council **approved** payment of the following accounts:

	Net	VAT	Total
G.A Hewitt and Son (grass cutting Sept)	£280.00	£56.00	£336.00
Jeremy Cox Handyman (repair of 8 benches)			£1,025.00
M. Hill (Clerk's salary)			£ 466.80
M. Hill (Clerk's expenses for Q2)			£ 136.25
Playsafety Limited (RoSPA Report 2019)	£103.50	£20.70	£ 124.20

The Council **resolved** to transfer the sum of £11,459.83 from the HSBC Bank account to the Skipton Building Society Account.

**337.4** to verify bank reconciliation and statements for 2<sup>nd</sup> quarter of Finance Year 2019-2020  
Cllrs Bradley and Ewin-Newhouse **verified** the bank statements and the reconciliation for the 2<sup>nd</sup> quarter of the Finance Year 2019-2020 and **reported** that no issues have been found.

**338. To consider policy documents**

The Council **agreed** to approve the following two policy documents:

a. Records Management Policy; and b. Standing Orders.

**339. To receive reports on or Notice of Meetings of Other Bodies.**

\* Rt. Hon. Julian Smith MP: Constituency Surgeries October-December 2019

\* YLCA: White Rose Update September and October 2019

\* YLCA: Craven Branch Meeting, 3 October, Skipton; training events 13, 14 October; Community Led Housing seminar; Webinar training; Branch meeting dates, venues and speakers Autumn 2019

\* Castleberg Hospital drop-in session, 30 September

Cllr Airey **reported** that Castleberg hospital re-opened on 7<sup>th</sup> October with 5 beds in each two wards and two single rooms.

\* YDNPA: Management Plan Annual forum meeting, 29 November, Middleham

\* ARO4: YDNPA consultation: Strategic Housing Market Assessment 2019 to 2/10

\* PFCC: public survey: use of tasers in North Yorkshire to 29<sup>th</sup> September

\* NYCC: A59 Kex Gill new allignment public information event, Skipton, 1 October; Village of the Year

\* CDC: Craven Community Champions Awards

\* YLCA: consultation for Parish Sector the quality and effectiveness of the audit and financial reporting of local authorities; date and venue of the January Craven Branch meeting

\* NALC: Chief Executive's Bulletin 13 September; 27 September;

\* Rural Services Network: The Rural Bulletin 17/09; 24/09; 01/09; 08/10; Rural Funding Digest October 2019

\* Stories in Stone Updates September

\* Community First Yorkshire: supporting vulnerable people this winter

\* Play Ground e-brochures and flyers from: Earth Anchors; Eibe Play;

\* Settle Swimming Pool: fund raiser and harvest supper

\* Northern Gas Networks Update

**340. To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.**

There were no matters as a matter of urgency reported.

**341. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda**

- Cllr Jones **reported** on the Annual meeting of The Hargraves and Green Educational Foundation where one applicant had received some funds and also on the Annual meeting of the Brentwood Trust, where eleven applicants had submitted a form to be considered.

- Cllr Williamson **reported** that vegetation is encroaching onto the lane opposite The Craven Arms between Brackenber Lane and Raines Raod. The Council **agreed** to report this to NYCC Highways.
- Cllr Williamson also **reported** that another information panel on the Riverside Path is fading. The Council **agreed** to report this to the YDMT and also make enquiries regarding the progress on the one panel that is to be changed completely.
- Cllr Ewin-Newhouse **reported** flooding on the lane at Ribblebanks to the weir in Stackhouse and the Council **agreed** to report this to NYCC Paths.
- Cllr Coleman **reported** that cars have been seen parked on the grass at the Lower Fellings and the Council **agreed** to report to the Rugby Club that parking at he Lower Fellings is only permitted on the hardstanding which is behind the goal posts.
- It was **reported** to the Council that a lot of building rubble had accumulated by the outside wall of Woodlands on The Mains, obstructing the PROW. The Council **agreed** to notify the owner to clear this building rubble.

**342. To confirm the date of the next parish council meeting**

The Council **confirmed** the date of the next Parish Council Meeting as Tuesday, the 12<sup>th</sup> November 2019 at 19.30 hours (7.30 pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 21.37 hours (9.37 pm).

M. Hill  
Clerk to the Council