

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE  
14<sup>th</sup> November 2017

**955. Present**

Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Bennett, Davidson, Ewin-Newhouse, Pryal and Simpson and with County/District Cllr Welch, PCSO Preston and the Clerk in attendance. **Apologies** have been received from Cllr Coleman.

**956. Declaration of Disclosable Pecuniary and Other Interests**

Cllr Perrings declared a Personal Interest and Cllr Davidson declared a Disclosable Pecuniary Interest in relation to Minute 961.1: dog fouling incident at Harrison Playing Fields.

Cllr Ewin-Newhouse declared a Personal Interest in relation to Minute 960.1.g: planning application YDNPA: C/31/624P at Shercer Holme, Stackhouse

**957. Minutes of the meeting held on the 10<sup>th</sup> October 2017**

The minutes of the Meeting of the Parish Council, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr Jones and seconded by Cllr Davidson.

**958. Reports from District and County Councillor and the Police**

PCSO Amanda Preston reported on a number of incidents: three none injury RTCs: one outside the Golf Club and two on the A65. One Road Traffic Offence: students from the College had parked too close to the junction on Stackhouse Lane. Three Suspect Circumstances Incidents: three males have been driving round in a silver van acting suspiciously in the Station Road area and doorstep callers have been selling cleaning items in the Bell Hill and Yealand Avenue area.. One Damage Incident: land was damaged at Town Head Farm when an unauthorised 4x4 has been churning up the grass.

County and District Cllr Welch reported that controlled parking zones, on-street parking schemes, operate throughout North Yorkshire.

NYC and CD Cllr Welch also reported that he would fully support the erection of any fence around the rugby pitch in the Lower Fellings. He asked the Council if it would consider to put the creation of a permanent sports facility on the agenda of a future meeting. Financial support for this could be discussed.

The NYP Community Messaging Craven was circulated.

**959. Matters from previous Meetings not otherwise included on the Agenda**

No Matters from previous Meetings were presented.

**960. Planning Applications:**

**960.1 Received:**

The Council had **no objections** to or comments on the following applications:

- a. CDC: 2017/18604/TCA – 1 willow (T1) and limes (T2-T12): crown lift to 5.2 m and balance all round, Lower Fellings, Harrison Playing Fields, Bankwell Road
- b. CDC: 2017/18605/TCA – T1 ash: remove, Stonecroft, Tems Side
- c. CDC: 2017/18649/TCA – T1, T2 sycamore: crown thinning, reduction and lifting, T3 hawthorne: crown thinning, reduction and lifting, 5 Raines Paddock
- d. CDC: 2017/18687/TCA – T4 sycamore: crown lifting, thinning and reduction, T5 hawthorne: crown lifting, thinning and reduction, field next to 5 Raines Paddock, Raines Road

- e. YDNPA: C/31/368D – erection of detached 3 bedroom, local occupancy bungalow within part of existing garden; alterations to existing vehicular access and formation of new access to serve the existing dwelling, Rockwood, The Mains Drive
- f. CDC: 2017/18690/HH – Proposed conservatory and other associated alterations, 19 Lords Close
- g. YDNPA: C/31/624P – section 73 application to vary conditions 2 and 6 of planning permission C/31/624P, to alter the door openings on the garage and install solar panels to the garage roof, Shercer Holme, Stackhouse

#### **960.2 Decisions**

The following decision has been **notified** by the relevant Planning Authority:

- a. CDC: 2017/18335/FUL – change of use of part renovated agricultural barn and study to holiday accommodation, Swawbeck Barn, Paley Green Lane ***granted***

#### **960.3 Other Planning Matters**

- a. Proposed Street Naming & Numbering (SNN 683) for residential development on Raines Road

The Council had **received** a reply from CDC that they have informed the developer that the Parish Council has objected to Hunters View and that it felt strongly that Brackenber should be part of the name. CDC suggested that the developer considers a different street name and confer with the Parish Council directly prior to applying again.

- b. NYCC: Common Land Register update under the Commons Act 2006 (CL 61 and CL278)

The Parish Council noted receipt of a copy of the register pages and location map for common land unit CL 61 Huntworth.

It had received further correspondence from NYCC that Giggleswick Parish Council is the owner for common land unit 776 (CL 278) (Giggleswick Common in the Township of Giggleswick). The clerk had asked NYCC to send a copy of the register pages and location map and the Council noted receipt of this information.

- c. YDNPA: building new homes in the National Park

The Council noted receipt of YDNPA's new policy flexibilities for building new homes and the note was circulated.

#### **961. To receive reports and reach decisions on various village matters.**

- 961.1 Harrison Playing Fields: dog fouling incident: footpath over Lower Fellings and leaflets & signs; RoSPA Play Area Safety Inspection Report; invoice to NRRUFC for hiring Lower Fellings sent

Cllr Jones reported that a site meeting had taken place between representatives from the rugby club and the Council to discuss the erection of a temporary, one metre high, green plastic slotted fence around the pitch on the Lower Fellings. It was agreed that this fence would need two gates for access into the pitch for the rugby players as well as public access over the footpath.

The Council had **received** a reply from Mrs Gill Duffy, Clean Neighbourhoods Officer at CDC, that any dog fouling is anti-social behaviour and such instances are taken seriously and that CDC will take all the necessary steps to deal with offenders. Mrs Duffy asked to be provided with any information which would assist with catching people in the act in order to pursue action against them. CDC has provided signage to place in prominent places and leaflets reminding dog owners of their responsibilities. The Clerk was asked to drop off the leaflets at the Primary School, the sweet shop and the Swimming Pool.

The Council **noted** receipt of the RoSPA Play Safety Inspection Report dated September 2017. The report concluded that no immediate action is required, although some items were reported to be in need of some remedial maintenance work. The report was circulated and the Council **decided** that it will review the report in more detail at the next Parish Council meeting.

The Council was **informed** that the invoice of £350.00 to North Ribblesdale RUFC for the hire of the Lower Fellings for the rugby season has been sent.

The Council **queried** the progress of the registration of the Harrison Playing Fields to the Land Registry as it was reported that Goad and Butcher Solicitors had suggested to register all, apart from the strip of land between the entrance at The Vicarage and the entrance to the children's play area. The clerk was asked to contact Mr Richard Bentley.

**961.2** grass cutting and vegetation clearing verges

The Council was **informed** that the site meeting between Cllr Bennett and Horton Landscaping had failed to take place and that therefore, the Council has not been able to resolve the matter in relation to the grass cutting and vegetation clearing of the village verges. The Council **decided** to ask Horton Landscaping for a credit invoice to administratively clear the ongoing issue. It also **decided** to obtain quotations for next year's verges maintenance in the new year. NYC and CD Cllr Welch asked the Council if it would consider to include Bankwell Road in the list.

**961.3** transfer of small parcel of land at bottom of Belle Hill

The Council had **received** information that the Clerk has signed the transfer deeds. It had also **received** correspondence from Mr Hassell that he would like to get this matter resolved as soon as possible.

**961.4** street lighting matters:

The Council had not received any street lighting matters.

**961.5** village notice board at Four Lane Ends: return of two posts

The Council was **informed** that the two posts have been returned to Greenbarnes. It is awaiting a refund.

**961.6** 2017 Christmas tree quotation

The Council had **received** a quotation for the erection of a Christmas Tree approximately 10 feet high with clear white lights on a rental basis and taking down and disposal of the tree from Lay of the Land for £273.60 and decided to **accept** this quotation. The clerk was asked to contact Lay of the Land and ask if they could provide the tree by the switch-on day of 2<sup>nd</sup> December.

**961.7** Information panels on Riverside Path

The Council had not received further information regarding this item.

**961.8** Maintenance of telephone kiosk

The Council was **informed** that the clerk has obtained two names to ask for a quotation for the repainting of the telephone kiosk.

**961.9** Temporary closure of footpath no 3

The Council had **received** correspondence from YDNPA of a public notice that footpath no. 3 between Grid References SD 8122 6420 and SD 8121 6423 a distance

of approximately 30 meters between the back of The Mains and the B6480, is closed due to the collapse of a 6 foot high drystone wall which supports the structure of the footpath at this point from 25 October 2017 until 25 April 2018.

**961.10** YLCA: General Data Protection Regulations – payment of fees to ICO

The Council had **received** information from YLCA in relation to the General Data Protection Regulations that there will be a legal requirement on data controllers (i.e. local councils as data controllers) to pay a ‘data protection fee’ to the Information Commissioner’s Office (ICO) when new data protection legislation comes into force in May 2018. It had also **received** further information on the subject of GDPR from NALC in the Chief Executive Bulletins 39 and 40. All of these papers were circulated.

**961.11** Policies review: (a) Standing Orders; (b) Finance Regulations; (c) Risk Assessment and Management

On the proposal of Cllr Pryal and seconded by Cllr Jones the Council **resolved** to approve the following policies: (a) Standing Orders; (b) Finance Regulations; and (c) Risk Assessment and Management.

**962. Financial Matters**

**962.1.** Financial Statement to 31 October 2017

On the **proposal** of Cllr Davidson and **seconded** by Cllr Ewin-Newhouse the Financial Statement was **accepted**.

**962.2** The Council **approved** payment of the following accounts:

	Net	VAT	Total
Horton Landscaping Ltd (grass cutting October)	£300.00	£60.00	£360.00
RoSPA (HPF Safety Report 2017)	£ 98.00	£19.60	£117.60
Cllr Perrings (Parish Council website hosting to SquareSpace)			£205.49
M. Hill (Clerk’s salary)			£366.35

**received:**

Giggleswick Mill Hill rent £141.00

The Council **decided** that payment to Horton Landscaping Ltd for grass cutting verges should be withheld and a credit invoice should be requested: £200.00-£40.00-£240.00. The Clerk was **authorised** to transfer the sum of £929.44 from the Skipton Building Society Account to the HSBC Bank current account.

**962.3** To receive update regarding closure of Nat West Bank account and receive changes to terms and conditions from HSBC

The Council had **received** confirmation that the Nat West had closed its bank account and transferred the balance of £50.00 to its HSBC bank account. The Council **noted** receipt of HSBC’s changes to terms and conditions.

**962.4** To consider increase in precept to support Settle Area Swimming Pool

The Council had considered to increase its precept to support Settle Area Swimming Pool and it **decided** that it should continue to give a large amount as donation under Section 137(4)(a) of the Local Government Act 1972 as in previous years. It **agreed** to increase the S137 donations in its 2018-2019 budget.

**962.5** To consider and approve Parish Council election 2018 costs in budget

The Council had **received** correspondence from CDC that it should include an amount of £1,068.50 as a contested election cost in its precept for the finance year 2018-2019. The elections will be held on 3<sup>rd</sup> May 2018.

**962.6** To receive draft budget for Finance Year 2018-2019

The Council **noted** receipt of the draft budget and it **agreed** that an amount of £500.00 should be transferred from the 'other expenditure' to the 'S137 donations' to financially assist Settle Area Swimming Pool and the library in future years.

**962.7** To consider increase in clerk's office hours to 40 per month

The Council considered an increase in the clerk's office hours from 35 hours per month to 40 hours per month and on the proposal of Cllr Jones and seconded by Cllr Simpson it **resolved** to approve this from December 2017 onwards.

**963.** To receive reports on or Notice of Meetings of Other Bodies.

- \* YDNPA: National Park Management Plan – Annual Forum, 23 November, Ingleton and 'Evidence Papers
- \* YLCA: Membership Subscription Fees 2018/2019
- \* offer of local maintenance services letter from Mr Paul Bainbridge
- \* thank you letter received from St Alkelda's PCC
- \* Clerks & Councils Direct: November 2017, issue 114
- \* NYCC: Craven Area Committee - 9 November 2017
- \* Community First Yorkshire Event, 6 November, Skipton
- \* YDNPA: Southern Parish Forum Meeting Notes
- \* NALC: Chief Executive's Bulletin 36 (13/10); 37 (20/10); 38 (27/10/17); 39 (03/11/17); 40 (10/11/17)
- \* Rural Services Network: Rural Vulnerability Service – Rural Broadband (Oct. '17) and Rural Transport (Oct. '17); Weekly email News Digest (16/10; 23/10; 30/10; 6/11; 13/11); Rural Housing Spotlight; RSN Seminar; Spotlight on Rural Health
- \* Rural Opportunities Bulletin November 2017
- \* Health Watch North Yorkshire: AGM 7 November 2017 and October update
- \* Friends of the Dales: event 21 October 2017 Victoria Hall
- \* Chuffed: crowdfunding workshop Bradford
- \* Countryside Allianz: Nominate in the 'Rural Oscars 2017'
- \* Jupiter Play: new play designs; Kompan Playgrounds: playground packages; Eibe: themed play ships; Wicksteed playgrounds match funding; Sutcliffe Play newsletter; Eibe 2018 play catalogue; Glasdon brochure
- \* Stories in Stone: project update and update November 2017
- \* PCC: community mapping
- \* CDC: Community Governance Review Consultation – Electoral Arrangements of Parish Councils
- \* Zurich Municipal: LCAS risk management seminars
- \* Wheels 2 Work

**964.** To determine any Matter not included on this Agenda which the Chairman considers must nevertheless be addressed as a matter of urgency.

No matters had been determined.

**965. To receive reports/comments on other matters for information only, or for inclusion on a future Agenda**

- Cllr Pryal **reported** on a number of footpaths with missing fingerposts and overgrown stiles and suggested that a work party should be organised in the new year to carry out some maintenance work.
- Cllr Bennett **announced** her resignation from the Council as she is moving away from the area. The Council thanked Cllr Bennett for the work that she has done.
- Cllr Simpson asked for the contact details of the Enforcement Officer at CDC regarding ongoing maintenance work in the garden of Southlands.

**966. To confirm the date of the next parish council meeting**

The next Meeting of the Parish Council will be held on Tuesday, the 12<sup>th</sup> December 2017 at 19.30 hours (7.30pm) in the Parish Rooms.

There being no further business to transact the Chairman closed the meeting at 2 hours (pm).

M. Hill  
Clerk to the Council