

MINUTES OF THE MEETING OF GIGGLESWICK PARISH COUNCIL HELD ON THE  
13<sup>th</sup> December 2016

**15 Minutes for public participation session**

Mr. and Mrs. Ward and Mr. and Mrs. Jordan were present expressing continuous concern about the Craven Local Plan. Mr. Ward informed the Council on the Environment Agency flood assessment report. The map shows that all the proposed sites between the A65 and the village boundary are the northern point of the west side of the Ribble flood plain, currently grade 3 agricultural fields. SG083 was omitted from CDC's request for a flood assessment whereas this field is more likely to flood than SG086 and SG087.

Mr. Starling asked the Council to put the revised bus timetable up on the village notice board.

**838. Present**

Cllrs. Miss I.M. Perrings (Chairman), Mr. R.M. Jones (Vice-Chairman), Mrs. F.M. Airey, Mr. C. Coleman, Mr. G.J. Davidson, Mrs. P.H.M. Simpson and with the Clerk in attendance.

Apologies for non-attendance were received from Cllrs. Mrs. S. Bennett, Mrs. J.M. Ewin-Newhouse, Mr. M. Pryal and County/District Cllr. Mr. R.C. Welch.

**839. Declaration of Disclosable Pecuniary Interests**

Cllr. Coleman declared a pecuniary interest in Item 841.1, concerning planning application CDC: 31/2016/17502 – change of use of the former caretaker's bungalow into a clubhouse and changing facilities for a junior football club, former caretaker's bungalow, Settle Middle School, Kendal Road.

**840. Minutes of the meeting held on the 8<sup>th</sup> November 2016**

The minutes of the meeting, having been circulated in advance, were **APPROVED** as a correct record and **SIGNED** on the proposal of Cllr. Davidson and seconded by Cllr. Airey.

**841. Planning Applications:**

**841.1 Received:**

The Council had **no objections** to or comments on the following application:  
CDC: 31/2016/17503- CCTV and lamp column vegetation clearance works, all CCTV and lamp columns are to be cleared of all vegetation, NHS Castleberg Hospital, Raines Road

The Council **made** the following **comment** on planning application CDC: 31/2016/17502 – change of use of the former caretaker's bungalow into a clubhouse and changing facilities for a junior football club, former caretaker's bungalow, Settle Middle School, Kendal Road: *The Council is concerned about the parking as the car park is also used by swimming pool users. It would like to see that the Pool Committee is consulted about the use of the car park.*

The Council **objected strongly** to the following planning applications: CDC: 31/2016/17541 – proposed new dwelling to land adjacent to Well House. Creation of 1 three bedroom house with garage and garden space, Well House, Bankwell Road and CDC: 31/2016/17542 – LBC for proposed new dwelling, land adjacent to Well House, Well House, Bankwell Road on the following grounds:

*- A conservation area consists of a mix of properties including large houses with a large garden. Building a new dwelling in the garden of a historic house is not in keeping with the planning policies in a conservation area as recommended by the Appraisal 2008 by English Heritage. This report states further that loss of garden is*

*not recommended and that new developments should not encroach into the settings of existing buildings.*

*- The Council has great concern about the access onto Bankwell Road, crossing a busy footpath at the entrance to the Harrison Playing Fields. There is not enough space to turn a vehicle so any vehicle will have to back out and cross this footpath, used intensively by children on their way to the children play area. This is unacceptable for the Council.*

*- The removal of two garden sheds in such a historic setting that Well House is, is not recommended.*

The Council will **forward** any comments or objection to planning application CDC: 31/2016/17575 – detached garage (resubmission of 17222), The Chase, Bankwell Road at a **later** date.

### **841.2 Decisions:**

CDC: 31/2016/16922 – development of 7 dwellings with off street parking, land at junction Raines Road and Brackenber Lane: **granted**

YDNPA: C/31/654 – erection of single storey extension to south elevation, Aldby House, Stackhouse Lane: **approved**

CDC: 31/2016/17326 – T1 (Conservation Area) – remove; T2 & T3 – Sycamore crown lift to 6m clean through and crown thin; T4 & T5 – Chestnut crown lift to 6m clean through and crown thin, The Chase, Bankwell Road: **approved**

CDC: 31/2016/17337 – LBC to strip and re-wire electrical system; replacement central heating system, and re-plumb domestic water system, Sutcliffe House, Belle Hill: **granted**

CDC: 31/2016/17390 – retrospective application to regularise partial works undertaken on site with regards to the 2 storey side extension and single storey rear extension, 12 Sandholme Close: **granted**

CDC: 31/2016/17457 – remove 1 sycamore, Stonecroft, Tems Side: **approved**

YDNPA: F100133 – crown reduction of 1 sycamore tree, next to the junction of Mainsfield Rise and Stackhouse Lane: **given consent**

### **841.3 Other Planning Matters**

#### **841.3.1 Update on CDC Local Plan and current status of SG083 and SG086**

The Council **shared** parishioners' **concerns** fully and **decided** that it would attend the next Spatial Planning Sub Committee meeting in January 2017 with as strong a presence as possible. The Council **acknowledged** that many inconsistencies exist between the flood assessment report and the comments on the Local Plan and it will seek clarification. Also, the clerk was asked to enquire why SG083 was not included in the flood assessment report.

#### **841.3.2 Appeal Notice 2016/17029**

The Appeal Notice 2016/17029 – erection of a two storey side extension to provide additional bedroom with en-suite bedroom over garage and the retrospective retention of bay window and porch, 1, Police House, Station Road was **circulated**.

#### **841.3.3 Proposal 31/2016/17348 on CDC Planning Committee meeting on 19 December**

The Council **noted** that Planning Committee Item 31/2016/17348 – construction of detached dwelling with associated off street parking, site adjacent to Bankwell Road will come before CDC's Planning Committee on 19<sup>th</sup> December 2016 in Skipton.

### **842. To receive reports and reach decisions on various village matters.**

#### **842.1 Harrison Playing Fields: update on order placed; update on meeting with solicitors re registration of the HPF; update on work carried out on wall between The Chase and**

HPF; receive amended quotation for grass cutting 2017 and approve draft agreement for hiring of Lower Fellings by NRRUFC including fee

Cllr. Jones **reported** that he has had a site meeting with the new representative of Wicksteed and that the work in the children play area will **commence** in January 2017. Access for heavy vehicles into the children play area will be through the gate near the bus stop.

Cllr. Davidson **reported** that Mr. Bentley from Goad and Butchers solicitors has taken three statements and the clerk was asked to **request** any progress.

Cllr. Jones **reported** that the work on the wall between the Harrison Playing Fields and The Chase is ongoing. A big tree trunk has been taken out and concrete footing put in. The waterway needs diverting and this is causing a problem. The flow of the waterway remains a mystery and the Council will further **investigate**.

The Council had **received** the amended quotation for the grass cutting on Harrison Playing Fields from Horton Landscaping. It decided to **obtain** another quotation and the clerk was asked to contact Greenfingers. Cllr. Jones will contact Settle College to enquire about its landscaping company.

The Council **approved** the draft agreement for the hiring of the Lower Fellings by North Ribblesdale RUFC for a fee of £350.00 for the season.

**842.2** Update on obtained quotations on village grass areas and Horton Landscaping

The Council had **received** the amended quotations for the village grass maintenance from Rob & Emily and Horton Landscaping. A decision on which areas to maintain and which company will be granted the contract will be taken at a future meeting.

**842.3** Update on transfer of small parcel of land at bottom of Belle Hill

The Council had a meeting with Mr. Hassell in relation to the small parcel of land at the bottom of Belle Hill and the amount it would sell this land to Mr. Hassell. It **decided** to contact Mr. Bentley at Goad and Butchers to ask what legal fees the Council has incurred. Cllr. Davidson will ask a chartered surveyor to value the piece of land.

**842.4** Update on blue finger tourist posts

The Council was **informed** that maintenance of the blue finger posts is not the responsibility of NYCC Highways or Settle Town Council. They were put up by and funded by CDC, Start and Yorkshire Forward and STC has asked for **clarification**.

**842.5** Update on street lighting matters: LP57 and LP35

Cllr. Davidson **reported** that the matter in relation to LP57, change of lamp post and connection to it, is ongoing. The clerk was asked to report LP35 as still being faulty.

**842.6** Additional village notice board at Four Lane Ends

Cllr. Airey **reported** that some parishioners had asked for a small village notice board at Four Lane Ends. The Council **decided** to contact NYCC Highways first to inquire if a notice board could be mounted on the wall by the seat at the south east corner of Raines Road at Four Lane Ends before a further decision can be taken.

**842.7** Maintenance responsibility for tree damage on Dallicar Lane

Cllr. Jones **reported** that some trees are damaged, are falling down or are about to fall down onto Dallicar Lane. The removal of trees would be landowner's responsibility. Cllr. Davidson offered to make some inquiries to establish landownership of the roots.

**842.8** Update on three paths issues

The council was **informed** about NYCC's response to the three paths that had outstanding issues:

- the path from Bridge End towards Stackhouse is cut once per year. Nicky Bunting recommended that this path could benefit from another cut per year;

- the path from Ribblelands in Stackhouse to the foot bridge by the weir looked in good condition and Nicki wondered if YDNPA had cut it in the past as the boundary lies with the wall on the left hand side;
- the path from the B6480 by the Harts Head leading to the new Church yard and the barn has been cleared by Mr. Carroll and Nicky will recommend to add this path to the annual maintenance programme next year.

**842.9** Update on Christmas tree concrete housing

The Council was **informed** that the concrete housing for the Christmas tree was built last year. This year the top half of the tree is not illuminated. The clerk was asked to contact Lay of the Land.

**842.10** Update on removal or adoption of telephone box

The Council was **informed** that Giggleswick Primary School is interested in adopting the telephone kiosk and it is in a process of gathering information to make a rational decision. The Council was asked to forward any Minutes in relation to the telephone kiosk to the school.

**842.11** Update on Community Emergency Plan

Cllr. Coleman offered to help Cllr. Perrings with the Community Emergency Plan.

**842.12** Invitation to attend official opening of Giggleswick station shelter

Cllr. Airey had attended the official opening of the new Giggleswick station shelter by pulling the ribbon and informed the Council that Giggleswick Primary School would be contacted with a view to involving the school community more to the Station.

**842.13** Invitation to attend skate park meeting 15 December 2016

Cllr. Coleman **may attend** the skate park meeting at Settle Town Council.

**842.14** To receive Standing Orders

The Council **received** the Standing Orders for adoption at a future meeting.

**843.** Financial Matters

**843.1.** Financial Statement to 30<sup>th</sup> November 2016.

On the **proposal** of Cllr. Davidson and **seconded** by Cllr. Simpson the Financial Statement was **accepted**.

**843.2** The Council **approved** payment of the following accounts:

	Net	VAT	Total
Giggleswick Parish Rooms			£ 240.00
M. Hill (Clerk's salary Nov.)			£ 349.96

**Received:**

VAT reclaim April – September 2016 £1,131.63

The Clerk was **authorised** to transfer the sum of £682.67 from the NatWest Bank current account to the Skipton Building Society Account.

**843.3** To consider an increase in Precept for Financial Year 2017/2018

On the proposal of Cllr. Davidson, seconded by Cllr. Jones, it was **agreed** to precept CDC for the sum of £25,000 for the year.

The Council also **agreed** that a decision on a further increase of precept for allowing it to raise the amount per elector in its budget to donate to potential charities like the swimming pool and the library in accordance with Section 137 of the Local Government Act 1972, set by the Government this year at £7.42 per registered elector will be taken next year.

**843.4** To receive draft budget

The draft budget was circulated for consultation at a future meeting.

**843.5** To receive Financial Regulations

The Council received Financial Regulations for adoption at a future meeting.

**843.6** To receive letter for S137 donation from CAB Craven & Harrogate Districts  
The request for S137 donation to CAB will be decided at a future meeting.

**844.** To receive reports on or Notice of Meetings of Other Bodies.

- \* CDC: information on Governance issues: requests handled in accordance with Freedom of Information Act, Environmental Information Regulations and Subject Access Requests under the Data Protection Act
- \* Settle Stories: community backing needed to vote
- \* Settle Town Council: new parking scheme Market Place and surrounding streets
- \* YDNPA: notes from YDNPA's Southern Parish Forum
- \* YLCA: membership of YLCA 2017/2018
- \* CDC: Annual report of Standards Committee 2015 – 2016
- \* NYCC: Craven Area Committee meeting, 8 December 2016, Crosshills
- \* YLCA: dependent carers allowance for local councillors: request to complete a survey
- \* NYCC: Minerals and Waste Joint Plan – publication period from 9/11/16 – 21/12/16
- \* YLCA: update from NALC on council tax referendum principles and parish polls
- \* Eden Brows update: 23, 24, 25, 26
- \* NYP: Craven messaging
- \* Streetscape – new brochure and Enviroplay: end of season sale
- \* Police and Crime Commissioner survey ended 18/11/16
- \* Third Sector trends in Yorkshire and the Humber
- \* Zurich Insurance: local council advisory service seminar: January & February 2017
- \* Citizens Advice Bureau Craven & Harrogate Districts: Annual Report 2015 – 2016
- \* Rural Opportunities Bulletin
- \* Invite to join NYCC budget conversation by live web chat, 13 December 5-7pm
- \* YLCA: White Rose Update, 9 December 2016
- \* Craven and the First World War Project: Newsletter winter 16/17
- \* Craven Museum & Gallery: Artyfacts Talk, 15 December 2016
- \* YLCA: draft public service ombudsman bill

**845.** To receive reports/comments on other matters for information only, or for inclusion on a future Agenda

- Cllr. Jones **reported** that some top stones on the wall at the southern end of Bankwell Road have been falling off. Cllrs. Perrings and Airey offered to liaise.
- Cllr. Airey **handed** £240.00 from the Poor and Foster Charity to the Trustees to the Giggleswick Charities. The Clerk was asked to bank the money.

**846.** To confirm the date of the next meeting

The Council **decided** to postpone the next meeting of the Council, scheduled for Tuesday the 10<sup>th</sup> January 2017 at 19.30 (7.30pm) to Tuesday 17<sup>th</sup> January 2017 at 19.30 (7.30pm) if CDC's Spatial Planning Sub Committee Meeting is held on the 10<sup>th</sup> January 2017.

There being no further business to transact the Chairman closed the meeting at 21.43 hours (9.43pm).

M. Hill

Clerk to the Council