

**Giggleswick Parish Council**  
**Minutes of Remote Meeting 8, held on 10<sup>th</sup> November 2020**

**15 Minutes for public participation session**

Fields in Trust Development Manger Jamie Leeson was invited regarding the opportunity to register the Harrison Playing Fields with the Fields in Trust. The Council was informed that the Fields in Trust work with landowners to protect green spaces through a Deed of Dedication that will set out the rights and conditions of both parties, notably that the land will remain in ownership of the Council; that there will not be a disposal of land; the Fields in Trust will protect the land against development. The possible future building of a Village Hall on the land, often used for recreational purposes, might be subject to some imposed conditions. This item was further discussed at 8.7a.

There were no members of the public in attendance.

**8.1 Present:** Cllrs Perrings (Chairman), Jones (Vice-Chairman), Airey, Bradley, Coleman, Davidson, Ewin-Newhouse, Greenhalgh and Williamson.

**In attendance:** County and District Cllr Welch and the Parish Council Clerk.

**8.2 Code of Conduct and Declaration of Interests**

- a. Councillors did not record any Disclosable Pecuniary Interests (DPI) or other interests in relation to items on this agenda.
- b. No requests were made for dispensation in connection with any items on this agenda.

**8.3 Minutes of the Parish Council meeting held remotely on 13<sup>th</sup> October 2020**

The Council **resolved** that the minutes of the Parish Council meeting held remotely on 13<sup>th</sup> October 2020 should be **confirmed** and signed by the Chairman, Cllr Perrings, as a true and accurate record.

**8.4 Matters from previous meetings not otherwise included on the agenda**

a. SatNav incidents on Paley Green Lane

The Council **noted** the reply from NYCC Highways that the area in question is already covered by a 7.5T weight restriction with the appropriate signage at each of the entrances to the restricted zone and that installing additional signs would not be of benefit so if wagon drivers choose to ignore the weight restriction signs it is unlikely that they will take any notice of sat nav signs.

b. PROW between Settle College sports fields and football club washed away again

The Council **noted** that County Cllr Welch has informed the NYCC footpath team that the PROW between the football club playing field and the Settle College sports fields has been washed away again.

The Council also **noted** the reply from the NYCC PROW Officer for Craven & Nidderdale to request for an update on this issue from the South-West Field Officer, who supervised the contractors on the original works and copied the Principal Public Rights of Way Officer to look into this as soon as possible.

c. speeding issues on Bankwell Road

The Council **noted** that County Cllr Welch has received the NYCC Highways data report regarding speeding on Bankwell Road, which shows an average 7 day speed of 23.9 mph as well as a 7 day 85<sup>th</sup> %le speed of 28.6 mph. Therefore, NYCC Highways will not install speed calming measures.

## 8.5 Reports from County and District Councillor and North Yorkshire Police

County Cllr Richard Welch reported on the NYCC weekly Team Bulletins, which contain important information regarding the Covid-19 pandemic situation.

District Cllr Richard Welch reported items 8.4a; 8.4b; 8.4c; and 8.7e.

The Council **noted** the NYP Community Messaging (Craven) from 14 October to 10 November.

The Council **noted** the NYP report, including 8 reported incidents between 12 October and 6 November, notably: one report of road a highway disruption; four reports of civil dispute, suspect circumstances, and ASB nuisance; one report of flooding alert; and two reports of found property.

## 8.6 Planning

### a. Applications

1 CDC: 2020/21998/HH – demolition of existing conservatory and rebuild on same footprint with single storey flat roof extension, Brentwood, 40 Church Street. The Council **agreed** that it had no comments to make.

### b. Decisions

The Council had not received any decisions from the planning authorities.

### c. Other planning matters

1 The Council had received the CDC: planning policy consultation and the draft conservation area appraisals. The Council **noted** that none of the areas being consulted upon are within the parish and that the 2008 Conservation Area Appraisal for Giggleswick is already adopted in the CDC Local Plan. The Council **agreed** that it had no comments to make.

## 8.7 Reports and updates regarding parish maintenance matters

### a. Harrison Playing Fields:

- In connection with the footpaths improvement project the Council **decided** to accept the quotation from Conservefor for the 2m wide footpath over a length of 150 m at £8,893.00 + VAT. The Council **considered** the Purchase Order for the building material and it **resolved** to place the order with Settle Coal for £4,797.50 + VAT. The Council **agreed** to advise the contractor to go directly to Settle Coal and collect or get the goods delivered, as and when they need them once the works start and for the goods to be booked to the Council's account up to the limit of this Purchase Order with the exception of the quantity of the limestone, which may be exceeded by up to 20% if required and after consultation with the Chairman. The Council **decided** to approve a text for a press release in the Craven Herald.

The Council had **contacted** the Bursar at Giggleswick School to let him know of the way the footpath would join the public right of way through the school's Glebe Field. The Council **noted** the Bursar's reply that Giggleswick School is fully supporting this project to go ahead at the boundary of the Glebe Field and the contractor will be provided with the Facilities Manager's contact details in case there are any questions.

- Regarding registering the Harrison Playing Fields with Fields in Trust, the Council **discussed** some of the implications of signing a Deed of Dedication with the Fields in Trust, which allows for ownership, management and maintenance to stay with the landowner as well as the Field in Trust's commitment to protect the Playing Fields from development. The Council **agreed** to ask the Fields in Trust Development Manager North, Jamie Leeson about the costs to the Council for registering and if a signed Deed of Dedication would be in perpetuity. The Council **decided** that to start the process of registration.

- The Council had **received** correspondence from Overton Architects who advise the owners of Well House, Bankwell Road, on the restoration of their garden wall, which backs onto the children's play area. The Council was **informed** that the wall is covered by the listing of Well House because it contains "bee boles" and Listed Building Consent will have to be obtained for any work on the wall. Unfortunately, the wall is being undermined by a rabbit warren on Harrison Playing Fields land and the wall is further deteriorating. After consultation with the Chairman and the Vice-Chairman it was **decided** to call out Assured Environmental Services, who have replied to investigate and advise what is suitable to resolve this matter.

- Regarding the RoSPA Play Safety Inspection Report 2020 the Council had not received a report.

- The Council had **received** parishioners' concerns regarding the footpaths improvement project. The Council **decided** to reply that it had received representations over a year ago from people expressing concerns about the muddy conditions precluding their access to the Harrison Playing fields at wet times of the year and that the new path will not be sealed, but will be made with limestone, which will blend in over time.

- The Council **considered** improving the access into the Harrison Playing Fields and widening some entrances. The Council **decided** to defer further discussion about this item to a future meeting.

b. street lighting:

The Council **noted** that LP20 at Tems Side is now working.

It was **reported** that the new column for LP32 on the Settle College side of the road, between junctions The Mains and Stackhouse Lane is installed, but that neither the new nor the old column are working. The Council **decided** to contact NYCC Highways to ask when the new column is expected to be switched on.

c. defibrillator NCPAD314 at Puddle Croft

The Council was **informed** that the replacement of the transformer has not restored the electricity supply to the cabinet and that the defibrillator continues to be off line.

The Council had **contacted** the Primary School in order that the defibrillator might be located in the telephone kiosk. The Council **agreed** that more clarity was required regarding the installation of the defibrillator inside the kiosk and it **decided** to contact the school again that there is ample space inside the kiosk for a display of pupils' work and a defibrillator cabinet.

Regarding an electricity connection inside the kiosk to a cabinet the Council **noted** the reply from Harrison & Cross that there is no power into the kiosk, which will have to be supplied from the nearest electric pole. The Council **agreed** to contact the electrician again to find out if the visible electricity cable, which was removed in July 2018, can be re-installed.

d. Tems Beck Maintenance

The Council **noted** correspondence received from a parishioner regarding a report from the Lead Local Flood Authority on riparian ownership and the Council **agreed** that the parishioner could forward this report to Giggleswick School, if required.

The Council also **noted** that it had received the aforementioned report, which sets out the responsibilities of riparian owners. The Council **decided** to consider cutting back the vegetation on the bank of the Council's section of Tems Beck on Raines Road along the Harrison Playing Fields in the spring of 2021.

- e. flooding on Brackenber Lane  
 The Council was **informed** that the flooding on Brackenber Lane from Four Lane Ends roundabout to the A65, worst at Brackenber House, has been reported to NYCC Highways by County Cllr Welch, who has requested NYCC Highways to clean out the blocked gulleys and drains. The Council was further **informed** that another reason for the flooding might be that HGVs, driving over Brackenber Lane despite a weight restriction sign in place, have damaged the drain which lies underground and which transports water from the back of Brackenber House to the field at the other side of the road. The Council **decided** to contact NYCC Highways and ask that this is investigated and that any necessary repairs will be carried out as soon as possible before the weather further deteriorates and flooding will, again, block the road.
- f. parking issues on junction with Stackhouse Lane opposite Settle College  
 The Council was **informed** that a parishioner had contacted the Parish Council and had requested if the Council would consider contacting NYCC Highways again in connection with parking issues on the junction with Stackhouse Lane opposite Settle College, as a near collision had occurred. The Council **noted** the reply from NYCC Highways in August 2019 that there are currently no funds available for highway improvements, like double yellow lines at the junction, and that when any funds do again become available, priority will be given to sites where there is a proven collision history. The Council **decided** to contact NYCC Highways nonetheless and report this near incident, as well as write to Settle College and ask that they inform parents, staff and pupils to not park inconsiderably too near the junction.
- g. verges cutting on Paley Green Lane  
 Cllr Airey **reported** that all of the verges around Paley Green Lane have been cut by NYCC Highways, apart from Paley Green Lane itself. The Council **agreed** to report this to NYCC Highways and request that the verges on both sides of Paley Green Lane are cut as a matter of urgency, because this important cycle road is getting dangerously narrow.
- h. Other issues relating to NYCC Highways  
 There were no other issues to report to NYCC Highways.

## 8.8 Reports and updates on parish matters other than maintenance

- a. speed reduction measures on B6480  
 The Council had **received** a lengthy reply from NYCC Highways, which addresses a lot of the concerns raised by the Council before. The Council **decided** to put this item on the agenda for the next Parish Council meeting.
- b. annual Christmas tree  
 The Council **considered** the quotation from Lay of the Land for the installation of a Christmas tree, including the loan of lights for £262.00. The Council **decided** to accept this quotation and ask that the tree should be erected with the lights on by 28<sup>th</sup> November.
- c. Local Government re-organisation  
 The Council **noted** that NYCC endorsed the submission to the Government of a proposal for a single unitary council to replace the County Council and the District and Borough Councils. The Council also **noted** that the county's seven District and Borough Councils will submit their bid for a proposal for two unitary councils on an east/west split on 9 December. The Government will then assess the proposals submitted against their criteria and consult publicly next year on bids that they support.

- d. The Public Sector Bodies (websites and mobile applications) (no. 2) Accessibility Regulations 2018  
The Council was **informed** about the building progress of the new website. The Council **agreed** to consider the text for the Accessibility Statement at the next Parish Council meeting.

## 8.9 Financial Matters

- a. The Council **noted** the Financial Statements, including the bank reconciliation to 31 October 2020.
- b. The Council **approved** payment of the following accounts:-  
 - Wel Medical for the purchase of a transformer for the defibrillator of £37.14  
 - Harrison & Cross for replacing defibrillator transformer of £36.00  
 - Cllr Perrings of £158.01 as expenses to reimburse the charges for renewal of current website  
 - clerk's salary for November 2020 of £489.60  
 - clerk of £250.00 as expenses to reimburse the charge by Create.net for the building of the new Parish Council's website.
- c. The Council **noted** receipt of £300 from the rugby club for the use of the Lower Fellings.
- d. The Council **noted** receipt of £1.30 for the 'Penny Bun' rent from the tenant on behalf of the Giggleswick Charities.
- e. To **consider** Settle Junior Football Club using the Middle Fellings, including invoicing them  
 The Council had **received** a request from the Secretary of the Settle Junior Football Group if the Council would consider the under 13's to train on the Middle Fellings of the Harrison Playing Fields Saturday mornings 9am to 11am August to May. The Council **decided** to ask for more information in relation to number of teams and participants, as well as parking arrangements.
- f. To **consider** the draft budget for the Finance Year 2021-2022.  
 The Council **considered** the draft budget for the Finance Year 2021-2022. The Council was advised to approve a budget that reflected actual spending figures, as opposed to keeping the budget as it is and creating a surplus in order to increase the Council's reserves. The Council **decided** to put this item on the agenda for the next Parish Council meeting, as further discussion is needed.

## 8.10 Reports on or notice of meetings of other bodies

- \* NYCC: Help at hand to meet essential needs during the pandemic
- \* NYCC: Chief Executive Note ; Team weekly bulletin 14/10; 04/11;
- \* YLCA: NALC 13-20: Code of Conduct – further consultation by the Committee for Standards in Public Life (CSPL)
- \* Churches Together In Settle and District: market stall request on Settle Market, 15 and 22 December
- \* YLCA: White Rose Update 26/10; 06/11; Webinar Sessions: cemetery management 21/10; broadening your planning system knowledge 22/10; a basic understanding of the planning system 4/11; 'off to a flying start' 09/11; Managing People 17/11; Training e-bulletin 16/10; 30/10; Training Programme November, December; Finance related training courses by the Parkinson Partnership; Councillors discussion forum session 27/10; 12/11; online training opportunities with Nimble;
- \* Settle Area Swimming Pool: AGM, 12 November; closure of pool by 5 November; November newsletter
- \* Rural Services Network: the Rural Bulletin 20/10; 28/10; 03/11; 10/11; Rural funding digest, November edition
- \* Clerks & Councils Direct, November 2020, Issue 132

\* Stories in Stone update

\* play ground e-brochures from Earth Anchors; Eibe Play; the Parish Notice Board Company; Online Playgrounds;

**8.11 Reports / comments on other matters for information only, or for inclusion on a future agenda**

- Cllr Ewin-Newhouse reported that the flow of the river at the weir in Stackhouse is changing, which is causing corrosion of the footpath. This item will be included on the agenda for the next Parish Council meeting.

**8.12 Date and time of the next Parish Council Meeting**

The Council **confirmed** the date of the next Parish Council meeting as Tuesday 8<sup>th</sup> December 2020 at 7.30 pm.

There being no further business to conduct and by thanking the host for this remote meeting, Cllr Williamson, the Chairman closed the meeting at 21.45 hours.

**M. Hill**

**Clerk to the Council**