

# GIGGLESWICK PARISH COUNCIL

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## NOTICE OF REMOTE MEETING 7 and agenda

**THERE WILL BE A REMOTE MEETING OF GIGGLESWICK PARISH COUNCIL ON TUESDAY THE 13<sup>th</sup> October 2020 at 7.30 pm.**

Prior to the start of the Meeting proper there will be a public participation session of up to 15 Minutes to enable parishioners to comment on matters concerning the Parish. This will be conducted in accordance with paragraphs 3(e) and 3(f) of the Council's Standing Orders. Please contact the clerk if you would like to join this meeting, using the Zoom platform.

The notice and agenda for this meeting is posted on the Parish notice board and on the Parish Council website at [www.giggleswick-pc.org](http://www.giggleswick-pc.org). The link for this meeting is:

<https://us02web.zoom.us/j/85078761818?pwd=ZjBtVTJPdmxtYWtEMGRpSjVMU3k4UT09>

Meeting ID: 850 7876 1818, Passcode: Gigg1020

- 7.1 To receive apologies for non-attendance.
- 7.2 Code of Conduct and Declaration of Interests.
  - a. To **record** Councillor's Disclosable Pecuniary Interests (DPI) and other interests in relation to items on this agenda as outlined in appendices A and B of the code of conduct (Localism Act 2011, sections 30 and 31).
  - b. To **consider, decide** and **record** any Councillor's requests for dispensation in connection with any items on this agenda.
- 7.3 **To confirm the Minutes of the remote Parish Council meeting held on 8<sup>th</sup> September 2020.**
- 7.4 **To consider matters from previous meetings not otherwise included on this agenda.**
- 7.5 **To note reports from County and District Councillor and North Yorkshire Police**  
 To **note** the NYP Community Messaging (Craven) from 9 September to 13 October.
- 7.6 **Planning**
  - a. **To consider applications**
    - 1
  - b. **To receive decisions**
    - 1 Amendment to 2020/21660/FUL – partial removal of weir on the River Ribble, weir adjacent to Settle Sewage Treatment Works, Downstream Of The Road (A59), Settle ***granted***
    - 2 YDNPA: C/31/662 – householder planning permission for erection of single storey rear extension to provide sunroom, 13 Yealand Avenue ***approved conditionally***
  - c. **To consider other planning matters**
    - 1 To **note** that the Council had no comments to make in relation to CDC's Draft Affordable Housing Supplementary Planning Document to 13<sup>th</sup> October.
    - 2 To **note** that the Council had received correspondence from North Craven Heritage Trust (NCHT) regarding the government's recently published White Paper Planning for the Future.

## 7.7 To note actions regarding parish maintenance matters

### a. Harrison Playing Fields:

- To **receive** a report from the Members of the HPF Working Group other than the paths improvement project
- To **consider** action regarding responses received for the paths improvement project as well as a first draft purchase order for the building materials to be purchased by the Council
- To **consider** registering the Harrison Playing Fields with Fields in Trust
- To **note** that the Log Swing with Birds Nest Seat has been repaired.
- To **receive** an update regarding the latches on the gates into the children's play area.
- To **consider** action regarding a quotation received from Streetscape for three options in connection with the installation of a wooden fitness trail.
- To **consider** action regarding Park House garden wall issue after removal of ivy
- To **receive** RoSPA Play Safety Inspection Report 2020 as well as the Routine Inspection Checklist and **consider** action.

### b. street lighting:

To **note** that the fault on NYCC street light column 4 on Sandholme Close has been passed on to their contractors.

To **consider** action regarding the installation of a solar powered street light near the

### c. defibrillator NCPAD314 at Puddle Croft

To **receive** an update from the PCC regarding the Parish Council's request to re-locate the defibrillator cabinet to the outside wall of the Parish Rooms, including a request to electrically connect this cabinet through the kitchen wall.

To **note** that one set of iPADS has been purchased and installed.

To **note** that the defibrillator has been taken off line as the power supply to the cabinet is not working, possibly due to water in the transformer.

### d. milestone at Buck Haw Brow

To **note** that the Council had contacted County Cllr Richard Welch if he has budget to fund the repair of the tilted milestone on the B6480 between Mill Hill Lane and Huntworth Farm as NYCC Highways had reported that they are not carrying out any repair work.

### e. overgrowing large bush on Four Lane Ends

To **note** that the Parish Council had reported a large yew tree encroaching the road near Brackenber Bungalow at Four Lane Ends to NYCC Highways and to **consider** further action.

### f. speeding issues on Bankwell Road

To **note** that County Cllr Richard Welch has, again, raised concerns regarding speeding on Bankwell Road.

### g. Tems Beck maintenance

To **note** that the parishioner is still awaiting source information from CDC.

### h. PROW between the Settle College sports fields and the Settle United Football Club fields

To **note** that County Cllr Richard Welch has contacted the relevant authority at NYCC in order that this PROW is refurbished as soon as possible.

### i. sat nav issues on Paley Green Lane

To **note** that County Cllr Richard Welch has contacted NYCC Highways to raise concerns that another incident has taken place when a HGV, travelling to Wigglesworth, got stuck on Paley Green Lane.

j. Other issues relating to NYCC Highways

**7.8 To note reports and updates on parish matters other than maintenance**

a. speed reduction measures on B6480

To **note** the reply from NYCC Highways Officers regarding speed reduction measures on B6480 that the Parish Council's email has been forwarded to the newly appointed Improvement Manager who will look into the concerns raised from a fresh view point, chase up any proposals put forward by the former Improvement Manager for consideration and contact the Parish Council directly.

b. access over Settle United Football Club land to the river Ribble

To **note** that a site meeting had been arranged to discuss residents' claims for the installation of a permissive footpath. To further **note** the Football Club's reply that they will repair the wall, install a secondary fence and place correct signage around the ground to make the public aware that this is private property.

c. Local Government re-organisation

To **note** The Government's request to local councils in North Yorkshire and York that they must reorganise local government by creating one or more unitary councils in order to secure a devolution deal for the region.

To **debate** NYCC's position as well as CDC's position.

d. The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018

To **receive** an update regarding the compliance with The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018.

e. pump track or skate park facility

To **consider** pooling resources to provide a Pump Track or Skate Park type facility for the young people of Settle and Giggleswick.

**7.9 To note reports regarding Financial Matters**

a. To **note** the Financial Statements, including the bank reconciliation to 30 September 2020.

b. To **receive** the External Auditor Report and Certificate (Section 3 of the AGAR) for the Finance Year 2019-2020 and to **note** the Notice of Conclusion of Audit

c. To **approve** payment of the following accounts:-

- G.A. Hewitt and Son for grass cutting HPF in August of £336.00 and September of £expected
- Wel Medical for the purchase of one set of iPADS of £46.68
- YLCA for Cllr Bradley's attendance to Fields in Trust webinar of £5.00
- PKF Littlejohn LLP for carrying out the External Audit for the Finance Year 2019-2020 of £240.00
- Playsafety for carrying out the annual RoSPA Inspection of the HPF of £160.20
- clerk's salary for October 2020 of £489.60
- clerk for expenses Q2 July to September of £143.15

d. To **consider** invoicing the rugby club for the use of the Lower Fellings.

e. On behalf of the Giggleswick Charities to **consider** asking the tenant £1.30 for the 'Penny Bun' rent

f. To verify bank reconciliation for first half of Finance Year to 30 September

**7.10 To consider and approve policy documents**

a. Records Management Policy

b. Standing Orders

## c. Financial Regulations

**7.11 To note reports on or notice of meetings of other bodies**

- \* North Yorkshire Local Resilience Forum: direct appeal to the public as cases of Covid-19 surge
- \* YLCA: NALC statement – Town and Parish Councils and Parish Meetings and ‘the rule of six’
- \* CDC: NHS Covid-19 App posters
- \* NYCC: Chief Executive Note 15/09; 24/09; Team weekly bulletin 16/09; 24/09; 01/10; 08/10;
- \* YDNPA: Parish Forum meetings postponed; Green New Dales Conference 3 and 17 October;
- \* The Craven Trust Annual Report 2019-2020
- \* YLCA: White Rose Update 11/09; 25/09; Webinar Sessions: how to deal with a grievance 08/10; social media/ communications – policies and procedures 17/09; Planning System, including Enforcement and Appeals 23/09; ‘off to a flying start’, 26/09; VAT and Budget setting 29/09 and 21/10; ‘spreading your wings’ 03/10; Roles and responsibilities of a councillor 06/10; Training e-bulletin 18/09; 02/10; Councillors discussion forum session 24/09; 05/10; 27/10; Craven Branch Meeting 07/10;
- \* PBA: Newsletter Autumn 2020
- \* Community First Yorkshire: VCS resilience follow-on survey September 2020
- \* Rural Services Network: the Rural Bulletin 15/09; 22/09; 29/09; 06/10; Rural funding digest, October edition;
- \* play ground e-brochures from Earth Anchors; Fenland Leisure; Team Sport Play; Morti Sport & Play; Eibe Play;

**7.12 To receive reports / comments on other matters for information only, or for inclusion on a future agenda****7.13 To confirm the date and time of the next remote Parish Council Meeting**  
as Tuesday 10<sup>th</sup> November 2020 at 7.30 pm.**M. Hill****Clerk to the Council**